

COUNTY OF TAZEWELL, ILLINOIS

COUNTY BOARD PROCEEDINGS

JANUARY 29, 2014



DAVID ZIMMERMAN, COUNTY BOARD CHAIRMAN

CHRISTIE A. WEBB, COUNTY CLERK

Index

January 29th, 2014

Invocation and pledge...1

Presentation of Service Awards...2

Recognition for John J. Anderson...2

United Way Campaign Update...2

Approve the Minutes of the October 14, 2013 Tentative Budget, the October 30, 2013 County Board Proceedings, the October 20, 2013 Final Budget, the November 20, 2013 County Board Proceedings, and the December 13, 2013 Emergency Meeting...2

In Place Meetings...2

Consent Agenda: 1-46, Pulling 24, 30, 33, 34, 35, 36, 37, & 38...2

Transportation

1. Approve the County Engineer to attend the National Association of County Engineers...3
 2. Approve the Assistant County Engineer to attend the IPLSA 2014 Annual Conference...4
 3. Approve County Engineer to receive bids for new equipment to replace old equipment or acquire new equipment...5
 4. Approve the County Engineer to be authorized to take bids for new bridge and road contracts as plans and specifications become available...6
 5. Approve Annual General Maintenance (MFT, 2014)...7-9
 6. Approve County Engineer's Salary Program (CESP)...10
 7. Approve the employment agreement for the County Engineer which for a term of no more than 14 weeks...11-12
 8. Approve County Engineer's Salary, IDOT (BLR 09110)...13
 9. Complete procedure for hiring County Engineer...14
-

Health Services

10. Approve Intergovernmental Agreement for Animal and Rabies Control Services with the City of Delavan...15-18
11. Approve Intergovernmental Agreement for Animal and Rabies Control Services with the Village of Hopedale...19-22
12. Approve Intergovernmental Agreement for Animal and Rabies Control Services with the Village of Mackinaw...23-26
13. Approve Intergovernmental Agreement for Animal and Rabies Control Services with the Village of Creve Coeur...27-30

14. Approve Intergovernmental Agreement for Animal and Rabies Control Services with the City of Marquette Heights...31-34
 15. Approve Intergovernmental Agreement for Animal and Rabies Control Services with the Village of South Pekin...35-38
 16. Approve Intergovernmental Agreement for Animal and Rabies Control Services with the Village of North Pekin...39-42
 17. Approve Intergovernmental Agreement for Animal and Rabies Control Services with the Village of Deer Creek...43-46
 18. Approve Intergovernmental Agreement for Animal and Rabies Control Services with the Village of Armington...47-50
 19. Approve Intergovernmental Agreement for Animal and Rabies Control Services with the City of Pekin...51-57
 20. Approve Intergovernmental Agreement for Animal and Rabies Control Services with the City of Washington...58-67
 21. Approve Intergovernmental Agreement for Animal and Rabies Control Services with the City of East Peoria...68-71
 22. Approve Intergovernmental Agreement for Animal and Rabies Control Services with the Village of Green Valley...72-75
-

Finance

23. Approve the COBRA premiums...76
 - 24. Approve sharing a portion of the Qualified Energy Conservation Bonds with I.C.C....118-126**
-

Human Resources

25. Approve filling a vacant position in the Auditor's office...77
26. Approve filling a vacant position in the Maintenance Department...78
27. Approve filling a vacant position for Support Professional in Legal Services...79
28. Approve filling a vacant position for Director of Animal Control...80
29. Approve the presentation of the annual Service Awards for 2013...81-83
- 30. Approve the revised Employees Personnel Policies Handbook...127-197**
31. Approve Letter of Understanding with Teamsters Local No. 627 regarding health insurance premiums...84-86
32. Approve a one time bonus to topped out excluded employees for FY14...87
- 33. Approve Hay Group proposals...198-205**
- 34. Approve a temporary position for a Technical Assistant Grant (TAG) Intern...206-207**

35. Approve filling a vacant jail clerk position in the Sheriff's Department...208-209
36. Approve filling a vacant maintenance worker position in the Highway Department...210-211
-

Risk Management

37. Approve agreement with Kuhl and Company Insurance to be the Agent of record...212-214
38. Approve contract with Illinois Counties Risk Management Trust (ICRMT)...215-216
-

Executive

39. Approve resolution opposing the adoption of House Bill 924 – Amending the Prevailing Wage Act...88
40. Approve the Annual Appellate Prosecutor resolution...89-91
41. Approve the Anderson Legislative Agreement...82-84
42. Approve the County Delinquent Tax Resolution...95-96
43. Approve the Emergency Declaration appointing Acting County Engineer effective January 01, 2014...97-100
44. Approve the recommendation by the State's Attorney and the County Administrator on the six-month review of the Executive Session minutes and recordings...101-105
45. Approve waiving permit fees for reconstruction of property damaged in the November 2013 tornado...106
46. Approve a vacancy on the County Board from District 1...107
-

Appointments/Reappointments...108-117

- A. Appointment of Debbie Stark to the Board of Health
- B. Reappointment of Jeffrey Keyser to the Mackinaw Valley Water Authority
- C. Reappointment of Mark Berg to the Spring Lake Drainage District
- D. Appointment of Robert A. Cole to the Northern Tazewell Fire Protection District
- E. Appointment of Russ Crawford to the Economic Development District Board
- F. Appointment of Dave Wright to the Building Board of Appeals
- G. Appointment of Tim Tucker to the Building Board of Appeals
- H. Appointment of Curt Nelson to the Building Board of Appeals
- I. Appointment of Ron Sieh to Building Board of Appeals
-

Update/Discussion: Pekin Landfill Sub Committee...217

Communications from members of the public and county employees...218

Approval of Bills...219-267

County Chairman Comments... 268

Approval of Meetings for February, 2014...269-270

Recess...271

Proceedings of the Tazewell County Board of Tazewell County, Illinois were held in the Justice Center Community Room in the City of Pekin on Wednesday, January 29, 2014.

Board members were called to order at 6:02 p.m. By Chairman David Zimmerman presiding with the following members present: Ackerman, Connett, Crawford, Donahue, B. Grimm, Graff, Harris, Hillegonds, Imig, Meisinger, Neuhauser, Proehl, Redlingshafer, Rinehart, Sinn, Sundell, and Vanderheydt.

Absent: D. Grimm, Palmer, and Stanford.

Invocation was given by Chairman Zimmerman,
Followed by Chairman Zimmerman leading the Pledge of Allegiance.

Chairman Zimmerman and Vice Chairman Neuhauser made presentation of Employee Service Awards.

Recognition for John J. Anderson presented by Chairman Zimmerman and Transportation Chairman Sinn. Anderson was presented a plaque.

United Way Campaign update by Dawn Cook. County Employees donated \$4,922 and awards were presented. Legal Services won a pizza party and a one week condo stay was awarded to Beth Beachy.

Motion by Member Harris, Second by Member Vanderheydt to approve the minutes of the October 14, 2013 Tentative Budget, the October 30, 2013 proceedings, the October 30th, 2013 Final Budget, the November 20, 2013 proceedings, and the December 13, 2013 Emergency Meeting. Motion Carried by Voice Vote.

Land Use Committee In Place Meeting at 6:28 P.M. Land Use Committee In Place Meeting adjourned at 6:29 P.M.

Human Resources Committee In Place Meeting at 6:29 P.M. Human Resources Committee In Place Meeting adjourned at 6:20 P.M.

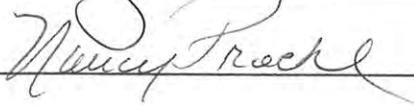
Motion by Member Hillegonds, Second by Member Proehl to approve Consent Agenda, Pulling Resolutions 24, 30, 33, 34, 35, 36, 37, and 38. Motion carried by Voice Vote.

COMMITTEE REPORT

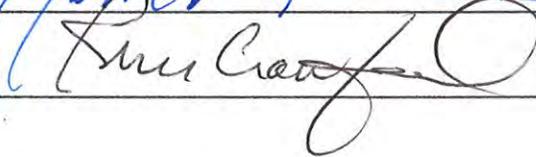
Mr. Chairman and Members of Tazewell County Board:

Your Transportation Committee has considered the attached RESOLUTION and recommends that it be adopted by the Board.









RESOLUTION

WHEREAS, the County Engineer has requested approval to attend the following conferences in FY2014:

- 1. National Association of County Engineers – Baton Rouge, LA: April 13-17, 2014

; and

WHEREAS, these items are included in the FY 2014 budget and will be paid from County Highway Fund, Conferences and Seminars, Line Item 202-311-533-900; and

WHEREAS, motion was made and passed upon vote to recommend to the County Board that the County Engineer attend these conferences as requested;

THEREFORE BE IT RESOLVED that the County Board would approve said recommendation of the Transportation Committee.

BE IT FURTHER RESOLVED that the County Clerk notify the County Board Chairman, Chairman of the Transportation Committee, County Auditor and the County Engineer of this action.

PASSED THIS 29th DAY OF JANUARY, 2014

ATTEST:



 County Clerk

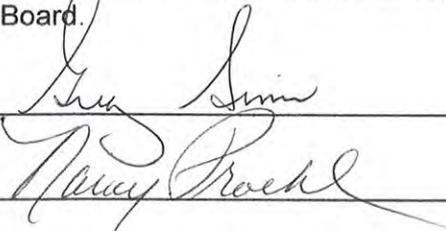
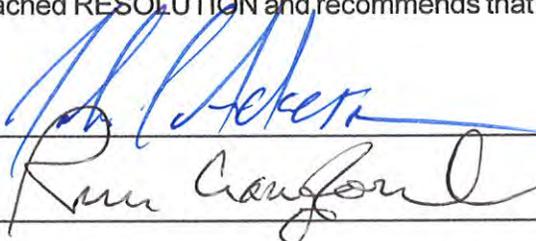


 County Board Chairman

COMMITTEE REPORT

Mr. Chairman and Members of Tazewell County Board:

Your Transportation Committee has considered the attached RESOLUTION and recommends that it be adopted by the Board.

	
_____	_____
_____	_____

RESOLUTION

WHEREAS, the Assistant County Engineer has requested approval to attend the following conference in FY2014:

Illinois Professional Land Surveyors Association 2014 Annual Conference
– Springfield, Illinois; February 13-15, 2014

; and

WHEREAS, this item is included in the FY 2014 budget and will be paid from County Highway Fund, Conferences and Seminars, Line Item 202-311-533-900; and

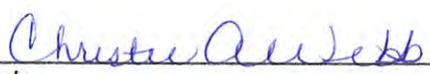
WHEREAS, motion was made and passed upon vote to recommend to the County Board that the Assistant County Engineer attend this conference as requested;

THEREFORE BE IT RESOLVED that the County Board would approve said recommendation of the Transportation Committee.

BE IT FURTHER RESOLVED that the County Clerk notify the County Board Chairman, Chairman of the Transportation Committee, County Auditor and the County Engineer of this action.

PASSED THIS 29th DAY OF JANUARY, 2014

ATTEST:



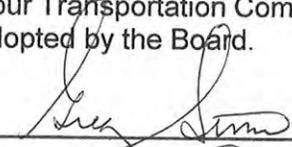
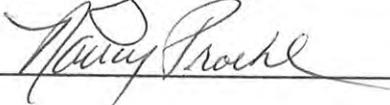
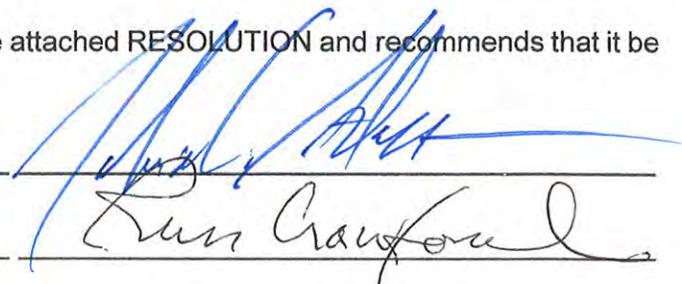
County Clerk



County Board Chairman

Mr. Chairman and Members of Tazewell County Board:

Your Transportation Committee has considered the attached RESOLUTION and recommends that it be adopted by the Board.

RESOLUTION

WHEREAS, the County Engineer has requested approval to receive bids for new equipment to replace old equipment or acquire new equipment; and

WHEREAS, this equipment has been budgeted to be paid from the FY 2014 County Highway Tax Fund, New Equipment Line Item (202-311-544-000); and

WHEREAS, each piece of new equipment and approximate net cost is as follows:

1. End Loader (Lease)	\$30,000
2. Mowing Tractor (Lease)	\$33,000
3. Loader / Backhoe (Lease)	\$6,000
4. Replace Truck # 5	\$37,000
5. Wing Snow Plow	\$15,000
6. Replace Tandem #23	\$135,000
7. Miscellaneous Items	\$20,000

; and

WHEREAS, motion was made and passed upon vote to recommend to the County Board that the County Engineer be authorized to take bids;

THEREFORE BE IT RESOLVED that the County Board would approve said recommendation of the Transportation Committee.

BE IT FURTHER RESOLVED that the County Clerk notify the County Board Chairman, Chairman of the Transportation Committee and the County Engineer of this action.

PASSED THIS 29th DAY OF JANUARY, 2014

ATTEST:



 County Clerk

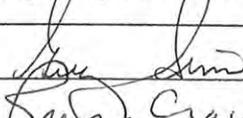


 County Board Chairman

COMMITTEE REPORT

Mr. Chairman and Member of Tazewell County Board:

Your Transportation Committee has considered the following RESOLUTION and recommends that it be adopted by the Board.




RESOLUTION

WHEREAS, the County Engineer has requested approval to receive bids for new bridge and road contracts as plans and specifications become available; and

WHEREAS, these bridge and road projects have been budgeted for Fiscal Year 2014 with each project and approximate cost as follows:

BRIDGES:

1. Ridge Rd on Farm Cr/Fondulac Twp(07-00149-00-BR)-\$50,000 CB,\$800,000 BRRP,\$100,000 TBP,\$50,000 TWP
2. Wagonseller Road at Mackinaw River – scour/stream repair (13-16130-00-DR) - \$300,000 CB,\$30,000 TWP
3. Township/Municipality Culv. Replmt. (Various Loc.)-\$50,000 CB, \$25,000 ST/MUN/IDOT, \$25,000 TWP
4. Village of Hopedale – County Aid Drainage Project - \$45,000 CB, \$45,000 ST/MUN/IDOT
5. Veterans Road/Fondulac Twp (06-07109-00-BR) - **Carry Over** - \$222,938 CB

ROADS:

1. General Maintenance – Road Program (14-00000-01-GM) - \$2,700,000 CMFT
2. General Maintenance – Paint (14-00000-02-GM) - \$135,000 CMFT
3. General Maintenance – Beads (14-00000-03-GM) - \$23,000 CMFT
4. General Maintenance – Salt (14-00000-04-GM) - \$265,000 CMFT
5. General Maintenance – Gravel (Location 1) (14-00000-05-GM) - \$10,000 CMFT
6. General Maintenance – Gravel (Location 2) (14-00000-06-GM) - \$10,000 CMFT
7. General Maintenance – Crack Sealing (Various Locations) (14-00000-07-GM) - \$100,000 CMFT
8. Pavement Sealing (Various Routes) - \$50,000 MT
9. Broadway Rd – Veterans Rd to Springfield Rd (PE φ1) - \$50,000 MT
10. Guardrail Repairs (Various Locations) - \$150,000 MT
11. Townline Rd/Wagonseller Rd Int. (11-00015-00-FP) - \$815 MT, \$286,518 IDOT/TWP, \$167,667 CDAP/EDA
12. Wagonseller Rd-Garman to Townline (11-02123-00-RS)-\$45,815 MT,\$386,518 IDOT/TWP,\$167,667 CDAP/EDA
13. Manito Rd/Wagonseller Rd Int. (11-00014-00-FP) - \$208,815 MT, \$286,518 IDOT/TWP, \$167,667 CDAP/EDA
14. Allentown Rd – Misc. Grading/Ditching - \$100,000 MT
15. Centennial Drive – Grange Rd to Spring Creek Rd (07-00069-00-WR), **Carry Over**- \$885,000 MT

WHEREAS, motion was made and passed upon vote to recommend to the County Board that the County Engineer be authorized to take bids.

THEREFORE BE IT RESOLVED that the County Board would approve said recommendation of the Transportation Committee.

BE IT FURTHER RESOLVED that the County Board authorize the County Board Chairman to sign the necessary I.D.O.T. project funding agreements subject to current budgetary constraints.

BE IT FURTHER RESOLVED that the County Clerk notify the County Board Chairman, Chairman of the Transportation Committee and the County Engineer of this action.

PASSED THIS 29th DAY OF JANUARY, 2014

ATTEST:



County Clerk



County Board Chairman



County Maintenance Resolution

RESOLVED, by the County board of Tazewell County, that \$3,243,000.00 is appropriated from the Motor Fuel Tax allotment for the maintenance on county or State highways and meeting the requirements of the Illinois Highway Code. and be it further

RESOLVED, that maintenance sections or patrols be maintained under the provision of said Illinois Highway Code beginning January 1, 2014 and ending December 31, 2014, and be it further

RESOLVED, that the County Engineer/County Superintendent of Highways shall, as soon as practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in funds authorized for expenditure by said Department under this appropriation, and be it further

RESOLVED, that the County Clerk is hereby directed to transmit two certified copies of this resolution to the district office of the Department of Transportation.

STATE OF ILLINOIS

Tazewell County, } ss.

I, Christie A. Webb County Clerk, in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of

RECORDED
Date: 3/10/14
By: CCB

Tazewell County, at its January 29, 2014

meeting held at Pekin, Illinois

on January 29, 2014 Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Pekin, Illinois

in said County, this 29th day of January A.D. 2014

(SEAL)

Christie A. Webb County Clerk

Approved
Regional Engineer
Department of Transportation
Date 03/10/14

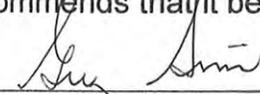
***2014 maintenance breakdown as follows:**

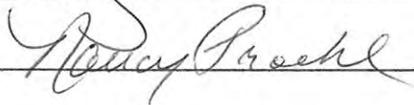
14-00000-01-GM (Road Program)	\$2,700,000.00
14-00000-02-GM (Paint)	\$135,000.00
14-00000-03-GM (Beads)	\$23,000.00
14-00000-04-GM (Salt)	\$265,000.00
14-00000-05-GM (Gravel - Location 1)	\$10,000.00
14-00000-06-GM (Gravel - Location 2)	\$10,000.00
14-00000-07-GM (Crack Sealing)	\$100,000.00
Total	\$3,243,000.00

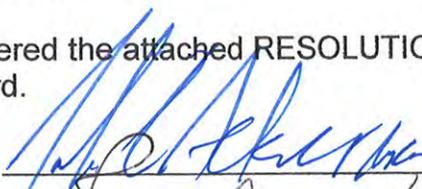
COMMITTEE REPORT

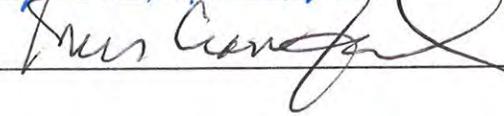
Mr. Chairman and Members of Tazewell County Board:

Your Transportation Committee has considered the attached RESOLUTION and recommends that it be adopted by the Board.







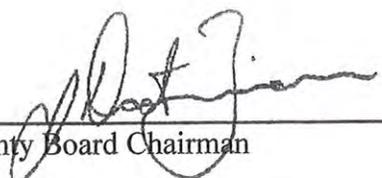


PASSED THIS 29th DAY OF JANUARY, 2014

ATTEST:



 County Clerk

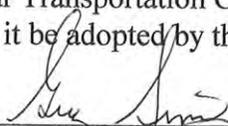
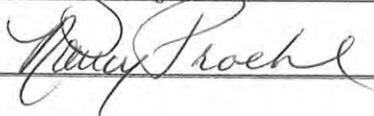
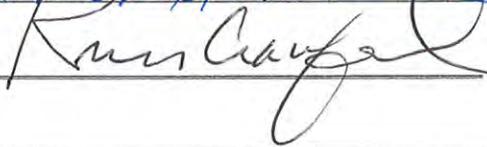


 County Board Chairman

COMMITTEE REPORT

Mr. Chairman and Members of Tazewell County Board:

Your Transportation Committee has considered the following RESOLUTION and recommends that it be adopted by the Board.

	
	
_____	_____
_____	_____

RESOLUTION FOR COUNTY ENGINEER SALARY PROGRAM

WHEREAS the County Board of Tazewell County, Illinois, finds it to be in the public interest to remain in the Illinois Department of Transportation's County Engineer Salary Program (CESP) for the period **January 1st, 2014 through April 12th, 2014**; and

WHEREAS said CESP requires the transfer of Tazewell County's Surface Transportation Program funds to the State of Illinois in exchange for an equal amount of money from the State of Illinois for deposit in the Tazewell County Motor Fuel Tax account in accordance with the current CESP agreement;

THEREFORE BE IT HEREBY RESOLVED that \$10,920.00 of Tazewell County's Surface Transportation Program funds are made available to the Illinois Department of Transportation for the use of the State of Illinois in exchange for an equal amount of funds provided by the State of Illinois for deposit into the County Motor Fuel Tax account.

BE IT FURTHER RESOLVED that the County Clerk notify the County Board Office, Chairman of the Transportation Committee, the County Engineer, and submit two (2) certified copies to the Illinois Department of Transportation.

ADOPTED this 29th day of January, 2014.

ATTEST:

THE COUNTY BOARD OF TAZEWEILL COUNTY, ILLINOIS



Tazewell County Board Chairman

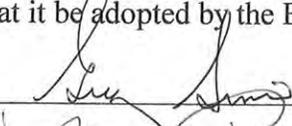
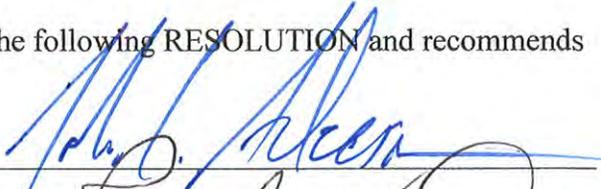
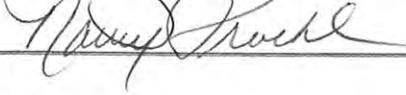
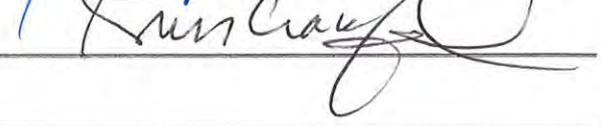


Tazewell County Clerk

COMMITTEE REPORT

Mr. Chairman and Members of Tazewell County Board:

Your Transportation Committee has considered the following RESOLUTION and recommends that it be adopted by the Board.

	
	
_____	_____
_____	_____

RESOLUTION

WHEREAS, there exists an employment agreement between the County and the County Engineer which stipulates a TERM that shall be for a period of no more than fourteen (14) weeks beginning on or about January 5, 2014 and ending on or about April 12, 2014; and

WHEREAS, said agreement stipulates that for said TERM the Employee (County Engineer), shall be paid a daily rate of \$520.00; and

WHEREAS, the Transportation Committee recommends that the Employee's (County Engineer's), salary be set at a daily rate of \$520.00 per said TERM, and

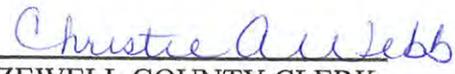
WHEREAS, the Transportation Committee further recommends, per said agreement, that the County Engineer shall be able to submit mileage for all travel from home to work and any other work related travel and be reimbursed at the Federal mileage rate, and

THEREFORE BE IT RESOLVED that the County Board accept the recommendation of the transportation Committee as presented;

BE IT FURTHER RESOLVED that the County Clerk notify the County Board Chairman, Chairman of the Transportation Committee, Illinois Department of Transportation, County Engineer of Highways, Chairman of the Human Resources Committee, County Administrator and the Payroll Supervisor of this action.

ADOPTED THIS 29TH DAY OF JANUARY, 2014

ATTEST:


TAZEWELL COUNTY CLERK


TAZEWELL COUNTY BOARD CHAIRMAN



Resolution for Improvement by County Under the Illinois Highway Code

BE IT RESOLVED, by the County Board of TAZEWELL County, Illinois, that the following described County Highway(s) be improved under the Illinois Highway Code:

County Highway(s) NOT APPLICABLE, beginning at a point near

and extending along said route(s) in a(n) direction to a point near, a distance of approximately; and,

BE IT FURTHER RESOLVED, that the type of improvement shall be FOR COUNTY ENGINEER'S SALARY FOR THE PERIOD JANUARY 1, 2014 THROUGH APRIL 12, 2014

and shall be designated as Section 14-00000-00-CS and,

BE IT FURTHER RESOLVED, that the improvement shall be constructed by N/A

(Insert either "contract" or "the County through its officers, agents and employees")

BE IT FURTHER RESOLVED, that there is hereby appropriated the sum of THIRTY FIVE THOUSAND AND 00/100 dollars, (\$35,000.00) from the County's allotment of Motor Fuel Tax Funds for the construction of this improvement and,

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit two certified copies of this resolution to the district office of the Department of Transportation.

I, Christie A. Webb County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of Tazewell County, at its regular meeting held at Pekin, Illinois

on January 29, 2014 Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Pekin, Illinois in said County, this 29th day of January A.D. 2014

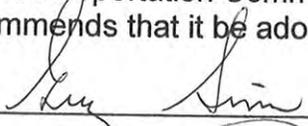
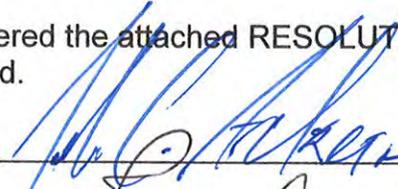
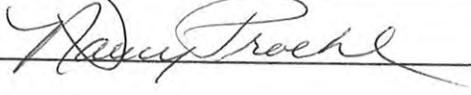
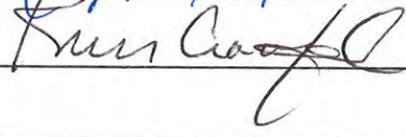
(SEAL) Christie A. Webb County Clerk

Approved [Signature] Regional Engineer Department of Transportation [Signature] Date 02/20/14

COMMITTEE REPORT

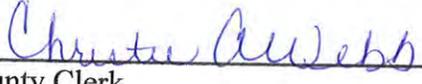
Mr. Chairman and Members of Tazewell County Board:

Your Transportation Committee has considered the attached RESOLUTION and recommends that it be adopted by the Board.

	
_____	_____
	
_____	_____
_____	_____

PASSED THIS 29th DAY OF JANUARY, 2014

ATTEST:



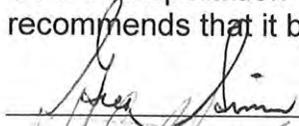
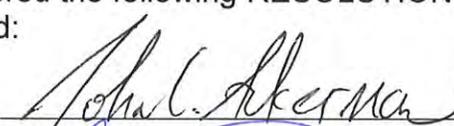
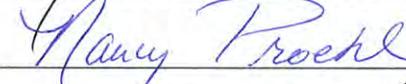
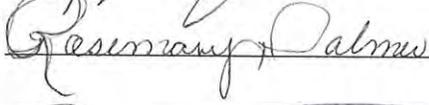
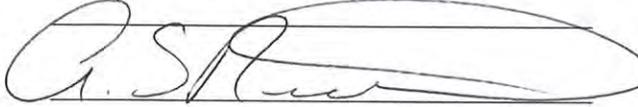
 County Clerk



 County Board Chairman

Mr. Chairman and Members of the Tazewell County Board:

Your Transportation Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Transportation Committee recommends to the County Board that because the preferred candidate for County Engineer has withdrawn his application this position be re-posted and re-advertised as soon as administratively feasible; and

WHEREAS, the number of applicants that previously applied for this position was less than expected; and

WHEREAS, the pool of qualified applicants can be expanded by advertising the upcoming vacancy again; and

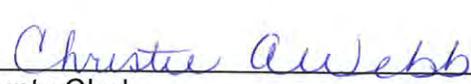
WHEREAS, the Transportation Committee authorizes their Chairman to direct staff to complete the procedure for advertising and posting this position for a second time.

THEREFORE BE IT RESOLVED that the County Board approves this recommendation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Payroll Division and the Auditor of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:

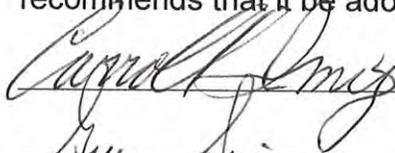
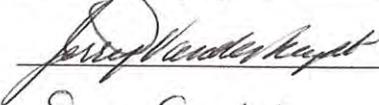
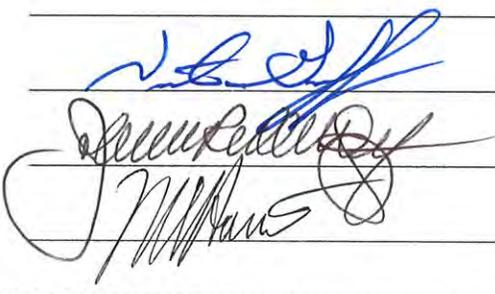

County Clerk


County Board Chairman

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Health Services Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

	_____
	_____
	_____
	_____
_____	_____
_____	

RESOLUTION

WHEREAS, the County's Health Services Committee recommends to the County Board that it enter into an agreement with the City of Delavan which will be entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970; and

WHEREAS, the County consider the payment by the City of Delavan to the County the sum of \$2,097.00; and

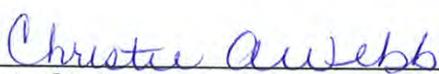
WHEREAS, the County agrees to provide the Animal and Rabies Control Services through the Tazewell County Animal & Rabies Control Department, its Administrator, Director, Deputies, and Agents effective January 1, 2014.

THEREFORE BE IT RESOLVED that the County Board approve this agreement.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Director of Animal Control, Elizabeth Skinner, Mayor, 219 Locust, P.O. Box 590, Delavan, IL 61734 and the Auditor of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:



County Clerk



County Board Chairman

INTERGOVERNMENTAL AGREEMENT
FOR
ANIMAL & RABIES CONTROL SERVICES

THIS AGREEMENT, entered into this ____1st____ day of, JANUARY 2014 ____, by and between the County of Tazewell, Illinois, a body politic and corporate (hereinafter referred to as "County") and CITY OF DELAVAN_____, a unit of local government of the State of Illinois (hereinafter referred to as "Municipality"), this Agreement being entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970.

In consideration of the payment by Municipality to the County of the sum of \$ 2,097.00 , County agrees to provide the following Animal and Rabies Control services through the Tazewell County Animal & Rabies Control Department, its administrator, director, deputies, and agents as follows.

1. The County shall respond to calls and attempt to pick up animals running at large within the corporate limits of the Municipality between the hours of 8:00 a.m. and 4:00 p.m. seven (7) days a week, including the weekends, but excepting regularly scheduled County Holidays.
2. The County shall attempt to pick up animals running at large on an emergency basis only between the hours of 4:00 p.m. and 8:00 a.m. the next morning on the basis of seven (7) days a week, including weekends. With respect to regularly scheduled County Holidays, the County shall attempt to pick up animals running at large both day and night on an **emergency basis only**. For the purpose of this Contract, an emergency shall be deemed to exist only in those instances where the call involves a bite case or dangerous animal. Emergency calls shall be placed by the City or Village authorities or a citizen of the Municipality to either the Sheriff's Department (346-4141) or the Tazewell County Animal & Rabies Control facility (477-2270 or 925-3370). Responses to night calls and emergency calls shall be made by the Tazewell County Animal Control Warden who is then on duty.
3. The County of Tazewell shall accept and make reasonable response to complaints of citizens concerning animals running at large within the corporate limits of the Municipality.
4. The County shall make regular and irregular patrols thru the corporate limits of the Municipality one day a week at regular and irregular hours. The Warden making the patrol will attempt to notify an authority within the Municipality prior to making such a patrol.
5. The County shall take custody and impound animals apprehended within the corporate limits of the Municipality at the Tazewell County Animal & Rabies facility.
6. The County of Tazewell shall require proof of payment of Municipal reclamation fees to the Municipality by owners of animals sought to be redeemed before releasing said animal from custody.
7. The County of Tazewell shall provide humane treatment of animals removed from the corporate limits of the Municipality during the period of impounding.
8. The County of Tazewell shall make reasonable efforts to locate the owner or owners of any impounded animal providing that said animal is wearing a collar or rabies tag

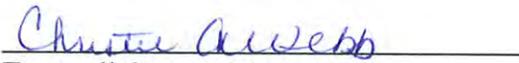
capable of identifying ownership. Upon identifying the owner or any such animal, an attempt will be made for immediate notification to said owner. A letter shall be mailed to the last known address of the owner notifying him of the impoundment of his animal. Said notification will give notice to the owner that the animal shall be destroyed after the passage of seven (7) days if not reclaimed in accordance with law by the owner. An affidavit or testimony of the Administrator, or his authorized agent, who mails such notice shall be prima facie evidence of the receipt of said notice by the owner of such animal.

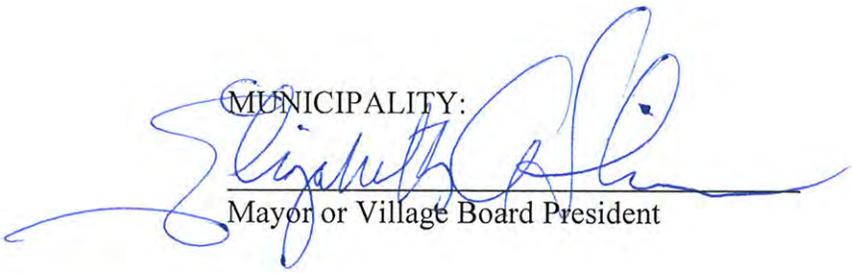
9. It is mutually understood and agreed that any animal apprehended from within the corporate limits of the Municipality and impounded at the Tazewell County Animal and Rabies Control Shelter, with respect to whom the owner is unknown but which unknown owner has failed to claim the animal within four (4) working days, shall be humanely dispatched or placed for adoption at the discretion of the Director of the Tazewell County Animal & Rabies Control Department pursuant to the provisions of the Animal Control Act of the State of Illinois.
10. It is further understood and agreed that the consideration payable by the Municipality to the County may at the option of the Municipality be paid in equal monthly installments.
11. This Agreement shall become effective on the 1 day of JANURY 2014, _____, and shall be in full force and effect for a period of one (1) year.
12. This contract shall be governed by the interpreted in accordance with the laws of the State of Illinois. All relevant provisions of the laws of the State of Illinois applicable hereto and required to be reflected or set forth herein are incorporated by reference.
13. No waiver of any breach of this contract or any provision hereof shall constitute a waiver of any other or further breach of this contract or any provision thereof.
14. This contract is severable, and the invalidity, or unenforceability of any provision of this contract, or a part thereof, should not render the remainder of the contract invalid or unenforceable.
15. This contract may not be assigned by either party without the written consent of the other party.
16. This contract shall be binding upon the parties hereto and upon the successors in interest, assigns, representatives and heirs of such parties.
17. This contract shall not be amended unless in writing expressly stating that it constitutes an amendment to this contract, signed by the parties hereto.
18. The parties hereto agree that the foregoing constitutes all the agreement between the parties and in witness thereof the parties have affixed their respective signatures on the date above first noted.

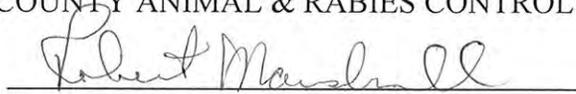
Passed this 29th day of January, 2014


Tazewell County Board Chairman

ATTEST:


Tazewell County Clerk

MUNICIPALITY:

Mayor or Village Board President

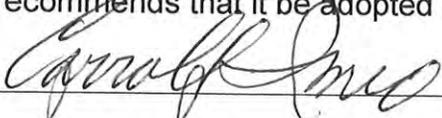
TAZEWELL COUNTY ANIMAL & RABIES CONTROL:

Director

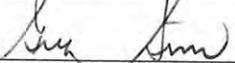
ANNUAL AMOUNT: \$ 2,097.00

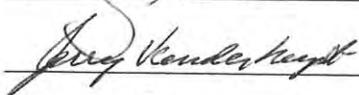
MONTHLY AMOUNT \$ 174.75

Mr. Chairman and Members of the Tazewell County Board:

Your Health Services Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:



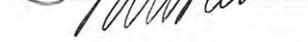












RESOLUTION

WHEREAS, the County's Health Services Committee recommends to the County Board that it enter into an agreement with the Village of Hopedale which will be entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970; and

WHEREAS, the County consider the payment by the Village of Hopedale to the County the sum of \$1,068.00; and

WHEREAS, the County agrees to provide the Animal and Rabies Control Services through the Tazewell County Animal & Rabies Control Department, its Administrator, Director, Deputies, and Agents effective January 1, 2014.

THEREFORE BE IT RESOLVED that the County Board approve this agreement.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Director of Animal Control, August Eilts, Village Board President, PO Box 387, Hopedale, IL 61747, and the Auditor of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:



 County Clerk



 County Board Chairman

INTERGOVERNMENTAL AGREEMENT
FOR
ANIMAL & RABIES CONTROL SERVICES

THIS AGREEMENT, entered into this 1st day of JANUARY 2014, by and between the County of Tazewell, Illinois, a body politic and corporate (hereinafter referred to as "County") and VILLAGE OF HOPEDALE _____, a unit of local government of the State of Illinois (hereinafter referred to as "Municipality"), this Agreement being entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970.

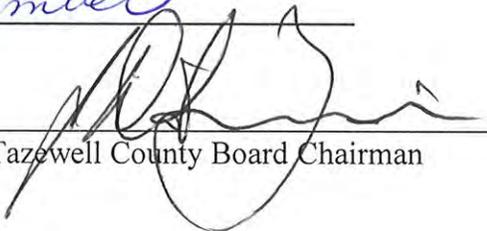
In consideration of the payment by Municipality to the County of the sum of \$ 1,068.00, County agrees to provide the following Animal and Rabies Control services through the Tazewell County Animal & Rabies Control Department, its administrator, director, deputies, and agents as follows.

1. The County shall respond to calls and attempt to pick up animals running at large within the corporate limits of the Municipality between the hours of 8:00 a.m. and 4:00 p.m. seven (7) days a week, including the weekends, but excepting regularly scheduled County Holidays.
2. The County shall attempt to pick up animals running at large on an emergency basis only between the hours of 4:00 p.m. and 8:00 a.m. the next morning on the basis of seven (7) days a week, including weekends. With respect to regularly scheduled County Holidays, the County shall attempt to pick up animals running at large both day and night on an **emergency basis only**. For the purpose of this Contract, an emergency shall be deemed to exist only in those instances where the call involves a bite case or dangerous animal. Emergency calls shall be placed by the City or Village authorities or a citizen of the Municipality to either the Sheriff's Department (346-4141) or the Tazewell County Animal & Rabies Control facility (477-2270 or 925-3370). Responses to night calls and emergency calls shall be made by the Tazewell County Animal Control Warden who is then on duty.
3. The County of Tazewell shall accept and make reasonable response to complaints of citizens concerning animals running at large within the corporate limits of the Municipality.
4. The County shall make regular and irregular patrols thru the corporate limits of the Municipality one day a week at regular and irregular hours. The Warden making the patrol will attempt to notify an authority within the Municipality prior to making such a patrol.
5. The County shall take custody and impound animals apprehended within the corporate limits of the Municipality at the Tazewell County Animal & Rabies facility.
6. The County of Tazewell shall require proof of payment of Municipal reclamation fees to the Municipality by owners of animals sought to be redeemed before releasing said animal from custody.
7. The County of Tazewell shall provide humane treatment of animals removed from the corporate limits of the Municipality during the period of impounding.
8. The County of Tazewell shall make reasonable efforts to locate the owner or owners of any impounded animal providing that said animal is wearing a collar or rabies tag

capable of identifying ownership. Upon identifying the owner or any such animal, an attempt will be made for immediate notification to said owner. A letter shall be mailed to the last known address of the owner notifying him of the impoundment of his animal. Said notification will give notice to the owner that the animal shall be destroyed after the passage of seven (7) days if not reclaimed in accordance with law by the owner. An affidavit or testimony of the Administrator, or his authorized agent, who mails such notice shall be prima facie evidence of the receipt of said notice by the owner of such animal.

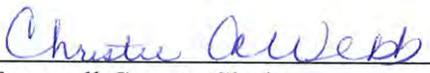
9. It is mutually understood and agreed that any animal apprehended from within the corporate limits of the Municipality and impounded at the Tazewell County Animal and Rabies Control Shelter, with respect to whom the owner is unknown but which unknown owner has failed to claim the animal within four (4) working days, shall be humanely dispatched or placed for adoption at the discretion of the Director of the Tazewell County Animal & Rabies Control Department pursuant to the provisions of the Animal Control Act of the State of Illinois.
10. It is further understood and agreed that the consideration payable by the Municipality to the County may at the option of the Municipality be paid in equal monthly installments.
11. This Agreement shall become effective on the 1 day of JANURY 2014, _____, and shall be in full force and effect for a period of one (1) year.
12. This contract shall be governed by the interpreted in accordance with the laws of the State of Illinois. All relevant provisions of the laws of the State of Illinois applicable hereto and required to be reflected or set forth herein are incorporated by reference.
13. No waiver of any breach of this contract or any provision hereof shall constitute a waiver of any other or further breach of this contract or any provision thereof.
14. This contract is severable, and the invalidity, or unenforceability of any provision of this contract, or a part thereof, should not render the remainder of the contract invalid or unenforceable.
15. This contract may not be assigned by either party without the written consent of the other party.
16. This contract shall be binding upon the parties hereto and upon the successors in interest, assigns, representatives and heirs of such parties.
17. This contract shall not be amended unless in writing expressly stating that it constitutes an amendment to this contract, signed by the parties hereto.
18. The parties hereto agree that the foregoing constitutes all the agreement between the parties and in witness thereof the parties have affixed their respective signatures on the date above first noted.

