



Christie A. Webb

Tazewell County Clerk/Recorder
McKenzie Building
11 S. 4th St., Suite 203, Pekin, IL 61554
(309) 477-2264 – Fax: (309) 477-2244

Application for Search – BIRTH RECORD

Name on Birth Record:

First Middle Last

Date of Birth: _____

Father's Full Name: _____

Mother's Full Maiden Name: _____

Applicant's Relationship to Person: _____

(if your birth record, indicate "self")

Number of copies requested: _____

I do hereby certify that, as the person who is requesting said record, I am legally entitled to a certified copy according to the Vital Records Act contained in Illinois Compiled Statutes (110 ILCS 535/25).

Your Signature

Your Printed Name

Address on Driver's License current? **YES** or **NO** (provide current address)

Address Phone Number

City State Zip

Office Use Only

Today's Date _____ Deputy Clerk _____

Amt Paid _____ CASH CHECK CARD

TO OBTAIN A COPY OF A BIRTH RECORD:

- 1) Complete this application.
- 2) Your application must be signed by you.
- 3) You must be one of the following:
 - Person named on record, if 18 years old or older
 - Parents named on certificate
 - Legal Guardian or Representative (must provide authorizing documents)
- 4) Submit a copy of your identification (see below for acceptable forms of identification).
- 5) Include your payment (see below for acceptable forms of payment).

FEES:

- One record search including one certified copy is \$15.50.
- Each additional certified copy of the same record issued at the same time is \$11.00
- Uncertified copy of record that is 75 years or older marked "For Genealogical Purposes Only" is \$5.00 per search.
- There is an additional convenience fee for online payment

IN PERSON: Visit the Office of the Tazewell County Clerk located at 11 S. 4th St., McKenzie Bldg., Suite 203, Pekin, IL

Methods of Payment: Cash, check or credit/debit card

BY MAIL: Complete form, make copy of acceptable identification (and any necessary documentation), and make payment in form of personal check, cashier's check or money order payable to "Tazewell County Clerk". Send to Office of the Tazewell County Clerk, 11 S. 4th St., Suite 203, Pekin, IL 61554.

****MUST BE EXACT AMOUNT NO REFUND FOR OVER PAYMENT****

ONLINE: Make a payment through Tazewell County Clerk's webpage using a credit card, fax or email completed form and identification (and any necessary documentation) to (309) 477-2244. Email address countyclerk@tazewell.com

*****There is an additional convenience fee of \$2.50 for debit/credit*****

ACCEPTABLE FORMS OF IDENTIFICATION:

One of the following:

- Valid Driver's License
- Valid State ID Card
- U.S. Passport
- U.S. Military ID Card
- U.S. Naturalization Certificate

-OR-

Two of the following:

- Current Voter's Registration Card
- Employee ID Card with photo and signature
- School ID Card with photo
- Piece of mail displaying correct name & address
- Vehicle registration card/insurance card