Passed this 18 day of November



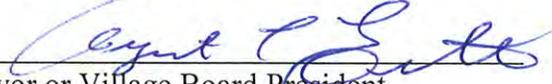
Tazewell County Board Chairman

ATTEST:



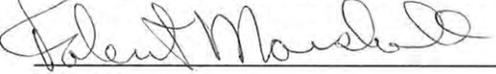
Tazewell County Clerk

MUNICIPALITY:



Mayor or Village Board President

TAZEWELL COUNTY ANIMAL & RABIES CONTROL:



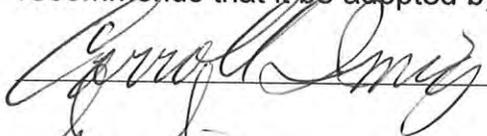
Director

ANNUAL AMOUNT: \$ 1,068.00

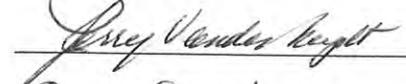
MONTHLY AMOUNT \$ 89.00 _____

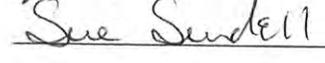
Mr. Chairman and Members of the Tazewell County Board:

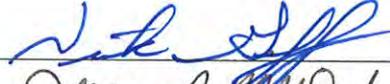
Your Health Services Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

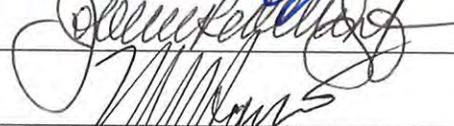


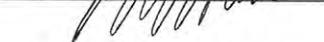












RESOLUTION

WHEREAS, the County's Health Services Committee recommends to the County Board that it enter into an agreement with the Village of Mackinaw which will be entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970; and

WHEREAS, the County consider the payment by the Village of Mackinaw to the County the sum of \$1,674.00; and

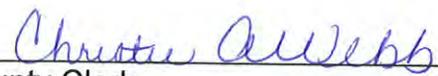
WHEREAS, the County agrees to provide the Animal and Rabies Control Services through the Tazewell County Animal & Rabies Control Department, its Administrator, Director, Deputies, and Agents effective January 1, 2014.

THEREFORE BE IT RESOLVED that the County Board approve this agreement.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Director of Animal Control, Craig Friend, Mayor, Municipal Building, 100 E. Fast Avenue, P.O. Box 500, Mackinaw, IL 61755 and the Auditor of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:



 County Clerk



 County Board Chairman

INTERGOVERNMENTAL AGREEMENT
FOR
ANIMAL & RABIES CONTROL SERVICES

THIS AGREEMENT, entered into this 1st day of JANUARY 2014, by and between the County of Tazewell, Illinois, a body politic and corporate (hereinafter referred to as "County") and VILLAGE OF MACKINAW _____, a unit of local government of the State of Illinois (hereinafter referred to as "Municipality"), this Agreement being entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970.

In consideration of the payment by Municipality to the County of the sum of \$ 1,674.00, County agrees to provide the following Animal and Rabies Control services through the Tazewell County Animal & Rabies Control Department, its administrator, director, deputies, and agents as follows.

1. The County shall respond to calls and attempt to pick up animals running at large within the corporate limits of the Municipality between the hours of 8:00 a.m. and 4:00 p.m. seven (7) days a week, including the weekends, but excepting regularly scheduled County Holidays.
2. The County shall attempt to pick up animals running at large on an emergency basis only between the hours of 4:00 p.m. and 8:00 a.m. the next morning on the basis of seven (7) days a week, including weekends. With respect to regularly scheduled County Holidays, the County shall attempt to pick up animals running at large both day and night on an **emergency basis only**. For the purpose of this Contract, an emergency shall be deemed to exist only in those instances where the call involves a bite case or dangerous animal. Emergency calls shall be placed by the City or Village authorities or a citizen of the Municipality to either the Sheriff's Department (346-4141) or the Tazewell County Animal & Rabies Control facility (477-2270 or 925-3370). Responses to night calls and emergency calls shall be made by the Tazewell County Animal Control Warden who is then on duty.
3. The County of Tazewell shall accept and make reasonable response to complaints of citizens concerning animals running at large within the corporate limits of the Municipality.
4. The County shall make regular and irregular patrols thru the corporate limits of the Municipality one day a week at regular and irregular hours. The Warden making the patrol will attempt to notify an authority within the Municipality prior to making such a patrol.
5. The County shall take custody and impound animals apprehended within the corporate limits of the Municipality at the Tazewell County Animal & Rabies facility.
6. The County of Tazewell shall require proof of payment of Municipal reclamation fees to the Municipality by owners of animals sought to be redeemed before releasing said animal from custody.
7. The County of Tazewell shall provide humane treatment of animals removed from the corporate limits of the Municipality during the period of impounding.
8. The County of Tazewell shall make reasonable efforts to locate the owner or owners of any impounded animal providing that said animal is wearing a collar or rabies tag

capable of identifying ownership. Upon identifying the owner or any such animal, an attempt will be made for immediate notification to said owner. A letter shall be mailed to the last known address of the owner notifying him of the impoundment of his animal. Said notification will give notice to the owner that the animal shall be destroyed after the passage of seven (7) days if not reclaimed in accordance with law by the owner. An affidavit or testimony of the Administrator, or his authorized agent, who mails such notice shall be prima facie evidence of the receipt of said notice by the owner of such animal.

9. It is mutually understood and agreed that any animal apprehended from within the corporate limits of the Municipality and impounded at the Tazewell County Animal and Rabies Control Shelter, with respect to whom the owner is unknown but which unknown owner has failed to claim the animal within four (4) working days, shall be humanely dispatched or placed for adoption at the discretion of the Director of the Tazewell County Animal & Rabies Control Department pursuant to the provisions of the Animal Control Act of the State of Illinois.
10. It is further understood and agreed that the consideration payable by the Municipality to the County may at the option of the Municipality be paid in equal monthly installments.
11. This Agreement shall become effective on the 1 day of JANURY 2014, _____, and shall be in full force and effect for a period of one (1) year.
12. This contract shall be governed by the interpreted in accordance with the laws of the State of Illinois. All relevant provisions of the laws of the State of Illinois applicable hereto and required to be reflected or set forth herein are incorporated by reference.
13. No waiver of any breach of this contract or any provision hereof shall constitute a waiver of any other or further breach of this contract or any provision thereof.
14. This contract is severable, and the invalidity, or unenforceability of any provision of this contract, or a part thereof, should not render the remainder of the contract invalid or unenforceable.
15. This contract may not be assigned by either party without the written consent of the other party.
16. This contract shall be binding upon the parties hereto and upon the successors in interest, assigns, representatives and heirs of such parties.
17. This contract shall not be amended unless in writing expressly stating that it constitutes an amendment to this contract, signed by the parties hereto.
18. The parties hereto agree that the foregoing constitutes all the agreement between the parties and in witness thereof the parties have affixed their respective signatures on the date above first noted.

Passed this 29th day of January, 2014



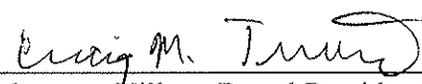
Tazewell County Board Chairman

ATTEST:



Tazewell County Clerk

MUNICIPALITY:



Mayor or Village Board President

TAZEWELL COUNTY ANIMAL & RABIES CONTROL:



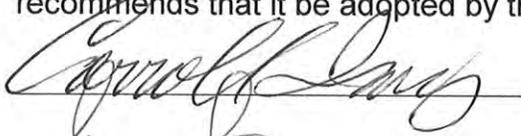
Director

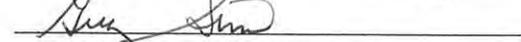
ANNUAL AMOUNT: \$ 1,674.00

MONTHLY AMOUNT \$ 139.50_____

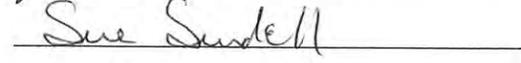
Mr. Chairman and Members of the Tazewell County Board:

Your Health Services Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

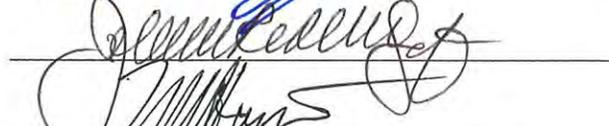












RESOLUTION

WHEREAS, the County's Health Services Committee recommends to the County Board that it enter into an agreement with the Village of Creve Coeur which will be entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970; and

WHEREAS, the County consider the payment by the Village of Creve Coeur to the County the sum of \$6,918.00; and

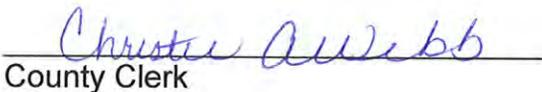
WHEREAS, the County agrees to provide the Animal and Rabies Control Services through the Tazewell County Animal & Rabies Control Department, its Administrator, Director, Deputies, and Agents effective January 1, 2014.

THEREFORE BE IT RESOLVED that the County Board approve this agreement.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Director of Animal Control, Fred Lang, Mayor of Creve Coeur, 101 N. Thorncrest, Creve Coeur, IL 61610 and the Auditor of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:


County Clerk


County Board Chairman

INTERGOVERNMENTAL AGREEMENT
FOR
ANIMAL & RABIES CONTROL SERVICES

THIS AGREEMENT, entered into this ____1st____ day of, JANUARY 2014 ____, by and between the County of Tazewell, Illinois, a body politic and corporate (hereinafter referred to as "County") and VILLAGE OF CREVE COEUR_____, a unit of local government of the State of Illinois (hereinafter referred to as "Municipality"), this Agreement being entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970.

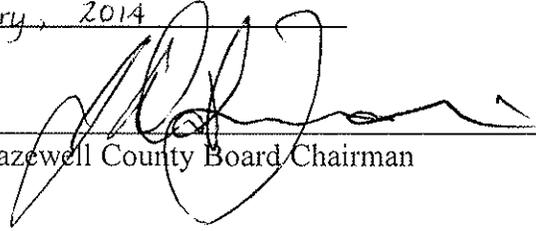
In consideration of the payment by Municipality to the County of the sum of \$ 6,918.00 ____, County agrees to provide the following Animal and Rabies Control services through the Tazewell County Animal & Rabies Control Department, its administrator, director, deputies, and agents as follows.

1. The County shall respond to calls and attempt to pick up animals running at large within the corporate limits of the Municipality between the hours of 8:00 a.m. and 4:00 p.m. seven (7) days a week, including the weekends, but excepting regularly scheduled County Holidays.
2. The County shall attempt to pick up animals running at large on an emergency basis only between the hours of 4:00 p.m. and 8:00 a.m. the next morning on the basis of seven (7) days a week, including weekends. With respect to regularly scheduled County Holidays, the County shall attempt to pick up animals running at large both day and night on an **emergency basis only**. For the purpose of this Contract, an emergency shall be deemed to exist only in those instances where the call involves a bite case or dangerous animal. Emergency calls shall be placed by the City or Village authorities or a citizen of the Municipality to either the Sheriff's Department (346-4141) or the Tazewell County Animal & Rabies Control facility (477-2270 or 925-3370). Responses to night calls and emergency calls shall be made by the Tazewell County Animal Control Warden who is then on duty.
3. The County of Tazewell shall accept and make reasonable response to complaints of citizens concerning animals running at large within the corporate limits of the Municipality.
4. The County shall make regular and irregular patrols thru the corporate limits of the Municipality one day a week at regular and irregular hours. The Warden making the patrol will attempt to notify an authority within the Municipality prior to making such a patrol.
5. The County shall take custody and impound animals apprehended within the corporate limits of the Municipality at the Tazewell County Animal & Rabies facility.
6. The County of Tazewell shall require proof of payment of Municipal reclamation fees to the Municipality by owners of animals sought to be redeemed before releasing said animal from custody.
7. The County of Tazewell shall provide humane treatment of animals removed from the corporate limits of the Municipality during the period of impounding.
8. The County of Tazewell shall make reasonable efforts to locate the owner or owners of any impounded animal providing that said animal is wearing a collar or rabies tag

capable of identifying ownership. Upon identifying the owner or any such animal, an attempt will be made for immediate notification to said owner. A letter shall be mailed to the last known address of the owner notifying him of the impoundment of his animal. Said notification will give notice to the owner that the animal shall be destroyed after the passage of seven (7) days if not reclaimed in accordance with law by the owner. An affidavit or testimony of the Administrator, or his authorized agent, who mails such notice shall be prima facie evidence of the receipt of said notice by the owner of such animal.

9. It is mutually understood and agreed that any animal apprehended from within the corporate limits of the Municipality and impounded at the Tazewell County Animal and Rabies Control Shelter, with respect to whom the owner is unknown but which unknown owner has failed to claim the animal within four (4) working days, shall be humanely dispatched or placed for adoption at the discretion of the Director of the Tazewell County Animal & Rabies Control Department pursuant to the provisions of the Animal Control Act of the State of Illinois.
10. It is further understood and agreed that the consideration payable by the Municipality to the County may at the option of the Municipality be paid in equal monthly installments.
11. This Agreement shall become effective on the 1 day of JANURY 2014, _____, and shall be in full force and effect for a period of one (1) year.
12. This contract shall be governed by the interpreted in accordance with the laws of the State of Illinois. All relevant provisions of the laws of the State of Illinois applicable hereto and required to be reflected or set forth herein are incorporated by reference.
13. No waiver of any breach of this contract or any provision hereof shall constitute a waiver of any other or further breach of this contract or any provision thereof.
14. This contract is severable, and the invalidity, or unenforceability of any provision of this contract, or a part thereof, should not render the remainder of the contract invalid or unenforceable.
15. This contract may not be assigned by either party without the written consent of the other party.
16. This contract shall be binding upon the parties hereto and upon the successors in interest, assigns, representatives and heirs of such parties.
17. This contract shall not be amended unless in writing expressly stating that it constitutes an amendment to this contract, signed by the parties hereto.
18. The parties hereto agree that the foregoing constitutes all the agreement between the parties and in witness thereof the parties have affixed their respective signatures on the date above first noted.

Passed this 29th day of January, 2014

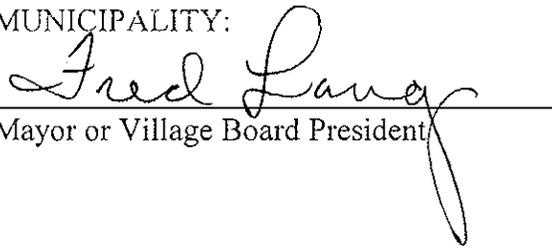


Tazewell County Board Chairman

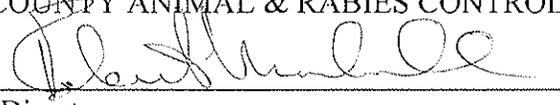
ATTEST:



Tazewell County Clerk

MUNICIPALITY:


Mayor or Village Board President

TAZEWELL COUNTY ANIMAL & RABIES CONTROL:


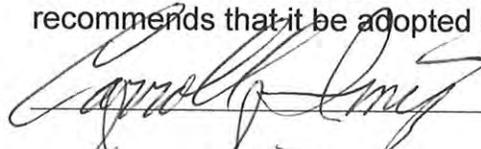
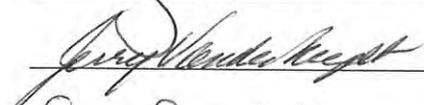
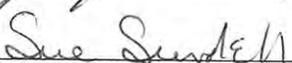
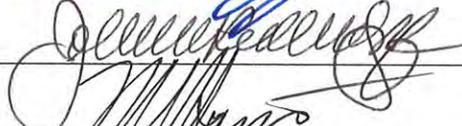
Director

ANNUAL AMOUNT: \$ 6,918.00

MONTHLY AMOUNT \$ 576.50 _____

Mr. Chairman and Members of the Tazewell County Board:

Your Health Services Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

	_____
	_____
	
	
_____	_____

RESOLUTION

WHEREAS, the County's Health Services Committee recommends to the County Board that it enter into an agreement with the City of Marquette Heights which will be entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970; and

WHEREAS, the County consider the payment by the City of Marquette Heights to the County in the sum of \$3,210.00; and

WHEREAS, The County agrees to provide the Animal and Rabies Control Services through the Tazewell County Animal & Rabies Control Department, its Administrator, Director, Deputies, and Agents effective January 1, 2014.

THEREFORE BE IT RESOLVED that the County Board approve this agreement.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Director of Animal Control, Mayor Dana Dearborn, 715 Lincoln Road, Marquette Heights, IL 61554, and the Auditor of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:



County Clerk



County Board Chairman

INTERGOVERNMENTAL AGREEMENT
FOR
ANIMAL & RABIES CONTROL SERVICES

THIS AGREEMENT, entered into this 1st day of JANUARY 2014, by and between the County of Tazewell, Illinois, a body politic and corporate (hereinafter referred to as "County") and CITY OF MARQUETTE HEIGHTS _____, a unit of local government of the State of Illinois (hereinafter referred to as "Municipality"), this Agreement being entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970.

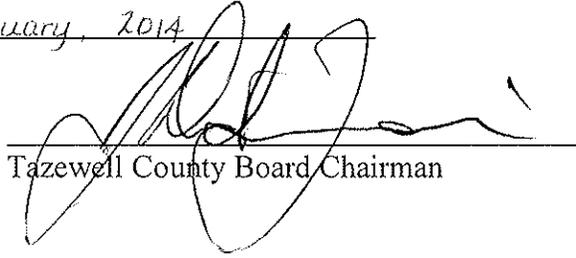
In consideration of the payment by Municipality to the County of the sum of \$ 3,210.00, County agrees to provide the following Animal and Rabies Control services through the Tazewell County Animal & Rabies Control Department, its administrator, director, deputies, and agents as follows.

1. The County shall respond to calls and attempt to pick up animals running at large within the corporate limits of the Municipality between the hours of 8:00 a.m. and 4:00 p.m. seven (7) days a week, including the weekends, but excepting regularly scheduled County Holidays.
2. The County shall attempt to pick up animals running at large on an emergency basis only between the hours of 4:00 p.m. and 8:00 a.m. the next morning on the basis of seven (7) days a week, including weekends. With respect to regularly scheduled County Holidays, the County shall attempt to pick up animals running at large both day and night on an **emergency basis only**. For the purpose of this Contract, an emergency shall be deemed to exist only in those instances where the call involves a bite case or dangerous animal. Emergency calls shall be placed by the City or Village authorities or a citizen of the Municipality to either the Sheriff's Department (346-4141) or the Tazewell County Animal & Rabies Control facility (477-2270 or 925-3370). Responses to night calls and emergency calls shall be made by the Tazewell County Animal Control Warden who is then on duty.
3. The County of Tazewell shall accept and make reasonable response to complaints of citizens concerning animals running at large within the corporate limits of the Municipality.
4. The County shall make regular and irregular patrols thru the corporate limits of the Municipality one day a week at regular and irregular hours. The Warden making the patrol will attempt to notify an authority within the Municipality prior to making such a patrol.
5. The County shall take custody and impound animals apprehended within the corporate limits of the Municipality at the Tazewell County Animal & Rabies facility.
6. The County of Tazewell shall require proof of payment of Municipal reclamation fees to the Municipality by owners of animals sought to be redeemed before releasing said animal from custody.
7. The County of Tazewell shall provide humane treatment of animals removed from the corporate limits of the Municipality during the period of impounding.
8. The County of Tazewell shall make reasonable efforts to locate the owner or owners of any impounded animal providing that said animal is wearing a collar or rabies tag

capable of identifying ownership. Upon identifying the owner or any such animal, an attempt will be made for immediate notification to said owner. A letter shall be mailed to the last known address of the owner notifying him of the impoundment of his animal. Said notification will give notice to the owner that the animal shall be destroyed after the passage of seven (7) days if not reclaimed in accordance with law by the owner. An affidavit or testimony of the Administrator, or his authorized agent, who mails such notice shall be prima facie evidence of the receipt of said notice by the owner of such animal.

9. It is mutually understood and agreed that any animal apprehended from within the corporate limits of the Municipality and impounded at the Tazewell County Animal and Rabies Control Shelter, with respect to whom the owner is unknown but which unknown owner has failed to claim the animal within four (4) working days, shall be humanely dispatched or placed for adoption at the discretion of the Director of the Tazewell County Animal & Rabies Control Department pursuant to the provisions of the Animal Control Act of the State of Illinois.
10. It is further understood and agreed that the consideration payable by the Municipality to the County may at the option of the Municipality be paid in equal monthly installments.
11. This Agreement shall become effective on the 1 day of JANURY 2014, _____, and shall be in full force and effect for a period of one (1) year.
12. This contract shall be governed by the interpreted in accordance with the laws of the State of Illinois. All relevant provisions of the laws of the State of Illinois applicable hereto and required to be reflected or set forth herein are incorporated by reference.
13. No waiver of any breach of this contract or any provision hereof shall constitute a waiver of any other or further breach of this contract or any provision thereof.
14. This contract is severable, and the invalidity, or unenforceability of any provision of this contract, or a part thereof, should not render the remainder of the contract invalid or unenforceable.
15. This contract may not be assigned by either party without the written consent of the other party.
16. This contract shall be binding upon the parties hereto and upon the successors in interest, assigns, representatives and heirs of such parties.
17. This contract shall not be amended unless in writing expressly stating that it constitutes an amendment to this contract, signed by the parties hereto.
18. The parties hereto agree that the foregoing constitutes all the agreement between the parties and in witness thereof the parties have affixed their respective signatures on the date above first noted.

Passed this 29th day of January, 2014


Tazewell County Board Chairman

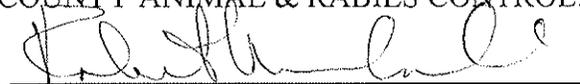
ATTEST:


Tazewell County Clerk

MUNICIPALITY:


Mayor or Village Board President

TAZEWELL COUNTY ANIMAL & RABIES CONTROL:


Director

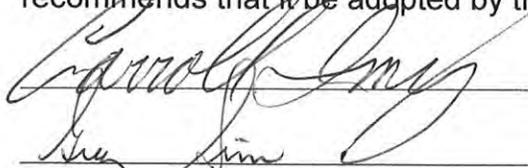
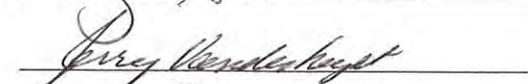
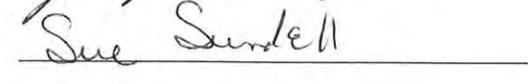
ANNUAL AMOUNT: \$ 3,210.00

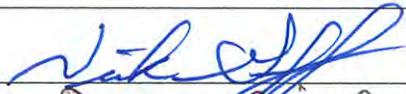
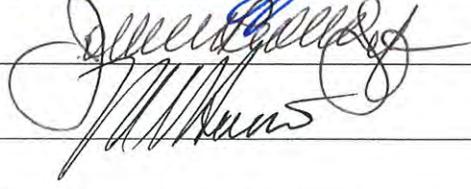
MONTHLY AMOUNT \$ 267.50

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Health Services Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:


 Carol Ann

 Perry Vandenberg

 Sue Sundell


 Mike Hoff

 James

RESOLUTION

WHEREAS, the County's Health Services Committee recommends to the County Board that it enter into an agreement with the Village of South Pekin which will be entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970; and

WHEREAS, the County consider the payment by the Village of South Pekin to the County in the sum of \$1,477.00; and

WHEREAS, the County agrees to provide the Animal and Rabies Control Services through the Tazewell County Animal & Rabies Control Department, its Administrator, Director, Deputies, and Agents effective January 1, 2014.

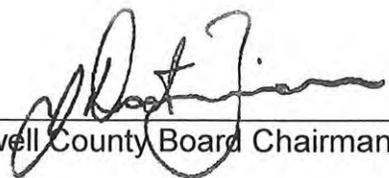
THEREFORE BE IT RESOLVED that the County Board approve this agreement.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Director of Animal Control, Richard Huse, Village Board President, 209 W. Main Street, P.O. Box 10, South Pekin, IL 61564 and the Auditor of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:


 Christine A. Webb
 Tazewell County Clerk


 Mike Hoff
 Tazewell County Board Chairman

INTERGOVERNMENTAL AGREEMENT
FOR
ANIMAL & RABIES CONTROL SERVICES

THIS AGREEMENT, entered into this 1st day of JANUARY 2014, by and between the County of Tazewell, Illinois, a body politic and corporate (hereinafter referred to as "County") and VILLAGE OF SOUTH PEKIN _____, a unit of local government of the State of Illinois (hereinafter referred to as "Municipality"), this Agreement being entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970.

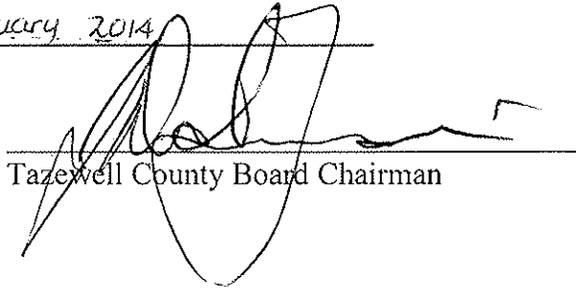
In consideration of the payment by Municipality to the County of the sum of \$ 1,477.00, County agrees to provide the following Animal and Rabies Control services through the Tazewell County Animal & Rabies Control Department, its administrator, director, deputies, and agents as follows.

1. The County shall respond to calls and attempt to pick up animals running at large within the corporate limits of the Municipality between the hours of 8:00 a.m. and 4:00 p.m. seven (7) days a week, including the weekends, but excepting regularly scheduled County Holidays.
2. The County shall attempt to pick up animals running at large on an emergency basis only between the hours of 4:00 p.m. and 8:00 a.m. the next morning on the basis of seven (7) days a week, including weekends. With respect to regularly scheduled County Holidays, the County shall attempt to pick up animals running at large both day and night on an **emergency basis only**. For the purpose of this Contract, an emergency shall be deemed to exist only in those instances where the call involves a bite case or dangerous animal. Emergency calls shall be placed by the City or Village authorities or a citizen of the Municipality to either the Sheriff's Department (346-4141) or the Tazewell County Animal & Rabies Control facility (477-2270 or 925-3370). Responses to night calls and emergency calls shall be made by the Tazewell County Animal Control Warden who is then on duty.
3. The County of Tazewell shall accept and make reasonable response to complaints of citizens concerning animals running at large within the corporate limits of the Municipality.
4. The County shall make regular and irregular patrols thru the corporate limits of the Municipality one day a week at regular and irregular hours. The Warden making the patrol will attempt to notify an authority within the Municipality prior to making such a patrol.
5. The County shall take custody and impound animals apprehended within the corporate limits of the Municipality at the Tazewell County Animal & Rabies facility.
6. The County of Tazewell shall require proof of payment of Municipal reclamation fees to the Municipality by owners of animals sought to be redeemed before releasing said animal from custody.
7. The County of Tazewell shall provide humane treatment of animals removed from the corporate limits of the Municipality during the period of impounding.
8. The County of Tazewell shall make reasonable efforts to locate the owner or owners of any impounded animal providing that said animal is wearing a collar or rabies tag

capable of identifying ownership. Upon identifying the owner or any such animal, an attempt will be made for immediate notification to said owner. A letter shall be mailed to the last known address of the owner notifying him of the impoundment of his animal. Said notification will give notice to the owner that the animal shall be destroyed after the passage of seven (7) days if not reclaimed in accordance with law by the owner. An affidavit or testimony of the Administrator, or his authorized agent, who mails such notice shall be prima facie evidence of the receipt of said notice by the owner of such animal.

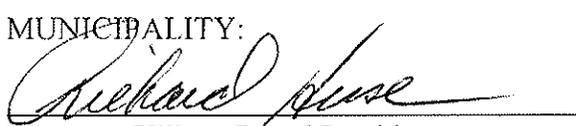
9. It is mutually understood and agreed that any animal apprehended from within the corporate limits of the Municipality and impounded at the Tazewell County Animal and Rabies Control Shelter, with respect to whom the owner is unknown but which unknown owner has failed to claim the animal within four (4) working days, shall be humanely dispatched or placed for adoption at the discretion of the Director of the Tazewell County Animal & Rabies Control Department pursuant to the provisions of the Animal Control Act of the State of Illinois.
10. It is further understood and agreed that the consideration payable by the Municipality to the County may at the option of the Municipality be paid in equal monthly installments.
11. This Agreement shall become effective on the 1 day of JANURY 2014, and shall be in full force and effect for a period of one (1) year.
12. This contract shall be governed by the interpreted in accordance with the laws of the State of Illinois. All relevant provisions of the laws of the State of Illinois applicable hereto and required to be reflected or set forth herein are incorporated by reference.
13. No waiver of any breach of this contract or any provision hereof shall constitute a waiver of any other or further breach of this contract or any provision thereof.
14. This contract is severable, and the invalidity, or unenforceability of any provision of this contract, or a part thereof, should not render the remainder of the contract invalid or unenforceable.
15. This contract may not be assigned by either party without the written consent of the other party.
16. This contract shall be binding upon the parties hereto and upon the successors in interest, assigns, representatives and heirs of such parties.
17. This contract shall not be amended unless in writing expressly stating that it constitutes an amendment to this contract, signed by the parties hereto.
18. The parties hereto agree that the foregoing constitutes all the agreement between the parties and in witness thereof the parties have affixed their respective signatures on the date above first noted.

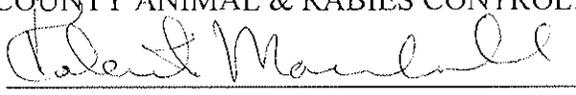
Passed this 29th day of January, 2014


Tazewell County Board Chairman

ATTEST:


Tazewell County Clerk

MUNICIPALITY:

Mayor or Village Board President

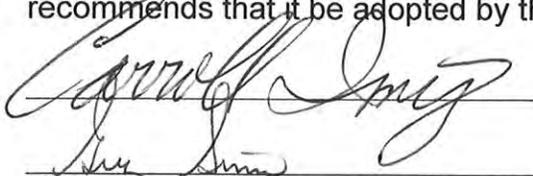
TAZEWELL COUNTY ANIMAL & RABIES CONTROL:

Director

ANNUAL AMOUNT: \$ 1,477.00

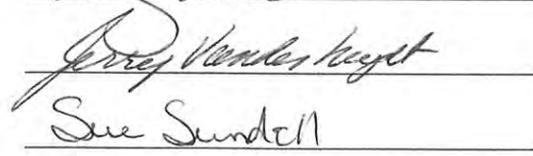
MONTHLY AMOUNT \$ 123.08

Mr. Chairman and Members of the Tazewell County Board:

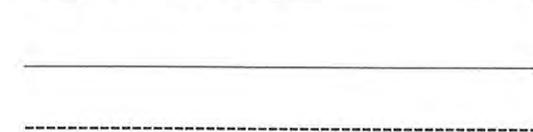
Your Health Services Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:



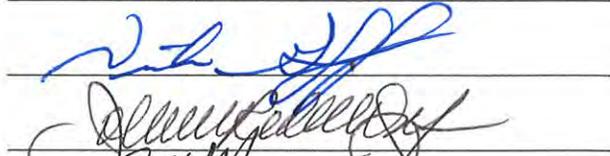
Carol King



Greg Vanderkuyt



Sue Sundell





RESOLUTION

WHEREAS, the County's Health Services Committee recommends to the County Board that it enter into an agreement with the Village of North Pekin which will be entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970; and

WHEREAS, the County consider the payment by the Village of North Pekin to the County the sum of \$1,808.00; and

WHEREAS, the County agrees to provide the Animal and Rabies Control Services through the Tazewell County Animal & Rabies Control Department, its Administrator, Director, Deputies, and Agents effective January 1, 2014.

THEREFORE BE IT RESOLVED that the County Board approve this agreement.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Director of Animal Control, Steve Flowers, Village Board President, 318 North Main Street, North Pekin, IL 61554, and the Auditor of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:



County Clerk



County Board Chairman

INTERGOVERNMENTAL AGREEMENT
FOR
ANIMAL & RABIES CONTROL SERVICES

THIS AGREEMENT, entered into this 1st day of JANUARY 2014, by and between the County of Tazewell, Illinois, a body politic and corporate (hereinafter referred to as "County") and VILLAGE OF NORTH PEKIN _____, a unit of local government of the State of Illinois (hereinafter referred to as "Municipality"), this Agreement being entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970.

In consideration of the payment by Municipality to the County of the sum of \$ 1,808.00, County agrees to provide the following Animal and Rabies Control services through the Tazewell County Animal & Rabies Control Department, its administrator, director, deputies, and agents as follows.

1. The County shall respond to calls and attempt to pick up animals running at large within the corporate limits of the Municipality between the hours of 8:00 a.m. and 4:00 p.m. seven (7) days a week, including the weekends, but excepting regularly scheduled County Holidays.
2. The County shall attempt to pick up animals running at large on an emergency basis only between the hours of 4:00 p.m. and 8:00 a.m. the next morning on the basis of seven (7) days a week, including weekends. With respect to regularly scheduled County Holidays, the County shall attempt to pick up animals running at large both day and night on an **emergency basis only**. For the purpose of this Contract, an emergency shall be deemed to exist only in those instances where the call involves a bite case or dangerous animal. Emergency calls shall be placed by the City or Village authorities or a citizen of the Municipality to either the Sheriff's Department (346-4141) or the Tazewell County Animal & Rabies Control facility (477-2270 or 925-3370). Responses to night calls and emergency calls shall be made by the Tazewell County Animal Control Warden who is then on duty.
3. The County of Tazewell shall accept and make reasonable response to complaints of citizens concerning animals running at large within the corporate limits of the Municipality.
4. The County shall make regular and irregular patrols thru the corporate limits of the Municipality one day a week at regular and irregular hours. The Warden making the patrol will attempt to notify an authority within the Municipality prior to making such a patrol.
5. The County shall take custody and impound animals apprehended within the corporate limits of the Municipality at the Tazewell County Animal & Rabies facility.
6. The County of Tazewell shall require proof of payment of Municipal reclamation fees to the Municipality by owners of animals sought to be redeemed before releasing said animal from custody.
7. The County of Tazewell shall provide humane treatment of animals removed from the corporate limits of the Municipality during the period of impounding.
8. The County of Tazewell shall make reasonable efforts to locate the owner or owners of any impounded animal providing that said animal is wearing a collar or rabies tag

capable of identifying ownership. Upon identifying the owner or any such animal, an attempt will be made for immediate notification to said owner. A letter shall be mailed to the last known address of the owner notifying him of the impoundment of his animal. Said notification will give notice to the owner that the animal shall be destroyed after the passage of seven (7) days if not reclaimed in accordance with law by the owner. An affidavit or testimony of the Administrator, or his authorized agent, who mails such notice shall be prima facie evidence of the receipt of said notice by the owner of such animal.

9. It is mutually understood and agreed that any animal apprehended from within the corporate limits of the Municipality and impounded at the Tazewell County Animal and Rabies Control Shelter, with respect to whom the owner is unknown but which unknown owner has failed to claim the animal within four (4) working days, shall be humanely dispatched or placed for adoption at the discretion of the Director of the Tazewell County Animal & Rabies Control Department pursuant to the provisions of the Animal Control Act of the State of Illinois.
10. It is further understood and agreed that the consideration payable by the Municipality to the County may at the option of the Municipality be paid in equal monthly installments.
11. This Agreement shall become effective on the 1 day of JANURY 2014, _____, and shall be in full force and effect for a period of one (1) year.
12. This contract shall be governed by the interpreted in accordance with the laws of the State of Illinois. All relevant provisions of the laws of the State of Illinois applicable hereto and required to be reflected or set forth herein are incorporated by reference.
13. No waiver of any breach of this contract or any provision hereof shall constitute a waiver of any other or further breach of this contract or any provision thereof.
14. This contract is severable, and the invalidity, or unenforceability of any provision of this contract, or a part thereof, should not render the remainder of the contract invalid or unenforceable.
15. This contract may not be assigned by either party without the written consent of the other party.
16. This contract shall be binding upon the parties hereto and upon the successors in interest, assigns, representatives and heirs of such parties.
17. This contract shall not be amended unless in writing expressly stating that it constitutes an amendment to this contract, signed by the parties hereto.
18. The parties hereto agree that the foregoing constitutes all the agreement between the parties and in witness thereof the parties have affixed their respective signatures on the date above first noted.

Passed this 29th day of January 2014


Tazewell County Board Chairman

ATTEST:

Christie A. Webb
Tazewell County Clerk

MUNICIPALITY:
Stephen Slaves
Mayor or Village Board President

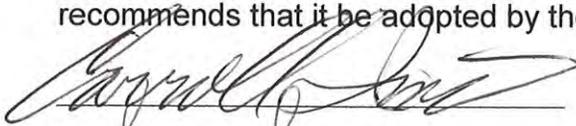
TAZEWELL COUNTY ANIMAL & RABIES CONTROL:
Talent Hummel
Director

ANNUAL AMOUNT: \$ 1,808.00

MONTHLY AMOUNT \$ 150.67

Mr. Chairman and Members of the Tazewell County Board:

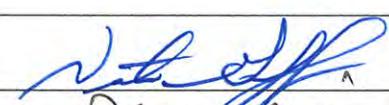
Your Health Services Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:













RESOLUTION

WHEREAS, the County's Health Services Committee recommends to the County Board that it enter into an agreement with the Village of Deer Creek which will be entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970; and

WHEREAS, the County consider the payment by the Village of Deer Creek to the County the sum of \$696.00; and

WHEREAS, the County agrees to provide the Animal and Rabies Control Services through the Tazewell County Animal & Rabies Control Department, its Administrator, Director, Deputies, and Agents effective January 1, 2014.

THEREFORE BE IT RESOLVED that the County Board approve this agreement.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Director of Animal Control, James Hackney, Village Board President, PO Box 38, Deer Creek, IL 61733 and the Auditor of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:



 County Clerk



 County Board Chairman

INTERGOVERNMENTAL AGREEMENT
FOR
ANIMAL & RABIES CONTROL SERVICES

THIS AGREEMENT, entered into this 1st day of JANUARY 2014, by and between the County of Tazewell, Illinois, a body politic and corporate (hereinafter referred to as "County") and VILLAGE OF DEER CREEK _____, a unit of local government of the State of Illinois (hereinafter referred to as "Municipality"), this Agreement being entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970.

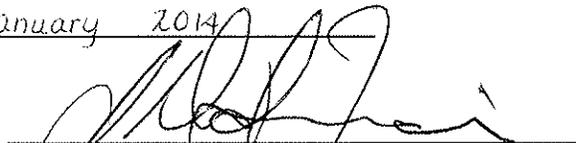
In consideration of the payment by Municipality to the County of the sum of \$ 696.00, County agrees to provide the following Animal and Rabies Control services through the Tazewell County Animal & Rabies Control Department, its administrator, director, deputies, and agents as follows.

1. The County shall respond to calls and attempt to pick up animals running at large within the corporate limits of the Municipality between the hours of 8:00 a.m. and 4:00 p.m. seven (7) days a week, including the weekends, but excepting regularly scheduled County Holidays.
2. The County shall attempt to pick up animals running at large on an emergency basis only between the hours of 4:00 p.m. and 8:00 a.m. the next morning on the basis of seven (7) days a week, including weekends. With respect to regularly scheduled County Holidays, the County shall attempt to pick up animals running at large both day and night on an **emergency basis only**. For the purpose of this Contract, an emergency shall be deemed to exist only in those instances where the call involves a bite case or dangerous animal. Emergency calls shall be placed by the City or Village authorities or a citizen of the Municipality to either the Sheriff's Department (346-4141) or the Tazewell County Animal & Rabies Control facility (477-2270 or 925-3370). Responses to night calls and emergency calls shall be made by the Tazewell County Animal Control Warden who is then on duty.
3. The County of Tazewell shall accept and make reasonable response to complaints of citizens concerning animals running at large within the corporate limits of the Municipality.
4. The County shall make regular and irregular patrols thru the corporate limits of the Municipality one day a week at regular and irregular hours. The Warden making the patrol will attempt to notify an authority within the Municipality prior to making such a patrol.
5. The County shall take custody and impound animals apprehended within the corporate limits of the Municipality at the Tazewell County Animal & Rabies facility.
6. The County of Tazewell shall require proof of payment of Municipal reclamation fees to the Municipality by owners of animals sought to be redeemed before releasing said animal from custody.
7. The County of Tazewell shall provide humane treatment of animals removed from the corporate limits of the Municipality during the period of impounding.
8. The County of Tazewell shall make reasonable efforts to locate the owner or owners of any impounded animal providing that said animal is wearing a collar or rabies tag

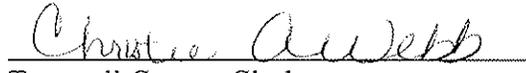
capable of identifying ownership. Upon identifying the owner or any such animal, an attempt will be made for immediate notification to said owner. A letter shall be mailed to the last known address of the owner notifying him of the impoundment of his animal. Said notification will give notice to the owner that the animal shall be destroyed after the passage of seven (7) days if not reclaimed in accordance with law by the owner. An affidavit or testimony of the Administrator, or his authorized agent, who mails such notice shall be prima facie evidence of the receipt of said notice by the owner of such animal.

9. It is mutually understood and agreed that any animal apprehended from within the corporate limits of the Municipality and impounded at the Tazewell County Animal and Rabies Control Shelter, with respect to whom the owner is unknown but which unknown owner has failed to claim the animal within four (4) working days, shall be humanely dispatched or placed for adoption at the discretion of the Director of the Tazewell County Animal & Rabies Control Department pursuant to the provisions of the Animal Control Act of the State of Illinois.
10. It is further understood and agreed that the consideration payable by the Municipality to the County may at the option of the Municipality be paid in equal monthly installments.
11. This Agreement shall become effective on the 1 day of JANURY 2014, _____, and shall be in full force and effect for a period of one (1) year.
12. This contract shall be governed by the interpreted in accordance with the laws of the State of Illinois. All relevant provisions of the laws of the State of Illinois applicable hereto and required to be reflected or set forth herein are incorporated by reference.
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16. This contract shall be binding upon the parties hereto and upon the successors in interest, assigns, representatives and heirs of such parties.
17. This contract shall not be amended unless in writing expressly stating that it constitutes an amendment to this contract, signed by the parties hereto.
18. The parties hereto agree that the foregoing constitutes all the agreement between the parties and in witness thereof the parties have affixed their respective signatures on the date above first noted.

Passed this 29th day of January 2014


Tazewell County Board Chairman

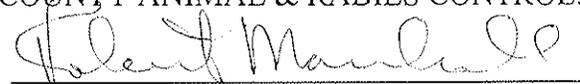
ATTEST:


Tazewell County Clerk

MUNICIPALITY:


Mayor or Village Board President

TAZEWELL COUNTY ANIMAL & RABIES CONTROL:


Director

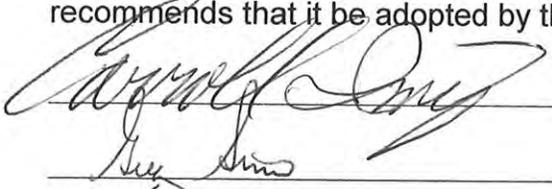
ANNUAL AMOUNT: \$ 696.00

MONTHLY AMOUNT \$ 58.00_____

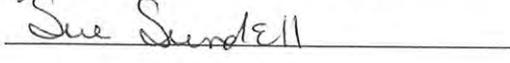
COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Health Services Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:











RESOLUTION

WHEREAS, the County's Health Services Committee recommends to the County Board that it enter into an agreement with the Village of Armington which will be entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970; and

WHEREAS, the County consider the payment by the Village of Armington to the County in the sum of \$425.00; and

WHEREAS, the County agrees to provide the Animal and Rabies Control Services through the Tazewell County Animal & Rabies Control Department, its Administrator, Director, Deputies, and Agents effective January 1, 2014.

THEREFORE BE IT RESOLVED that the County Board approve this agreement.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Director of Animal Control, JoAnne Williams, Village Board President, PO Box 31, 103 N. Main, Armington, IL 61721 and the Auditor of this action.

PASSED THIS 29th DAY OF JANUARY, 2014

ATTEST:


Tazewell County Clerk


Tazewell County Board Chairman

INTERGOVERNMENTAL AGREEMENT
FOR
ANIMAL & RABIES CONTROL SERVICES

THIS AGREEMENT, entered into this ____1st____ day of ,JANUARY 2014____, by and between the County of Tazewell, Illinois, a body politic and corporate (hereinafter referred to as “County”) and VILLAGE OF ARMINGTON_____, a unit of local government of the State of Illinois (hereinafter referred to as “Municipality”), this Agreement being entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970.

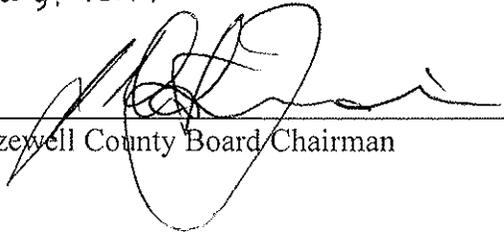
In consideration of the payment by Municipality to the County of the sum of \$ 425.00____, County agrees to provide the following Animal and Rabies Control services through the Tazewell County Animal & Rabies Control Department, its administrator, director, deputies, and agents as follows.

1. The County shall respond to calls and attempt to pick up animals running at large within the corporate limits of the Municipality between the hours of 8:00 a.m. and 4:00 p.m. seven (7) days a week, including the weekends, but excepting regularly scheduled County Holidays.
2. The County shall attempt to pick up animals running at large on an emergency basis only between the hours of 4:00 p.m. and 8:00 a.m. the next morning on the basis of seven (7) days a week, including weekends. With respect to regularly scheduled County Holidays, the County shall attempt to pick up animals running at large both day and night on an **emergency basis only**. For the purpose of this Contract, an emergency shall be deemed to exist only in those instances where the call involves a bite case or dangerous animal. Emergency calls shall be placed by the City or Village authorities or a citizen of the Municipality to either the Sheriff’s Department (346-4141) or the Tazewell County Animal & Rabies Control facility (477-2270 or 925-3370). Responses to night calls and emergency calls shall be made by the Tazewell County Animal Control Warden who is then on duty.
3. The County of Tazewell shall accept and make reasonable response to complaints of citizens concerning animals running at large within the corporate limits of the Municipality.
4. The County shall make regular and irregular patrols thru the corporate limits of the Municipality one day a week at regular and irregular hours. The Warden making the patrol will attempt to notify an authority within the Municipality prior to making such a patrol.
5. The County shall take custody and impound animals apprehended within the corporate limits of the Municipality at the Tazewell County Animal & Rabies facility.
6. The County of Tazewell shall require proof of payment of Municipal reclamation fees to the Municipality by owners of animals sought to be redeemed before releasing said animal from custody.
7. The County of Tazewell shall provide humane treatment of animals removed from the corporate limits of the Municipality during the period of impounding.
8. The County of Tazewell shall make reasonable efforts to locate the owner or owners of any impounded animal providing that said animal is wearing a collar or rabies tag

capable of identifying ownership. Upon identifying the owner or any such animal, an attempt will be made for immediate notification to said owner. A letter shall be mailed to the last known address of the owner notifying him of the impoundment of his animal. Said notification will give notice to the owner that the animal shall be destroyed after the passage of seven (7) days if not reclaimed in accordance with law by the owner. An affidavit or testimony of the Administrator, or his authorized agent, who mails such notice shall be prima facie evidence of the receipt of said notice by the owner of such animal.

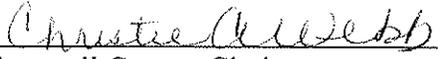
9. It is mutually understood and agreed that any animal apprehended from within the corporate limits of the Municipality and impounded at the Tazewell County Animal and Rabies Control Shelter, with respect to whom the owner is unknown but which unknown owner has failed to claim the animal within four (4) working days, shall be humanely dispatched or placed for adoption at the discretion of the Director of the Tazewell County Animal & Rabies Control Department pursuant to the provisions of the Animal Control Act of the State of Illinois.
10. It is further understood and agreed that the consideration payable by the Municipality to the County may at the option of the Municipality be paid in equal monthly installments.
11. This Agreement shall become effective on the 1 day of JANURY 2014, and shall be in full force and effect for a period of one (1) year.
12. This contract shall be governed by the interpreted in accordance with the laws of the State of Illinois. All relevant provisions of the laws of the State of Illinois applicable hereto and required to be reflected or set forth herein are incorporated by reference.
13. No waiver of any breach of this contract or any provision hereof shall constitute a waiver of any other or further breach of this contract or any provision thereof.
14. This contract is severable, and the invalidity, or unenforceability of any provision of this contract, or a part thereof, should not render the remainder of the contract invalid or unenforceable.
15. This contract may not be assigned by either party without the written consent of the other party.
16. This contract shall be binding upon the parties hereto and upon the successors in interest, assigns, representatives and heirs of such parties.
17. This contract shall not be amended unless in writing expressly stating that it constitutes an amendment to this contract, signed by the parties hereto.
18. The parties hereto agree that the foregoing constitutes all the agreement between the parties and in witness thereof the parties have affixed their respective signatures on the date above first noted.

Passed this 29th day of January, 2014



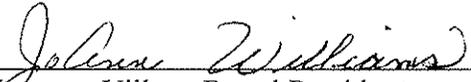
Tazewell County Board Chairman

ATTEST:



Tazewell County Clerk

MUNICIPALITY:



Mayor or Village Board President

TAZEWELL COUNTY ANIMAL & RABIES CONTROL:



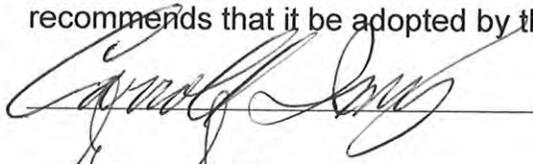
Director

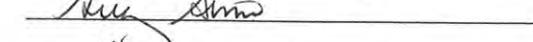
ANNUAL AMOUNT: \$ 425.00

MONTHLY AMOUNT \$ 35.42_____

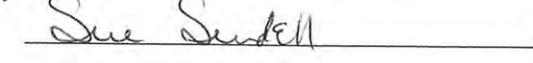
Mr. Chairman and Members of the Tazewell County Board:

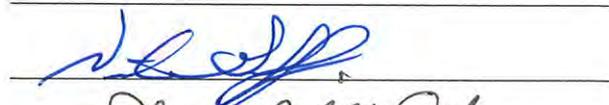
Your Health Services Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

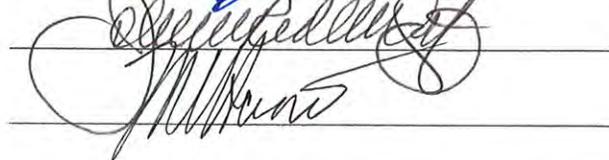












RESOLUTION

WHEREAS, the County's Health Services Committee recommends to the County Board that it enter into an agreement with the City of Pekin which will be entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970; and

WHEREAS, the County consider the payment by the City of Pekin to the County in the sum of \$45,046.00; and

WHEREAS, the County agrees to provide the Animal and Rabies Control Services through the Tazewell County Animal & Rabies Control Department, its Administrator, Director, Deputies, and Agents effective January 1, 2014.

THEREFORE BE IT RESOLVED that the County Board approve this agreement.

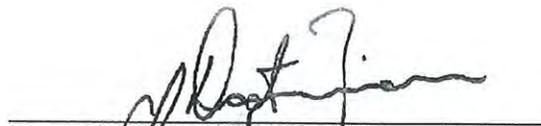
BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Director of Animal Control, Laurie Barra, Mayor, 111 South Capitol Street, Pekin, IL 61554 and the Auditor of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:



 County Clerk



 County Board Chairman

INTERGOVERNMENTAL AGREEMENT
FOR
ANIMAL & RABIES CONTROL SERVICES

THIS AGREEMENT, entered into this 1st day of JANUARY 2014, by and between the County of Tazewell, Illinois, a body politic and corporate (hereinafter referred to as "County") and CITY OF PEKIN _____, a unit of local government of the State of Illinois (hereinafter referred to as "Municipality"), this Agreement being entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970.

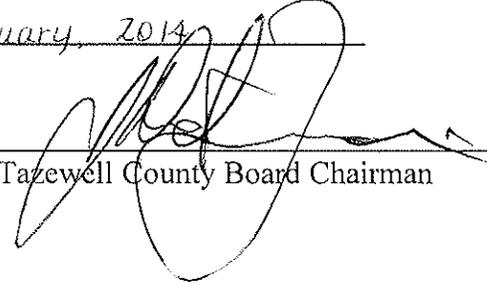
In consideration of the payment by Municipality to the County of the sum of \$ 45,046.00, County agrees to provide the following Animal and Rabies Control services through the Tazewell County Animal & Rabies Control Department, its administrator, director, deputies, and agents as follows.

1. The County shall respond to calls and attempt to pick up animals running at large within the corporate limits of the Municipality between the hours of 8:00 a.m. and 4:00 p.m. seven (7) days a week, including the weekends, but excepting regularly scheduled County Holidays.
2. The County shall attempt to pick up animals running at large on an emergency basis only between the hours of 4:00 p.m. and 8:00 a.m. the next morning on the basis of seven (7) days a week, including weekends. With respect to regularly scheduled County Holidays, the County shall attempt to pick up animals running at large both day and night on an **emergency basis only**. For the purpose of this Contract, an emergency shall be deemed to exist only in those instances where the call involves a bite case or dangerous animal. Emergency calls shall be placed by the City or Village authorities or a citizen of the Municipality to either the Sheriff's Department (346-4141) or the Tazewell County Animal & Rabies Control facility (477-2270 or 925-3370). Responses to night calls and emergency calls shall be made by the Tazewell County Animal Control Warden who is then on duty.
3. The County of Tazewell shall accept and make reasonable response to complaints of citizens concerning animals running at large within the corporate limits of the Municipality.
4. The County shall make regular and irregular patrols thru the corporate limits of the Municipality one day a week at regular and irregular hours. The Warden making the patrol will attempt to notify an authority within the Municipality prior to making such a patrol.
5. The County shall take custody and impound animals apprehended within the corporate limits of the Municipality at the Tazewell County Animal & Rabies facility.
6. The County of Tazewell shall require proof of payment of Municipal reclamation fees to the Municipality by owners of animals sought to be redeemed before releasing said animal from custody.
7. The County of Tazewell shall provide humane treatment of animals removed from the corporate limits of the Municipality during the period of impounding.
8. The County of Tazewell shall make reasonable efforts to locate the owner or owners of any impounded animal providing that said animal is wearing a collar or rabies tag

capable of identifying ownership. Upon identifying the owner or any such animal, an attempt will be made for immediate notification to said owner. A letter shall be mailed to the last known address of the owner notifying him of the impoundment of his animal. Said notification will give notice to the owner that the animal shall be destroyed after the passage of seven (7) days if not reclaimed in accordance with law by the owner. An affidavit or testimony of the Administrator, or his authorized agent, who mails such notice shall be prima facie evidence of the receipt of said notice by the owner of such animal.

9. It is mutually understood and agreed that any animal apprehended from within the corporate limits of the Municipality and impounded at the Tazewell County Animal and Rabies Control Shelter, with respect to whom the owner is unknown but which unknown owner has failed to claim the animal within four (4) working days, shall be humanely dispatched or placed for adoption at the discretion of the Director of the Tazewell County Animal & Rabies Control Department pursuant to the provisions of the Animal Control Act of the State of Illinois.
10. It is further understood and agreed that the consideration payable by the Municipality to the County may at the option of the Municipality be paid in equal monthly installments.
11. This Agreement shall become effective on the 1 day of JANURY 2014, and shall be in full force and effect for a period of one (1) year.
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Passed this 29th day of January, 2014



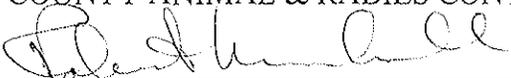
Tazewell County Board Chairman

ATTEST:

Christie A. Webb
Tazewell County Clerk

MUNICIPALITY:
Laura J. Davis
Mayor or Village Board President 11-25-13

TAZEWELL COUNTY ANIMAL & RABIES CONTROL:



Director

ANNUAL AMOUNT: \$ 45,046.00

MONTHLY AMOUNT \$ 3,753.83

INTERGOVERNMENTAL AGREEMENT
FOR
ANIMAL & RABIES CONTROL SERVICES

THIS AGREEMENT, entered into this 1st day of JANUARY 2014, by and between the County of Tazewell, Illinois, a body politic and corporate (hereinafter referred to as "County") and CITY OF PEKIN, a unit of local government of the State of Illinois (hereinafter referred to as "Municipality"), this Agreement being entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970.

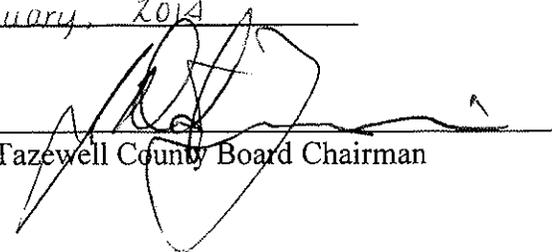
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8. The County of Tazewell shall make reasonable efforts to locate the owner or owners of any impounded animal providing that said animal is wearing a collar or rabies tag

capable of identifying ownership. Upon identifying the owner or any such animal, an attempt will be made for immediate notification to said owner. A letter shall be mailed to the last known address of the owner notifying him of the impoundment of his animal. Said notification will give notice to the owner that the animal shall be destroyed after the passage of seven (7) days if not reclaimed in accordance with law by the owner. An affidavit or testimony of the Administrator, or his authorized agent, who mails such notice shall be prima facie evidence of the receipt of said notice by the owner of such animal.

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16. This contract shall be binding upon the parties hereto and upon the successors in interest, assigns, representatives and heirs of such parties.
17. This contract shall not be amended unless in writing expressly stating that it constitutes an amendment to this contract, signed by the parties hereto.
18. The parties hereto agree that the foregoing constitutes all the agreement between the parties and in witness thereof the parties have affixed their respective signatures on the date above first noted.

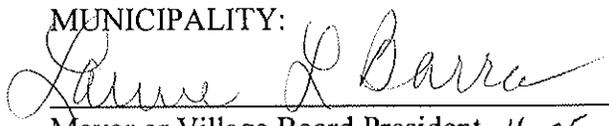
Passed this 29th day of January, 2014


Tazewell County Board Chairman

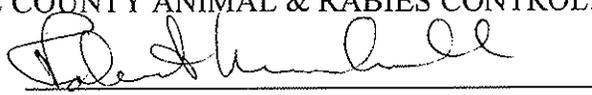
ATTEST:


Tazewell County Clerk

MUNICIPALITY:


Mayor or Village Board President 11-25-13

TAZEWELL COUNTY ANIMAL & RABIES CONTROL:

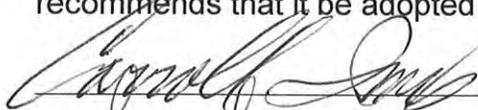

Director

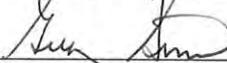
ANNUAL AMOUNT: \$ 45,046.00

MONTHLY AMOUNT \$ 3,753.83__

Mr. Chairman and Members of the Tazewell County Board:

Your Health Services Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

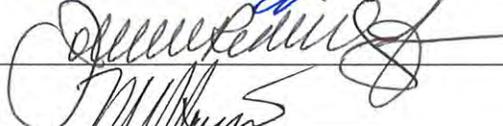


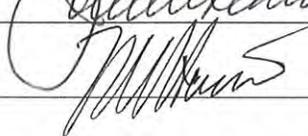












RESOLUTION

WHEREAS, the County's Health Services Committee recommends to the County Board that it enter into an agreement with the City of Washington which will be entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970; and

WHEREAS, the County consider the payment by the City of Washington to the County the sum of \$13,360.00; and

WHEREAS, the County agrees to provide the Animal and Rabies Control Services through the Tazewell County Animal & Rabies Control Department, its Administrator, Director, Deputies, and Agents effective January 1, 2014.

THEREFORE BE IT RESOLVED that the County Board approve this agreement.

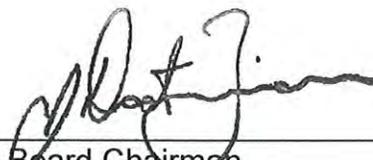
BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Director of Animal Control, Gary Manier, Mayor of Washington, 301 Walnut Street, Washington, IL 61571, and the Auditor of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:



 County Clerk



 County Board Chairman

INTERGOVERNMENTAL AGREEMENT
FOR
ANIMAL & RABIES CONTROL SERVICES

THIS AGREEMENT, entered into this ____1st ____ day of ,JANUARY 2014____, by and between the County of Tazewell, Illinois, a body politic and corporate (hereinafter referred to as “County”) and CITY OF WASHINGTON____, a unit of local government of the State of Illinois (hereinafter referred to as “Municipality”), this Agreement being entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970.

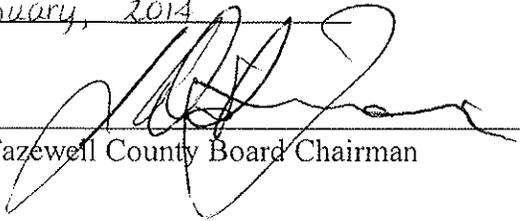
In consideration of the payment by Municipality to the County of the sum of \$ 13,360.00, County agrees to provide the following Animal and Rabies Control services through the Tazewell County Animal & Rabies Control Department, its administrator, director, deputies, and agents as follows.

1. The County shall respond to calls and attempt to pick up animals running at large within the corporate limits of the Municipality between the hours of 8:00 a.m. and 4:00 p.m. seven (7) days a week, including the weekends, but excepting regularly scheduled County Holidays.
2. The County shall attempt to pick up animals running at large on an emergency basis only between the hours of 4:00 p.m. and 8:00 a.m. the next morning on the basis of seven (7) days a week, including weekends. With respect to regularly scheduled County Holidays, the County shall attempt to pick up animals running at large both day and night on an **emergency basis only**. For the purpose of this Contract, an emergency shall be deemed to exist only in those instances where the call involves a bite case or dangerous animal. Emergency calls shall be placed by the City or Village authorities or a citizen of the Municipality to either the Sheriff’s Department (346-4141) or the Tazewell County Animal & Rabies Control facility (477-2270 or 925-3370). Responses to night calls and emergency calls shall be made by the Tazewell County Animal Control Warden who is then on duty.
3. The County of Tazewell shall accept and make reasonable response to complaints of citizens concerning animals running at large within the corporate limits of the Municipality.
4. The County shall make regular and irregular patrols thru the corporate limits of the Municipality one day a week at regular and irregular hours. The Warden making the patrol will attempt to notify an authority within the Municipality prior to making such a patrol.
5. The County shall take custody and impound animals apprehended within the corporate limits of the Municipality at the Tazewell County Animal & Rabies facility.
6. The County of Tazewell shall require proof of payment of Municipal reclamation fees to the Municipality by owners of animals sought to be redeemed before releasing said animal from custody.
7. The County of Tazewell shall provide humane treatment of animals removed from the corporate limits of the Municipality during the period of impounding.
8. The County of Tazewell shall make reasonable efforts to locate the owner or owners of any impounded animal providing that said animal is wearing a collar or rabies tag

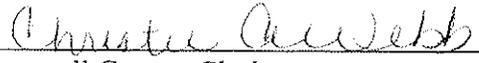
capable of identifying ownership. Upon identifying the owner or any such animal, an attempt will be made for immediate notification to said owner. A letter shall be mailed to the last known address of the owner notifying him of the impoundment of his animal. Said notification will give notice to the owner that the animal shall be destroyed after the passage of seven (7) days if not reclaimed in accordance with law by the owner. An affidavit or testimony of the Administrator, or his authorized agent, who mails such notice shall be prima facie evidence of the receipt of said notice by the owner of such animal.

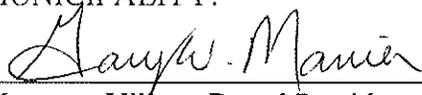
9. It is mutually understood and agreed that any animal apprehended from within the corporate limits of the Municipality and impounded at the Tazewell County Animal and Rabies Control Shelter, with respect to whom the owner is unknown but which unknown owner has failed to claim the animal within four (4) working days, shall be humanely dispatched or placed for adoption at the discretion of the Director of the Tazewell County Animal & Rabies Control Department pursuant to the provisions of the Animal Control Act of the State of Illinois.
10. It is further understood and agreed that the consideration payable by the Municipality to the County may at the option of the Municipality be paid in equal monthly installments.
11. This Agreement shall become effective on the 1 day of JANUARY 2014, and shall be in full force and effect for a period of one (1) year.
12. This contract shall be governed by the interpreted in accordance with the laws of the State of Illinois. All relevant provisions of the laws of the State of Illinois applicable hereto and required to be reflected or set forth herein are incorporated by reference.
13. No waiver of any breach of this contract or any provision hereof shall constitute a waiver of any other or further breach of this contract or any provision thereof.
14. This contract is severable, and the invalidity, or unenforceability of any provision of this contract, or a part thereof, should not render the remainder of the contract invalid or unenforceable.
15. This contract may not be assigned by either party without the written consent of the other party.
16. This contract shall be binding upon the parties hereto and upon the successors in interest, assigns, representatives and heirs of such parties.
17. This contract shall not be amended unless in writing expressly stating that it constitutes an amendment to this contract, signed by the parties hereto.
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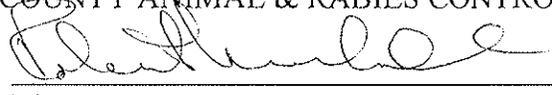
Passed this 29th day of January, 2014


Tazewell County Board Chairman

ATTEST:


Tazewell County Clerk

MUNICIPALITY:

Mayor or Village Board President

TAZEWELL COUNTY ANIMAL & RABIES CONTROL:

Director

ANNUAL AMOUNT: \$ 13,360.00

MONTHLY AMOUNT \$ 1,113.33__

INTERGOVERNMENTAL AGREEMENT
FOR
ANIMAL & RABIES CONTROL SERVICES

THIS AGREEMENT, entered into this 1st day of JANUARY 2014, by and between the County of Tazewell, Illinois, a body politic and corporate (hereinafter referred to as "County") and CITY OF WASHINGTON_____, a unit of local government of the State of Illinois (hereinafter referred to as "Municipality"), this Agreement being entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970.

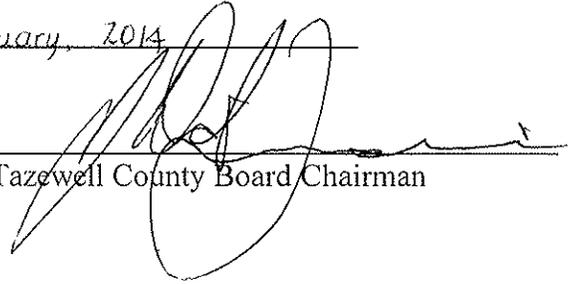
In consideration of the payment by Municipality to the County of the sum of \$ 13,360.00 , County agrees to provide the following Animal and Rabies Control services through the Tazewell County Animal & Rabies Control Department, its administrator, director, deputies, and agents as follows.

1. The County shall respond to calls and attempt to pick up animals running at large within the corporate limits of the Municipality between the hours of 8:00 a.m. and 4:00 p.m. seven (7) days a week, including the weekends, but excepting regularly scheduled County Holidays.
2. The County shall attempt to pick up animals running at large on an emergency basis only between the hours of 4:00 p.m. and 8:00 a.m. the next morning on the basis of seven (7) days a week, including weekends. With respect to regularly scheduled County Holidays, the County shall attempt to pick up animals running at large both day and night on an **emergency basis only**. For the purpose of this Contract, an emergency shall be deemed to exist only in those instances where the call involves a bite case or dangerous animal. Emergency calls shall be placed by the City or Village authorities or a citizen of the Municipality to either the Sheriff's Department (346-4141) or the Tazewell County Animal & Rabies Control facility (477-2270 or 925-3370). Responses to night calls and emergency calls shall be made by the Tazewell County Animal Control Warden who is then on duty.
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4. The County shall make regular and irregular patrols thru the corporate limits of the Municipality one day a week at regular and irregular hours. The Warden making the patrol will attempt to notify an authority within the Municipality prior to making such a patrol.
5. The County shall take custody and impound animals apprehended within the corporate limits of the Municipality at the Tazewell County Animal & Rabies facility.
6. The County of Tazewell shall require proof of payment of Municipal reclamation fees to the Municipality by owners of animals sought to be redeemed before releasing said animal from custody.
7. The County of Tazewell shall provide humane treatment of animals removed from the corporate limits of the Municipality during the period of impounding.
8. The County of Tazewell shall make reasonable efforts to locate the owner or owners of any impounded animal providing that said animal is wearing a collar or rabies tag

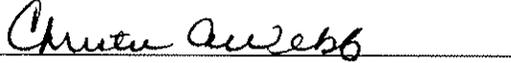
capable of identifying ownership. Upon identifying the owner or any such animal, an attempt will be made for immediate notification to said owner. A letter shall be mailed to the last known address of the owner notifying him of the impoundment of his animal. Said notification will give notice to the owner that the animal shall be destroyed after the passage of seven (7) days if not reclaimed in accordance with law by the owner. An affidavit or testimony of the Administrator, or his authorized agent, who mails such notice shall be prima facie evidence of the receipt of said notice by the owner of such animal.

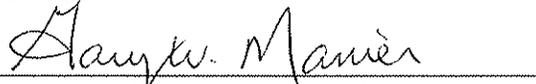
9. It is mutually understood and agreed that any animal apprehended from within the corporate limits of the Municipality and impounded at the Tazewell County Animal and Rabies Control Shelter, with respect to whom the owner is unknown but which unknown owner has failed to claim the animal within four (4) working days, shall be humanely dispatched or placed for adoption at the discretion of the Director of the Tazewell County Animal & Rabies Control Department pursuant to the provisions of the Animal Control Act of the State of Illinois.
10. It is further understood and agreed that the consideration payable by the Municipality to the County may at the option of the Municipality be paid in equal monthly installments.
11. This Agreement shall become effective on the 1 day of JANURY 2014, _____, and shall be in full force and effect for a period of one (1) year.
12. This contract shall be governed by the interpreted in accordance with the laws of the State of Illinois. All relevant provisions of the laws of the State of Illinois applicable hereto and required to be reflected or set forth herein are incorporated by reference.
13. No waiver of any breach of this contract or any provision hereof shall constitute a waiver of any other or further breach of this contract or any provision thereof.
14. This contract is severable, and the invalidity, or unenforceability of any provision of this contract, or a part thereof, should not render the remainder of the contract invalid or unenforceable.
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16. This contract shall be binding upon the parties hereto and upon the successors in interest, assigns, representatives and heirs of such parties.
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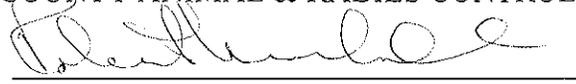
Passed this 29th day of January, 2014


Tazewell County Board Chairman

ATTEST:


Tazewell County Clerk

MUNICIPALITY:

Mayor or Village Board President

TAZEWELL COUNTY ANIMAL & RABIES CONTROL:

Director

ANNUAL AMOUNT: \$ 13,360.00

MONTHLY AMOUNT \$ 1,113.33

INTERGOVERNMENTAL AGREEMENT
FOR
ANIMAL & RABIES CONTROL SERVICES

THIS AGREEMENT, entered into this ____ 1st ____ day of ,JANUARY 2014 ____, by and between the County of Tazewell, Illinois, a body politic and corporate (hereinafter referred to as “County”) and CITY OF WASHINGTON____, a unit of local government of the State of Illinois (hereinafter referred to as “Municipality”), this Agreement being entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970.

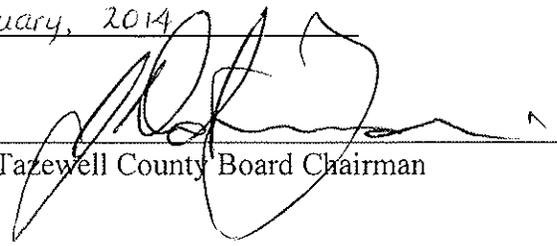
In consideration of the payment by Municipality to the County of the sum of \$ 13,360.00 , County agrees to provide the following Animal and Rabies Control services through the Tazewell County Animal & Rabies Control Department, its administrator, director, deputies, and agents as follows.

1. The County shall respond to calls and attempt to pick up animals running at large within the corporate limits of the Municipality between the hours of 8:00 a.m. and 4:00 p.m. seven (7) days a week, including the weekends, but excepting regularly scheduled County Holidays.
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6. The County of Tazewell shall require proof of payment of Municipal reclamation fees to the Municipality by owners of animals sought to be redeemed before releasing said animal from custody.
7. The County of Tazewell shall provide humane treatment of animals removed from the corporate limits of the Municipality during the period of impounding.
8. The County of Tazewell shall make reasonable efforts to locate the owner or owners of any impounded animal providing that said animal is wearing a collar or rabies tag

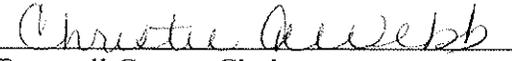
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9. It is mutually understood and agreed that any animal apprehended from within the corporate limits of the Municipality and impounded at the Tazewell County Animal and Rabies Control Shelter, with respect to whom the owner is unknown but which unknown owner has failed to claim the animal within four (4) working days, shall be humanely dispatched or placed for adoption at the discretion of the Director of the Tazewell County Animal & Rabies Control Department pursuant to the provisions of the Animal Control Act of the State of Illinois.
10. It is further understood and agreed that the consideration payable by the Municipality to the County may at the option of the Municipality be paid in equal monthly installments.
11. This Agreement shall become effective on the 1 day of JANUARY 2014 _____, _____, and shall be in full force and effect for a period of one (1) year.
12. This contract shall be governed by the interpreted in accordance with the laws of the State of Illinois. All relevant provisions of the laws of the State of Illinois applicable hereto and required to be reflected or set forth herein are incorporated by reference.
13. No waiver of any breach of this contract or any provision hereof shall constitute a waiver of any other or further breach of this contract or any provision thereof.
14. This contract is severable, and the invalidity, or unenforceability of any provision of this contract, or a part thereof, should not render the remainder of the contract invalid or unenforceable.
15. This contract may not be assigned by either party without the written consent of the other party.
16. This contract shall be binding upon the parties hereto and upon the successors in interest, assigns, representatives and heirs of such parties.
17. This contract shall not be amended unless in writing expressly stating that it constitutes an amendment to this contract, signed by the parties hereto.
18. The parties hereto agree that the foregoing constitutes all the agreement between the parties and in witness thereof the parties have affixed their respective signatures on the date above first noted.

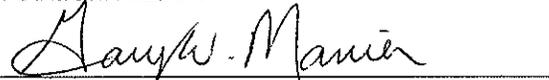
Passed this 29th day of January, 2014


Tazewell County Board Chairman

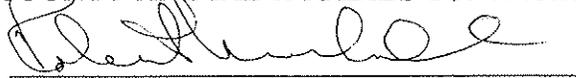
ATTEST:


Tazewell County Clerk

MUNICIPALITY:


Mayor or Village Board President

TAZEWELL COUNTY ANIMAL & RABIES CONTROL:


Director

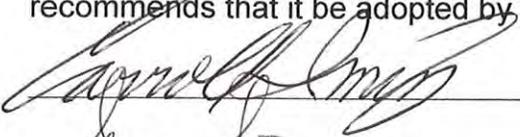
ANNUAL AMOUNT: \$ 13,360.00

MONTHLY AMOUNT \$ 1,113.33

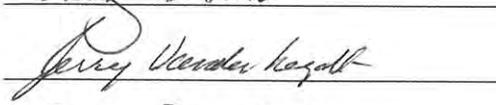
COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

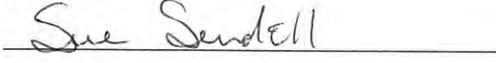
Your Health Services Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:



 Lynn Sims



 Jerry VanderKooft



 Sue Sandell





RESOLUTION

WHEREAS, the County's Health Services Committee recommends to the County Board that it enter into an agreement with the City of East Peoria which will be entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970; and

WHEREAS, the County consider the payment by the City of East Peoria to the County the sum of \$28,752.00; and

WHEREAS, the County agrees to provide the Animal and Rabies Control Services through The Tazewell County Animal & Rabies Control Department, its Administrator, Director, Deputies, and Agents effective January 1, 2014.

THEREFORE BE IT RESOLVED that the County Board approve this agreement.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Director of Animal Control, David Mingus, Mayor of East Peoria, City Hall, Administrative Office, 100 S. Main Street, East Peoria, IL 61611 and the Auditor of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:



 Tazewell County Clerk



 Tazewell County Board Chairman

INTERGOVERNMENTAL AGREEMENT
FOR
ANIMAL & RABIES CONTROL SERVICES

THIS AGREEMENT, entered into this ____1st____ day of, JANUARY 2014 ____, by and between the County of Tazewell, Illinois, a body politic and corporate (hereinafter referred to as "County") and CITY OF EAST PEORIA _____, a unit of local government of the State of Illinois (hereinafter referred to as "Municipality"), this Agreement being entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970.

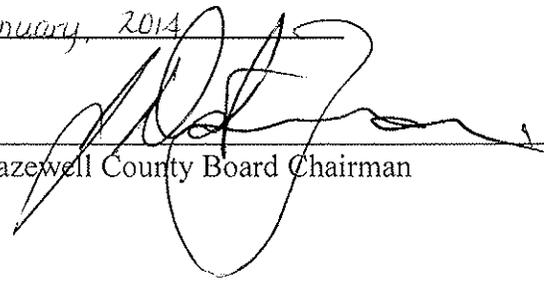
In consideration of the payment by Municipality to the County of the sum of \$ 28,752.00 , County agrees to provide the following Animal and Rabies Control services through the Tazewell County Animal & Rabies Control Department, its administrator, director, deputies, and agents as follows.

1. The County shall respond to calls and attempt to pick up animals running at large within the corporate limits of the Municipality between the hours of 8:00 a.m. and 4:00 p.m. seven (7) days a week, including the weekends, but excepting regularly scheduled County Holidays.
2. The County shall attempt to pick up animals running at large on an emergency basis only between the hours of 4:00 p.m. and 8:00 a.m. the next morning on the basis of seven (7) days a week, including weekends. With respect to regularly scheduled County Holidays, the County shall attempt to pick up animals running at large both day and night on an **emergency basis only**. For the purpose of this Contract, an emergency shall be deemed to exist only in those instances where the call involves a bite case or dangerous animal. Emergency calls shall be placed by the City or Village authorities or a citizen of the Municipality to either the Sheriff's Department (346-4141) or the Tazewell County Animal & Rabies Control facility (477-2270 or 925-3370). Responses to night calls and emergency calls shall be made by the Tazewell County Animal Control Warden who is then on duty.
3. The County of Tazewell shall accept and make reasonable response to complaints of citizens concerning animals running at large within the corporate limits of the Municipality.
4. The County shall make regular and irregular patrols thru the corporate limits of the Municipality one day a week at regular and irregular hours. The Warden making the patrol will attempt to notify an authority within the Municipality prior to making such a patrol.
5. The County shall take custody and impound animals apprehended within the corporate limits of the Municipality at the Tazewell County Animal & Rabies facility.
6. The County of Tazewell shall require proof of payment of Municipal reclamation fees to the Municipality by owners of animals sought to be redeemed before releasing said animal from custody.
7. The County of Tazewell shall provide humane treatment of animals removed from the corporate limits of the Municipality during the period of impounding.
8. The County of Tazewell shall make reasonable efforts to locate the owner or owners of any impounded animal providing that said animal is wearing a collar or rabies tag

capable of identifying ownership. Upon identifying the owner or any such animal, an attempt will be made for immediate notification to said owner. A letter shall be mailed to the last known address of the owner notifying him of the impoundment of his animal. Said notification will give notice to the owner that the animal shall be destroyed after the passage of seven (7) days if not reclaimed in accordance with law by the owner. An affidavit or testimony of the Administrator, or his authorized agent, who mails such notice shall be prima facie evidence of the receipt of said notice by the owner of such animal.

9. It is mutually understood and agreed that any animal apprehended from within the corporate limits of the Municipality and impounded at the Tazewell County Animal and Rabies Control Shelter, with respect to whom the owner is unknown but which unknown owner has failed to claim the animal within four (4) working days, shall be humanely dispatched or placed for adoption at the discretion of the Director of the Tazewell County Animal & Rabies Control Department pursuant to the provisions of the Animal Control Act of the State of Illinois.
10. It is further understood and agreed that the consideration payable by the Municipality to the County may at the option of the Municipality be paid in equal monthly installments.
11. This Agreement shall become effective on the 1 day of JANUARY 2014 _____, _____, and shall be in full force and effect for a period of one (1) year.
12. This contract shall be governed by the interpreted in accordance with the laws of the State of Illinois. All relevant provisions of the laws of the State of Illinois applicable hereto and required to be reflected or set forth herein are incorporated by reference.
13. No waiver of any breach of this contract or any provision hereof shall constitute a waiver of any other or further breach of this contract or any provision thereof.
14. This contract is severable, and the invalidity, or unenforceability of any provision of this contract, or a part thereof, should not render the remainder of the contract invalid or unenforceable.
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18. The parties hereto agree that the foregoing constitutes all the agreement between the parties and in witness thereof the parties have affixed their respective signatures on the date above first noted.

Passed this 29th day of January, 2014

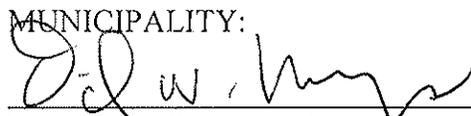


Tazewell County Board Chairman

ATTEST:



Tazewell County Clerk

MUNICIPALITY:


Mayor or Village Board President

TAZEWELL COUNTY ANIMAL & RABIES CONTROL:



Director

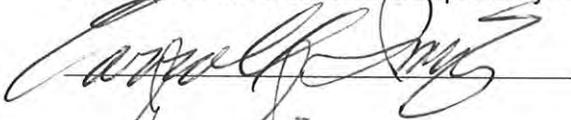
ANNUAL AMOUNT: \$ 28,752.00

MONTHLY AMOUNT \$ 2,396.00

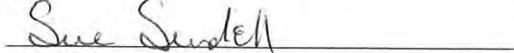
COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Health Services Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:











RESOLUTION

WHEREAS, the County's Health Services Committee recommends to the County Board that it enter into an agreement with the Village of Green Valley which will be entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970; and

WHEREAS, the County consider the payment by the Village of Green Valley to the County the sum of \$838.00; and

WHEREAS, the County agrees to provide the Animal and Rabies Control Services through the Tazewell County Animal & Rabies Control Department, its Administrator, Director, Deputies, and Agents effective January 1, 2014.

THEREFORE BE IT RESOLVED that the County Board approve this agreement.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Director of Animal Control, Keith Beal, President, 109 E. Main Street, Green Valley, IL 61534 and the Auditor of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:



Tazewell County Clerk



Tazewell County Board Chairman

INTERGOVERNMENTAL AGREEMENT
FOR
ANIMAL & RABIES CONTROL SERVICES

THIS AGREEMENT, entered into this 1st day of JANUARY 2014, by and between the County of Tazewell, Illinois, a body politic and corporate (hereinafter referred to as "County") and VILLAGE OF GREEN VALLEY _____, a unit of local government of the State of Illinois (hereinafter referred to as "Municipality"), this Agreement being entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970.

In consideration of the payment by Municipality to the County of the sum of \$ 838.00, County agrees to provide the following Animal and Rabies Control services through the Tazewell County Animal & Rabies Control Department, its administrator, director, deputies, and agents as follows.

1. The County shall respond to calls and attempt to pick up animals running at large within the corporate limits of the Municipality between the hours of 8:00 a.m. and 4:00 p.m. seven (7) days a week, including the weekends, but excepting regularly scheduled County Holidays.
2. The County shall attempt to pick up animals running at large on an emergency basis only between the hours of 4:00 p.m. and 8:00 a.m. the next morning on the basis of seven (7) days a week, including weekends. With respect to regularly scheduled County Holidays, the County shall attempt to pick up animals running at large both day and night on an emergency basis only. For the purpose of this Contract, an emergency shall be deemed to exist only in those instances where the call involves a bite case or dangerous animal. Emergency calls shall be placed by the City or Village authorities or a citizen of the Municipality to either the Sheriff's Department (346-4141) or the Tazewell County Animal & Rabies Control facility (477-2270 or 925-3370). Responses to night calls and emergency calls shall be made by the Tazewell County Animal Control Warden who is then on duty.
3. The County of Tazewell shall accept and make reasonable response to complaints of citizens concerning animals running at large within the corporate limits of the Municipality.
4. The County shall make regular and irregular patrols thru the corporate limits of the Municipality one day a week at regular and irregular hours. The Warden making the patrol will attempt to notify an authority within the Municipality prior to making such a patrol.
5. The County shall take custody and impound animals apprehended within the corporate limits of the Municipality at the Tazewell County Animal & Rabies facility.
6. The County of Tazewell shall require proof of payment of Municipal reclamation fees to the Municipality by owners of animals sought to be redeemed before releasing said animal from custody.
7. The County of Tazewell shall provide humane treatment of animals removed from the corporate limits of the Municipality during the period of impounding.
8. The County of Tazewell shall make reasonable efforts to locate the owner or owners of any impounded animal providing that said animal is wearing a collar or rabies tag

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VILLAGE HALL

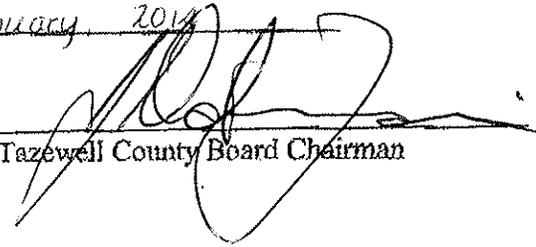
capable of identifying ownership. Upon identifying the owner or any such animal, an attempt will be made for immediate notification to said owner. A letter shall be mailed to the last known address of the owner notifying him of the impoundment of his animal. Said notification will give notice to the owner that the animal shall be destroyed after the passage of seven (7) days if not reclaimed in accordance with law by the owner. An affidavit or testimony of the Administrator, or his authorized agent, who mails such notice shall be prima facie evidence of the receipt of said notice by the owner of such animal.

9. It is mutually understood and agreed that any animal apprehended from within the corporate limits of the Municipality and impounded at the Tazewell County Animal and Rabies Control Shelter, with respect to whom the owner is unknown but which unknown owner has failed to claim the animal within four (4) working days, shall be humanely dispatched or placed for adoption at the discretion of the Director of the Tazewell County Animal & Rabies Control Department pursuant to the provisions of the Animal Control Act of the State of Illinois.
10. It is further understood and agreed that the consideration payable by the Municipality to the County may at the option of the Municipality be paid in equal monthly installments.
11. This Agreement shall become effective on the 1 day of JANUARY 2014 _____, and shall be in full force and effect for a period of one (1) year.
12. This contract shall be governed by the interpreted in accordance with the laws of the State of Illinois. All relevant provisions of the laws of the State of Illinois applicable hereto and required to be reflected or set forth herein are incorporated by reference.
13. No waiver of any breach of this contract or any provision hereof shall constitute a waiver of any other or further breach of this contract or any provision thereof.
14. This contract is severable, and the invalidity, or unenforceability of any provision of this contract, or a part thereof, should not render the remainder of the contract invalid or unenforceable.
15. This contract may not be assigned by either party without the written consent of the other party.
16. This contract shall be binding upon the parties hereto and upon the successors in interest, assigns, representatives and heirs of such parties.
17. This contract shall not be amended unless in writing expressly stating that it constitutes an amendment to this contract, signed by the parties hereto.
18. The parties hereto agree that the foregoing constitutes all the agreement between the parties and in witness thereof the parties have affixed their respective signatures on the date above first noted.

01/02/2014 12:27 3093522107

VILLAGE HALL

Passed this 29th day of January 2014


Tazewell County Board Chairman

ATTEST:


Tazewell County Clerk

MUNICIPALITY:

Mayor or Village Board President

TAZEWELL COUNTY ANIMAL & RABIES CONTROL:


Director

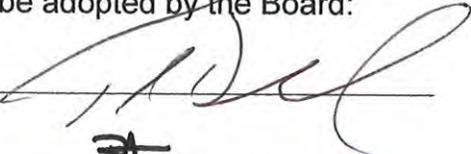
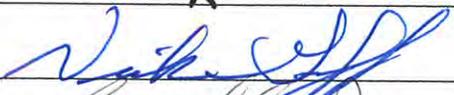
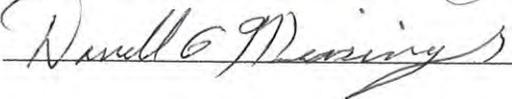
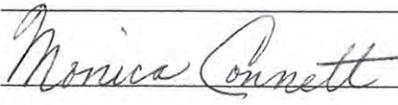
ANNUAL AMOUNT: \$ 838.00

MONTHLY AMOUNT \$ 69.83_____

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the Consolidated Omnibus Reconciliation Budget Act (COBRA) requires employers with twenty or more employees to offer continued coverage in their group health plans to certain former employees, retirees, spouses and dependent children; and

WHEREAS, the length of continuation coverage offered ranges from eighteen to thirty-six months depending upon the existence of a "qualifying event"; and

WHEREAS, the employer may require individuals electing this health coverage to pay monthly premiums based upon an actuarial or experience method of calculation plus a surcharge of up to 2% to cover administrative costs.

NOW THEREFORE BE IT RESOLVED to establish the following COBRA premiums, based upon the actuarial method of calculation:

	Medical/RX	Dental	Total
Employee	\$522.30	\$40.37	\$562.67
Family	\$1,239.50	\$89.41	\$1,328.91

The effective date for premium change will be December 01, 2012.

BE IT FURTHER RESOLVED that the County Clerk notifies County Board Chairman, Health Alliance and the Payroll Division of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:


County Clerk


County Board Chairman

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

Wickoff

FA

Carol King

David G. McInnes

Jim Donahue

Monica Corbett

RESOLUTION

WHEREAS, the County's Human Resources Committee recommends to the County Board to approve a filling a vacancy for an Assistant Deputy Auditor; and

WHEREAS, the Assistant Deputy Auditor position is a Grade 11 union position with a starting hourly rate range of \$10.270 – 10.669.

THEREFORE BE IT RESOLVED by the County Board that the Auditor be authorized to hire an Assistant Deputy Auditor.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Auditor and the Payroll Division of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:

Christie A. Webb

County Clerk

Bob Jones

County Board Chairman

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

[Handwritten signature]

RESOLUTION

WHEREAS, the County's Human Resources Committee recommends to the County Board to approve a filling a vacancy for an Maintenance Technician for second shift employment; and

WHEREAS, the Maintenance Technician position is a Grade 10 union position with a starting hourly rate range of \$11.245 – 11.681 per hour with a possible 30 cent shift differential.

THEREFORE BE IT RESOLVED by the County Board that the Buildings and Grounds Superintendent be authorized to hire Maintenance Technician.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Buildings and Grounds Superintendent and the Payroll Division of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:

[Handwritten signature]

County Clerk

[Handwritten signature]

County Board Chairman

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

W. K. Hoff

~~FA~~

Carroll Smith

Daniel E. McInnis

Jim Donahoe

Monica Connett

RESOLUTION

WHEREAS, the County's Human Resources Committee recommends to the County Board to approve a filling a vacancy in Legal Services for a Support Professional – Clerical for Court Services; and

WHEREAS, the Support Professional is a Grade 11 union position with a starting hourly rate range of \$10.270 – 10.669.

THEREFORE BE IT RESOLVED by the County Board that the Director of Probation and Court Services be authorized to hire a Support Professional for Legal Services.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Court Services and the Payroll Division of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:

Christie A. Webb

County Clerk

Bob Jones

County Board Chairman

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

[Signature]

~~7~~

[Signature]

[Signature]

Donall McManis

Monica Connett

RESOLUTION

WHEREAS, the County's Human Resources Committee recommends to the County Board to approve filling a vacancy in the Animal Control Department for the Director position; and

WHEREAS, the Director of Animal Control is a non-union Grade 10 position with a hiring salary range of \$48,913.00 to 51,390.00.

THEREFORE BE IT RESOLVED by the County Board that the County Administrator and the Administrator of Animal and Rabies Control (Dr. Arthur Herm) be authorized to interview for and fill this position.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office and the Payroll Division of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:

Christie A. Webb

County Clerk

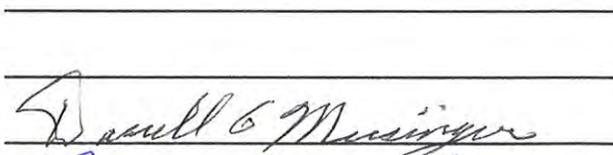
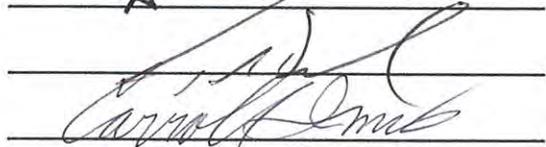
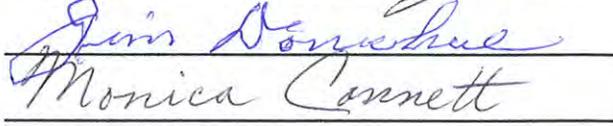
[Signature]

County Board Chairman

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the Tazewell County Board recognizes County employees indicated herein for their years of loyal service to Tazewell County Government and is proud to present each employee with a Certificate of Appreciation:

2014 SERVICE AWARDS BY DEPARTMENT

Animal Control		
Sherri Hoyle		10 years
Bailiffs		
Valerie Harris		25 years
Lois Post		10 years
Kenneth Petri, Jr.		20 years
James McMullin		15 years
Circuit Clerk		
Mary Arms		15 years
Kim Steinborn		20 years
Julie Young		15 years
Court Services		
Daymon Aeilts		15 years
Joe Howe		15 years
Eric Quiram		15 years
Joyce Ricci		15 years
Patricia Shields		10 years
Michelle Stealy		10 years
Jerry Vanderheydt		15 years
County Board		
Michael Harris		15 years
Greg Sinn		25 years
EMA		
Dawn Cook		20 years

Emergency Services “911”

Richard Mendenhall	10 years
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Health Department

Elizabeth Beachy	10 years
Sarah Fenton	35 years
Lori Graber	10 years
Janet Johnson	20 years
Yoko Kato	15 years
Ryan McConnell	10 years
Barbara Rose	25 years
Michele Scharping	20 years
Ashley Tittle	10 years
Kerri Viets	15 years
Kris Wetz	25 years

Highway

Harlan Baker	20 years
Michael Hagerty	35 years
Edward Kisner	30 years
Brian Martin	20 years
Charles Severns	15 years

Jury Commission

Wilma Neville	20 years
Emma Zimmerman	35 years

Legal Services

Lisa Knight	20 years
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Maintenance

Richard Bruder	15 years
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Public Defender

Fred Bernardi	30 years
Aimee Dluski	10 years

Sheriff's Department

Sara Beckman	10 years
James Brown	15 years
Joel Brown	10 years
Sherilyn Cleaver	15 years
Tracy Dickson	25 years
Bradley Eccles	20 years
Eric Fobar	10 years
George Glover	15 years
Shelly Hagen	10 years
David Harper	10 years
Hal Harper	20 years
Dawn Hostetler	10 years
Robert Huston	15 years
Trent Johnson	20 years

Lisa Linton	10 years
Charles Linton	15 years
Angela McCool	10 years
Billy Merrill	20 years
Todd Mutchler	20 years
Leslie Nell	10 years
Cheryl Potts	10 years
Bradley Potts	25 years
Marc Rabb	15 years
Amber Robertson	10 years
Rhonda Spracklen	10 years
Jennifer Stanton	10 years
Jane Stauffer	20 years
Jozef Szadkowski	15 years
Mary Tibbs	10 years
Ryan Tarby	15 years
Jacob Tucker	10 years

States Attorney

Dawn Burson	35 years
Bobby Henderson	30 years
Michael Holly	10 years

Supervisor of Assessments

Shelly Farmer	10 years
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Treasurer

Elicia Snyder	15 years
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Zoning Board of Review

Kenneth Zimmerman	10 years
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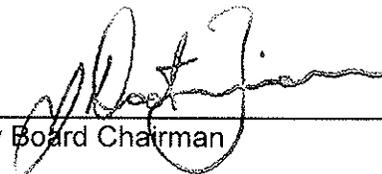
THEREFORE BE IT RESOLVED that the County Board extends its thank you and appreciation to said employees of Tazewell County Government.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:



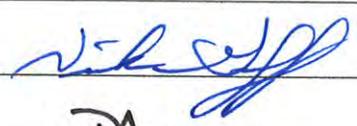
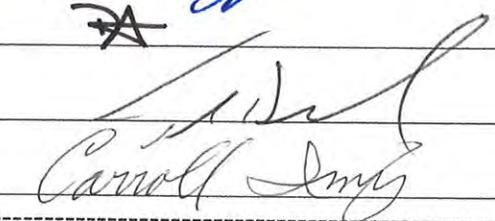
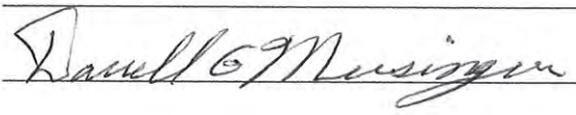
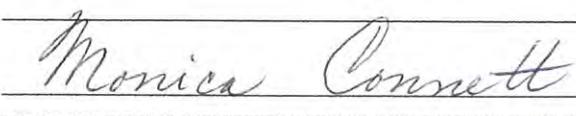
 County Clerk



 County Board Chairman

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Human Resources Committee recommends to the County Board to approve the Letter of Understanding between Tazewell County and Teamsters Local No. 627 pursuant to the Collective Bargaining Agreement adopted by the County Board on February 23, 2011; and

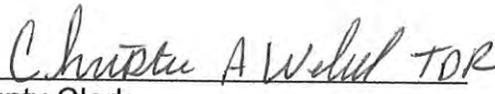
WHEREAS, the Letter of Understanding modifies the employee co-payments and the employer contribution to the employees health insurance fund according to the requirements of the contract in which the deductions and health insurance premiums are split equally reducing the required premium from 278.30 per participant per week to 259.80 per participant per week and the corresponding reduction in the employees co-pay per week from 80.00 to 70.00 per per week; and

THEREFORE BE IT RESOLVED that the County Board approves this recommendation and authorizes the County Administrator to sign and return the Letter of Understanding between Tazewell County and Teamsters Local Union No. 627.

BE IT FURETHER RESOLVED that the County Clerk notifies the County Board Office, Payroll and the Auditor of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:


County Clerk


County Board Chairman

TEAMSTERS LOCAL UNION NO. 627

KEITH E. GLEASON
President

GREGORY A. WHEET
Secretary - Treasurer

DEAN W. McCOY
Vice - President

CHRISTOPHER T. HOPKINS
Recording Secretary

**AFFILIATED WITH THE INTERNATIONAL
BROTHERHOOD OF TEAMSTERS**

7101 NORTH ALLEN ROAD • PEORIA, ILLINOIS 61614
(309) 689-9090 • FAX (309) 689-0037



Trustees

BARRY E. MEIERKORD
JEFFREY A. GAUWITZ
EVONNE L. JOHNSON

LETTER OF UNDERSTANDING
BETWEEN
TAZEWELL COUNTY, ILLINOIS
AND
TEAMSTERS LOCAL UNION NO. 627

As per the Collective Bargaining Agreement between the parties listed above, Article XVII, Insurance, Section 1-Contributions the parties have agreed to the following.

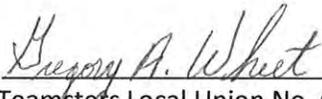
Effective December 1, 2013 the Employer (Tazewell County, Illinois) agrees to pay to Central States Southeast and Southwest Areas Health and Welfare Fund for Plan MA the sum of \$259.80 per participant per week. Employees co-pay shall be \$70.00 per week through payroll deduction.

Effective November 30, 2014 the Employer (Tazewell County, Illinois) agrees to pay to Central States Southeast and Southwest Areas Health and Welfare Fund for Plan MA the sum of \$285.80* per participant per week. Employees co-pay shall be \$80.00 per week through payroll deduction.

*Not To Exceed Rate

All other terms and conditions remain in full force for the duration of the Collective Bargaining Agreement.


Tazewell County Administrator Date 01 30 14

 1-9-14
Teamsters Local Union No. 627 Date

RECEIVED

JAN 13 2014

TAZEWELL COUNTY
BOARD OFFICE

TEAMSTERS LOCAL UNION NO. 627

KEITH E. GLEASON
President

GREGORY A. WHEET
Secretary - Treasurer

DEAN W. McCOY
Vice - President

CHRISTOPHER T. HOPKINS
Recording Secretary

**AFFILIATED WITH THE INTERNATIONAL
BROTHERHOOD OF TEAMSTERS**

7101 NORTH ALLEN ROAD • PEORIA, ILLINOIS 61614
(309) 689-9090 • FAX (309) 689-0037



Trustees

BARRY E. MEIERKORD
JEFFREY A. GAUWITZ
EVONNE L. JOHNSON

LETTER OF UNDERSTANDING
BETWEEN
TAZEWELL COUNTY, ILLINOIS
AND
TEAMSTERS LOCAL UNION NO. 627

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*Not To Exceed Rate

All other terms and conditions remain in full force for the duration of the Collective Bargaining Agreement.


Tazewell County Administrator Date 01/30/14


Teamsters Local Union No. 627 Date 1-9-14

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

[Handwritten signature]

RESOLUTION

WHEREAS, the Hay Group Sub Committee has recommended to the Human Resource Committee that a select group of employees who were topped out in the latest pay matrix update receive a one time bonus; and

WHEREAS, the Hay Group Sub Committee recommends that all employees receive at least the equivalent of a 2% increase in compensation in the form of a one time bonus; and

WHEREAS, the County's Human Resources Committee recommends to the County Board to approve this recommendation and authorize the County Administrator to provide to Payroll the list of employees and corresponding bonus amounts of compensation for FY14 without adding the increase to their base pay; and

WHEREAS, the County Board is expected to authorize a change to the County's pay matrix later this calendar year to address any market deficiencies; and

WHEREAS, a small number of topped out employees received little or no general wage increase for two consecutive years but are likely to be under any adjusted maximum pay based on the forthcoming market analysis.

THEREFORE BE IT RESOLVED the County Board approves this recommendation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Payroll Division and the Auditor of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:

[Handwritten signature]

County Clerk

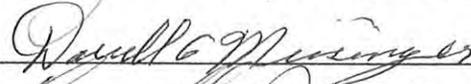
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County Board Chairman

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Executive Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

 _____	 _____
 _____	 _____
 _____	
 _____	

**RESOLUTION OPPOSING THE ADOPTION OF HOUSE BILL 924
AMENDING THE PREVAILING WAGE ACT**

WHEREAS, House Bill 924 amends the Prevailing Wage Act; and

WHEREAS, the Prevailing Wage Act mandates contractors to pay prevailing wages to employees when performing public works; and

WHEREAS, House Bill 924 imposes additional requirements stating that any bidder for public works must be qualified as a 'responsible bidder'; and

WHEREAS, House Bill 924, by requiring a 'responsible bidder', incorporates the provisions of Section 30-22 (30 ILCS 500/30-22); and

WHEREAS, House Bill 924, through its requirements of a 'responsible bidder', will eliminate many local contractors as responsible bidders wherein subsection 6 requires all bidders and bidding subcontractors to participate in applicable apprenticeship and training programs approved by and registered with the United States Department of Labor's Bureau of Apprenticeship Training; and

WHEREAS, the County of Tazewell believes that local officials have the best knowledge of what requirements should be adopted and enforced within their community.

NOW, THEREFORE, BE IT RESOLVED, that the County of Tazewell urges the rejection of House Bill 924 in any such manner that it undermines local control and adds substantial financial costs associated with the amendment to the Prevailing Wage Act.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:



Tazewell County Clerk



Tazewell County Board Chairman

Mr. Chairman and Members of the Tazewell County Board:

Your Executive Committees have considered the following RESOLUTION and recommends that it be adopted by the Board:

<p>_____</p> <p>★</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
---	--

RESOLUTION

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor was created to provide services to State's Attorneys in Counties containing less than 3,000,000 inhabitants; and

WHEREAS, the powers and duties of the Office of the State's Attorneys Appellate Prosecutor are defined and enumerated in the "State's Attorneys Appellate Prosecutor's Act", 725 ILCS 210/1 et.seq., as amended; and

WHEREAS, the Illinois General Assembly appropriates monies for the ordinary and contingent expenses of the Office of the State's Attorneys Appellate Prosecutor, one-third from the State's Attorneys Appellate Prosecutor's County Fund and two-thirds from the General Revenue Fund, provided that such funding receives approval and support from the respective Counties eligible to apply; and

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor shall administer the operation of the appellate offices so as to insure that all participating State's Attorneys continue to have final authority in preparation, filing, and arguing of all appellate briefs and any trial assistance; and

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor and the Illinois General Assembly have reviewed and approved a budget for Fiscal Year 2014, which funds will provide for the continued operation of the Office of the State's Attorneys Appellate Prosecutor.

NOW THEREFORE BE IT RESOLVED that the Tazewell County Board, in regular session, this 29th day of January, 2014 does hereby support the continued operation of the Office of the State's Attorneys Appellate Prosecutor, and designates the Office of the State's Attorneys Appellate Prosecutor as its Agent to administer the operation of the appellate offices and process said appellate court cases for this County.

BE IT FURTHER RESOLVED that the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor are hereby authorized to act as Assistant State's Attorneys on behalf of the State's Attorney of this county in the appeal of all cases, when requested to so by the State's Attorney, and with the advice and consent of the State's Attorney prepare, file, and argue appellate briefs for those cases; and also, as may be requested by the State's Attorney, to assist in the prosecution of cases under the Illinois Controlled Substances Act, the Cannabis Control Act, the Drug Asset Forfeiture Procedure Act and the Narcotics Profit Forfeiture Act. Such attorneys are further authorized to assist the State's Attorney in the State's Attorney's duties under the Illinois Public Labor Relations Act, including negotiations thereunder, as well as in the trial and appeal of tax objections.

BE IT FURTHER RESOLVED that the Office of the State's Attorneys Appellate Prosecutor will offer Continuing Legal Education training programs to the State's Attorney and Assistant State's Attorneys.

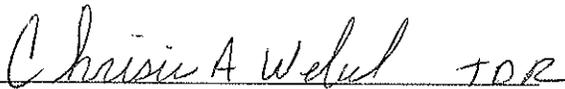
BE IT FUTURE RESOLVED that the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor may also assist the State's Attorney of this County in the discharge of the State's Attorney's duties in the prosecution and trial of other cases, and may act as Special Prosecutor if duly appointed to do so by a court having jurisdiction.

BE IT FURTHER RESOLVED that the Tazewell County Board hereby agrees to participate in the service program of the Office of the State's Attorneys Appellate Prosecutor for Fiscal Year 2014, commencing December 1, 2013, and ending November 30, 2014, by hereby appropriating the sum of \$27,000.00 as consideration for the express purpose of providing a portion of the funds required for financing the operation of the Office of the State's Attorneys Appellate Prosecutor, and agrees to deliver the same to the Office of the State's Attorneys Appellate Prosecutor on request during the Fiscal Year 2014.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the County Administrator and the Auditor of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:


 County Clerk


 County Board Chairman



STATE'S ATTORNEYS APPELLATE PROSECUTOR

Administrative Office • 725 South Second Street • Springfield, IL 62704 • 217-782-1628 • Fax 217-782-6305

PATRICK J. DELFINO
DIRECTOR

BRIAN J. TOWNE
CHAIRMAN

STATEMENT

October 28, 2013

Honorable Stewart J. Umholtz
Tazewell County State's Attorney
Tazewell County Courthouse
342 Court Street, Suite 6
Pekin, Illinois 61554

COLLECTION OF COUNTY MATCHING FUNDS DECEMBER 1, 2013 - NOVEMBER 30, 2014

County fiscal year December 1, 2013, through November 30, 2014. County contribution for participation in the State's Attorneys Appellate Prosecutor's Program.

AMOUNT DUE: \$27,000.00

Make check payable to State's Attorneys Appellate Prosecutor's County Fund and remit to:

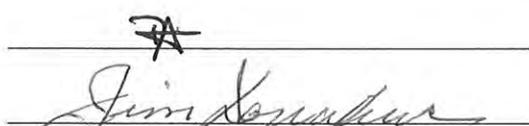
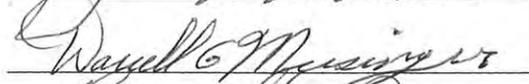
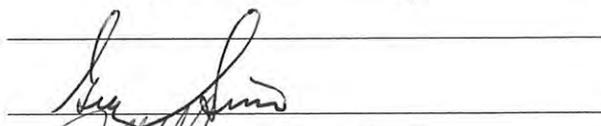
Gloria Mundy
Chief Fiscal Officer
State's Attorneys Appellate Prosecutor
725 South Second Street
Springfield, Illinois 62704

PLEASE NOTE: A signed resolution must be sent. The resolution serves as your contract with the Agency and must be kept by the Agency for auditing purposes.

PLEASE MAKE CHECKS PAYABLE FOR **COUNTY CONTRIBUTIONS ONLY** . . . do not add payment for labor or special prosecution charges.

Mr. Chairman and Members of the Tazewell County Board:

Your Executive Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

_____	_____
	
	
	

RESOLUTION

WHEREAS, the County's Executive Committee recommends to the County Board to approve a one-year agreement for the term of January 01, 2014 through December 31, 2014 between Tazewell County and Anderson Legislative Consulting; and

WHEREAS, Anderson Legislative Consulting will provide professional consulting services for legislative activities related to the State of Illinois General Assembly; and

WHEREAS, Anderson Legislative Consulting will continue to provide services to Tazewell County for a fee of \$7,500.00.

THEREFORE BE IT RESOLVED that the County Board approve the agreement and authorizes the signing of the agreement by the Board Chairman.

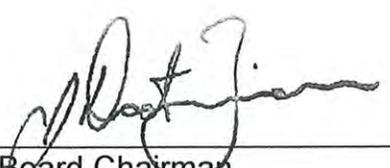
BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, and the Auditor of this action.

PASSED THIS 29TH DAY OF JANUARY, 2014.

ATTEST:



County Clerk



County Board Chairman



Anderson Legislative Consulting, Ltd.

Providing Excellent Consulting Service Since 1991

Thursday, December 5, 2013

Michael Freilinger, County Administrator
Tazewell County
11 South 4TH Street
Pekin, IL 61554

RE: Letter of Agreement –2014 Legislative Consulting Services

Dear Mr. Freilinger:

This letter constitutes the agreement for services by and between the Tazewell County and Anderson Legislative Consulting, Ltd.

Services:

Anderson Legislative Consulting, Ltd. agrees to perform the following services for regular and veto session in the Illinois General Assembly in the 2014 calendar year:

1. Assist in the development of legislative alerts on targeted legislation;
2. Monitor and track key legislation of interest to Tazewell County;
3. Provide legislative updates;
4. Develop legislative user files on behalf of Tazewell County on a legislative computer system, and provide the same to the County;
5. Coordinate meetings with legislators, the Governor's Office and Legislative Staff as necessary; and
6. Assist the County in the drafting of legislation and amendments on behalf of the County

Fees:

For these services, Tazewell County agrees to pay Anderson Legislative Consulting, Ltd. an annual fee of Seven Thousand Five Hundred Dollars (\$7,500) to perform services outlined in the Agreement. Tazewell County will make equal payments of three thousand seven hundred and fifty dollars (\$3,750.00) on January 15, 2014 and July 15, 2014.

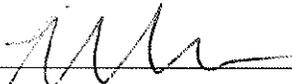
Term:

This agreement is effective January 1, 2014 through December 31, 2014, unless either party provides 30 days written notice to terminate the agreement.

Changes:

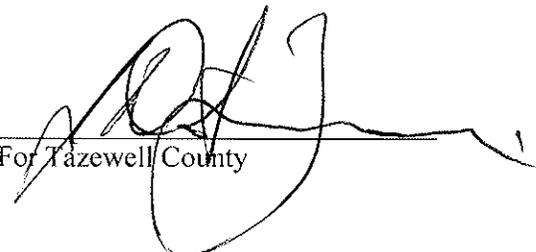
Tazewell County may require changes in the work and services, which Anderson Legislative Consulting, Ltd. is to perform hereunder. Such changes may require an increase in the contracted fee between Tazewell County and Anderson Legislative Consulting, Ltd. Changes to the agreement, including any increase or decrease in the amount of Anderson Legislative Consulting Ltd. compensation, work and services, which are mutually agree upon by and between Tazewell County and Anderson Legislative Consulting, Ltd., shall be incorporated in written amendments to this Letter of Agreement.

Agreed and accepted



For Anderson Legislative Consulting, Ltd.

2/6/2014
Date



For Tazewell County

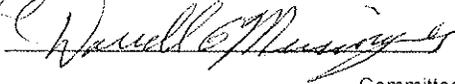
01-30-14
Date

**2002 South Wiggins Avenue
Springfield, Illinois 62704
Office: 217.726.8358
Fax: 217.726.8362
wjaatalc@aol.com**

RES#	Account	Type	Account Name	Total Collected	County Clerk	Auctioneer	Recorder/ Sec of State	Agent	Treasurer
11-13-001	0613028J	SAL	STEPHEN L NANCE	635.75	0.00	0.00	35.75	350.00	250.00
Totals				\$635.75	\$0.00	\$0.00	\$35.75	\$350.00	\$250.00

Clerk Fees \$0.00
Recorder/Sec of State Fees \$35.75
Total to County \$285.75





Committee Members



WHEREAS, The County of Tazewell, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Tazewell, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

WASHINGTON TOWNSHIP

PERMANENT PARCEL NUMBER: 02-02-30-204-004

As described in certificate(s) : 000318 sold October 2010

and it appearing to the Executive Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Stephen L Nance, has bid \$635.75 for the County's interest, such bid having been presented to the Executive Committee at the same time it having been determined by the Executive Committee and the Agent for the County, Joseph E. Meyer, that the County shall receive from such bid \$250.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$35.75 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$635.75.

THEREFORE, your Executive Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF TAZEWELL COUNTY, ILLINOIS, that the Chairman of the Board of Tazewell County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$250.00 to be paid to the Treasurer of Tazewell County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 29th day of January, 2014

ATTEST:

Christie A Webb
CLERK

[Signature]
COUNTY BOARD CHAIRMAN

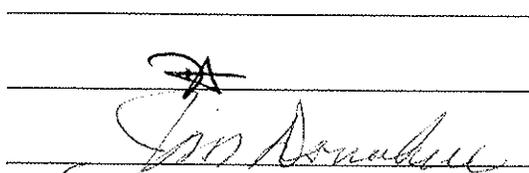
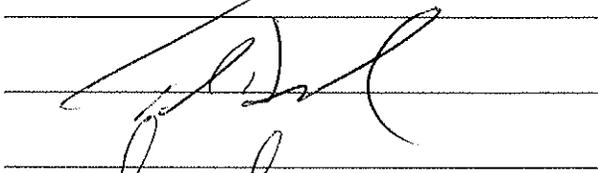
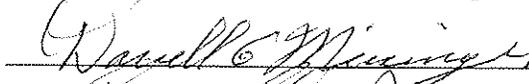
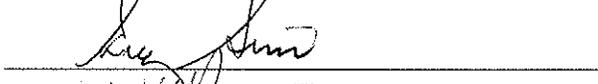
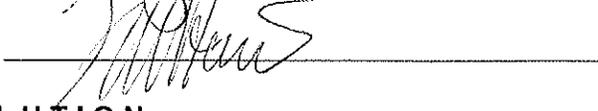
SALE TO NEW OWNER

11-13-001

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Executive Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, a request from the Transportation Committee was received to proceed with the appointment of an Acting County Engineer for the Highway Department; and

WHEREAS, the County Board Chairman declared an emergency under 1 TCC 4-13 to appoint John J. Anderson as Acting/Interim County Engineer to allow the Transportation Committee the time to conduct a second search and selection to permanently fill the position; and

WHEREAS, the County's Executive Committee recommends to the County Board to approve the emergency declaration; and

WHEREAS, the appropriate documents were submitted to IDOT for their consideration; and

WHEREAS, IDOT provided consent and approval for the appointment of Mr. John J. Anderson as Acting County Engineer effective January 01, 2014 with the stipulation for the approval to remain in effect, the Tazewell County Board must adopt a resolution and submit fully executed documents to IDOT for further action; and

THEREFORE BE IT RESOLVED that the County Board approve this recommendation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Tazewell County Highway Department and the Auditor of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:


Tazewell County Clerk


Tazewell County Board Chairman



WHEREAS, a vacancy exists (will exist) on 12/31/2013 in the office of County Engineer in Tazewell County, Illinois due to the removal, resignation or death of the incumbent County Engineer John Anderson which occurred (will occur) on 12/31/2013 . and

WHEREAS, in accordance with 605 ILCS 5/5-204, the County Board must request and receive the consent of the Department before appointing an Acting County Engineer, and

WHEREAS, this Board, due to the emergency, did on 12/11/2013 , appoint John Anderson as Actina County Engineer:

THEREFORE, BE IT RESOLVED, that the Tazewell County Board does hereby request the consent of the Department of Transportation to appoint John Anderson as Acting County Engineer. and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit two (2) certified originals of this resolution to the Department of Transportation, through its Regional Engineer's office at Peoria , Illinois.

STATE OF ILLINOIS)
) SS
COUNTY OF Tazewell)

I, Christie Webb , County Clerk in and for the County and State aforesaid and keeper of the records and files of said county office. hereby certify that the foregoing is a true and correct statement and copy of a resolution adopted by the Tazewell County Board at its meeting held at Pekin, IL on 1/29/2014.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Tazewell in said County, this 29th day of January 2014 .

(SEAL)

Christie A. Webb
County Clerk



WHEREAS, a vacancy exists (will exist) on 12/31/2013 in the office of County Engineer in Tazewell County, Illinois due to the removal, resignation or death of the incumbent County Engineer John Anderson which occurred (will occur) on 12/31/2013, and

WHEREAS, in accordance with 605 ILCS 5/5-204, the County Board must request and receive the consent of the Department before appointing an Acting County Engineer, and

WHEREAS, this Board, due to the emergency, did on 12/11/2013, appoint John Anderson as Acting County Engineer:

THEREFORE, BE IT RESOLVED, that the Tazewell County Board does hereby request the consent of the Department of Transportation to appoint John Anderson as Acting County Engineer, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit two (2) certified originals of this resolution to the Department of Transportation, through its Regional Engineer's office at Peoria, Illinois.

STATE OF ILLINOIS)
) SS
COUNTY OF Tazewell)

I, Christie Webb, County Clerk in and for the County and State aforesaid and keeper of the records and files of said county office, hereby certify that the foregoing is a true and correct statement and copy of a resolution adopted by the Tazewell County Board at its meeting held at Pekin, IL on 12/11/2013.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in said County, this 29th day of January, 2014.

(SEAL)

Christie Webb
County Clerk

Attached is the Emergency Declaration signed by the Tazewell County Board Chairman and the Tazewell County Clerk.



December 11, 2013

Christie Webb
Tazewell County Clerk
Via hand delivery

Dear Christie:

I wish to declare an emergency under 1 TCC 4-13 to appoint John J. Anderson as Acting/Interim County Engineer for the Tazewell County Highway Department effective January 01, 2014.

The purpose of the emergency declaration is to allow the Transportation Committee to conduct a second search and selection to permanently fill the position.

Per the requirements of 1 TCC-4-13, the Board will consider a resolution approving this contract at the January 29, 2014 meeting.

If you have any questions, please let me know.

Sincerely,

David Zimmerman
County Board Chairman

Pc: County Board Members
Michael Freilinger, County Administrator
John Anderson, County Engineer
Vicki Grashoff, County Auditor

Christie Webb
Tazewell County Clerk

Committee Report

Mr. Chairman and Members of the Tazewell County Board:

Your Executive Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

Whereas, the Open Meetings Act, 5 ILCS 120/2.06, requires in relevant part:

"The public body shall periodically, but no less than semi-annually, meet to review minutes and recordings of all closed meetings. At such meetings a determination shall be made, and reported in an open session that (1) the need for confidentiality still exists as to all or part of those minutes or (2) that the minutes or recordings or portions thereof no longer require confidential treatment and are available for public inspection."

Whereas, the State's Attorney and the County Administrator have reviewed such minutes or recordings and made recommendations as detailed below, providing that all recordings of meetings herein listed as Open and shall be destroyed and the minutes of those meetings as of this date shall be available for public inspection:

County Board

<u>Date</u>	<u>Reason for Closed Session</u>	<u>Action</u>
9/24/03	Personnel/Pending Litigation	Closed
10/29/03 at 6:39 p.m.	Land Acquisition	Closed
10/29/03 at 7:03 p.m.	Probable Litigation	Closed
08/31/05	Pending Litigation	Closed
05/31/06	Land Acquisition	Closed
06/28/06	Personnel	Closed
07/26/06	Land Acquisition	Closed
06/25/08	Pending Litigation	Closed

Executive/Risk Management Committee

<u>Date</u>	<u>Reason for Closed Session</u>	<u>Action</u>
8/1/02	Pending Litigation	Closed
1/23/03	Pending Litigation	Closed
01/21/04	Pending Litigation	Closed
04/21/04	Pending Litigation	Closed

08/18/04	Pending Litigation	Closed
10/9/06	Pending Litigation	Closed
01/23/08	Pending Litigation	Closed
05/21/08	Pending Litigation	Closed
07/30/08	Pending Litigation	Closed
09/24/08	Pending Litigation	Closed
10/22/08	Pending Litigation	Closed
04/22/09	Pending Litigation	Closed
01/20/10	Pending Litigation	Closed
7/21/10	Pending Litigation	OPEN
9/22/10 at 4:00 p.m.	Pending Litigation	OPEN
8/31/11	Pending Litigation	Closed
12/14/11	Pending Litigation	Closed
01/18/12 at 4:01 p.m	Pending Litigation	Closed
01/18/12 at 5:09 p.m.	Land Acquisition	OPEN
01/25/2012	Pending Litigation	OPEN
02/29/2012	Pending Litigation	Closed
03/21/2012	Pending Litigation	OPEN
06/20/2012	Pending Litigation	OPEN
07/18/2012	Pending Litigation	OPEN
11/7/12	Pending Litigation	Closed
11/15/12	Pending Litigation	Closed
1/23/13	Pending Litigation	Closed
1/30/13	Pending Litigation	Closed
2/20/13	Pending Litigation	Closed
2/27/13	Pending Litigation	Closed
3/20/13	Pending Litigation	OPEN
5/22/13 at 4:04 p.m.	Pending Litigation	Closed
5/22/13 at 4:34 p.m.	Personnel	Closed
9/18/13	Pending Litigation	Closed
10/23/13	Pending Litigation	Closed
8/21/13	Pending Litigation	OPEN
10/23/13	Personnel	Closed
11/20/13	Personnel	Closed

Human Resources/Finance and Budget Committee

<u>Date</u>	<u>Reason for Closed Session</u>	<u>Action</u>
9/16/03	Collective Bargaining/Salary Schedules	Closed
9/29/03	Collective Bargaining/Salary Schedules	Closed
11/18/03	Collective Bargaining	Closed
01/20/04	Collective Bargaining/Salary Schedules	Closed
02/03/04	Collective Bargaining	Closed
03/23/04	Collective Bargaining	Closed
07/20/04	Personnel	Closed
01/18/05	Collective Bargaining/Salary Schedules	Closed
10/17/06	Pending Litigation	Closed
11/21/06	Personnel	Closed
11/29/06	Personnel	Closed
05/22/07	Personnel	Closed
05/19/09	Collective Bargaining/Salary Schedules	Closed
06/16/09	Collective Bargaining/Salary Schedules	Closed
07/21/09	Personnel	Closed
01/19/10	Collective Bargaining/Salary Schedules	Closed
02/16/10	Personnel	Closed

03/23/10	Personnel	Closed
04/20/10	Collective Bargaining/Salary Schedules	Closed
05/04/10	Collective Bargaining/Salary Schedules	Closed
05/18/10	Collective Bargaining/Salary Schedules	Closed
06/22/10	Collective Bargaining/Salary Schedules	Closed
06/30/10	Collective Bargaining/Salary Schedules	Closed
07/20/10	Collective Bargaining/Salary Schedules	Closed
8/17/10	Collective Bargaining/Salary Schedules	Closed
9/20/10	Collective Bargaining/Salary Schedules	Closed
10/19/10	Collective Bargaining/Salary Schedules	Closed
12/7/10	Collective Bargaining/Salary Schedules	Closed
1/18/11	Collective Bargaining/Salary Schedules	Closed
2/15/11	Personnel	Closed
2/23/11	Collective Bargaining/Salary Schedules	Closed
4/19/11	Collective Bargaining/Salary Schedules	Closed
5/17/11	Collective Bargaining/Salary Schedules	Closed
8/23/11 at 3:50	Personnel	Closed
8/31/11 at 7:07 p.m.	Personnel	Closed
8/31/11 at 6:17 p.m.	Personnel	Closed
9/20/11	Personnel	Closed
11/8/11	Collective Bargaining/Salary Schedules	Closed
12/5/11	Collective Bargaining/Salary Schedules	Closed
01/17/12	Collective Bargaining/Salary Schedules	Closed
01/25/12	Collective Bargaining/Salary Schedules	Closed
06/19/12	Collective Bargaining/Salary Schedules	Closed
07/19/12	Collective Bargaining/Salary Schedules	Closed
08/21/12	Collective Bargaining/Salary Schedules	Closed
09/18/12	Collective Bargaining/Salary Schedules	Closed
10/23/12 at 4:09 p.m.	Collective Bargaining/Salary Schedules	Closed
10/23/12 at 5:16 p.m.	Pending Litigation	Closed
11/5/12	Collective Bargaining/Salary Schedules	Closed
1/22/13	Collective Bargaining/Salary Schedules	Closed
2/19/13 at 4:22 p.m.	Collective Bargaining/Salary Schedules	Closed
2/19/13 at 5:05 p.m.	Personnel	Closed
2/27/13	Collective Bargaining/Salary Schedules	Closed
5/21/13	Collective Bargaining/Salary Schedules	Closed
10/22/13	Collective Bargaining/Salary Schedules	Closed
11/12/13	Personnel	Closed

Property Committee

<u>Date</u>	<u>Reason for Closed Session</u>	<u>Action</u>
03/17/04	Land Acquisition	OPEN
03/21/06	Pending Litigation	Closed
03/21/06	Land Acquisition	Closed
04/18/06	Land Acquisition	Closed
4/26/06	Land Acquisition	Closed
07/18/06	Land Acquisition	Closed
05/22/07	Pending/Imminent Litigation	Closed
07/17/07	Land Acquisition	Closed
08/21/07	Land Acquisition	Closed
10/16/07	Land Acquisition	Closed
11/14/07	Land Acquisition	Closed
06/13/08	Land Acquisition	Closed
06/17/08	Land Acquisition	Closed

07/22/08	Land Acquisition	OPEN
07/22/08	Personnel	Closed
09/16/08	Land Acquisition	Closed
10/21/08	Land Acquisition	Closed
11/13/08	Land Acquisition	Closed
01/20/09	Land Acquisition	Closed
03/17/09	Land Acquisition	Closed
2/16/10	Land Acquisition	OPEN
3/23/10	Land Acquisition	Closed
7/20/10	Land Acquisition	OPEN
8/17/10	Land Acquisition	Closed
1/18/11	Land Acquisition	Closed
9/20/11	Land Acquisition	OPEN
3/20/13	Land Acquisition	OPEN
5/21/13	Land Acquisition	Closed
6/18/13	Land Acquisition	Closed
8/20/13	Land Acquisition	Closed
9/10/13	Land Acquisition	Closed
10/22/13	Land Acquisition	Closed

Health Services Committee

<u>Date</u>	<u>Reason for Closed Session</u>	<u>Action</u>
1/17/01	Pending Litigation	Closed
4/9/02	Pending Litigation	Closed
7/17/02	Pending Litigation	Closed
12/17/04	Pending Litigation	Closed
12/10/09	Pending Litigation	Closed

Insurance Review Committee

<u>Date</u>	<u>Reason for Closed Session</u>	<u>Action</u>
3/18/02	Personnel	Closed
6/19/03	Personnel	Closed
6/24/04	Personnel	Closed
12/1/05	Personnel	Closed
12/8/05	Personnel	Closed
12/15/05	Personnel	Closed
04/06/06	Personnel	Closed
08/03/06	Personnel	Closed
02/08/07	Personnel	Closed
04/12/07	Personnel	Closed
12/8/11	Personnel	Closed
2/14/13	Risk Management	Closed
8/18/13	Risk Management	Closed

Ad Hoc Tax Subcommittee

<u>Date</u>	<u>Reason for Closed Session</u>	<u>Action</u>
10/26/06	Personnel	Closed
11/20/06	Personnel	Closed
12/14/06	Personnel	Closed
01/04/07	Pending/Imminent Litigation	Closed
07/10/07	Personnel	Closed

Collective Bargaining/Grievance Committee

<u>Date</u>	<u>Reason for Closed Session</u>	<u>Action</u>
4/10/13 at 11:00 a.m.	Personnel	Closed
4/10/13 at 1:01 p.m.	Personnel	Closed
5/2/13 at 1:36 p.m.	Personnel	Closed
5/2/13 at 2:12 p.m.	Personnel	Closed
10/1/13	Personnel	Closed
12/17/13 at 9:02 a.m.	Personnel	Closed
12/17/13 at 9:21 a.m.	Personnel	Closed

Whereas, your Executive Committee recommends that the County Board approve the recommendation of the State's Attorney and County Administrator regarding the six month review of closed session minutes and recordings.

THEREFORE BE IT RESOLVED that the County Board approve this recommendation;

BE IT FURTHER RESOLVED that all closed session minutes available for public inspection be placed in the appropriate minute books, the corresponding recordings be destroyed, and that such minutes and recordings remaining closed to the public shall be kept separately under seal, all within the Office of the County Clerk.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:

Christie A. Webb
COUNTY CLERK

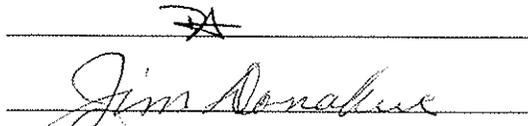
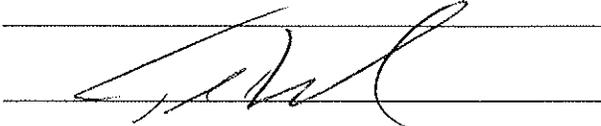
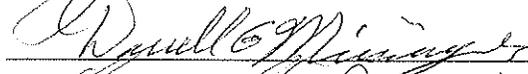
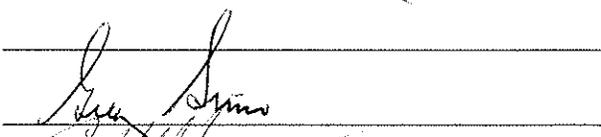
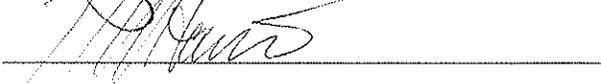


BOARD CHAIRMAN

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Executive Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

_____	_____
_____	_____
	
	
	

RESOLUTION

WHEREAS, numerous property owners have suffered significant damage to their property due to the tornado on November 17, 2013 in the unincorporated areas of Tazewell County; and

WHEREAS, those citizens are already experiencing economic loss and emotional suffering due this tragic event; and

WHEREAS, Kristal Deininger, Tazewell County Community Development Administrator has been waiving permit fees for reconstruction of property damaged due to the tornado; and

WHEREAS, the Tazewell County Board has always striven to treat the citizens of Tazewell County with consideration and respect; and

NOW THEREFORE BE IT RESOLVED that the Tazewell County Board ratifies the action already taken by Kristal Deininger, Community Development Administrator, in waiving permit fees for reconstruction of structures damaged by the tornado in the unincorporated areas of Tazewell County.

THEREFORE BE IT RESOLVED that the County Board approve this recommendation.

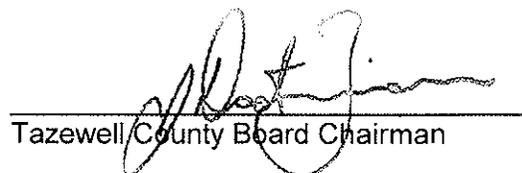
BE IT FURTHER RESOLVED that the Tazewell County Board directs that the waiver of all building fees already in effect to continue for those who have had their property damaged due to the tornado on November 17, 2013.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Community Development and the Auditor of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:

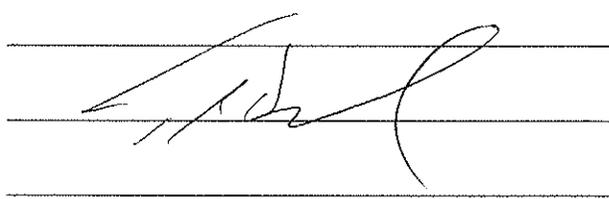
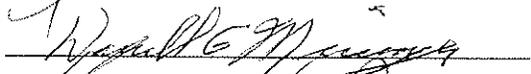
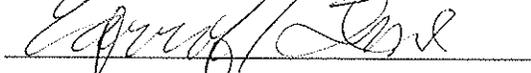
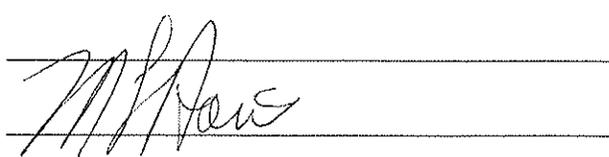
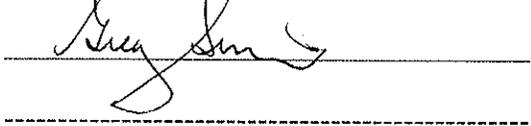

Tazewell County Clerk


Tazewell County Board Chairman

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Executive Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the Executive Committee recommends to the County Board to formally approve a vacant County Board Representative from District 1 effective immediately.

THEREFORE BE IT RESOLVED that the County Board approve this recommendation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:


County Clerk


County Board Chairman

Motion by Member Graff, second by Member Rinehart to approve the Appointments and Reappointments. Motion carried by Voice Vote. Abstained by Crawford.

APPOINTMENT

I, David Zimmerman, Chairman of the Tazewell County (Illinois) Board, hereby appoint

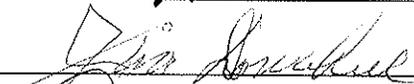
Debbie Stark who resides at 206 South Church Street, Washington, IL 61571 to the Tazewell County Board of Health for a term commencing January 01, 2014 and expiring June 30, 2014.

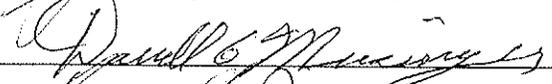
COMMITTEE REPORT

TO: Tazewell County Board
FROM: Executive Committee

This Committee has reviewed the appointment of Debbie Stark to the Tazewell County Board of Health and we recommend said appointment be approved.

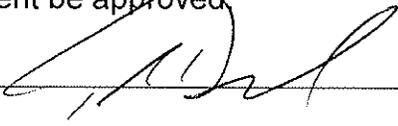


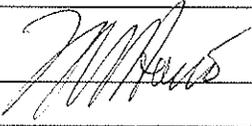








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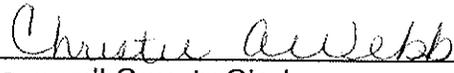
RESOLUTION OF APPROVAL

The Tazewell County Board hereby approves the appointment of Debbie Stark to the Tazewell County Board of Health.

The County Clerk shall notify the County Board Office and the County Board Office will notify the Administrator of the Tazewell County Health Department, 21306 Illinois Route 9, Tremont, IL 61568 of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:



 Tazewell County Clerk



 Tazewell County Board Chairman

REAPPOINTMENT

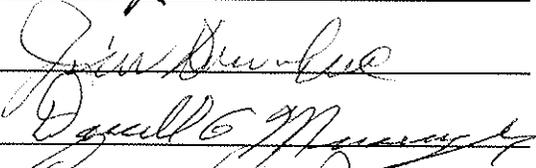
I, David Zimmerman, Chairman of the Tazewell County (Illinois) Board, hereby reappoint Jeffrey Keyser who resides at 13871 Keyser Road, Mackinaw, IL 61755 to the Mackinaw Valley Water Authority for a term commencing December 1, 2013 and expiring November 30, 2016.

COMMITTEE REPORT

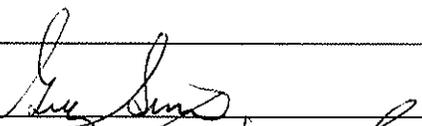
TO: Tazewell County Board
FROM: Executive Committee

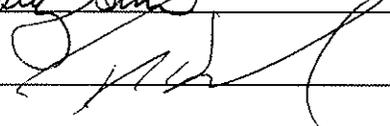
This Committee has reviewed the reappointment of Jeffrey Keyser to the Mackinaw Valley Water Authority and we recommend said reappointment be approved.













RESOLUTION OF APPROVAL

The Tazewell County Board hereby approves the reappointment of Jeffrey Keyser to the Mackinaw Valley Water Authority.

The County Clerk shall notify the County Board Office and the County Board Office will notify Mark J. McGrath, 113 Main Street, PO Box 139, Mackinaw, IL 61755.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:



Tazewell County Clerk



Tazewell County Board Chairman

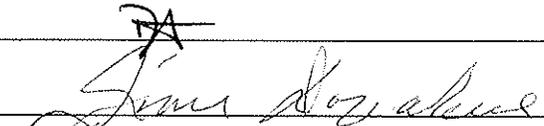
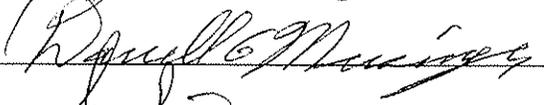
REAPPOINTMENT

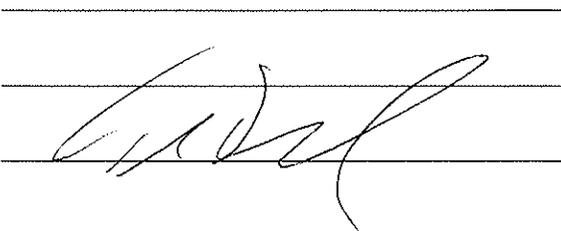
I, David Zimmerman, Chairman of the Tazewell County (Illinois) Board, hereby reappoint Mark Berg who resides at 7414 Airport Road, Manito, IL 61546 to the Spring Lake Drainage District for a term commencing September 01, 2013 and expiring August 31, 2016.

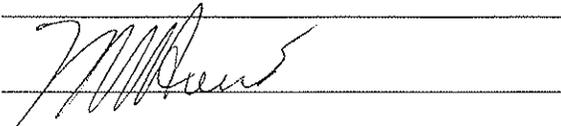
COMMITTEE REPORT

TO: Tazewell County Board
FROM: Executive Committee

This Committee has reviewed the reappointment of Mark Berg to the Spring Lake Drainage District and we recommend said reappointment be approved.

~~DA~~





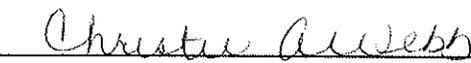
RESOLUTION OF APPROVAL

The Tazewell County Board hereby approves the reappointment of Mark Berg to the Spring Lake Drainage District.

The County Clerk shall notify the County Board Office and the County Board Office will notify Atty. Mark McGrath, PO Box 139, Mackinaw, IL 61755 of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:


Tazewell County Clerk


Tazewell County Board Chairman

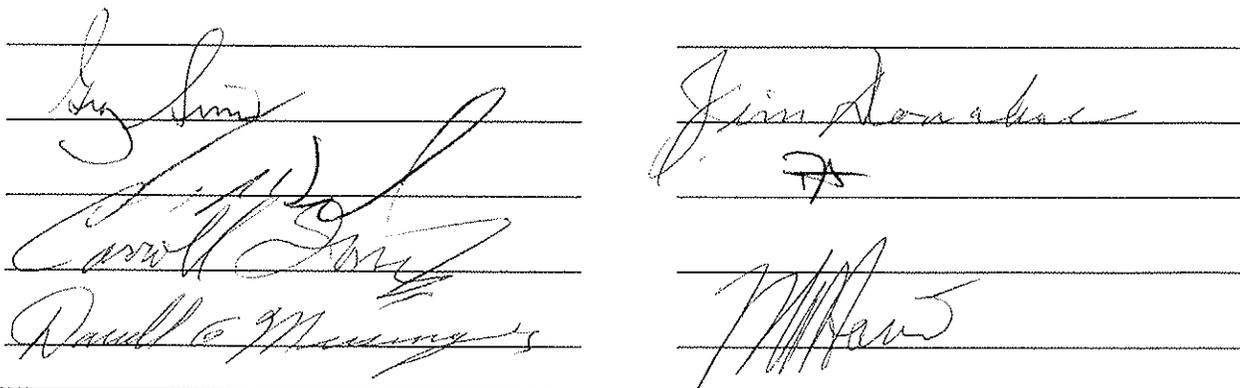
APPOINTMENT

I, David Zimmerman, Chairman of the Tazewell County (Illinois) Board, hereby reappoint Robert A. Cole who resides at 300 Sherwood Park Road, Washington, IL 61571 to the Northern Tazewell Fire Protection District for a term commencing January 29, 2014 and expiring April 30, 2016.

COMMITTEE REPORT

TO: Tazewell County Board
FROM: Executive Committee

This Committee has reviewed the appointment of Robert A. Cole to the Northern Tazewell Fire Protection District and we recommend said appointment be approved.

The block contains six handwritten signatures on a set of horizontal lines. On the left side, there are three signatures. On the right side, there are two signatures. The signatures are in cursive and appear to be of various individuals.

RESOLUTION OF APPROVAL

The Tazewell County Board hereby approves the appointment of Robert A. Cole to the Northern Tazewell Fire Protection District.

The County Clerk shall notify the County Board Office and the County Board Office will notify Arthur Kingery, 416 Main St., Ste. 915, Peoria, IL 61602 of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:


Tazewell County Clerk


Tazewell County Board Chairman

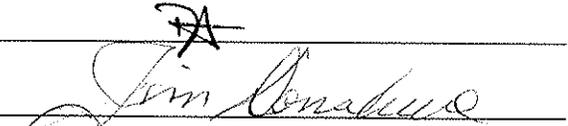
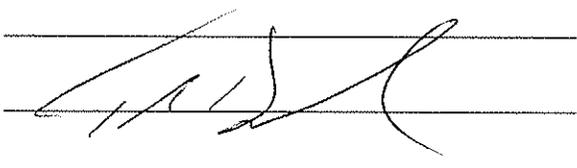
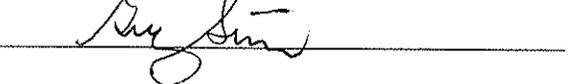
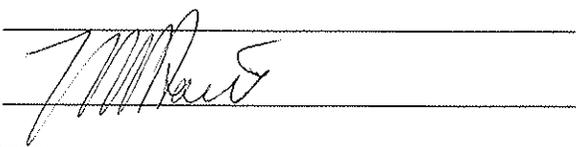
APPOINTMENT

I, David Zimmerman, Chairman of the Tazewell County (Illinois) Board, hereby reappoint Russ Crawford who resides at 204 District Court, East Peoria, IL 61611 to the Economic Development District Board for a term commencing January 29, 2014 and expiring January 28, 2015.

COMMITTEE REPORT

TO: Tazewell County Board
FROM: Executive Committee

This Committee has reviewed the appointment of Russ Crawford to the Economic Development District Board and we recommend said appointment be approved.

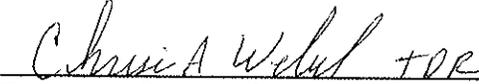
RESOLUTION OF APPROVAL

The Tazewell County Board hereby approves the appointment of Russ Crawford to the Economic Development District Board.

The County Clerk shall notify the County Board Office and the County Board Office will notify Roy Bockler of the Economic Development District Board for Central Illinois.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:


Tazewell County Clerk


Tazewell County Board Chairman

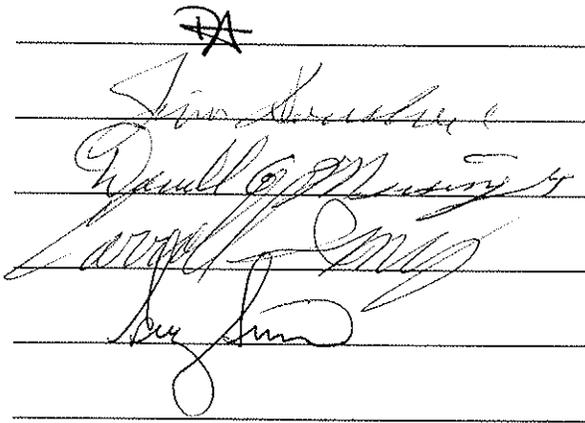
APPOINTMENT

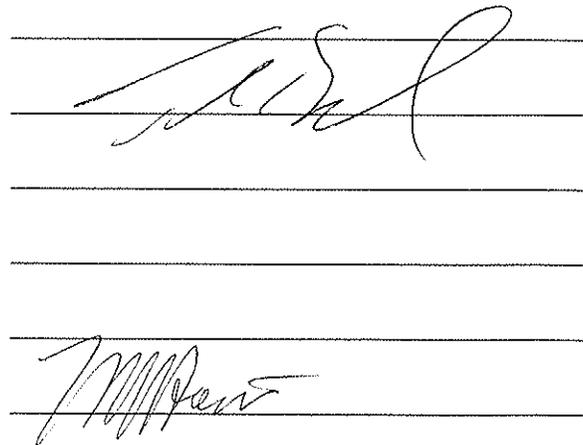
I, David Zimmerman, Chairman of the Tazewell County (Illinois) Board, hereby appoint Dave Wright, of 114 State Street, Suite 1B, Peoria, IL 61602 to the Building Board of Appeals for a term commencing January 29, 2014 and expiring February 01, 2016.

COMMITTEE REPORT

TO: Tazewell County Board
FROM: Executive Committee

This Committee has reviewed the appointment of Dave Wright to the Building Board of Appeals and we recommend said appointment be approved.

DA




RESOLUTION OF APPROVAL

The Tazewell County Board hereby approves the appointment of Dave Wright to the Building Board of Appeals.

The County Clerk shall notify the County Board Office and Community Development of this action.

PASSED THIS 29th DAY of JANUARY, 2014.

ATTEST:


Christine A. Webb
Tazewell County Clerk


David Zimmerman
Tazewell County Board Chairman

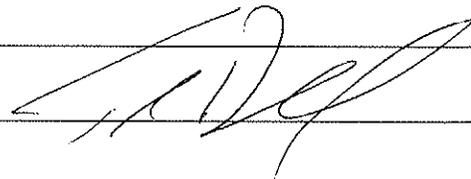
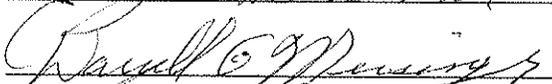
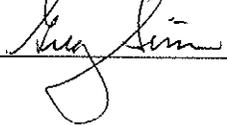
APPOINTMENT

I, David Zimmerman, Chairman of the Tazewell County (Illinois) Board, hereby appoint Tim Tucker, of 18300 Oak Lake Point, Tremont, IL 61568 to the Building Board of Appeals for a term commencing January 29, 2014 and expiring February 01, 2017.

COMMITTEE REPORT

TO: Tazewell County Board
FROM: Executive Committee

This Committee has reviewed the appointment of Tim Tucker to the Building Board of Appeals and we recommend said appointment be approved.

RESOLUTION OF APPROVAL

The Tazewell County Board hereby approves the appointment of Tim Tucker to the Building Board of Appeals.

The County Clerk shall notify the County Board Office and Community Development of this action.

PASSED THIS 29th DAY of JANUARY, 2014.

ATTEST:


Tazewell County Clerk


Tazewell County Board Chairman

APPOINTMENT

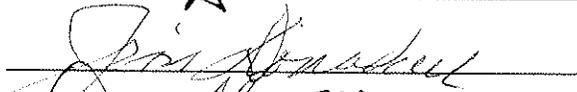
I, David Zimmerman, Chairman of the Tazewell County (Illinois) Board, hereby appoint

Curt Nelson, of 3232 Court Street, Pekin, IL 61554 to the Building Board of Appeals for a term commencing January 29, 2014 and expiring February 01, 2018.

COMMITTEE REPORT

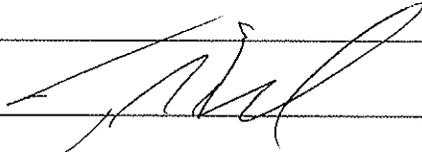
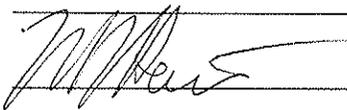
TO: Tazewell County Board
FROM: Executive Committee

This Committee has reviewed the appointment of Curt Nelson to the Building Board of Appeals and we recommend said appointment be approved.





RESOLUTION OF APPROVAL

The Tazewell County Board hereby approves the appointment of Curt Nelson to the Building Board of Appeals.

The County Clerk shall notify the County Board Office and Community Development of this action.

PASSED THIS 29th DAY of JANUARY, 2014.

ATTEST:



 Tazewell County Clerk



 Tazewell County Board Chairman

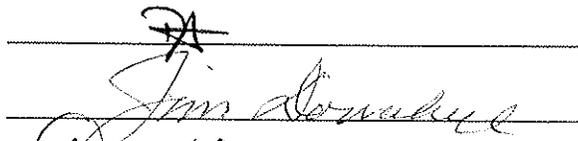
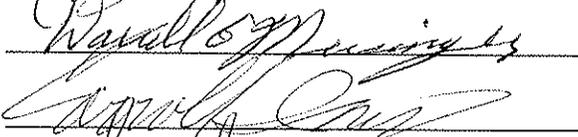
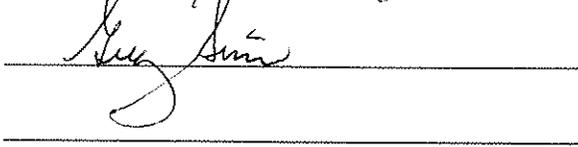
APPOINTMENT

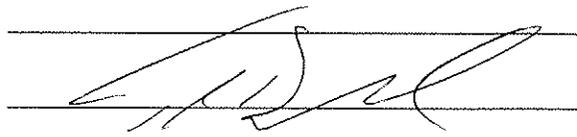
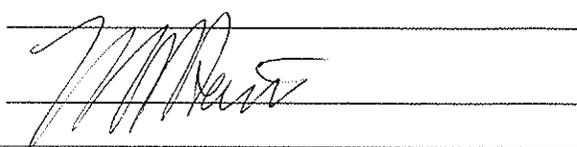
I, David Zimmerman, Chairman of the Tazewell County (Illinois) Board, hereby appoint Ron Sieh, of 111 South Capitol Street, Pekin, IL 61554 to the Building Board of Appeals for a term commencing January 29, 2014 and expiring February 01, 2019.

COMMITTEE REPORT

TO: Tazewell County Board
FROM: Executive Committee

This Committee has reviewed the appointment of Ron Sieh to the Building Board of Appeals and we recommend said appointment be approved.

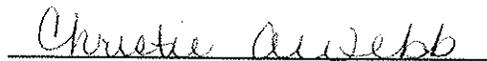
RESOLUTION OF APPROVAL

The Tazewell County Board hereby approves the appointment of Ron Sieh to the Building Board of Appeals.

The County Clerk shall notify the County Board Office and Community Development of this action.

PASSED THIS 29th DAY of JANUARY, 2014.

ATTEST:


Tazewell County Clerk


Tazewell County Board Chairman

Motion by Member Sundell, Second by Member Donahue to approve Resolution 24. Motion Carried by Roll Call Vote.

Aye: Ackerman, Connett, Crawford, Donahue, B. Grimm, Harris, Hillegonds, Imig, Meisinger, Neuhauser, Proehl, Redlingshafer, Rinehart, Sinn, Sundell, and Vanderheydt.

Nay: None.

Absent: D. Grimm, Palmer, and Stanford.

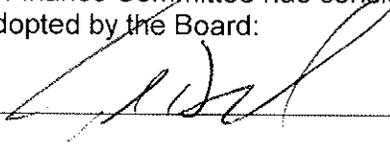
Graff Abstained.

COMMITTEE REPORT

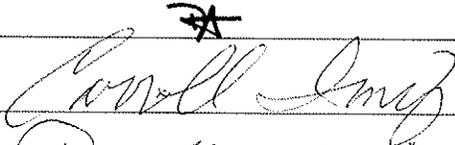
F-14-02

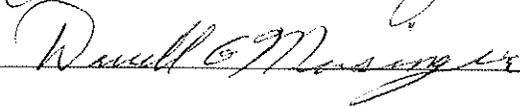
Mr. Chairman and Members of the Tazewell County Board:

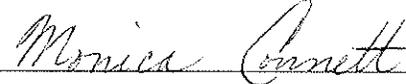
Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:











Resolution allocating qualified energy conservation bond volume cap received by the County of Tazewell, Illinois.

WHEREAS, in October, 2008, as part of the Energy Improvement Extension Act of 2008, which was included in the Emergency Economic Stabilization Act of 2008 (the "Stabilization Act"), Congress enacted Section 54D of the Internal Revenue Code of 1986, as amended (the "Code"), permitting State and local governments to issue qualified energy conservation bonds to finance qualified conservation purposes; and

WHEREAS, in February, 2009, as part of the American Recovery and Reinvestment Act of 2009 (the "Recovery Act" and, together with the Stabilization Act, "Applicable Law"), Congress, inter alia, increased the volume limitation for qualified energy conservation bonds; and

WHEREAS, if such bonds meet certain conditions as set forth in the Applicable Law, qualified energy conservation bonds are eligible for a direct payment by the United States Treasury (the "Treasury") to the issuer of a portion of the interest coming due thereon, thereby affording potential economic benefits to the issuer of such bonds; and

WHEREAS, the proceeds of qualified energy conservation bonds must be used to pay for one or more "qualified conservation purposes" as defined in Applicable Law; and

WHEREAS, Applicable Law further requires that qualified energy conservation bonds can be issued by a State or unit of local government pursuant to an allocation by the Secretary of the Treasury (the "Secretary") of a portion of a nationwide volume limitation; and

WHEREAS, a State or unit of local government that receives a portion of the nationwide volume cap may allocate all or a portion of such volume cap to ultimate beneficiaries; and

WHEREAS, the Secretary has heretofore awarded the State of Illinois an allocation of \$133,846,000 for qualified energy conservation bonds; and

WHEREAS, the Governor's Office of Management and Budget has heretofore allocated a portion of its qualified energy conservation bond allocation in the amount of \$1,371,743 to The County of Tazewell, Illinois (the "County") (being the "Tazewell County QECB Allocation"); and

WHEREAS the County Board of the County (the "Board") hereby deems it advisable, necessary and in the best interests of the County that the County allocate all or a portion of the Tazewell County QECB Allocation to Community College District No. 514, Counties of Peoria, Tazewell, Woodford, Marshall, McLean, Bureau, Logan, Livingston, Mason and Stark and State of Illinois (the "District"), to be used for qualified conservation purposes under Applicable Law:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the County Board of The County of Tazewell, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Tazewell County QECB Allocation. The Board hereby allocates \$1,371,743.00 of the Tazewell County QECB Allocation to the District to be used for qualified conservation purposes under Applicable Law.

Section 3. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

Section 4. Repealer and Effective Date. All resolutions and parts of resolutions in conflict herewith be and the same are hereby repealed, and that this Resolution be in full force and effect forthwith upon its adoption.

THEREFORE BE IT RESOLVED that the County Clerk will provide the Certification of Resolution and Minutes and all related documents to the Community College District 514 upon execution; and

BE IT FURTHER RESOLVED that the County Board authorizes the County Board Chairman to sign the Certificate of Allocation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office and the Auditor of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:



County Clerk



County Board Chairman

State of Illinois)
) SS
County of Tazewell)

Certification of Resolution and Minutes

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Tazewell, Illinois (the "County"), and that as such official I am the keeper of the records and files of the County Board of the County (the "County Board").

I do further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the County Board held on the 29th day of January, 2014, insofar as the same relates to the adoption of a resolution numbered 24 and entitled:

Resolution allocating qualified energy conservation bond volume cap received by The County of Tazewell, Illinois.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the County Board at said meeting were conducted openly, that all votes taken at said meeting were taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the County Board on a day other than a Saturday, Sunday or legal holiday in the State of Illinois and at least 48 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review from the time of such posting until said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Counties Code of the State of Illinois, as amended, and that the County Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the County Board in the conduct of said meeting.

In Witness Whereof, I hereunto affix my official signature and the seal of the County, this 29th day of January, 2014.

Christina A. Webb
County Clerk

(Seal)

After a full and complete discussion thereof, County Board Member Sue Sundell moved and County Board Member Jim Donahue seconded the motion that said resolution be adopted.

The Chairman directed the County Clerk to call the roll for a vote upon the motion to adopt said resolution.

Upon roll call, the following County Board Members voted AYE: _____
Ackerman, Connett, Crawford, Donahue, Grimm, Harris, Hillegonds, Imig,
Meisinger, Neuhauser, Proehl, Redlingshafer, Rinehart, Sinn, Sundell,
Vanderheydt
Graff abstained.

The following County Board Members voted NAY: NONE

Whereupon the Chairman declared the motion carried and said resolution adopted, and in open meeting did approve and sign said resolution and did direct the County Clerk to record the same in full in the records of the County Board of The County of Tazewell, Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Christina A. Webb
County Clerk

Minutes of a _____ public meeting of the County Board of The County of Tazewell, Illinois, held in the Community Room, in the Justice Center, 101 South Capitol Street, Pekin, Illinois, in said County at 6:00 P.M. on the 29th day of January, 2014.

The Chairman of the County Board called the meeting to order and directed the County Clerk to call the roll.

Upon the roll being called, the Chairman, David Zimmerman, and the following County Board Members were physically present at said location: Ackerman,

Connett, Crawford, Donahue, Graff, Grim, B., Harris, Hillegonds, Imig,
Meisinger, Newhauser, Proehl, Redlingshafer, Rinehart, Sinn, Sundell,
Vonderheydt

The following County Board Members were allowed by a majority of the members of the County Board in accordance with and to the extent allowed by rules adopted by the County Board to attend the meeting by video or audio conference: _____

None

The following County Board Members were absent and did not participate in the meeting in any manner or to any extent whatsoever: Grimm, D., Palmer,

Stanford

* * *

The Chairman announced that the next item of business before the County Board was the consideration of a resolution providing for the allocation of qualified energy conservation bond volume cap received by the County.

Whereupon County Board Member Sundell presented and the County Clerk read by title a resolution as follows, a copy of which was provided to each

County Board Member prior to said meeting and to everyone in attendance at said meeting who requested a copy:

**CERTIFICATE OF TAZEWELL COUNTY REGARDING
QUALIFIED ENERGY CONSERVATION
BOND VOLUME CAP ALLOCATION**

I, the undersigned, am a duly qualified official of The County of Tazewell, Illinois (the "County"), and as such official, I hereby certify as follows:

1. Pursuant to the American Recovery and Reinvestment Tax Act of 2009 (the "Act") the County received an allocation (the "Allocation") of \$1,371,743 for the issuance of "qualified energy conservation bonds" as such term is defined in Section 1400U-2 of the Internal Revenue Code of 1986, as amended (the "Code"). The County has not waived any portion of the Allocation.

2. On January 29, 2014, the County Board of the County (the "County Board") adopted a resolution (the "Resolution"), pursuant to which the County suballocated \$1,371,743 of its Allocation (the "District Allocation") to Community College District No. 514, Counties of Peoria, Tazewell, Woodford, Marshall, McLean, Bureau, Logan, Livingston, Mason and Stark and State of Illinois (the "District"), for the purpose of issuing qualified energy conservation bonds to finance qualifying energy conservation projects within the District and the County.

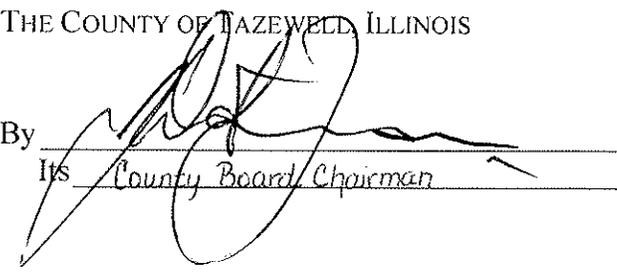
3. As of the date hereof the County has not issued any qualified energy conservation bonds pursuant to the Allocation.

4. As of the date hereof, the County has not suballocated more than \$1,371,743 of the Allocation, including the District Allocation, to other entities.

5. The County has not and will not, from the date hereof, (i) issue more than \$1,371,743 of qualified energy conservation bonds pursuant to the Allocation, (ii) suballocate more than \$1,371,743 of the Allocation to another entity, (iii) waive more than \$1,371,743 of the Allocation or (iv) issue, suballocate or waive under (i), (ii) and (iii) above in the aggregate more than \$1,371,743 including the District Allocation.

Dated: January 29, 2014

THE COUNTY OF TAZEWELL, ILLINOIS

By 
Its County Board Chairman

Tazewell Project:

The project will be a \$5 million new construction near the route 24 entrance of the East Peoria Campus and serve as a community learning center for sustainable building and landscape practices. Additionally, our Architecture and HVACR programs will be taught at the new facility.

Motion by Member Redlingshafer, Second by Member Harris to approve Resolution 30. Motion carried by Voice Vote but Ackerman.

Motion by Member Ackerman, Second by Member Crawford to send back to committee for more review. Motion defeated.

Review; update on personnel files and overtime on Holidays was given by County Administrator, Freilinger. Member Graff had discussion on typos and amount on gift ban. All typos will be changed and gift ban act has been corrected.

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

[Handwritten signature]

~~A~~

[Handwritten signature]

[Handwritten signature]

RESOLUTION

WHEREAS, the County's Human Resources Committee recommends to the County Board to approve a revised Personnel Policy Handbook; and

WHEREAS, input was solicited from the County's Elected Officials and Department Heads for revisions; and

THEREFORE BE IT RESOLVED the County Board approves updates to the Personnel Policy Handbook effective March 01, 2014; and

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Payroll Division and all Elected and Appointed officials of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:

[Handwritten signature]

County Clerk

[Handwritten signature]

County Board Chairman



TAZEWELL COUNTY

EMPLOYEES PERSONNEL POLICIES HANDBOOK

****Revised policy adopted January 29, 2014****

TABLE OF CONTENTS

SECTION 1 -	Introduction	
1.1	Welcome	5
1.2	Management Philosophy	6
1.3	Statement of Applicability	6
1.4	Disclaimer	7
1.5	Dignity in the Workplace	7
1.6	Definitions	8
SECTION 2 -	Employment	
2.1	Employment at Will	9
2.2	Equal Employment Opportunity (EEO) Statement	9
2.3	Affirmative Action Plan	9
2.4	Employment Process	11
2.5	Employee Promotion & Transfers	12
2.6	Interviewing	13
2.7	New Employee Orientation	13
2.8	Department Head Hiring Procedures	13
2.9	Reasonable Accommodation	14
2.10	Anti-Nepotism Policy	14
2.11	Anti-Harassment	15
SECTION 3-	Personnel Records	
3.1	Contents of Employee Records	18
3.2	Records of Unsuccessful Applicants	18
3.3	Employee Access to Records	19
3.4	Confidential Information	19
3.5	Personal Data Change	19
3.6	Employment Applications	19
3.7	Job Descriptions	19
3.8	Performance Review	20
SECTION 4 -	Staff Reduction, Resignation and Termination	
4.1	Temporary and Permanent Staff Reductions and Recall	21
4.2	Resignation	22
4.3	Discharge	22
4.4	Re-Employment	23
4.5	Exit Interview	23
4.6	Final Pay Check	23
SECTION 5 -	Grievances, Complaint Procedures and Discipline	
5.1	Grievances	24

5.2	Grievance Procedure	26
5.3	Discipline Action	27
5.4	Discipline Procedure	28
5.5	Discipline for Employees of Elected Officials	29

SECTION 6 - Working Hours and Compensation

6.1	Working Hours	30
6.2	Lunch Periods	30
6.3	Rest Periods	30
6.4	Hazardous Weather	30
6.5	Time Records	31
6.6	Pay Periods	31
6.7	Pay Plan	31
6.8	Pay Day	32
6.9	Salary Administration	32
6.10	Overtime	33
6.11	Compensatory Time Off	33
6.12	Emergency Call Back for Highway	34
6.13	Travel Reimbursement	34
6.14	Jury Duty	35
6.15	Litigation/Employee Compensation	36
6.16	Wage Garnishment	36

SECTION 7 - General Rules

7.1	Attendance	37
7.2	Employee Meetings and Training	37
7.3	Employee Classification Change	38
7.4	Bulletin Boards	39
7.5	Safety	39
7.6	Employee Conduct	39
7.7	Outside Employment	40
7.8	Conflicts of Interest	41
7.9	Use of County Property and Equipment	41
7.10	County Vehicles	42
7.11	Telephone	42
7.12	Workstations	43
7.13	Solicitation	43
7.14	Gift Ban	44
7.15	Grooming	44
7.16	Prohibited Political Activity	45
7.17	Workplace Violence Policy	46
7.18	Seniority	47
7.19	Suggestions	47

SECTION 8 - Employee Benefits

8.1	Holidays	48
8.2	Vacations	49
8.3	Sick Days	50

8.4	Family and Medical Leave Act (FMLA)	51
8.5	Personal Days	55
8.6	Workers Compensation	55
8.7	Bereavement Leave	56
8.8	Extended Leave of Absence without Pay	56
8.9	Military Leave	57
8.10	Family Military Leave	59
8.11	School Visitation Leave	60
8.12	Group Health Insurance	60
8.13	Life Insurance	61
8.14	Dental Insurance	61
8.15	Social Security	61
8.16	Unemployment Compensation	62
8.17	Illinois Municipal Retirement Fund (IMRF)	62
8.18	Credit Union	62
8.19	Employee Assistance Program	62
8.20	Employee Recognition and Awards	63

SECTION 9 - Alcohol and Drug Testing

9.1	Prohibitions	64
9.2	Testing	64
9.3	Order to Submit	65
9.4	Testing Methodology	66
9.5	Voluntary Request for Assistance	67
9.6	Discipline	67
9.7	Right to Contest	68

	Employee Acknowledgement	69
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1. INTRODUCTION

1.1 WELCOME

The difference is you! It is a pleasure to welcome you as an employee of Tazewell County.

You are the most important ingredient in the service that our County provides to the public. Through your efforts, caring, and enthusiasm, you will make the County a better place to work.

This Employee Handbook is provided for your personal use. It clearly outlines benefits and procedures, and defines what you can expect from us and what we can expect from you. Please note that changes due to legal, social, or economic forces may necessitate future adjustments or modifications of these benefits and procedures.

The following Employee Handbook is not a contract and should not be considered as a contract of employment for employees of Tazewell County. The policies and procedures provided for herein, unless otherwise covered by a Collective Bargaining Agreement, shall be subject to unilateral modification with or without notice from the County to the employee. If an Employee is covered by a Collective Bargaining Agreement which conflicts with any provision of this handbook then the Collective Bargaining Agreement prevails.

One of the goals of the County is to provide all employees the opportunity to fulfill their jobs in a manner which is rewarding. Our primary aim at the County is to serve the public. We are proud of Tazewell County and the services we provide. Any questions about these policies should be directed to the Human Resources Department.

Thank you for joining us as we continue to improve our services.

1.2 MANAGEMENT PHILOSOPHY

Tazewell County is a unit of local government, established under the laws of the State of Illinois, to provide services to the public. Within the limits of the authority delegated to the County, the County Board and Elected Officials must have exclusive rights to exercise the customary functions of management, including but not limited to the following: to manage and control the premises and equipment; to select, hire, promote, suspend, dismiss with or without cause, assign, supervise, and discipline employees; to determine and change starting times, quitting times, and shifts; to transfer employees within the department or into other departments and other classifications; to determine and change the size of, composition of, and qualifications of the work force; to establish, change, and abolish its' policies, rules, and regulations; to determine and modify position descriptions, position evaluations, and position classifications; to determine and change methods and means by which its' operations are to be carried on; to assign duties to employees in accordance with the needs and requirements determined by the County Board and Elected Officials; and to carry out all ordinary functions of management.

1.3 STATEMENT OF APPLICABILITY

The policies in this Employee's Personnel Policies Handbook are promulgated by the Tazewell County Board and shall be effective December 1, 1985. The County Board may, from time to time, abolish, alter, change, make additions to or otherwise amend the rules and regulations set forth in the Personnel Policies. The County Board may accomplish any of the aforementioned changes through a resolution at a regular or special Board meeting by two-thirds (2/3) vote of the members of the Tazewell County Board present and voting.

These policies will control unless Illinois law, Federal law, employment agreement or a Collective Bargaining Agreement provides otherwise.

These policies are also subject to the Tazewell County Board's overriding authority for the budget. For example, the amount of money appropriated for a particular department will determine the number of employees in that department. Moreover, by promulgating these policies, the County Board does not obligate itself to make any particular appropriations.

A Under our design for government, the legislature, executive and judicial branches are to be separate and equal. The public interest requires that they work in harmony.® People ex rel. Bier v. Scholz, 77 Ill.2d 12, 19, 31 Ill.Dec. 780, 782, 394 N.E.2d 1157, 1159 (1979). Illinois law provides that many Elected Officials are responsible for the internal administration of their offices. Auditor, 55 ILCS 5/3-1004; State's Attorney 55 ILCS 5/3-9006; Circuit Clerk, Kotche v. County Board of Winnebago County, 87 Ill. App. 3d, 409 N.E. 2d 501 (2d Dist. 1980); Coroner, 55 ILCS 5/3-3003; County Clerk, 55 ILCS 5/3-2003.2; Treasurer, 55 ILCS 5/3-10005.1; and Sheriff, 55 ILCS 5/3-6018. Consequently, whether some of these policies govern in a given situation will depend on applicability of these provisions.

Some County employees may be subject to rules and regulations promulgated by a division of State government, for example, the Administrative Office of the Illinois Courts or the State Board of Education. For such employees if a conflict exists between these policies and such state rules and regulations, the state rules and regulations shall control.

Finally, although these policies are written primarily for employees, some sections will also apply to County Board Members, Elected Officials, and Appointed Department Heads. For example, the rules on Travel Reimbursement, 6.13, would apply to all.

1.4 DISCLAIMER

This policy provides a guide for employees, the County Board, Administrative Staff, and Department Heads, including those Tazewell County Elected Officials who elect to adopt it. It is also intended to acquaint new employees with the County procedures. However, the employer reserves the right to take whatever action it deems appropriate given the circumstances. Failure to follow the policy shall not invalidate any action taken. Employees should not read this policy as creating an employment contract, expressed or implied, or a promise that it will be followed in all cases. Except as otherwise stated in its collective bargaining and employment agreements, employees of Tazewell County are employed at-will. Nothing in this policy is intended to alter this employment-at-will relationship.

1.5 DIGNITY IN THE WORKPLACE

The County Board has established a procedure for addressing employee complaints and initiated management training to improve communication and the establishment of a plan to address the needs of Elected Officials and Appointed Department Heads in managing County employees. The establishment of this document outlines proper behavior and conduct that is to be followed by Tazewell County employees. Violations of the above policy create great potential for liability on the part of Tazewell County taxpayers and the County Board is determined that proper enforcement of said policy is not optional but is a condition of employment. The County Board agrees to pursue the following:

That any violation of said policy shall be grounds for appropriate disciplinary action up to and including discharge for all employees of Tazewell County.

That failure to manage a workplace or to supervise employees according to this policy, or to in any manner tolerate such violations shall be grounds for appropriate disciplinary action up to and including discharge.

That all employees of Tazewell County shall be notified of this "zero tolerance" position by Tazewell County.

That it supports the ongoing educational and training programs designed to protect dignity in the workplace.

That it supports County officials in enforcement of the policies and procedures implemented to protect dignity in the workplace

1.6 DEFINITIONS

Exempt Employee: Those employees in executive, administrative, and professional positions who receive an annual salary and do not qualify for overtime, as defined under the Fair Labor Standards Act (FLSA)

Non-exempt Employee: Employees who do not perform executive, administrative, or professional work and are scheduled for either a thirty-five (35) thirty-seven and one half (37.5) or forty (40) hour work week. Employees with non-exempt status are protected by the Fair Labor Standards Act (FLSA), which requires employers to pay at least a certain minimum hourly wage rate and a premium rate for overtime work.

Full-time Employee: An employee who works in a position which is approved by the County Board, and which is budgeted based on a thirty seven and one half (37.5) or forty (40) hour work week. Full-time employees are eligible for County paid-time-off benefits, health/life insurance benefits, and retirement benefits. Full-time appointed and elected department heads are also eligible for these benefits as well.

Part-time Employee: An employee who works in an approved position, which is budgeted less than thirty-seven and one half (37.5) hours per week. Part-time employees are not eligible for health/life insurance benefits, as well as paid-time-off benefits.

Temporary Employee: A person who is hired for a specific period of time or to complete a specific task. Temporary employees fill no specific position. Hours worked and hourly rate are set by the department head within the constraints of a temporary salary budget approved by the County Board. Temporary employees are not eligible for health/life insurance benefits or paid-time-off benefits. Temporary workers may be scheduled to work a full-time or part-time schedule.

Elected Officials: Means Auditor, Circuit Clerk, County Clerk, Coroner, Regional Superintendent of Schools, Sheriff, State's Attorney, Treasurer, County Board Chairman, and Presiding Circuit Judge. Elected Officials are responsible for the application of these Personnel Policies within their departments; and by nature of their elected position, they have prerogatives not available to Appointed Department Heads.

2. EMPLOYMENT

2.1 EMPLOYMENT AT WILL

Employment at Tazewell County is "at will" which means employment within the county is voluntarily entered into, and the employee is free to resign at will at any time, with or without cause. Likewise, the county may terminate the employment relationship at will at any time, with or without advanced notice.

2.2 EQUAL EMPLOYMENT OPPORTUNITY (EEO) STATEMENT

Employees and applicants for employment at Tazewell County can be assured fair and equitable treatment with the provisions of EEO. Under the laws enforced by the EEOC, it is illegal to discriminate against the applicant or employee because of that person's sex, race, color, religion, national origin, age, disability, or genetic information. It is also determined illegal to retaliate against a person because he or she complained about discrimination, filed a charge of discrimination, or participated in an employment discrimination investigation or lawsuit.

In accordance with the Illinois Human Rights Act, it illegal to discriminate against someone because of their sexual orientation, ancestry, citizenship status, marital status, military service, unfavorable military discharge, order of protection status, or arrest record.

These laws apply to all aspects of employment include benefits, discharge, discipline, hiring and firing, harassment, promotion, recruitment, training, transfer, and wages.

Any employee with questions or concerns about any type of discrimination in the workplace is encouraged to bring these issues to the attention of their immediate Supervisor, Human Resources Department, or the County Administrator. Employees should free to raise concerns and make reports without fear of retaliation. Anyone found to be engaging in any type of unlawful discrimination will be subject to disciplinary action, up to and including termination of employment.

2.3 AFFIRMATIVE ACTION PLAN

The policy of Tazewell County concerning equal rights and compliance with Titles VI and VII of the Civil Rights act of 1964, the Equal Opportunity Act of 1970, and all federal executive orders on discrimination in employment will be carrier out to the intent of the respective law or executive order.

It is the policy of Tazewell County to provide equal employment opportunities without regard to race, color, religion, sex, national origin, age, disability, marital status, veteran status, sexual

orientation, genetic information or any other protected characteristic under applicable law. This policy relates to all phases of employment, including, but not limited to, recruiting, employment, placement, promotion, transfer, demotion, reduction of workforce and termination, rates of pay or other forms of compensation, selection for training, the use of all facilities, and participation in all company-sponsored employee activities. Provisions in applicable laws providing for bona fide occupational qualifications, business necessity or age limitations will be adhered to by the company where appropriate.

Employees and applicants shall not be subject to harassment, intimidation, or any type or retaliation because they have (1) filed a complaint; (2) assisted or participated in an investigation, compliance review, hearing or any other activity related to the administration of any federal, state, or local law requiring equal employment opportunity; (3) opposed any act or practice made unlawful by any federal, state, or local law requiring equal opportunity; or (4) exercised any other legal right protected by federal, state, or local law requiring equal opportunity.

It shall be the goal of Tazewell County to make good faith effort in the employment of an individual of a minority group or an individual with a physical handicap.

It shall be the goal of Tazewell County to become recognized as an equal opportunity employer. Included in recruitment literature shall be indication that the County is an equal opportunity employer.

It shall be the goal of Tazewell County to provide employees advancement within the organization to the extent those opportunities exist.

Responsible for the implementation of the Affirmative Action Program will be that of the Human Resource Department, along with appropriate elected officials.

Opportunities for upward mobility will be based solely on merit and ability to perform job-related activities, and fairness and impartially shall govern the County's decisions regarding appointments, pay adjustments, promotions and discipline.

When a complaint is filed on the appropriate forms, it will be given to the immediate attention of the Human Resources Department and/or appropriate elected or appointed official, if applicable. The facts will be reviewed and the resulting decision will be discussed with the complaint. In the event that the decision is not favorable in the view of the complainant, he/she will be referred to the Fair Employment Practices Commission or the Equal Opportunity Commission.

The Affirmative Action plan of Tazewell County will be reviewed annually by the County Administrator and elected and appointed department heads. Review of employment practices for the past year will be evaluated against the goals of the Affirmative Action Plan. In the event the department is not meeting its objectives, changes to the employment practices will be considered. The goals will also be annual reviewed and changes as necessary to make them meaningful and maintain a good faith effort.

The County will utilize, when possible, the Illinois Department of Employment Security Job Service and other such agencies that also are in compliance with the pertinent state and federal nondiscrimination regulations in employee recruitment.

As far as possible, training for advancement and classification schedules, and requirements for upward mobility with the organization will be made know to employees. Opportunities for upward mobility will be based solely on merit and ability to perform job-related activities, and fairness and impartiality shall govern the County's decisions regarding appointments, pay adjustments, promotions and discipline.

When a complaint is filed it will be given the immediate attention of the Human Resources Department and/or appropriate elected or appointed official, if applicable. An impartial investigation will follow and will be the basis for any decision. The facts will be reviewed and the resulting decision will be discussed with the complainant. The complainant will be requested to sign the appropriate written report, which will include the facts found as a result of the investigation. In the event the decision is not favorable in the view of the complainant, they will be referred to the Fair Employment Practices Commission or the Equal Opportunity Commission.

Review of the employment practices for the past year will be evaluated against the goals of the Affirmative Action Plan. In the event the department is not meeting its objectives, changes to the employment practices will be considered. The goals will also be annually reviewed and changed as necessary to make them meaningful and to maintain a good faith effort

2.4 EMPLOYMENT PROCESS:

Inquiries regarding employment may be made directly to the Elected Official, the Appointed Department Head, or the County Board Office. Applicants for Deputy Sheriffs and Correctional Officers positions will be selected according to procedures outlined by the Tazewell County Merit Commission. Probation Officers will be hired pursuant to statutory procedures and rules of the Administrative Office of Illinois Courts.

The Human Resources Department may advertise for positions openings through various resources and methods. In addition, position openings are posted in every County department. The job vacancy announcement shall be in consistent format for all County jobs, and include minimum the job title, rate or range of pay, a summary of duties, the essential job qualifications, and the basic job procedures to be followed upon hiring. Each applicant shall complete an application which shall be signed to certify the truth of all statements contained therein. Deliberately false or misleading statements shall be grounds for rejection of an application or immediate termination if discovered after employment begins. References shall be checked.

Applications for full-time and part-time employment, and all applications and resumes received in response to advertised vacancies will be kept on file for one (1) year. Applicants must submit a new application for each job posting.

Employees are selected on the basis of their qualifications to fulfill established specifications for the job, or as outlined in collective bargaining agreements. General selection criteria include knowledge, experience, education, training, skills, and willingness to work in a specified environment.

The Elected Official, Appointed Department Head, or the Human Resources Department screens applicants for positions, both from within and without the County. This includes a review of records, a written application, a personal interview, consulting references, and verification of registration and licensure and degree indicated. The Human Resources Department is available to assist with these tasks.

All positions are described, evaluated, and placed into a pay grade commensurate with the required job knowledge, job responsibility, and job accountability. It is the responsibility of each individual Elected Official or Appointed Department Head to review position descriptions annually to make certain they are accurate. Consideration for revisions will be on an annual basis, prior to seceding year's budget. Any resultant changes will be effective with the start of the new fiscal year. Position titles will be selected with the purpose of describing the position in a few words.

Whenever a new position is established and approved, or duties of an existing position change substantively, the Elected Official or Appointed Department Head should request from the Human Resource Department a job description questionnaire to be filled out by the employee performing that position. Once the job questionnaire is filled out by the employee, the employee returns it to their Department Head where the Department heads shall submit a comprehensive job description to the Position Evaluation Committee. Proposed changes to position descriptions will be drafted by the Elected Official or Appointed Department Head and presented to the Position Evaluation Committee to be reviewed and/or refine the position description with the Elected Official or Appointed Department Head graded using the Hay Group Methodology.

Recommendations regarding any needed changes to the position descriptions and/or position classifications including compensation will be sent to the Human Resources Committee at the conclusion of the annual review. The Committee will act upon the recommendations and forward resolutions to the County Board for final consideration.

2.5 EMPLOYEE PROMOTION & TRANSFERS

There are, and will continue to be, opportunities for promotion and transfers in Tazewell County Government. It is in the best interest of both the County and the employee to have the most qualified individual in each job. Consideration for promotions and transfers is given to employees who have the seniority, experience, skill, training, and ability to fill the job vacancies. No one factor in and of itself is sufficient to require the Employer to give an applicant a promotion or transfer. When a promotional or internal transfer job opportunity arises, the hiring decision may include the following factors: job knowledge, education, ability and skills, disciplinary record, attendance record, past performance, advancement potential and other job-related criteria.

If a present employee is accepted for a new position in another department, a transfer will take place. The date of the transfer will be agreed to by both the Elected Official and Appointed Department Head losing the employee and the Elected Official or Appointed Department Head gaining the employee.

Former employees re-employed by the County shall assume the status of a new employee and shall not receive credit for previous length of service and fringe benefits. The only exception will be former employees re-employed within one hundred eighty (180) days if requested by the Elected Official or Appointed Department Head and concurred with the County Board. These employees will be reinstated with credit for prior service as it existed prior to termination.

2.6 INTERVIEWING

Qualified applicants shall be notified of the time and place of the interview. Interviews shall be conducted by the Department Head. The Department Head may request the assistance of the Human Resource Department in conducting the interview. All applicants who either submitted an application or undergone an interview shall be notified when they are no longer being considered for a position. The Human Resource Department shall be notified as to the person hired, job title, and salary, and the effective date of employment.

2.7 NEW EMPLOYEE ORIENTATION

Following the final selection of a candidate, the Department head shall meet with the new employee to discuss the compensation for the position and criteria for job performance. Upon hire of a new employee, the Department head shall schedule the new employee for an orientation meeting at the Human Resource Department, during which the employee shall register for payroll, IMRF, parking, and County-issued identification badge. During orientation, the employee shall receive an overview of County benefits and a copy of the Personnel Policy, as well as vehicle and IT policy.

2.8 DEPARTMENT HEAD HIRING PROCEDURES

Inquiries regarding employment may be made directly to the Elected Official, the Appointed Department Head, or the County Board Office. Applicants for Deputy Sheriffs and Correctional Officers positions will be selected according to procedures outlined by the Tazewell County Merit Commission. Probation Officers will be hired pursuant to statutory procedures and rules of the Administrative Office of Illinois Courts.

The elected Official, Appointed Department Head, or the County Board Office screens applicants for positions, both from within and without the County. This includes a review of records, a written application, a personal interview, consulting references, and verification of registration and licensure and degree indicated.

All positions are described, evaluated, and placed into a pay grade commensurate with the required

job knowledge, job responsibility, and job accountability. It is the responsibility of each individual Elected Official or Appointed Department Head to review position descriptions annually to make certain they are accurate. Consideration for revisions will be on an annual basis, prior to seceding year's budget. Any resultant changes will be effective with the start of the new fiscal year. Position titles will be selected with the purpose of describing the position in a few words.

Proposed changes to position descriptions will be drafted by the Elected Official or Appointed Department Head and submitted to the Position Evaluation Committee to review and/or refine the position description with the Elected Official or Appointed Department Head.

Recommendations regarding any needed changes to the position descriptions and/or position classifications including compensation will be sent to the Human Resources Committee at the conclusion of the annual review. The Committee will act upon the recommendations and forward resolutions to the County Board for final consideration.

Candidates meeting the requirements of the job description will be interviewed by the Elected Official or Appointed Department Head who has the responsibility for making the final employment decision.

2.9 REASONABLE ACCOMODATION

The County will make reasonable accommodations for qualified employees with known disabilities unless doing so would result in undue hardship. Questions about reasonable accommodation should be directed to the Human Resources Department.

2.10 ANTI- NEPOTISM POLICY

Relatives and/or personal acquaintances are subject to the same hiring standards and job requirements as other applicants. However, it is the County's policy that an employee may not work under the direct or indirect supervision of a relative as defined in this policy. For the purpose of this policy "relatives" include spouses, civil union partners, sons or daughters, grandchildren, brothers or sisters, brothers or sisters-in-laws, mother or fathers, mother of father-in-law, or "step" relatives of the same level.

A Department Head, or person with authority to hire or promote employees within a department, shall not hire or reclassify or effectively recommend hiring or reclassifying within the department the following persons, whether related by blood, adoption or marriage: parent, grandparent, child, grandchild, sibling, spouse, or domestic partner. Persons hired in violation of this Policy shall be terminated.

Current employees are grandfathered in under the previous policy while in their current positions.

2.11 ANTI-HARASSMENT

The County will not condone any unlawful discrimination or harassment. The objective of this policy is that every employee accord every other individual the respect, equal treatment and dignity that they would themselves expect, and to remove any occurrences of prejudice and intolerance or handicap based on sex, race, religion, national origin, age, or handicap.

Harassment includes any verbal, written, visual, or physical acts of conduct which are offensive, intimidating, insulting, degrading, or unwelcome in the sense of being harmful to the individual's well-being and detrimental to the receiving employee's ability to perform their work. Sexual harassment means any unwelcome sexual advances or requests for sexual favors or any conduct of a sexual nature when (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment, (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual, or (3) such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment. Such conduct constitutes sexual harassment and is illegal.

Sexual Harassment may involve the behavior of a person of either sex against a person of the opposite or same sex, when that behavior falls within the above definition. Other prohibited behaviors include, but are not necessarily limited to, inappropriate touching, inappropriate language, and displays of sexually suggestive objects or pictures.

Harassment can occur in a variety of circumstances, including, but not limited to the following:

1. The harasser may be the victim's supervisor, a supervisor in another area, an agent of the employer, a co-worker, or non-employee.
2. The victim does not have the person harassed, but can be anyone affected by the offensive conduct.
3. Unlawful harassment may occur without economic injury to, or discharge of the victim.
4. The harasser's conduct must be unwelcome.

Offensive conduct includes, but not limited to, the following:

1. Offensive jokes
2. Slurs
3. Epithets or name calling
4. Physical assaults or threats
5. Intimidation
6. Ridicule or mockery
7. Insults or put downs
8. Offensive objects or pictures

9. Interference with work performance

Prevention of harassment must begin at an early stage in the occurrences. It should begin with the affected employee indicating clearly that the conduct is unwelcome, and a request by the affected employee that such conduct cease.

Retaliation- It is also a civil rights violation for a person, or two or more persons to conspire to retaliate against a person because he or she has opposed that which he or she reasonably and in good faith believes to be unlawful discrimination, sexual harassment in employment, or sexual harassment in higher education, or because he or she has made a charge, file a complaint, testified, assisted, or participated in an investigation, proceeding or hearing.

Reporting Harassment- There are various channels an employee may use to provide notice of a complaint of harassment, whether sexual or otherwise, either as a victim or witness to the harassment. The employee should proceed in the following manner:

1. The employee should address the situation directly with the individual who is creating the undesired environment or who is engaging in the offensive behavior. The employee should inform such individual that the behavior, if uninvited, is offensive, or otherwise inappropriate, and must stop immediately.
2. If the employee does not believe that he/she can adequately address the situation directly with individual engaging in the inappropriate behavior, the offended employee should notify his/her Supervisor as soon as possible about the offensive behavior. If the immediate Supervisor is the offender, the employee should notify the Human Resource Department. The Human Resource Department is then to notify the County Administrator, or Elected Official.

The County Administrator, or Elected Official shall designate a person of the opposite gender of the County Administrator as an alternate person to whom a complaint may be filed. Such alternate person shall work with the State's Attorney, and appropriate supervisor in properly investigating the complaint, taking appropriate action, and advising the complainant of the action taken.

Violations of this section may result in disciplinary action consistent with applicable collective bargaining agreements other applicable employment agreements or as otherwise provided by law.

In the event the above internal complaint procedures are unsatisfactory; the affected employee may contact the State of Illinois agencies listed below.

Illinois Department of Human Rights
222 South College Room, Rm 101 A
Springfield, Illinois 62704
(217) 785-5100

Illinois Human Rights Commission
Stratton Office Building, Rm 404 A
Springfield, Illinois 62706

Investigative and complaint process available through the Illinois Department of Human Rights and Illinois Human Rights Commission:

Within 180 days after the date that a civil rights violation allegedly has been committed, a charge in writing under oath or affirmation may be filed with the Department by an aggrieved party. The Department will conduct a full investigation of the allegations of the charge which shall then be reported to the Director. Further actions may be taken by the Department including dismissal, conciliation efforts and filing a complaint with the Commission. If the Department fails to either file a complaint or order that no complaint be filed within 300 days of the filing of the charge, the aggrieved party may file his or her own complaint. For a complete explanation of the process, an aggrieved party should contact the Illinois Department of Human Rights.

3. PERSONNEL RECORDS

3.1 CONTENTS OF EMPLOYEE RECORDS

Personnel records should contain the following information:

- a. A receipt for information received during orientation
- b. All evaluations
- c. Letters of reference, commendation or complaint
- d. Applications
- e. Memos of oral warnings and written employee warning records
- f. Training records
- g. A record of person's seeking to examine documents in the employee's file and dates these documents were examined
- h. Resignation letters
- i. All other job-related information used to determine the employee's qualification for employment, promotion, transfer, compensation, discharge, or other disciplinary action

According to the Fair Labor Standards Act (FLSA), terminated employee personnel files must be kept for up to three after employment.

Any information obtained relating to an individual's physical or mental condition, medical history, or medical treatment shall be collected and maintained on a separate form, in a separate medical file and will be treated as confidential medical record except that:

- a. Supervisors and managers may be informed regarding necessary restrictions on the work or duties of the employee and necessary accommodations
- b. First aid and safety personnel may be informed, when appropriate, if disability might require emergency treatment
- c. Government officials investigating compliance with federal or state regulations may review an employee's confidential medical record.

3.2 RECORDS OF UNSUCCESSFUL APPLICANTS

A record of each unsuccessful applicant will be retained by the Human Resources Department and/or Department Head for a period of twelve (12) months following rejection of the applicant.

3.3 EMPLOYEE ACCESS TO RECORDS

Employees who wish to review their own personal files should contact the Elected Official/Department Head. Files will be reviewed in the Elected Official/Department Head's Office and in the presence of the Elected Official/Department Head or their designee. Employees may request copies of material contained within their own personal file. The county reserves the right to charge a reasonable fee for copying the material in accordance with the Illinois Personnel Records Review Act.

3.4 CONFIDENTIAL INFORMATION

If employees work at the County, the employee may have occasion to learn things which are confidential. It is the employee's ethical obligation to consider all information about the public as privileged and shall keep such knowledge in strict confidence. Violations of this rule will result in disciplinary action up to and including termination of employment.

3.5 PERSONNEL DATA CHANGE

It is responsibility of each employee to promptly notify the Human Resources Department of any changes in personnel data. Personal mailing address, telephone numbers, citizenship, marital or civil union status, number and names of dependents, and individuals to be contacted in case of emergency must be accurate and current at all times.

3.6 EMPLOYMENT APPLICATIONS

The County relies upon the accuracy of information contained in the employment application, as well as the accuracy of other data presented throughout the hiring process and employment. Any misrepresentation, falsifications, or material omissions in any of this information or data may result in exclusion of the individual from further consideration for employment.

3.7 JOB DESCRIPTIONS

Tazewell County makes every effort to create and maintain accurate job descriptions for all positions within the organization. Each description includes a job information section, a job summary section (giving a general overview of the job's purpose), an essential duties and responsibilities section, a supervisory responsibilities section, a qualifications section (including education and/or experience, language skills, mathematical skills, reasoning ability, and any certification required) a physical demands section, and work environment section.

Tazewell County maintains job descriptions to aid in orienting new employees to their jobs, identifying the requirements of each position, establishing hiring criteria, setting standards for

employee performance evaluations, and establishing a basis for making reasonable accommodations for individuals with disabilities.

The Human Resources Department prepares new job descriptions when new positions are created. Existing job descriptions are also reviewed in order to ensure that they are up to date. Job descriptions may also be rewritten periodically to reflect any changes in the position's duties and responsibilities. All employees will be expected to help ensure that their job descriptions are accurate and current, reflecting work being done.

Employees should remember that job descriptions do not necessarily cover every task or duty that might be assigned, and that additional responsibilities may be assigned as necessary. The employee should contact their Department Head and/or Human Resources Department with any questions or concerns about his/her job description.

3.8 PERFORMANCE REVIEW

Managers and employees are strongly encouraged to discuss job performance on an informal, day-to-day basis. All employees hired prior to June 1st of each year or transferred to a position prior to June 1st may receive a written and associated oral performance review at least annually. Written evaluations will provide an assessment of the employee's capabilities, work habits, and overall performance. Additional performance evaluations are periodically conducted to provide both managers and employees the opportunity to discuss job tasks, identify and correct weakness, encourage and recognize strengths, and discuss positive, purposeful approaches for performance improvement. NOTE: Contracted employees will receive performance evaluations in accordance with the terms of their contract.

The Elected Official or Appointed Department Head will complete the performance evaluation for the period August 1st through July 31st of each year. The employee is to acknowledge the review by dating and signing the form. If the employee is not satisfied with the review or does not receive his/her review, the employee should contact the Elected Official or Appointed Department Head. A copy of the completed and signed Performance Review Form should be included in the employee's personnel file.

4. STAFF REDUCTION, RESIGNATION AND TERMINATION

4.1 TEMPORARY AND PERMANT STAFF REDUCTIONS AND RECALL

When it becomes necessary to reduce staffing, either on a temporary or permanent basis, due to general economic conditions, changes in technology, or other reasons, employees may be temporarily or permanently laid off.

Criteria used by the Elected Official or Appointed Department Head as to what classifications and who is to be temporarily or permanently laid off will be based on the following seven (7) criteria:

1. Qualifications - review education and training and continuing education records
2. Skills - review level of ability to deliver service
3. Past Performance - review performance evaluations
4. Attendance - review the employee calendar and time sheets
5. Attitude - review the personnel file and performance evaluations
6. Seniority - review length of service - adjusted date of hire
7. Type of Service Terminated

No one factor is solely determinative of the layoff.

Employees temporarily laid off will be laid off for an initial period of thirty (30) days. This period may be extended by the Elected Official or Appointed Department Head for up to an additional sixty (60) days. These employees will be able to maintain health insurance and life insurance benefits on a self-pay basis (pay total cost at group rate) during the period of temporary layoff. Prior to temporary layoff, those employees will be paid all accrued vacation benefits. During a temporary layoff, employees will not accrue vacation, holiday, seniority, sick leave, or retirement service credit. Employees on temporary layoff will be subject to recall by the Elected Official or Appointed Department Head. It is the employee's responsibility to keep the Elected Official or Appointed Department Head informed of any address changes. Failure to respond to notice of recall letters will result in loss of recall privileges.

Employees to be permanently laid off shall receive two weeks pay or ~~allowed accrued vacation~~, and at the employee's option, their contributions to the pension in. These employees will be able to

maintain their health, life and dental insurance benefits on a self-pay basis (total cost at a group rate) pursuant to the provisions of the Consolidated Omnibus Budget Reconciliation Act (COBRA). These employees do not have recall privileges.

Partial Reduction- Whenever it becomes necessary to reduce the number of employees in a department, the Department Head shall terminate employees in accordance with guidelines adopted by the County Board

Full Reduction- Total elimination of a department would take place upon the with approval of the County Board

Re-employment- Efforts will be made to transfer employees to vacancies in another department rather than terminate the employees due to a reduction in force. Employees should complete an application if they wish to be employed in another County position.

4.2 RESIGNATION/ TERMINATION

Voluntary Resignation - To remain in good standing, an employee should give two weeks written notice of resignation; the employee may use accrued vacation to meet this requirement if they have sufficient time. However, no further accruals will occur during the time that vacation is used provide two weeks' notice. The supervisory County Official can waive the period of notice due to extenuating circumstances. Exempt employees should give thirty (30) days written notice

Involuntary Resignation - This occurs when the employee is requested to resign. The effective date of such a resignation will be decided by the Elected Official or Appointed Department Head.

Discharge with Prejudice - This term will be used when the employee is discharged after all corrective discipline has failed and the employee was cautioned that failure to correct the problem would result in discharge.

Terminations (Other) -- This term will be used when an employee is being released for failure to return from leave of absence or layoff, absence from work without notifying the Elected Official or Appointed Department Head for three (3) days, completion of temporary work, or termination with or without cause for any other just cause. These employees will not only forfeit payment from accrued leave, but may also be denied re-employment.

4.3 DISCHARGE

The intent of a Department Head to discharge an employee shall be submitted in writing to Human Resources for review. This shall be done with sufficient time for Human Resources to consider the causes or reasons given for the discharge, to review all appropriate information, and to notify the County Attorney's office, if necessary.

Upon approval by Human Resources, the discharged employee shall be notified in writing by the Department Head as the reason for discharge and the effective date.

Discharged employees will immediately return all County property, unless different arrangements are known in advance. Discharged employees shall not be eligible for re-employment.

4.4 RE-EMPLOYMENT

An employee who resigns in good standing or was separated by lay off shall be eligible for re-employment, but must meet the qualifications as any other applicant. It is the responsibility of the laid-off employee to apply for the positions for which they feel they are qualified and to indicate on the application that they were affected by a Tazewell County layoff and the effective date.

4.5 EXIT INTERVIEW

Some departing employees will be required to have an exit interview. One purpose of this interview is to make sure the reasons for the employee's termination are not based on any misunderstandings or conditions which could be remedied by either the County or the employee. The County is also interested in obtaining any information that can lead to the improvement of working conditions.

The employee is requested to leave a forwarding address for his/her W-2 tax form with the Payroll Supervisor at the time of the exit interview.

4.6 FINAL PAY CHECK

Employees resigning from Tazewell County may make arrangements through the Payroll Department for forwarding final pay checks. Final pay checks will not be released prior to a normal payday. The employee resigning may leave a self-addressed envelope with the Payroll Department and the resigning employee's final check will be mailed.

5. GRIEVANCES, COMPLAINT PROCEDURES AND DISCIPLINE

5.1 GRIEVANCES

Definition- Any claim by an employee that there has been a violation, misinterpretation, misapplication of the terms of these policies shall be termed a grievance. Grievances may involve issues of wage, hours, or working conditions and are initiated by an employee following an administrative action with which the employee disagrees.

Types of Major Offenses-

1. **Insubordination-** Failure, or unreasonable delay, in carrying out specific instructions given by any Supervisor; blatant disregard of supervisory instructions; failure to cooperate with supervisory directives.
2. **Physical Harm/Assault-** Assault on or inflicting bodily harm on another employee, Supervisor, or member of the public.
 - i. Assault is defined as an indirect or direct threatening or aggressive act or language toward another employee, Supervisor, or member of the general public.
3. **Theft or Pilfering-** Possessing, taking, destroying, or tampering with County property without proper authorization.
4. **Abuse of County Property-** Willful or malicious destruction, negligence, or abuse of County property, equipment, or facilities; damage to property by failing to use proper equipment, care, and/or good judgment.
5. **Drug/Alcohol Use and/or possession-** Using alcohol or a controlled substance, or having alcohol and/or a controlled substance in his/her possession while on County property and/or on County work time; possession, use, or sale of alcohol or a controlled substance on County property and/or County time.
6. **Incarceration-** Failure to notify a Supervisor of an employee's incarceration for an offense, charge, or alleged crime.

7. **Conflicts of Interest-** Beginning or maintaining an outside personal or business economic relationship which affords present or future financial benefits to the employee by securing advantage of goods, services, or influence due to position of the employee with the County.
8. **Safety Violations-** Unauthorized possession and/or use of weapons, ammunition, or explosives; neglect for the safety of others or the commission of unsafe acts in the use and care of County property or equipment.
9. **Illegal Driving-** Issued driver's license has expired, or has been denied, restricted, revoked or suspended during employment; Failure to notify Supervisor if license becomes denied, expired, restricted, suspended, or revoked, where valid driver's license is required in employee's job description during employment; Driving a County vehicle while on County business when not possessing a valid driver's license; Permitting unauthorized individuals to ride in or drive a County vehicle.
10. **Nepotism-** Hiring or recommending the hiring of a relative in the same Department or Division over which one has some degree of authority.
11. **Gifts and Gratuities-** Employee acceptance of loans, advances, gifts and gratuities with monetary value over \$75.
12. **Dangerous Horseplay-** Pranks resulting in physical harm or property damage.
13. **Misconduct-** Smoking in restricted areas; Parking in an unauthorized parking area reserved for County vehicles; Any act or language which adversely affects morale, production, or maintenance of discipline; Rudeness or acts of disrespect to the public, Supervisors, or co-workers.
14. **Absenteeism-** Habitual or excessive absence from work.
15. **Tardiness-** Failure to be present at the beginning of the workday, start of the work shift, or when work assignments are being issued.
16. **Leaving Assigned Work Area-** Leaving assigned work area or work site, except for emergencies or when approved by the Supervisor.
17. **Misuse of County Time-** Sleeping or other acts of inattention or neglect of duty.
18. **Personal Use of County Property-** Personal use of County equipment, materials, tools, supplies, without written permission of the using Department Supervisor.

19. **Personal Calls, Mail, and e-mail-** Receiving a large amount of personal phone calls, personal mail, or personal e-mails while on County compensated time such that there is a negative impact on the work operation of the employee or his/her Department.
20. **False Statements-** Making intentionally false statements, either verbally or in writing, about the County, other employees, themselves, supervision, or work situations.

Purpose- The purpose of the grievance procedure shall be to settle employee grievances on as low an administrative level as possible to ensure efficiency and employee morale. Grievances will be processed in the following manner and within the stated time limits.

5.2 GRIEVANCE PROCEDURE

Step 1 - If an employee of Appointed Department Heads feels he/she has a complaint, the employee should present the complaint to his/her Appointed Department Head so that the problem can be quickly settled. All complaints must be raised within ten (10) days from the date event occurred, or they shall be time barred. Most complaints can be settled by the Appointed Department Head by an examination and discussion of the facts.

If an employee is dissatisfied with answers received from the informal method, he/she may seek resolution of his/her complaint through a formal method. This may be accomplished by reducing the complaint to writing and submitting it to the Appointed Department Head within four (4) working days of the event causing the complaint. The grievance shall be prepared in detail, including identification by section number of the policy alleged to have been violated, a brief statement of the conduct or act which is alleged to have violated the policy, and the remedy the grievant is seeking and dated. The Appointed Department Head shall give an answer in writing within four (4) working days from the receipt of the written complaint. If the complaint is against the Appointed Department Head, the employee may immediately proceed to Step Two

Step 2 - If not settled satisfactorily, the employee may present the complaint, in writing, to the County Board's Human Resources Committee, four (4) working days after receiving the unsatisfactory answer outlined in Step One. The Human Resources Committee will answer the complaint, in writing, within five (5) working days after the next regularly scheduled committee meeting.

Step 3- If the employee is unsatisfied with the decision rendered by the Human Resources Committee, the employee may present the complaint to the County Board, by submitting the complaint, in writing, through the County Board Chairman, within five (5) working days of receipt of the Human Resources Committee's decision. The County Board Chairman will

schedule the time, place, and date for the review. The decision of the County Board will be final.

An employee filing a complaint under this procedure will not be prejudiced or discriminated against. A copy of the written complaint and corresponding replies at various levels will be filed in the employee's personnel file.

Should an employee fail to follow the time limitations provided for herein, the grievance shall be resolved in favor of the Employer. Should the Employer fail to follow the time limits provided for herein, it shall automatically advance to the next Step. Employees do not earn additional pay or lose pay for their time spent in conferences or meetings with County Officials in connection with any complaint.

If the complaint concerns the administration of these Personnel Policies by the Elected Official, the Elected Official will review his or her actions or positions and make a final decision about whether the complaint is justified. The decision will be communicated to the employee and shall be final.

If the complaint is about the administration of these Personnel Policies by someone other than the Elected Official, and if the Elected Official determines that the complaint is justified, the Elected Official will assist the employee in working with other Elected Officials, Appointed Department Heads, and/or the County Board Office to rectify the complaint.

If the complaint is about the content of these Personnel Policies, and if the Elected Official determines that these Personnel Policies should be changed, the Elected Official will take the complaint and the requested change to the appropriate committee of the County Board.

5.3 DISCIPLINARY ACTION

Employees of Tazewell County are expected to conduct themselves on duty in a manner that promotes the safety and welfare of visitors and employees, encourage congenial work habits, and protect personal and County property. Misconduct may result in disciplinary action ranging from oral to written warnings to discharge.

Discipline will be conducted on an instructional basis designed to encourage an employee to improve performance and/or become more aware of the need to adhere and conform to established County policies.

Employees may be suspended without pay while incidents involving performance or violation of County policy are under investigation. Each employee, unless covered by a Collective Bargaining Agreement is an at will employee who may be terminated with or without cause, except in cases where the Employer determines that discipline is the appropriate action to be taken with the employee.

No employee shall be disciplined wholly or partially based on, or the perception of, an individual's sexual orientation; age; sex; race; color; religious belief or practice; national origin; ancestry; marital status; citizenship status; a physical or mental disability unrelated to an individual's ability to perform the essential functions of his or her job with or without reasonable accommodation; or an unfavorable discharge from the military as defined in the Illinois Human Rights Act. The County Board shall take necessary action against a County Department, or staff member who is found not following the intent of this policy

Regardless of whether an employee is covered by contract, bargaining agreement, or statute, or is an at-will employee, the following are offered as guidance to decision-makers who may apply them with fair consideration of the specifics of the particular case:

- a. **Notice:** Did the employer give to the employee forewarning or foreknowledge of the possible or probable disciplinary consequences of the employee's conduct?
- b. **Reasonable Rule:** Was the employer's rule or managerial order reasonably related to the orderly, efficient, and safe operation of the business?
- c. **Investigation:** Did the employer make an effort to discover, fairly and objectively, whether the employee did in fact violate a rule or order?
- d. **Equal Treatment:** Has the employer applied its rules, orders, and penalties even-handedly and without discrimination to all similarly-situated employees?

5.4 DISCIPLINE PROCEDURE

Verbal Warning- A verbal warning will be given as an initial communication of lack of satisfaction with work performed or of the first infraction of established County policy. The Appointed Department Head will give an oral reprimand and point out the area (s) in which an employee is having difficulties and assist in making the necessary corrections. A written record should be made of the record by the Department Head in which both the Department Head and employee will sign. The employee's initials shall document receipt of the warning. An employee's refusal to initial an oral warning shall not preclude it from having effect. The original copy will be kept in the employee's personnel file and copy will be furnished to the employee.

Written Warning- If an employee fails to correct his/her performance or commits an additional infraction of County policies, a written warning detailing the employee's name, the date, nature of the infraction, employee's statements as to the alleged violations, disciplinary action to be taken, and signature of the employee and Department Head. The original copy shall be placed in the employee's personnel file and a copy will be furnished to the employee. Written warnings will be maintained for a period of not more than one year from the date of issuance. If no additional written warnings are issued to the employee within one year, any and all records of the written warnings maintained by the Appointed Department Head will be destroyed in the presence of the employee.

Second Written Warning and/or Suspension- If, following the receipt of a verbal and written warning, an employee continues his/her poor performance or commits an additional infraction of County policies; the employee will be issued a second written warning and/or a one to three day suspension without pay. The Department Head shall, within twenty-four (24) hours of such action, prepare a written memorandum stating the grounds for such action and submit it to the Human Resources Department and to the suspended employee.

Termination- If, following the receipt of either a second written warning/suspension, the employee continues his/her performance or commits another infraction of County policy, his/her disciplinary record will be reviewed and he/she will be terminated.

In extraordinary circumstances, such as, but not limited to, drunkenness, dishonesty, insubordination, selling of controlled substances to employees, verbal and/or physical abuse to staff, the public, employees, or supervisors, or abusive disregard for County policies, an employee may be terminated without recourse to the provisions of these policies. Likewise, employees failing to contact their direct supervisor one hour prior to the beginning of their work day after three consecutive unexcused absences from the job are subject to termination

All data concerning warnings, suspensions, and terminations will be filed in the individual's personnel file. Should an employee receive a suspension (Step 3) for repeated misconduct within one year, the next such act must result in termination. The employee may file a complaint, under Article V, if he/she feels that the discipline was unfair.

5.5 DISCIPLINE FOR EMPLOYEE'S OF ELECTED OFFICIALS

Corrective discipline for Sheriff's Deputies will be administered according to procedures outlined by the Tazewell County Merit Commission and Collective Bargaining Agreement. Corrective discipline for Probation Officers will be administered according to statute. Corrective discipline for all other employees of Elected Officials is, by law, within the discretion of the Elected Official, subject to legal constraints.

Elected Officials are urged to adopt an office policy similar to section 5.4. It is imperative that employee misconduct be thoroughly documented in the event that a discharge is contested in the courts. Elected Officials are also urged to consult with the State's Attorney's Office before discharging any employee. Any Elected official incurring liability because of failure to follow such procedures should not expect action by the County Board to accept such liability as that of the County.

6. WORKING HOURS AND COMPENSATION

6.1 WORKING HOURS

Official Tazewell County office hours shall be Monday through Friday, except for those departments which require twenty-four (24) hour staffing. Work schedules including weekend assignments will be arranged by the Elected Official or Appointed Department Head to provide for adequate staffing for services provided.

6.2 LUNCH PERIODS

Meal periods of not less than twenty (20) minutes duration are provided to all employees working a shift of at least seven (7) hours. Department heads will schedule meal periods to accommodate operating requirements. Employees are expected to eat in the break room or other designated location rather than at their work location.

6.3 REST PERIODS

Employees who work at least 7.5 consecutive hours will be permitted at least one (1) but not more than two (2) 15 minute rest periods. Rest periods are not cumulative and may be taken only if the workload permits. The employee's Elected Official or Appointed Department Head will schedule the rest periods so there will be no break in the continuity of service provided by the department. As rest periods are paid time, they cannot be used to leave early or arrive late.

6.4 HAZARDOUS WEATHER

If a hazardous weather situation arises before the start of an employee's working hours where the employee is unable to arrive at work and the County Office Building is not declared to be closed, the employee may utilize personal, vacation, or compensatory time, or make arrangements with his/her Department Head to work additional hours to compensate for those hours missed.

On occasion, bad weather occurs during the day after you have arrived at work. Depending on your job duties, or other circumstances, and if approved by the Department Head, employees may be sent home with the option of using comp time, vacation, or personal time, if available, for remaining hours of the work day. Employees who choose to remain at work will be paid their normal rate of pay. Part-time employees who do not qualify for vacation or personal time, may take the day off with no pay.

6.5 TIME RECORDS

Accurately recording time worked is the responsibility of every employee. Federal and state laws require the County to keep an accurate record of time worked in order to calculate employee pay and benefits. "Time worked" is all the time actually spent on the job performing assigned duties. All non-exempt employees are required to report all time worked during a particular pay period on their time sheet; failure to do so is grounds for termination. Full-time employees, regardless of exempt status, are expected to work at least 37.5 hours per week by either their presence or by using benefit hours to complete the hours. Employees are required to sign their time sheet to certify the accuracy of the records submitted. A summary sheet regarding hours worked and paid will be maintained by the Elected Official or Appointed Department Head. The summary sheet will be certified by the Elected Official or Appointed Department Head and submitted to payroll on the Monday following the end of a pay period. The summary sheet indicates the basis on which an employee is paid. Questions which arise regarding paychecks should be directed to the employee's Elected Official or Appointed Department Head. Altering, falsifying, tampering with time records, or recording time in a deceiving manner in order to receive pay inappropriately or to not report all time will result in termination of employment.

6.6 PAY PERIODS

The fiscal year for Tazewell County begins December 1st of each year and is divided into twenty-six (26) pay periods. A pay period is the fourteen (14) day period beginning at 12:01 AM on Sunday and ending at 12:00 PM on Saturday fourteen (14) days later.

The work week for Tazewell County is the seven (7) day period beginning on Sunday at 12:01 AM and ending on Saturday at 12:00 PM.

The work day for a majority of employees is seven and one-half (7.5) hours. Those employees shall have hours determined by the Department unless otherwise provided for by a Collective Bargaining Agreement.

6.7 PAY PLAN

The pay period consists of fourteen (14) consecutive days beginning with the first shift on Sunday and ending with the last shift on the second Saturday. At Tazewell County, all non-exempt full-time employees are paid a monthly salary. The monthly salary is based on a forty (40) hour week even though many non-exempt employees are only scheduled thirty seven and one-half (37.5) hours per week. The following pay plan has been adopted by Tazewell County: bi-weekly pay schedule with payments on Friday of the week following the end of the pay period. Changes will be made and announced in advance whenever the County's holidays or closings interfere with the normal pay schedule. The County offers the convenience of direct deposit. The employees are encouraged to participate in this benefit.

Forty Hour Pay Plan - Non-exempt employees on the forty (40) hours pay plan will receive time and one-half when working in excess of forty (40) hours in the work week. (See Overtime (non exempt employees)).

6.8 PAY DAY

All employees are paid bi-weekly (every other week) and pay checks will be distributed on the Friday following the close of the pay period. Elected Officials, Appointed Department Heads, or their designees may pick up paychecks at 9:00 AM on pay day. Checks will be distributed by Elected Officials, Appointed Department Heads, or their designees.

6.9 SALARY ADMINISTRATION

The salary administration plan at Tazewell County has the objective of paying salaries that are equitable in relation to job responsibilities. The following rules are designed to achieve this objective.

Administration - The County Board established and maintains the Salary Administration Plan (SAP) program. The Elected Officials or Appointed Department Heads are the individuals most responsible for administering the program within their respective departments. Questions regarding salary should be first referred to the Elected Official or Appointed Department Head.

Employee Pay Grade - Each job is assigned a pay grade. The pay grade has a scale which indicates minimum/maximum monthly salaries. The minimum monthly salary is the starting salary and the maximum monthly salary is the maximum paid for satisfactory performance. Advancement through these scales is based on determinations by the Elected Official, Appointed Department Head, and County Board. No full-time employee may receive additional compensation from the County, whether as a part-time or temporary employee.

New Employee's Initial Salary - Employees will be hired at the minimum monthly salary in the pay scale. Increases approved by the County Board will occur when pre-established performance criteria established by the Elected Official or Appointed Department Head have been met, subject to budgetary constraints. Employees will be evaluated at least annually. New employees may be hired above the minimum salary when additional experience qualifies them for credit, with the approval of the County Administrator or Elected Official. In these cases, no employee will be offered a starting wage above five (5) percent above the minimum salary without County Board approval.

Promotion, Transfer, Demotion, and Reclassification - An evaluation will be conducted and the review date will be no later than one year from the date of the promotion, transfer, or demotion. Salary will be adjusted as follows:

- a. Employees promoted to a higher pay grade will be placed at the beginning of the new pay grade or at a salary which would result in at least a 5 percent pay increase.
- b. Employees transferred to a new position in the pay grade will receive the same rate of pay as in the former position.
- c. Employees demoted to a lower pay grade within a twelve months after accepting a position the employee will return to their previous salary, provided such pay is within the pay scale for the new position. If the employee is demoted after accepting a position that they have occupied for twelve months or more, the employee will receive at minimum a reduction in salary of 5 percent for a one grade demotion and 10 percent for a two grade demotion or the maximum pay within the pay scale for the new position, whichever is the greater reduction in pay.
- d. In the event the employer establishes new job position, the employer, through the position classification committee, shall assign a classification and pay grade thereto.

6.10 OVERTIME

Full-time Tazewell County employees who are not exempt from the provisions of the Fair Labor Standards Act will be paid overtime (one and one-half times the hourly rate); for time actually worked in excess of forty (40) hours per week unless the Elected Official or Appointed Department Head elects to use compensatory time off pursuant to section 6.11.

Only overtime pre-authorized by the Elected Official or Appointed Department Head will be paid at the one and one-half rate. Overtime as indicated and authorized will be rounded to the nearest quarter hour.

Time recorded for vacation, sick time, military reserve duty, education, compensatory time off, or any other non-worked hours will not be considered overtime nor considered in computing hours worked. Holiday and jury duty hours are considered to be eligible towards calculating overtime.

Note: Overtime hours are not used in the accrual of vacation or other benefits, other than establishing premium pay.

6.11 COMPENSATORY TIME OFF

Compensatory time for employees covered under collective bargaining agreements is governed by and described within the applicable agreements. However, the County provides compensatory time to non-exempt, non union employees. Full-time Tazewell County employees who are not exempt from the Fair Labor Standards Act may be given, at the discretion of the Elected Official or

Appointed Department Head, compensatory time off for each hour worked in a week in excess of thirty-five (35) hours but less than forty (40) hours.

Full-time non-exempt employees who work more than forty (40) hours in one week may be given compensatory time off at one and one-half hours off for each overtime hour worked. The maximum number of overtime hours an employee may accumulate is forty (40). Accumulated compensatory time will be paid at termination of employment. At the end of each pay period, the number of hours worked beyond the normal scheduled hours will be converted to compensatory time/overtime hours.

This compensatory time off will be in lieu of overtime pay as described in section 6.10, and the decision to give compensatory time off in lieu of overtime pay will be the sole decision of the Elected Official or Appointed Department Head, subject to the budgetary control of the County Board. Hours worked beyond an employee's normal work week must be pre-authorized by the Elected Official or Appointed Department Head to qualify for compensatory time off. Requests for use of compensatory time shall not be unreasonably denied.

6.12 EMERGENCY CALL BACK FOR HIGHWAY DEPARTMENT EMPLOYEES

Highway Department employees, as a condition of employment, are subject to emergency call back to work due to "acts of God" caused by changes in the weather.

6.13 TRAVEL REINBURSTMENT

Travel by employees can become an excessive financial burden on County resources unless conducted in a cost-effective manner. The following guidelines are designed to assure adequate flexibility while assuring cost-effectiveness, sound financial documentation, and responsible accounting procedures. It is the policy of the County Board to reimburse employees for reasonable expenses incurred in the performance of County business. Travel per diems will be prepared in accordance with the current Federal Government Standard rates for travel.

1. **Authorized Travel** - The County will pay travel costs for individuals required by the County through its Elected Official or Appointed Department Head to travel on specific County business.
2. **Voucher Required** - Travel costs will be reimbursed only after a completed County travel voucher (furnished by the County Auditor to County Departments) is signed by the traveler, approved by the Elected Official or Appointed Department Head, and returned to the County Auditor for processing. Travel reimbursement will be paid as part of the scheduled accounting program each month.
3. Travel costs shall be reimbursed at the rate applicable to the least expensive mode of transportation that is reasonably available, considering travel time, cost, and work requirements.

Allowable costs are:

a. Automobile mileage reimbursement. Employees who are required to travel and use their personal automobiles will be compensated for travel at the maximum rate allowed by the Federal Revenue Code (for example the maximum rate allowed as of January 1, 2013 is \$0.565 per mile). Automobile mileage will be paid only for actual miles driven and only after the employee submits a voucher stating the date(s) of travel, origin of travel, destination of travel, purpose of travel, number of miles per trip, total number of miles, and total dollar amount reimbursement requested. Automobile mileage reimbursement at the current federal rate fully compensates employers for the use of their personal vehicle as intended by the Federal Rates, which includes gasoline, maintenance, repairs, and insurance.

b. Public transportation at the least expensive rate. All personnel shall make every effort to make public transportation plans well in advance in order to obtain the lowest rate.

c. Automobile rental or taxi costs at the destination when public transportation is not available or not sufficient to meet the needs of the individual.

d. Miscellaneous expense - Those out-of-pocket costs necessary for normal existence required by travel for the County. Examples are a charge for a local business telephone call and reasonable parking expenses.

e. Lodging, at lowest economic costs, when the employee is required to remain away from home overnight. In determining lowest economic costs, consideration shall be made to commuter cost, safety and proximity to place of County business. It is the responsibility of each employee to ask for the lowest available rate, including government and state rates when available.

f. Exclude meal per diem for meals included in the registration.

4. Time spent traveling while on official county business is considered time worked and is counted towards overtime for non-exempt county employees.

6.14 JURY DUTY

Employees who serve on a Petit Jury or Grand Jury will be compensated at their regular salary for the days they serve.

Employees who serve on a Federal Jury will be compensated at their regular salary for the period of time that they serve on a Federal Jury.

Upon completion of jury duty assignment, an employee must surrender to the Payroll Department his/her jury duty compensation in order to be paid under this policy. Employees should request the Court to pay them in separate checks for per diem and mileage. The employee may retain that portion paid to them by the Court for travel and mileage and that earned for jury duty service on days they were not scheduled to work.

6.15 LIGATION/EMPLOYEE COMPENSATION

Tazewell County may, on occasion, become involved in litigation on behalf of the County which requires employees to give deposition or testify in Court. Employees contacted either by attorneys or served subpoenas in furtherance of County litigation should contact their Elected Official or Appointed Department Head. Employees, as directed by their Elected Official or Appointed Department Head, shall be granted time off to give deposition or testify. The employees will be compensated for all scheduled time lost.

Employees involved in litigation, not involving the county or a County official as a party, needing time off to give depositions or testimony, may be granted time off by making a request per departmental procedures. These employees will not be compensated for time lost, but may use personal leave time.

6.16 WAGE GARNISHMENT

The County is obligated by law to honor writs of garnishment. All writs of garnishment will be submitted to the Payroll Department for action. Employees are encouraged to arrange his/her financial affairs to avoid garnishment proceedings.

7. GENERAL RULES AND PROEDURES

7.1 ATTENDANCE

All County employees are expected to report to work on time as they are scheduled. This policy applies to all County employees and prohibits excessive tardiness. The County assumes a commitment to regular attendance. If an employee is unable to be on duty as scheduled, the employee shall notify the Elected Official or Appointed Department Head, or immediate supervisor at least one hour in advance of scheduled starting time. If the Elected Official or Appointed Department Head cannot be reached, the employee should contact his/her Elected Official, Appointed Department Head, or immediate supervisor.

Unless the employee's Elected Official or Appointed Department Head is notified according to the above regulations, the Elected Official or Appointed Department Head must consider the employee's absence to be unauthorized. Departments are advised to develop and communicate to employee's departmental guidelines that indicate both the needs of the Department and the importance of timely and regular attendance. Employees who fail to report for duty without contacting their Supervisor one hour in advance of their work day commencing for two (2) consecutive workdays shall be disciplined, up to and including termination. Employees who fail to report for duty without contacting their Supervisor one hour in advance of their workday commencing for three (3) consecutive workdays shall be considered resigned.

Employees must not leave their assigned duties until their schedules employment day is completed without approval of his/her Elected Official or Appointed Department Head, unless reasonable excuse is offered and accepted by the Elected Official or Appointed Department Head, is considered to have abandoned his/her job.

7.2 EMPLOYEE MEETINGS & TRAINING

All employees, as a condition of employment, must attend scheduled orientation and training sessions as assigned. Periodic employee meetings scheduled by management provide an opportunity to inform employees of the County policies, provide training, and to disseminate information. It also provides the employee an opportunity to express his or her views and make contributions for improvements.

All meetings and seminars will be classified as either optional or mandatory. Mandatory meetings are considered to be important to the employees as well as to the County, and are considered as hours worked for pay and overtime purposes. Failure to attend mandatory meetings will result in disciplinary actions similar to other violations of County policies. Optional meetings are highly encouraged, but no disciplinary action will be taken as a result of not attending.

7.3 EMPLOYEE CLASSIFICATION CHANGE

Employees may request a change of classification from full-time to part-time or part-time to full-time, in writing, to their Elected Official or Appointed Department Head, who will recommend approval or denial of the request on the basis of staffing needs, budgetary considerations, length of service, and qualifications. Any recommend change will be forwarded to the County Board for final consideration. Appropriate benefit changes, whether increase or decrease, will take place on the date the employee's status is changed.

Position Reclassification The Department Head, after presenting the justification for position reclassification to the County Board, and receiving a recommendation to proceed, should contact the Human Resource Department and receive a Position Description Questionnaire. The questionnaire should be completed by the employee working in the position to be reclassified. After the completed questionnaires for all positions to be reclassified, the County Administrator will present to the County Board for final approval. A reclassification prohibits salary increases, unless the employee's current salary is below the minimum salary of the new classification's pay grade.

Unless otherwise specified, a reclassification shall take effect on the first day of the fiscal year immediately following approval by the board.

Promotions - Employee shall have the opportunity for promotional advancement within other County departments as well as in their perspective departments. Employees who are promoted into a classification assigned to a higher pay grade shall receive a pay adjustment of one step of 2.5% or the minimum pay level of pay for that grade, whichever is more.

Demotions (Voluntary/Involuntary) - Demotions due to poor performance are considered involuntary. An employee who is not performing to the standards of their position may be demoted by their immediate Supervisor with approval of the County Administrator to a classification assigned to a lower pay grade. In most cases, demoted employees will not be paid more than the maximum rate of pay established for the pay grade of the new classification, and in many cases the rate of pay may be significantly less than the maximum rate of pay for the new pay grade.

Employees who apply for a vacant position in a lower pay grade may be placed in the new classification as long as they meet the requirements of the position. This is considered a voluntary demotion and employees shall receive a reduction in pay as per there policies. In most cases, demoted employees will not be paid more than the maximum rate of pay established for the pay grade of the new classification.

Lateral Transfer- Employees will not receive a pay adjustment when a lateral transfer has taken place.

7.4 BULLETIN BOARDS

Official employee bulletin boards are located in each department. Employees should check the board regularly for pertinent information regarding County activities, opportunities for advancement, and other announcements. No notice is to be posted on the County bulletin boards without express approval of the Elected Official or Appointed Department Head.

7.5 SAFETY

Accident prevention in the County is an important concern. To reduce the possibility of accidents, the County tries to provide safe working conditions and equipment for all employees, and to promote safe practices and procedures at all times.

The employee can help by being alert to unsafe conditions, equipment, or methods of operation, and by reporting those hazards so they may be eliminated.

Employees shall perform their jobs in a safe and sensible way and to avoid running and rapid movement of equipment through the corridors. Employees who violate safety regulations are subject to corrective discipline procedures, including possible discharge.

If an accident does occur and involves an employee or visitor, it must be reported immediately to the Elected Official or Appointed Department Head, as well as Department of Human Resources. This is important so that others may be safeguarded and so that proper care is obtained for the injury. However minor the injury may seem, reporting it may result in precautions being taken which would prevent a more serious injury in the future. Employees with ideas, concerns, or suggestions for improved safety in the workplace are encouraged to raise them with the County's Risk Management Policy Committee or to their Department Head. Reports of workplace safety may be made anonymously if the employee wishes. All reports can be made without fear of relation.

7.6 EMPLOYEE CONDUCT

To ensure orderly operations and provide the best possible work environment, employees are expected to follow certain rules of conduct that will help protect the interests and safety of all employees and the County. While it is impossible to list every rule of conduct, the following are some examples. Violations of County work rules include, but are not limited to:

- Negligence or improper conduct leading to damage or property
- Theft of inappropriate removal or possession of property
- Falsification of records or statements, or deliberately using any type of misleading, inaccurate, or falsified records or statements (including employment application)
- Working under the influence of alcohol or illegal drugs
- Boisterous or disruptive activity

- Distribution, sale, transfer, or use of alcohol, illegal drugs in the workplace, while on duty, or while operating County-owned vehicles
- Possession of dangerous or unauthorized materials, such as explosives or firearms, in the workplace
- Insubordination (including disobeying supervisor's instructions and disrespectful conduct)
- Inappropriate attire
- Violation of safety or health rules
- Smoking in prohibited areas
- Felony conviction
- Sexual and any other unlawful or unwelcome harassment
- Profanity
- Excessive tardiness, absenteeism, or absence without notice
- Inappropriate use of telephones, mail systems, electronic communications, computers, or any equipment
- Violence or threat of violence, bullying, intimidation, or any disorderly conduct
- Gambling
- Unsatisfactory performance or conduct
- Failure to obtain approval for overtime
- Improper use of Leave Time or other benefits
- Unauthorized disclosure of confidential information
- Failure to follow any other County rule or policy

Employees who engage in unacceptable or inappropriate behavior are subject to discipline, up to and including termination of employment. Discipline can include verbal warning, written warning, and suspension with or without pay, and termination or employment. The county retains the right to use progressive discipline or not, as it deems appropriate in each instance

7.7 OUTSIDE EMPLOYMENT

Employees maybe hold outside jobs as long as they meet the performance standards of their job with the County. Employees must notify their immediate supervisor and the Department Head in writing of any outside employment. All employees are subject to the County scheduling requirements, regardless of any existing outside work requirements. County work schedules will not be adjusted to accommodate non-County work schedules.

If an employee's outside work interferes with his or her performance or ability to meet the requirements of their job as it is modified from time to time, the employee may be asked to terminate the outside employment if he or she wishes to remain with the County.

7.8 CONFLICTS OF INTEREST

Employees have an obligation to conduct business within guidelines that prohibit actual or potential conflicts of interest. This policy establishes only the framework within which Tazewell County wishes the business to operate. The purpose of these guidelines is to provide general direction so that employees can seek further clarification on issue related to the subject of acceptable standards of operation. Employees should contact the Human Resources Department and/or Department Head for more information or questions about conflicts of interest.

An actual or potential conflict of interest occurs when an employee is in a position to influence a decision that may result in a personal gain from the employee or for a relative as a result of Tazewell County business dealings. For the purpose of this policy, a relative is any person who is related by blood or marriage, or whose relationship with the employee is similar to that of persons who are related by blood or marriage.

No "presumption of guilt" is created by the mere existence of relationship with outside firms. However, if employees have any influence on transactions involving purchases, contacts, or leases, it is imperative that they disclose to a Department Head as soon as possible the existence of any actual or potential conflict of interest so that safeguards can be established to protect all parties.

Personal gain may result not only in cases where an employee or relative has a significant ownership in a firm with which Tazewell County does business, but also when an employee or relative receives any kickback, bribe, substantial gift, or special consideration as a result of any transaction or business dealings involving Tazewell County. Such actions may grounds for immediate termination. When an employee receives some form of a gratuity, the employee must notify his or her Department Head.

7.9 USE OF COUNTY PROPERTY AND EQUIPMENT

County property should be treated with due care. Economical and careful use of County equipment and supplies will prevent unnecessary operating costs and result in savings, which will ultimately benefit the public. Occasionally, County property will be used by an employee to accomplish County work at home. This requires the approval of the Elected Official or Appointed Department Head in advance. Use of County property or services for personal benefit is prohibited. Employees must immediately notify their supervisor if any equipment, machines, tools, or vehicles appear to be damaged, defective, or in need of repair. Prompt reporting of damage, defects, and the need for repairs could prevent deterioration of equipment, and possible injury to employees or others. Employees must return all County property immediately upon request of termination of employment. The improper, careless, negligent, destructive, or unsafe use or operation of County equipment can result in disciplinary action, up to and including termination of employment.

7.10 COUNTY VEHICLES

Any employee who drives a County vehicle is expected to treat it with care. Any employee who abuses a County vehicle through lack of care or unsafe or distracted driving will be subjected to disciplinary action up to and including termination. In the event of an accident involving a County vehicle or while on County business, the employee must report all information immediately to their supervisor.

Employees should safely pull off the road and come to a complete stop before dialing, texting, or using any electronic equipment. Distracted driving is considered a serious offense and employees must be aware of their surroundings and their concentration levels at all times.

County vehicles are intended to be driven by the assigned employee or agent only of the County. Operations of County vehicles and anyone driving on County business must comply with all applicable motor vehicle laws and regulations, including laws governing cell phone use and use of electronic communications and equipment, and drivers must possess a valid driver's license. There shall be no unauthorized drivers or passengers in County vehicles.

All drivers and passengers in County vehicles are required to wear safety belts. County vehicles may not be driven for private use unless specific arrangements have been made in advance. Illegal drugs or chemicals are not allowed in a County vehicle at any time and no driver who has been driver who has been drinking alcohol or is under the influence of alcohol, drugs, or chemicals is allowed to drive a County vehicle.

The improper, careless, negligent, or unsafe operation of County vehicles, as well as excessive or avoidable traffic and parking violations, loss of license and any other violation of this policy can result in disciplinary action, up to and including termination of employment.

Employees shall immediately report, in writing, all damage to the County vehicles and equipment, and file such reports which contain all known facts surrounding the cause and nature of the damage. Employees should be aware that County vehicles may have GPS tracking devices and cameras recording driver and passenger activity.

7.11 TELEPHONE

Good telephone habits will give the callers the feeling that we are interested in showing them that we are friendly, helpful, and considerate. Employees should observe the following:

1. Answer the telephone promptly,
2. Give department and name, and
3. Give accurate and careful answers.

Toll calls for personal matters are prohibited.

7.12 WORKSTATIONS

Employees using workstations shall consider the sensitivity of the information that may be accessed and minimize the possibility of unauthorized access. Tazewell County will implement physical and technical safeguards for all workstations to restrict access to authorized users. Appropriate measures include:

1. Restricting physical access to workstations to only authorized personnel.
2. Securing workstations (screen lock or logout) prior to leaving area to prevent unauthorized access.
3. Never installing unauthorized software on workstations. Software should only be installed by Information Technology unless otherwise authorized.
4. In general, information should not be stored locally on workstations. All sensitive or confidential information must be store on network servers unless otherwise authorizes.
5. If workstations will be used to access sensitive or confidential information, ensure that monitors are positioned away from public view. In necessary, install privacy screen filers or other physical barriers to public viewing.
6. The workstation is County property provided for County use, and therefore the employee has no expectation of privacy other than provided by state or federal law.

7.13 SOLICITATION

In order to prevent disruptions in the operation of the County, the following rules will apply to solicitation and distribution of literature on County property. Violations may result in disciplinary action leading to termination of employment.

Outsiders: Persons not employed by the County may not solicit or distribute literature on County property for any purpose at any time, except for bona fide County-related purposes. This prohibition includes survey or questionnaire activity or any form of solicitation or distribution.

Employees of Tazewell County: Employees may not solicit for any purpose during working time. During non-working time such as lunch and break periods, reasonable forms of solicitation and contact between employees is permitted in recognized non-working areas such as an employee break area. Employees may not distribute literature for any purpose during working time of both the employee doing the solicitation, or distribution and the employee to whom it is directed.

7.14 GIFT BAN

The County recognizes that employees may encounter on occasion situations in which gifts or gratuities are offered in connection with their employment from organizations, business concerns, or individuals outside County government. Employees are prohibited from accepting such gifts or gratuities. Should such an occasion arise, the employee shall immediately contact their Elected Official or Appointed Department Head.

The following are items that should never be accepted:

1. Real property, or the use of said property;
2. Tangible or intangible property, or the use of said property;
3. Forgiveness of a debt;
4. Membership dues;
5. Food or refreshments exceeding \$75
6. Money shall not be accepted by any County employee.

A gift does not include:

1. An honorarium;
2. An award, plaque, certification, or other similar personalized gift given in recognition of the recipient's public, civic, charitable, or professional service;
3. Meals costing under \$75;
4. Admissions or similar items provided in relation to approved government business, including but not limited to, education, training, and product familiarization.
5. Any promotional item or items received while working with a total value less than \$75.
6. Travel expenses for a meeting to discuss business
7. Opportunities, benefits, and services that are available on the same conditions are for the general public.

7.15 GROOMING

Clothing should always be neat and clean. Employees should dress in good taste and according to the requirements of his/her individual position. Employee's appearance reflects County standards. Employees are restricted to the individual guidelines and expectations of their Elected Official or Department Head in the area of appearance. However, in all cases employees are prohibited from wearing any apparel, and are required to conceal any tattoos, that express in either pictures or words:

1. Content of a sexual nature;
2. Sexually, racially, religiously, or ethnically offensive sentiments;
3. Sentiments advocating violence or subversion;

4. Gang affiliations, or otherwise tending to incite violence or disruption in the workplace;
5. Other content, which if expressed by other means would violate Tazewell County policies

7.16 PROHIBITED POLITICAL ACTIVITY

Tazewell County employees are encouraged to support their individual political beliefs so long as these opinions are not represented as the official viewpoint of the County.

The County requires that:

1. Employees may not use their positions with the County to promote any specific political action, candidate, or belief.
2. Employees shall not take part in political management or political campaigns during duty or when functioning in an official capacity for the County.
3. Employees or officials shall not solicit- orally or by letter- or be in any other manner concerned in obtaining assessments, contributions, or services for any political party from any employee or the public during work hours or when functioning in an official capacity for the County
4. No campaign material shall be displayed on counters or desks at any time
5. Employees may not use official County or Department letterhead for personal or political correspondence.
6. Supervisory or managerial employees shall not attempt, through any means, to coerce other employees into working for or accepting their political beliefs or candidates.
7. County or Department funds and/or time may not be used for any political purpose.
8. The above shall not restrict the right of employees to hold membership in and support a political party, to vote as they so choose, to express their opinions on all political subjects and candidates, to maintain political neutrality, and to attend political meetings after work hours. This also does not restrict employees to campaign activity during non-work hours in all areas of political activity
9. No officer or employee shall be required at any time to participate in any prohibited political activity in consideration for that employee being awarded additional compensation or any benefit, whether in the form of a salary adjustment, bonus, compensatory time off,

continued employment or otherwise, nor shall any officer or employee be awarded additional compensation of any benefit in consideration for his or her participation in any prohibited political activity.

7.17 WORKPLACE VIOLENCE POLICY

Tazewell County values its employees and citizens and the County Board affirms its commitment to providing workplaces and facilities that minimize the potential for violence. It is the intent of this policy to ensure that everyone associated with Tazewell County, including employees and the public, never feel threatened by any form of violence. Tazewell County has a zero tolerance policy for violence, whether by or toward employees.

"Violence" shall include physically harming another, shoving, pushing, harassing, intimidating, coercing, brandishing weapons, and threatening or talking of engaging in those activities. It shall also include acts, threats, intentions of harm, destruction towards self, others or property, and may be psychological as well as physical, and the perception thereof.

Disciplinary Action- If it has been determined that an employee is engaging in any form of violence in the workplace or threatening violence in the workplace, the employee shall be terminated immediately. No talk of or joking about violence will be tolerated. Employees should look for multiple warning signs, repeated behavior, or escalation. If an employee is unsure whether the behavior should be viewed as an indicator of violence, he/she should speak with his/her Supervisor or Human Resources. In cases of acts or threats of violence by employees, the County endorses immediate and definitive use of disciplinary process outlined in this document, resulting in termination of said employees. Criminal prosecution will be pursued as appropriate, as well.

The Human Resources Department has overall responsibility for maintaining this policy, administering workplace violence prevention measures, and coordinating post-incident activities. The Human Resources Department will also identify resources that departments may use in developing their training plans and workplace violence measures.

Reporting Workplace Violence- After taking immediate steps necessary to preserve life and safety, employees are responsible for following these procedures:

1. All employees- **Dial 911.**
2. Advise 911 Operator of any medical emergencies at the time of the call.
3. The employee who contacts emergency personnel is responsible to also notify their Supervisor of the situation. The Supervisor is responsible for immediately notifying the Department Head and Human Resources.

Documentations- In all situations involving workplace violence, or potential workplace violence, all employees with knowledge of the incident must provide a written statement to their Supervisor.

Copies of the reports must be provided to Human Resources. If the occurrence involves co-workers, the Supervisor and Department Head will determine the appropriate disciplinary action in accordance with the County Personnel Policies and Procedures.

If elected Department Heads or departments under the authority of separate governing boards choose to adopt a different policy, there are expected to provide a copy of it the Human Resources Department.

Managers and supervisors shall make safety one of their highest concerns. When made aware of a real or perceived threat of violence, management shall conduct a thorough investigation, provide support for employees, and take specific actions to help prevent all acts of violence. Management is also responsible for documenting and reporting such incidences to the respective Department Heads.

7.18 SENORITY

Seniority is the length of continuous full-time service from date of hire.

Seniority should be a determining factor in vacation priority providing it is scheduled prior to department deadlines.

Seniority should be considered, along with other factors, in the event of layoffs, shift changes, and all other personnel actions, when all other things are equal.

Seniority shall be cancelled and the employee's length of service broken if:

- a. The employee resigns,
- b. The employee is discharged,
- c. The employee is absent three days without notice to the Elected Official or Appointed Department Head, or
- d. The employee fails to return from a leave of absence (without just cause) on the prescribed date
- e. Injury off-the-job and inability to return to work within six (6) months unless otherwise provided for by law,
- f. Injury on-the-job and inability to return to work within twelve (12) months unless otherwise provided for by law.

7.19 SUGGESTIONS

Employees who have suggestions for the improvement of County services, improvement of safety, training, or other related plans or programs are encouraged to submit new and original ideas to the Human Resources Department. Such changes shall become effective upon adoption by the Tazewell County Board. New policies adopted shall supersede old policies and shall have the force and effect of law as they apply to the positions covered hereunder.

8. EMPLOYEE BENEFITS

8.1 HOLIDAYS

The County pays full-time employees for eleven holidays each year. The annual holiday schedule for Tazewell County will be as follows:

New Year's Day	January 1 st
President's Day	Third Monday in February
Good Friday	Friday before Easter Sunday
Memorial Day	Last Monday in May
Independence Day	July 4 th
Labor Day	First Monday in September
Veteran's Day	November 11 th
Thanksgiving	Fourth Thursday of November
Day after Thanksgiving	Fourth Friday of November
Christmas Eve	December 24 th
Christmas Day	December 25 th

When a holiday falls on a Saturday, the previous Friday shall be given as a holiday, except Christmas Day in which case it will be the following Monday. When a holiday falls on a Sunday, the following Monday shall be given as a holiday, except Christmas Eve Day, in which case it will be preceding Friday.

The employees will be paid for holidays only if they work the entire day before and the entire day after a holiday, unless they have an excused absence. Temporary and part-time employees do not receive holiday pay. A holiday falling during an employee's regularly scheduled vacation period shall be counted as a holiday and not as a vacation day. If an employee calls in sick without 24 hours' notice and the approval of their immediate supervisor before or after a recognized holiday, the employee will not be eligible for holiday pay unless otherwise required by law.

Exempt employees receive the same salary they would have received for the week had the holiday not occurred. All non-exempt employees who must work on a designated holiday, or on the day the holiday is recognized, will receive time and half their normal rate of pay for any holiday hours worked, in addition to their Holiday pay, or as outlined in collective bargaining agreements. All non-exempt employees required to take off on the day a holiday is recognized, and for which they would otherwise normally be scheduled to work, will receive regular pay (base pay) for holiday.

8.2 VACATIONS

All full time employees are eligible to earn paid vacation one (1) year after their date of hire. Vacation shall be accrued and earned according to the following schedule:

1. Ten (10) working days after completion of one year of service. Vacation is accrued at the rate of 2.885 hours per pay period for employees working a 37.5 hour week and 3.09 hours per pay period for employees working a 40-hour week
2. Fifteen (15) working days after five (5) years of service. Beginning the first day of the fifth year of the fifth year of service, vacation is accrued at the rate of 4.327 hours per pay period of employees working a 37.5 hours week and 4.620 hours per pay period for employees working a 40 hour week.
3. Twenty (20) working days after ten (10) years of service. Beginning the first day of their tenth year of service, vacation is accrued at the rate of 5.769 hours per pay period for employees working a 37.5 hour week and 6.154 hours per pay period for employees working a 40 hour week.
4. Twenty-five (25) working days after eighteen (18) years of service. Beginning the first day of their eighteenth year of service, vacation is accrued at the rate of 7.212 hours per pay period for employees working a 37.5 hours week and 7.692 hours per pay period for employees working a forty hour week.

Vacation accruals apply only to regular hours worked and not to overtime hours.

Vacations may be scheduled (after eligibility requirements are met) with the approval of the Elected Official or Appointed Department Head. It is also essential that vacations be scheduled as far in advance as possible so that the normal work routine will not be disrupted.

The maximum amount of vacation an employee may accumulate and carry over from one fiscal year to the next is equal to the employee's annual vacation accrual plus two week. Employees who have unused accrued vacation hours in excess of the maximum carry over amount, may cash in up to one week of accrued vacation in excess of the maximum, subject to budgeted appropriations. Unused vacation above these limits will be lost without compensation. The County Administrator or Elected Official may approve in writing and after notifying payroll an employee's request to carry over up to four weeks of unused vacation above these limits once during their employer with Tazewell County.

If an employee resigns, a lump sum payment, not to exceed the employee's annual accrual rate for accrued unused vacation will be included in the final paycheck.

8.3 SICK DAYS

Beginning upon full-time employment sick leave will be accumulated to 12 days per year. Accruals will be credited on the 1st and 2nd pay period of each month in an amount of 3.75 hrs for 37.5 hour employees and 4.00 hrs for 40.00 hour employees. Sick days may be accumulated to a maximum of two hundred and forty (240) days. Part-time and temporary employees are not eligible for sick days. Employees covered under collective bargaining agreements should refer to the respective contract or written agreement language.

Sick leave is defined as the absence of an employee due to illness, disability, or injury of the employee; or illness, disability, or injury of an employee's spouse, mother, father, children, domestic partner, or sibling if the sibling resides in the employee's household. Sick days are provided only in order to furnish employees with help to weather the hardships of prolonged illnesses for themselves or an immediate family member as defined below. Sick days may not be transferred from one employee to another. Accrued sick days will be paid starting with the first day of illness.

Employees going on leaves of absence for medical purposes must use all accrued sick days and other paid time accumulated benefits prior to commencement of the leave, unless otherwise provided for by law.

Accrued sick day benefits may be used by an employee to cover the three (3) day waiting period of a workers' compensation injury. If the recovery from the injury exceeds the three (3) days and the injury is to be covered by workers' compensation, employees who have received sick pay from the County for those three (3) days and are receiving worker's compensations shall reimburse the County the sick pay paid and the employee's sick pay accrual will be reinstated. In no case will sick leave be paid for lost time covered by workers' compensation.

Payment for sick days will not be made unless authorized by the Elected Official or Appointed Department Head. Elected Officials or Appointed Department Heads will monitor utilization of sick days on a pay period by pay period basis. Employees who abuse the use of sick days are subject to corrective discipline.

Department heads may require a physician's certification of the need to take sick leave. Employees who are absent for three or more consecutive days must provide a physician's certificate to return to work. FMLA must be applied for any illness/injury that is expected to last more than three (3) days and requires that all sick leaves be consumed before the employee is allowed to take unpaid leave. Failure to provide such certification may be the basis for denial of sick leave the equivalent reduction in pay for the time absent from work when applicable. If any employee resigns or is terminated, no lump sum payment of accrued sick pay benefits will be due or paid.

Abuse of the sick leave policy in any manner including but not limited to: failure to take sick leave when needed, taking sick leave for purposes other than its intended to use, and/or falsifying illness or injury shall be the basis for disciplinary action up to and including termination.

Upon retirement, an employee may apply all accrued sick leave toward retirement in accordance with the Illinois Municipal Retirement Fund, 40 ILCS 5/7-101 *et seq.* The maximum amount to accrue beyond sixty (60) days is stated in each labor agreement. Exempt employees may accrue an additional 240 days for retirement purposes under 40 ILCS 5/7-139(a)(8).

8.4 FAMILY AND MEDICAL LEAVE ACT (FMLA)

It is the intent and purpose of this policy that all County employees are eligible for all benefits provided by the Family and Medical Leave Act of 1993, hereinafter referred to as the "Act." Employees who are absent from work for more than three (3) days or expect to be absent from work for more than three (3) days due to circumstances covered by the Act are required to initiate the application process for Act approval. Employees will be required to use all accrued paid leave, before they are allowed use unpaid leave under this provision of the policy.

To qualify to take family or medical leave under this policy, the employee must meet all of the following conditions:

- 1.) The employee must have worked at least 1,250 hours during the 12-month period immediately before the date when the leave is requested to commence. The principles established under the Fair Labor Standards Act (FLSA) determine the number of hours worked by an employee. The FLSA does not include time spent on paid or unpaid leave as hours worked. Consequently, these hours of leave should not be counted in determining the 1,250 hours eligibility test for an employee under FMLA.
- 2.) The employee must work in a worksite where 50 or more employees are employed by the company within 75 miles of that office or worksite. The distance is to be calculated by using available transportation by the most direct route.
- 3.) The employee must apply within three days of being off work or qualifying event.

Type of Leave Covered

To qualify as FMLA leave under this policy, the employee must be taking leave for one of the reasons listed below:

- 1) The birth of a child and in order to care for that child.
- 2) The placement of a child for adoption or foster care and to care for the newly placed child.

- 3) To care for a spouse, child or parent with a serious health condition.
- 4) The serious health condition of the employee.
- 5) Qualifying exigency
- 6) Military caregiver

Amount of Leave and Calculation

An eligible employee can take up to 12 weeks for the FMLA circumstances (1) through (6) above under this policy during any 12-month period. The company will measure the 12-month period as a 12-month period measured from the date any employee's first FMLA leave begins under this policy. Each time an employee takes leave, the company will compute the amount of leave the employee has taken under this policy in the last 12 months and subtract it from the 12 weeks of available leave, and the balance remaining is the amount the employee is entitled to take at that time.

An eligible employee can take up to 26 weeks for the FMLA circumstance (6) above (military caregiver leave) during a single 12-month period. For this military caregiver leave, the company will measure the 12-month period as a 12-month period measured from the date any employee's first FMLA leave begins under this policy. FMLA leave already taken for other FMLA circumstances will be deducted from the total of 26 weeks available.

If a husband and wife both work for the company and each wishes to take leave for the birth of a child, adoption or placement of a child in foster care, or to care for a parent (but not a parent "in-law") with a serious health condition, the husband and wife may only take a combined total of 12 weeks of leave. If a husband and wife both work for the company and each wishes to take leave to care for a covered injured or ill service member, the husband and wife may only take a combined total of 26 weeks of leave.

Employee Status and Benefits During Leave

While an employee is on leave, the company will continue the employee's health benefits during the leave period at the same level and under the same conditions as if the employee had continued to work.

During unpaid leave time, unless otherwise provided for by law, an employee does not accrue credit for benefits or seniority.

Under current company policy, the employee pays a portion of the health care premium. While on paid leave, the employer will continue to make payroll deductions to collect the employee's share of the premium. While on unpaid leave, the employee must continue to make this payment, either in person or by mail. The payroll department will mail out an invoice for the premium allowing 10 days to pay the premium. If the payment is more than 30 days late, the employee's health care coverage

may be dropped for the duration of the leave. The employer will provide 15 days' notification prior to the employee's loss of coverage.

Use of Paid and Unpaid Leave

All employees must use all paid vacation, personal or sick leave prior to being eligible for unpaid leave. Paid vacation, personal or sick leave may be run concurrently with FMLA leave if the reason for the FMLA leave is covered by the established sick leave policy.

Intermittent Leave or a Reduced Work Schedule

The employee may take FMLA leave in 12 consecutive weeks, may use the leave intermittently (take a day periodically when needed over the year) or, under certain circumstances, may use the leave to reduce the workweek or workday, resulting in a reduced hour schedule. In all cases, the leave may not exceed a total of 12 workweeks (or 26 workweeks to care for an injured or ill Service member over a 12-month period).

The company may temporarily transfer an employee to an available alternative position with equivalent pay and benefits if the alternative position would better accommodate the intermittent or reduced schedule, in instances of when leave for the employee or employee's family member is foreseeable and for planned medical treatment, including recovery from a serious health condition or to care for a child after birth, or placement for adoption or foster care.

For the birth, adoption or foster care of a child, the company and the employee must mutually agree to the schedule before the employee may take the leave intermittently or work a reduced hour schedule. Leave for birth, adoption or foster care of a child must be taken within one year of the birth or placement of the child.

If the employee is taking leave for a serious health condition or because of the serious health condition of a family member, the employee should try to reach agreement with the company before taking intermittent leave or working a reduced hour schedule. If this is not possible, then the employee must prove that the use of the leave is medically necessary.

Procedure for Requesting FMLA Leave

When the need for the leave is foreseeable, the employee must provide the employer with at least 30 days' notice. When an employee becomes aware of a need for FMLA leave less than 30 days in advance, the employee must provide notice of the need for the leave either the same day or the next business day. When the need for FMLA leave is not foreseeable, the employee must comply with the County's usual and customary notice and procedural requirements for requesting leave, absent unusual circumstances.

All employees requesting FMLA leave must provide verbal or written notice of the need for the leave to the HR Department or Department Head.

Within five business days after the employee has provided this notice, the HR Department or

Department Head will complete and provide the employee with the DOL Notice of Eligibility and Rights (<http://www.dol.gov/esa/whd/fmla/finalrule/WH381.pdf>).

The County will require certification for the employee's serious health condition. The employee must respond to such a request within 15 days of the request or provide a reasonable explanation for the delay. Failure to provide certification may result in a denial of continuation of leave. Medical certification will be provided using the DOL Certification of Health Care Provider for Employee's Serious Health Condition (<http://www.dol.gov/esa/whd/forms/WH-380-E.pdf>).

In compliance with HIPAA Medical Privacy Rules, the County will obtain the employee's permission for clarification of individually identifiable health information. The employee must respond to such a request within 15 days of the request or provide a reasonable explanation for the delay. Failure to provide certification may result in a denial of continuation of leave. Medical certification will be provided using the DOL Certification of Health Care Provider for Family Member's Serious Health Condition (<http://www.dol.gov/esa/whd/forms/WH-380-F.pdf>).

The company will require certification of the qualifying exigency for military family leave. The employee must respond to such a request within 15 days of the request or provide a reasonable explanation for the delay. Failure to provide certification may result in a denial of continuation of leave. This certification will be provided using the DOL Certification of Qualifying Exigency for Military Family Leave (<http://www.dol.gov/esa/whd/forms/WH-384.pdf>).

The company will require certification for the serious injury or illness of the covered service member. The employee must respond to such a request within 15 days of the request or provide a reasonable explanation for the delay. Failure to provide certification may result in a denial of continuation of leave. This certification will be provided using the DOL Certification for Serious Injury or Illness of Covered Service member (<http://www.dol.gov/esa/whd/forms/WH-385.pdf>).

Within five business days after the employee has submitted the appropriate certification form, the HR Department or Department Head will complete and provide the employee with a written response to the employee's request for FMLA leave using the DOL Designation Notice (<http://www.dol.gov/esa/whd/forms/WH-382.pdf>).

Intent to Return to Work From FMLA Leave

On a basis that does not discriminate against employees on FMLA leave; the County may require an employee on FMLA leave to report periodically on the employee's status and intent to return to work.

Department Responsibility-

1. When an employee notifies his/her Supervisor of a need to take time off, the Supervisor shall obtain enough basic information (medical details are not necessary)

as to ascertain if the need is for an FMLA-qualifying event. If so, the Supervisor shall notify Human Resources immediately.

2. The Supervisor shall complete an Employee status Change Form and submit it Human Resources to document when the FMLA started and shall do the same when the FMLA time has ended.

1. The supervisor shall document the FMLA usage on Department time sheets.

Human Resources Responsibility-

1. Human Resources shall have employee fill out the FMLA Rights and Responsibilities along with the Medical Certification Form which is to be completed by the employee's physician. Failure by the employee to provide the Medical Certification may delay commencement of the leave or may result in denial of the request.

2. Track FMLA usage.

3. Supply copies of all completed FMLA forms to the Department head for documentation

8.5 PERSONAL DAYS

Tazewell County provides all full-time employees with three (3) personal days each fiscal year. Personal days are not cumulative, may not be carried over from one fiscal year to another, and must be approved in advance by the Elected Official of Appointed Department Head. Personal days may be taken in half-day increments if approved by the Department Head.

8.6 WORKERS COMPENSATION

Workers' Compensation is provided by the County to employees for medical expense and loss of income due to work-related accidents or injuries.

All injuries or accidents to employees must be reported within twenty-four (24) hours through your elected Official or Appointed Department Head. The Department Heads are to be informed about how the injury happened, the nature of the injury, time of the incident, and if and where the employee is going for treatment. Department Heads are to make sure the proper paperwork is completed, this includes medical authorization form, report of injured employee, and bodily/property damage incident report. All paperwork must be signed by the employee's supervisor and submitted to the Human Resource Department in a timely manner. The employee must also report to the Human Resources Department for filing of "Notice of Claim."

Immediately after employee incidents occur, they are to be examined at Illinois Work Injury Resource Center (IWIRC) for an initial examination, unless immediate attention is requires, in that

case the closest emergency room. For information on IWIRC locations and additional information employees are to contact their Department Head, or the Human Resource Department.

All questions regarding workers' compensation will be answered by the Human Resources Department. No employee may accrue any paid time off while on Worker's Compensation Leave unless otherwise provided for by law.

8.7 BEREAVMENT LEAVE

Should a death occur in the immediate family (spouse, son, daughter, father, mother, mother-in-law, father-in-law, brother, sister, grandparent) of a regular full-time employee, the Elected Official or Appointed Department Head shall give the employee up to three (3) paid days off, as requested by the employee. To qualify for pay as outlined above, the County reserves the right to require that the employee must present satisfactory evidence of death and relationship to their Elected Official or Appointed Department Head. If the employee makes a false claim of death or proof of familial relationship, the employee shall be subject to disciplinary action up to and including discharge from employment. Employees do not accumulate Bereavement Leave from one fiscal year to the next, and there is no payment for unused Bereavement Leave.

8.8 EXTENDED LEAVE OF ABSENCE WITHOUT PAY

Leaves of Absence without pay may be granted for health, educational, personal, or military reserve purposes. Leaves of absence may only be granted by the Elected Official or Appointed Department Head, who must immediately notify the County Administrator and the Payroll Department.

Employees must submit a request for leave of absence at least 30 days in advance, whenever the need for leave is foreseeable. If the need for leave is not foreseeable, employees must request leave as soon in advance as practicable.

Personal leave is unpaid. However, County policy requires employees to first use their available paid time off (vacation, sick leave, compensation time, etc., applicable) during the FMLA leave period. When an employee has taken all available accrued paid leave, any additional leave under the policy will be unpaid. Employees on leave of absence under this policy are prohibited from engaging in outside or supplemental employment.

Benefit accruals for full-time employees on leave, such as vacation and sick time, will be suspended during any unpaid portion of leave under this policy and will resume upon request to active employment. The employee may continue with the employer's health and life insurance coverage at the employees cost without an employer contribution.

An employee on leave must, whenever possible, provide his or her supervisor with at least two weeks advance notice of the date he or she intends to return to work.

When a leave ends, the employee will be normally be reinstated to the same position, if it is available, or to a similar position for which the employee is qualified. However, approval leave does not guarantee reinstatement in all cases. If another position is not found for the employee within thirty (30) days form the date the leave expires, the employee's employment will be terminated. Department Heads may fill a position that is vacant due to an employee being on a approved Leave of Absence, with a temporary employee if sufficient funds are budgeted in the appropriate temporary line item.

If any employee fails to report to work promptly at the end of the approved leave, the employee is considered to have voluntarily resigned unless otherwise protected by applicable law. (Eligibility and other requirements and limitations do not apply to an employee's request for reasonable accommodation under the ADA).

The following types of leaves may be granted:

Workers' Compensation - A leave of absence conforming to applicable state regulations shall be granted by the Elected Official or Appointed Department Head to employees who have been injured while performing their work assignment for the County.

Medical Leave - A health leave may be granted by the Elected Official or Appointed Department Head to employees with six (6) months of service or more. The employee must present a written statement from a licensed physician to their Elected Official or Appointed Department Head, stating the need for such a leave. The length of the leave will be determined by the Elected Official or Appointed Department Head, giving consideration to the physician's recommendation. Employees returning to work from a health leave must present a written release from their physician. When the employee requests Family and Medical Leave Act leave, the Employer will notify the employee of any requisite medical certifications at the time the FMLA commences.

Education Leave - An educational leave may be granted by the Elected Official or Appointed Department Head to employees with one (1) year of service when the education program is of mutual benefit to both the County and the employee. The length of leave will be determined in accordance with the type of program attended. (Educational leave should not be confused with education benefits.) The Human Resources Department should be contacted regarding how seniority, health insurance, vacation, and other benefits are affected during and after the leave of absence. While educational leaves are expected to enhance employee's performance and professional abilities, the County cannot guarantee that participation in formal education will entitle the employee to automatic advancement, a different job assignment, or pay increase.

8.9 MILITARY LEAVE

Employees performing military duties are entitled to numerous protections in accordance with the Uniformed Services Employment and Reemployment Rights Act (USERRA) and applicable state laws. When addressing issues of military leave and its impact on County employment, supervisors are advised to consult with the State's Attorney Office or the Human Resources Department.

***Leave-** An unpaid leave of absence shall be granted by the Elected Official or Appointed Department Head for any period actively spent in military service, whether voluntary or involuntary, including-

- a. A period for which the employee is absent from employment for the purpose of an examination to determine the fitness of the employee to perform military duty;
- b. Active duty, active duty for training, initial active duty for training, inactive duty training, full-time National Guard duty;
- c. Basic training, special or advanced training, and annual training;
- d. Training or education under the supervision of the United States preliminary to induction or enlistment into military services;
- e. Active military duty as a result of an order of the President of the United States or the Governor of Illinois;
- f. The performance of funeral honors duty pursuant to military orders in preparation for or to perform funeral honors functions at the funeral of a veteran.

Employees may use their available vacation, personal, or compensatory time while absent for service under this policy.

Insurance- Insurance coverage and its automatic continuation upon the employee's return to County employment shall be made available to the employee.

Other benefits- Seniority shall continue to accrue during periods of military leave. Pay raises, promotions, or other benefits dependent on the passage of time accrue to the employee's benefit as if the employee were present for work during the entire period of military duty. Pension rights and benefits shall be protected and preserved for the duration of the employee's military services as if the employee were a County employee for the entire period of military duty.

Reinstatement- Any county employee seeking to return to County employment following completion of military duty must notify the County within ninety (90) days of completion of that military duty, if service was longer than 180 days, or from any hospitalization continuing after discharge for a period of not more than one (1) year in order to be eligible for reinstatement under this Section. If the service lasted between 31 and 180 days the employee has fourteen (14) days to request employment. If the period of service was 1-30 days, employees must report to work by the beginning of the first full regularly scheduled work period on the first full calendar day after completion of service, after time for safe transportation home, plus eight (8) hours. If the employee does not notify the County of his or her request for reinstatement within that time frame, the employee shall be considered absent from work and subject to discipline.

The employee is protected against Reduction-In-Force (RIF), meaning if the employee's position is abolished during such absence, the agency must reassign the employee to another position of like status and pay

If the employee seeking reinstatement is not qualified to perform the duties of the position which he or she left by reason of disability suffered during military duty but qualified to perform the duties of any other position within the County, the employee shall be promptly reemployed to another position the duties of which he or she is qualified to perform and as will provide the employee with like seniority, status, and pay.

8.10 FAMILY MILITARY LEAVE

Any employee who is the spouse or parent of a person called to military service lasting longer than thirty (30) days pursuant to the orders of the Governor or the President of the United States during the time federal or state deployment orders are in effect may take up to thirty (30) days of unpaid leave under the Family Military Leave Act.

Eligible Employees- Any employee is eligible for Family Military Leave if the employee has been employed for at least 1,250 hours of service. Furthermore, no leave may be taken by an employee under this Section unless the employee has exhausted all accrued vacation leave, personal leave, compensatory leave, and any other leave that may be granted to the employee, except sick leave and disability leave.

Leave Requirements- The County shall provide up to thirty (30) days of unpaid family military leave to an employee during the time federal or state deployment order are in effect, subject to the conditions set for in this Section.

Note- The employee shall give at least fourteen (14) days notice of the intended date upon which the family military leave will commence if leave will consist of five (5) or more consecutive work days. Where able, the employee shall consult with the employer to schedule the leave so as to not unduly disrupt the operations of the employer. Employees taking military family leave for less than 5 consecutive days shall give the employer advanced notice as is practicable. The employer may require certification from proper military authority to verify the employee's eligibility for the family military leave requested.

Benefits- During any family military leave, the County will make it possible for employees to continue their benefits at the employee's expense. The County and employee may negotiate for the employer to maintain benefits at the employer's expense for the duration for the leave. Furthermore, taking family military leave shall not result in the loss of any employee benefit accrued before the date on which the leave commenced.

Reinstatement- Upon expiration of the leave, the employee shall be entitled to be restored to the position held by the employee when the leave commenced or to a position with equivalence seniority status, employee benefits, pay and other terms and conditions of employment.

Nothing in this act shall be constructed to affect an employer's obligation to comply with any collective bargaining agreement.

8.11 SCHOOL VISITATION LEAVE

The County provides eligible employees who have employed at least six (6) consecutive months who have exhausted all paid time off (except sick and disability) unpaid time off to attend school conferences and activities of their child. Under this policy, "child" includes biological, adopted, foster, stepchild of the employee, and/or legal wards of the employee.

To be eligible for leave under this policy, employees must provide at least 7 days advanced notice of the need for leave whenever possible. Employees must provide at least 24 hours notice in an emergency situation.

Employees may request up to 8 hours leave per school year under this Policy. However, no more than 4 hours of school visitation leave may be taken in any one day. Upon return from the leave, employees must provide documentation to the Department Head from the school verifying the date and time of the visit. Contact the Human Resources Department for more information or questions about and requests for parental leave for school visits.

The employee will not lose any employment benefits for taking a leave of absence under this policy.

8.12 GROUP HEALTH INSURANCE

During the initial orientation to the County, the group health insurance plan for employees and their dependents is explained. The group policy is a comprehensive major medical plan providing benefits to cover the fees of physicians, surgeons, and hospital charges. The benefits are more particularly described in the Summary Plan Description.

Only full-time employees will be offered the County's group insurance program at the time of employment. Insurance will become effective the first day of the month following hire date. The County's portion of the employee premium shall be paid by the County. Payment of the balance of the employee premium and a portion of the cost for family coverage (as determined by labor agreement) shall be made by the employee. Payment of the employee's portion of family coverage premiums is part of the County's Cafeteria Plan and at the employee's choice the premiums are tax exempt. Part-time employees are not eligible for health insurance.

Employees declining the County's health insurance coverage and wish to enroll later must submit evidence of insurability. Forms may be obtained from the Human Resource Department.

Employees wishing to change their coverage from single to family, or from family to single, should contact the Human Resource Department. The Human Resource Department is available to assist employees in resolving health insurance claims.

Continued or Extension Coverage-

1. An employee, employee's spouse and/or employee's dependents may have the right to continue medical and dental insurance coverage pursuant to the Consolidated Omnibus Budget Reduction Act (COBRA). For more information concerning separation from employment, reduction in hours, death, and/or divorce, which may result in such a change employees should contact Human Resources.
2. Employees who have met the eligibility criteria necessary for receiving retirement benefits under the County's retirement plan may continue participating in group insurance for themselves and any eligible dependent.

8.13 LIFE INSURANCE

The County provides (at no cost to the employee) a fixed amount of life insurance coverage for full-time employees. The benefits are more particularly described in the Summary Plan Description. Additional supplemental life insurance is available through the County's Cafeteria Benefit Plan. Details regarding the life insurance coverage are explained when new employees are processed on payroll. Temporary and part-time employees are not eligible for life insurance.

8.14 DENTAL INSURANCE

Single dental insurance is available at no cost to all full-time employees. The policy is designed to provide preventive benefits for dental care. The benefits are more particularly described in the Summary Plan Description. Family dental coverage premiums may be paid by employees through the County's Cafeteria Benefit Plan. Detailed information regarding cost is available in the Payroll Department. Part-time and temporary County employees are not eligible for dental insurance.

8.15 SOCIAL SECURITY

All employees and employers are required by Federal Law to participate in the Federal Social Security Program. Benefits are prescribed by law and consist of a retirement program, a disability program, and a Medicare Health Insurance program. Contributions (tax) for benefits for this program are paid equally by the employee and the County. For detailed information, contact the Payroll Department or the local office of the Social Security Administration.

Tazewell County collects Social Security numbers for any or all of the following purposes:

1. Classification of accounts
2. Identification and verification
3. Credit worthiness
4. Billing and payments
5. Data collection

6. Reconciliation
7. Tracking
8. Benefits processing
9. Tax reporting

8.16 UNEMPLOYMENT COMPENSATION

The County reimburses the State of Illinois to pay benefits to employees who become unemployed through no fault of their own. Further information regarding benefits may be obtained from the Human Resource Department or the Job Service Center.

8.17 ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF)

The County provides a retirement program through the Illinois Municipal Retirement Fund for employees who work a minimum of 1000 hours per year. The cost of this plan is shared by both the employee and the County. Details of this Plan will be furnished during initial payroll processing and in the form of a Summary Plan Description to all participants of the Plan. See the most recent edition of the pamphlet distributed by IMRF or visit www.imrf.org for a detail description of your benefits.

8.18 CREDIT UNION

Employees may be eligible to join the Citizens Equity First Credit Union (CEFCU) or other financial institution, which provides financial services to its members, including loans or savings on a payroll deduction basis. Additional benefits of the credit union are insurance and social activities. Information on credit union membership may be obtained from the Payroll Department.

8.19 EMPLOYEE ASSISTANCE PROGRAM

The Employee Assistance Program (E.A.P.) at Tazewell County is a counseling and referral service offered to all Tazewell County employees and their families. Personal problems, such as drug and alcohol abuse, legal or financial problems, and family or emotional upsets can seriously impair an employee's job performance. The E.A.P. will offer counseling sessions to successfully resolve these problems.

Some of the topics EAP can help with include: anxiety, depression, job stress, co-worker conflict, parenting questions, child and family relationships, grief and loss, marital conflict/divorce, anger management, domestic violence, alcohol or drug abuse, and communication problems

For further information regarding the E.A.P., contact the Human Resources Department.

8.20 EMPLOYEE RECOGNITION AND AWARDS

The County will hold an awards ceremony once a year at a regular County Board meeting, including a brief meet and greet reception prior to the meeting. The County Board will annually consider a resolution honoring employees who have at least 10 years of continuous service as a part or full time County employee. Only employees celebrating employment anniversaries of five year increments after 10 years will be included.

The Employee Awards will be provided as follows:

10 Year employees: Employees will have the choice of the 10 year Tazewell County pin or an approximately \$25 (retail value) gift from a catalog provided by the County.

15 Year employees: Employees will have the choice of the 15 year Tazewell County pin or an approximately \$35 (retail value) gift from a catalog provided by the County.

20 Year employees: Employees will have the choice of the 20 year Tazewell County pin or an approximately \$50 (retail value) gift from a catalog provided by the County.

25 Year employees: Employees will have the choice of the 25 year Tazewell County pin or an approximately \$75 (retail value) gift from a catalog provided by the County .

30 Year employees: Employees will have the choice of the 30 year Tazewell County pin or an approximately \$150 (retail value) gift from a catalog provided by the County.

35 Year employees: Employees will have the choice of the 35 year Tazewell County pin or an approximately \$200 (retail value) gift from a catalog provided by the County.

The County will make special provisions, including offering a pin or catalog gift of increasing value, for employees at the 40 year and subsequent five year increments.

While every effort will be made to continue this program the County's continued participation as outlined above is contingent on the County's ability to fund the award program as outlined above.

9. ALCOHOL AND DRUG TESTING

It is the policy of Tazewell County and its elected and appointed officials that the public has the absolute right to expect persons employed in Tazewell County to be free from the effects of drugs and alcohol. Employee involvement with drugs and alcohol can adversely affect job performance and employee morale, jeopardize employee safety, and undermine citizen's confidence. The County's goal, therefore, and the purpose of this policy, is to establish and maintain a health and efficient workforce free from the effects of drug and alcohol abuse.

For purpose of this policy "drugs" or "illegal drugs" shall mean any controlled substance as defined in the Illinois Controlled Substances Act, or the Illinois Cannabis Control Act.

9.1 PROHIBITIONS

Employees shall be prohibited from:

The use, possession, sale, transportation, or distributions of controlled substances, including cannabis or alcohol by anyone while on County property or on County business may be cause for discharge. For the purpose of this policy the term "County property" shall include all land, buildings, structures, parking lots, and means of transportation owned or leased to the County. Controlled substances or alcohol shall be taken into custody, and the appropriate law enforcement agencies will be notified.

Employees who take over-the-counter or prescribed medications are responsible for being aware of any effect the medication may have on the performance of their duties and must promptly report to their supervisors the use of medication likely to impair their ability to do their jobs. An employee who fails to do so shall be subject to disciplinary action, up to and including discharge. Moreover, employees who take over-the-counter or prescribed medication contrary to doctor's instructions may be subject to disciplinary action, up to and including discharge.

9.2 TESTING

Where the Employer has reasonable suspicion to believe that (a) an employee is being affected by the use of alcohol; or (b) has abused prescribed medication; or (c) has used illegal drugs, the Employer shall have the right to require the employee to submit to alcohol or drug testing as set forth in this Section. The foregoing shall not limit the right of the Employer to conduct any tests it may deem appropriate for persons seeking employment prior to their date of hire, upon promotion to another position with the Employer. Reasonable suspicion is presumed when the employee is involved in a work place accident or activity resulting in injury to the employee

9.3 ORDER TO SUBMIT

For employees of elected officials, the elected official or his/her designee may give the order to test. For employees of the Tazewell County Board, the Board Chairman or his/her designee may give the order to test.

The failure or refusal to submit to testing authorized by this Policy will subject an employee to discipline up to and including discharge. Discipline will be imposed according to Tazewell County Policy or the Collective Bargaining Agreement as the case may be. The taking of an authorized test shall not be construed as a waiver of rights an employee may have to object to taking or not taking the test.

Intentionally tampering with, causing another person to tamper with, substituting for, or causing another person to substitute for a urine and/or blood specimen, whether the employee's own specimen or that of another employee, shall subject an employee to discipline in accordance with Tazewell County Policy, or the Collective Bargaining Agreement as the case may be.

An employee's physical inability to provide a urine specimen shall not be considered to be a refusal to provide a specimen, but such employee will be required to provide a blood sample for laboratory testing.

Within seventy-two (72) hours of the time an employee is ordered to testing authorized by this Section, the Employer shall provide the employee with a written notice setting forth the facts and inferences which form the basis of the order to test.

Once an employee is ordered to submit to testing as authorized by this Policy, they must do so within thirty (30) minutes or it will be deemed a refusal to submit to such testing. The employee shall be permitted to consult with a representative or attorney of their choosing prior to taking the test and no questioning of the employee shall be conducted without first affording the employee the right to consult with legal counsel or a representative of their choosing. Right to counsel or a union representative shall not delay the time in which the employee must take the test requested.

Orders to test will be done in as confidential a manner as is permitted under each circumstance. Confidentiality will be determined on a case by case basis. The intent being to avoid any embarrassment to the employee when being requested and ordered to submit to a test pursuant to this policy.

Substances Tested:

Controlled substances: Any drug test required by the Employer pursuant to this Policy will analyze an individual's urine and/or blood to test for the presence of illegal drugs. After detection of

a controlled substance by urine, a confirmatory test will be conducted by the Employer at their expense to determine a level of concentration in the employee's blood. Both a blood and urine specimen shall be given at the time a test for controlled substance is requested.

Alcohol: Any alcohol test required by the Employer pursuant to this Policy will analyze an employee's breath to test for the presence of alcohol. The alcohol concentration of 0.04 or more based upon the grams of alcohol per 1,000 milliliters of blood shall be considered a positive test presumptively concluding the employee is under the influence of alcohol. Test levels below 0.04 shall not preclude the Employer from proving the employee has consumed or is under the influence of alcohol.

9.4 TESTING METHODOLOGY

In conducting the testing authorized in this Article, the Employer shall:

Use only a clinical laboratory or hospital that is licensed pursuant to the Illinois Clinical Laboratory Act and that has the capability of being accredited by the National Institute of Drug Abuse (NIDA). The facility selected must conform to all NIDA standards.

Establish a chain of custody procedure for both sample collection and testing that will insure the integrity of the identity of each sample and test result. No employee covered by this Agreement shall be permitted at any time to become part of such chain of custody.

Collect a sufficient sample of the same bodily fluid or material from an employee to allow for initial screening, a confirmatory test and a sufficient amount to be set aside and reserved for later testing if requested by the employee.

Collect samples in such a manner as to preserve the individual employee's right to privacy while insuring a high degree of security for the sample and its freedom from adulteration. Employees shall not be witnessed by anyone while submitting a sample except in circumstances where the laboratory or facility does not have a "clean room" for submitting samples or where there is reasonable suspicion that the employee may attempt to compromise the accuracy of the testing procedure.

Confirm any sample that tests positive in initial screening for drugs by testing the second portion of the same sample by gas chromatography/mass spectrometry (GC/MS) or an equivalent or better scientifically accurate and accepted method that provides quantitative data about the detected drug or drug metabolites.

Provide the employee tested with an opportunity to have the additional sample tested by a clinical laboratory or hospital of the employee's choosing, at the employee's expense, provided the employee notifies the Employer within seventy-two (72) hours of receiving the results of the test that he desires to have the additional sample tested.

Require that the laboratory or hospital facility report to the Employer that a blood or urine sample is positive only if both the initial screening and confirmatory test is positive for a particular drug or alcohol. The Employer may discover the test results if below the levels provided for in Exhibit A should they choose to proceed to prove consumption and/or influence. For Sheriff's Department, State's Attorney, or Coroner's Office employees the lab or hospital will report all test results that indicate the presence of any controlled substance or alcohol, but only after the confirmatory test is made showing a positive level of drugs or alcohol.

Any confirmatory tests that the employee wished to have done at their own expense must be done within forty-eight (48) hours of receiving the test results from the Employer's initial and confirmatory test.

No adverse action may be taken against an employee prior to the receipt of the test results by the Employer and employee, except that the Employer may suspend the employee with full pay and benefits during the pendency of the testing.

9.5 VOLUNTARY REQUEST FOR ASSISTANCE

With the exception of the State's Attorney Office, Sheriff's Department and Coroner's Office employees, employees who come forward and seek voluntary medical treatment for his or her substance abuse problem shall not be discharged so long as:

- a. The employee agrees to appropriate treatment as determined by a physician.
- b. The employee successfully completes the course of treatment prescribed by the physician, or counselor selected by the Employer, including an "after care" group for a period of no less than twelve (12) months.
- c. The employee agrees to submit to random testing for a period of two (2) years from the date of discipline provided that the employee is not randomly checked more than five (5) times a year. Nothing contained herein shall prevent additional tests pursuant to Section 3 above.

The Employer may require reassignment of the employee with pay if they are then unfit for duty as determined in the sole discretion of the Employer.

9.6 DISCIPLINE

The Employer shall have the right to discipline employees or recommend discipline against employees, as may be appropriate, for any violations of this Policy. Such discipline, or recommendations for such, may include discharge. Any employee who is retained after a positive test result must comply with the provision of Section 9.5 herein.

9.7 RIGHT TO CONTEST

The Union employee may file a grievance under the Collective Bargaining Agreement, or a non-union employee may file a grievance under the County Policy concerning any testing permitted by this Policy contesting the basis for the order to submit to the test, the right to test, the administration of the tests, the significance or accuracy of the tests or the results, and any other violation of this Policy. Election to proceed under the County or Collective grievance procedure shall be deemed the employee's exclusive recourse

EMPLOYEE ACKNOWLEDGMENT

By my signature below, I acknowledge that I have received a copy of the TAZEWELL COUNTY EMPLOYEE PERSONNEL POLICIES HANDBOOK and that it is my responsibility to read and understand the policies outlined in this employee handbook. I understand that this handbook does not constitute a contract and that the terms and conditions of employment may be affected by other policies, rules, laws, and agreements.

I acknowledge that I have been advised to retain this book, including any updates, in my possession during my term of employment.

I understand that each handbook is the property of Tazewell County and I agree to return the book upon terminating my employment with Tazewell County.

I also understand Tazewell County employment practices operate under the legal doctrine known as *employment at will*. Subject to state and federal employment law, Tazewell County has the right to terminate an employee at any time without cause.

Employee Signature

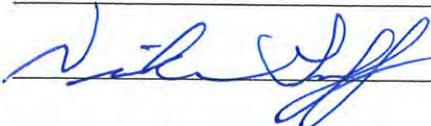
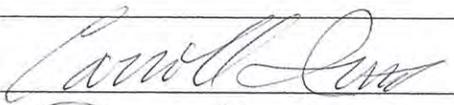
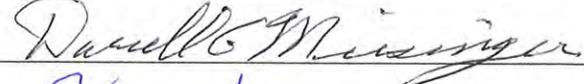
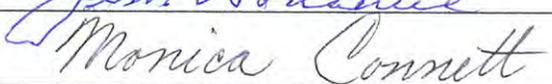
Date

Print Employee Name:

Motion by Member Meisinger, Second by Member Donahue to
approve Resolution 33. Motion carried by Voice Vote.

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

_____	_____
_____	_____
	
_____	_____
David W. Hoff	
_____	_____
	
_____	_____
_____	

RESOLUTION

WHEREAS, the Human Resources Committee recommends to the County Board to approve acceptance of two proposals from the Hay Group; and

WHEREAS, the County has not undergone a comprehensive salary review in more than ten years and it is a recommended practice that be done at least every five to seven years; and

WHEREAS, the County uses the Hay Group methodology to evaluate and grade positions; and

WHEREAS, we have received a proposal to perform such services as requested by the County over the next six to eight weeks which will include positions which have topped out and positions currently at pay grade 12 and above; and

WHEREAS, the replacement of the Court Services Director is anticipated to be filled prior to the completion of this project and therefore a supplemental proposal has been completed to expedite the evaluation of that position.

THEREFORE BE IT RESOLVED that the County Board approve the two attached proposals for services.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office , the Human Resource Department and the Auditor of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2013.

ATTEST:


County Clerk


County Board Chairman

December 13, 2013

Michael J. Freilinger
Tazewell County Administrator
11 South Fourth Street, Suite 432
Pekin, IL 61554

Hay Group, Inc.
Suite 1250
111 East Wacker Drive
Chicago, IL 60601-4402
USA

tel +1.312.228.1800
fax +1.877.347.3761

www.haygroup.com

Dear Michael,

Thank you for your participation in job evaluation training for the staff at Tazewell County and the additional follow up letter following the proposal submitted. Based on our discussion, this proposal outlines the scope of work requested to align with the additional areas outlined in the letter. Please review to ensure this meets your needs at this time.

About Hay Group

Hay Group's mission is to help organization work. Our objective is to help you achieve your objectives. Hay Group was founded seventy years ago and has 88 offices in 47 countries, and with more than 8,000 clients, Hay Group has been renowned for the quality of our job evaluation and reward databases as well as our methodologies and the intense intellectual rigor of our work. This assignment for Tazewell County is the core work we do.

Project approach

Based on our understanding of the needs of Tazewell County, we propose the following consulting support for the non represented positions:

1. **Conduct Job Evaluation Audit (Phase 1):** Hay Group will assign each job to the new grade structure based on the current evaluation points. Hay Group will conduct an audit of the existing evaluation at Tazewell County. Some jobs evaluations have not been reviewed in over 10 years and there is a concern that evaluations may not be consistent with the quality assurance process discussed in the training. By doing so, we will be able to gauge the appropriateness of the current grade assignments for the jobs at Tazewell County. The audit will cover up to 85 jobs in the following areas: 11 positions topped out, 36 positions currently at pay grade 12 (Hay Group 622 points) and above, and 38 non-bargaining positions. 15 part time positions are excluded from this audit. We have assumed Tazewell County has up to date job descriptions. We can provide a fee structure for a Position Description Questionnaire at the County's request.
2. **Conduct FLSA Audit (Phase 2).** Hay Group will develop an Overtime Exemption Checklist based on the standard duties test found in the federal Fair Labor Standards Act (29 CFR Part 541, effective 2004) and any local state laws that might apply as well.

We will utilize information from the job evaluation phase in completing the audit. Although job evaluations cannot be used on their own to determine the exemption status of a position, there is a very strong correlation between jobs with evaluation points greater than 313 being exempt and jobs with evaluations points less than 161 being non-exempt. The proposed project approach of targeting jobs with evaluation points between 161 and 313 is intended to minimize project fees by focusing the analysis on positions that fall into a point range that historically has both exempt and non-exempt positions. In other words, we will be looking at jobs that are considered to be “on the fence” between non-exempt and exempt level work.

For scoping purposes, we have assumed that Hay Group will assess the overtime exemption status of up to 20 jobs utilizing job information. Hay Group will document whether a position and/or incumbent is either exempt or non-exempt based on its standard duties. Hay Group will also identify the type of exemption and the rationale behind the exemption for all jobs deemed to be exempt from overtime wages. If current job documentation is not comprehensive enough for us to make a determination, we will ask that Tazewell County provide a more thorough questionnaire to incumbents or managers to complete on the position. We can provide this template if needed. If the number of positions increases or decreases significantly from 20 jobs, we will discuss the fee impact with you.

Legal disclaimer: Hay Group is not authorized to practice law and the views expressed in the written reports are not to be construed as legal opinions. Accordingly, the views expressed should be construed as consulting judgments about the application of the facts provided to us to the exemption requirements articulated by federal and state statutes. We recommend that the Tazewell County review our conclusions with its legal counsel.

3. **Market Data and Impact Analysis (Phase 3):** Utilizing information gained from previous phases in the project, Hay Group will develop base salary ranges that balance fiscal responsibility and market competitiveness. Hay Group will conduct a market analysis of the current salary ranges to determine where they compare against the 25th, 50th and 75th percentiles of the market. We will use Hay Group market data for this analysis that was included in the 2012 study completed by Hay Group and apply a market adjustment. This analysis will align the new grades with the market data. We will develop ranges utilizing the structure developed in the job evaluation phase and market analysis findings. Additionally, we will conduct a cost impact analysis that will evaluate the number of employees and costs paid outside the new ranges and compare the recommended ranges to the existing ranges.
4. **Recommend Grade Structure (Phase 4):** Hay Group will use the recommendations on the appropriate number of grades and the point spread assigned to each grade based on the work completed with the Circuit Clerk.

5. **Implementation and Administration (Phase 5):** As part of the project, Hay Group will provide a recommendation on how to implement and administer the new grade structure using the schedule provided by Tazewell County for Year 1, 2 and 3 of the project with a focus on the old pay grades 12-7 in Year 1. Hay Group will also provide recommendations on a schedule to bring the compensation to the 25th percentile under the following scenarios: 1 year, 3 years, staggered over 3 years or an alternate schedule.
6. **Final Report (Phase 6):** Review and discuss our findings and recommendations with the Director of HR and County Administrator. We have scoped one meeting for this step. Hay Group will submit a brief report detailing our findings and recommendations. We can provide a quote for any additional meeting or presentation requests
7. **Ongoing Maintenance (Phase 7):** As an option, Hay Group will provide recommendations and costs for outsourcing the evaluation of new positions to Hay Group, a review of all job titles, maintaining the system overtime and a merit policy, procedure and evaluation instruments.

Project timing

Hay Group can begin this assignment within a week of acceptance, and can complete it within six to eight weeks; depending on how quickly current employee and job data can be sent to us.

Project investment

Our consulting fee estimate reflects our best estimate of the number of hours and level of consultant it would take to successfully complete all steps of the project. Following is our consulting fee estimate:

Project Fees

Job evaluation audit – up to 85 jobs:	\$8,500
FLSA Audit – up to 20 jobs:	\$3,000
Market Data and Impact Analysis:	\$3,000
Implementation, Administration, Costing, and Final Report:	\$5,500
Total	\$20,000

Payment Schedule:

\$6,500 upon completion of Phase 3
\$6,500 upon completion of Phase 5
\$7,000 upon completion of Phase 6

Ongoing Maintenance:

Job Evaluation	\$250 per job
Job Evaluation with market data	\$500 per job
Optional Job Title Review and Merit Policy Recommendations	\$5,000

All out-of-pocket or project related direct expenses (such as mileage, meals, lodging, non-Hay Group compensation surveys, access to public sector salary websites, etc.) will be charged at cost or a standard rate, and in addition to the aforementioned consulting fees. Any out-of-pocket or project related expenses or any other cost other than the project total of \$20,000 will not be paid without the prior approval of Tazewell County. Hay Group anticipates out of pocket costs not to exceed \$400 per onsite visit to include mileage, meals and lodging. Any additional expenses are subject to prior approval. Payment of the above fees is due within 45 days of receipt of invoice.

Michael, I look forward to working with you on this important assignment. If you have any questions, please call me at 312.228.1853 or email me at amanda.wethington@haygroup.com.

Sincerely,

A handwritten signature in cursive script that reads "Amanda Wethington".

Amanda Wethington
Consultant

Terms and conditions

This agreement, together with any attachments, is the entire agreement between Hay Group and You as to the services described in and to be performed under this agreement, and is the only statement of this agreement. Any contrary terms are rejected. You may not assign or transfer this agreement to another person and any attempt to do so will not be effective. This agreement may be changed only by a written amendment signed by the authorized representatives of the parties. "Authorized representatives" shall include the original signers of this Agreement, their respective successors by role or title, and the respective corporate officers of each party. The provisions of this subsection shall be enforceable regardless of the theory of recovery or defense. The project objectives, specific outcomes, and other detailed information are contained in the Proposal to You.

The quoted fees and expenses are exclusive of any applicable taxes. Should these be required by law, we will adjust our invoices and bill You accordingly.

The prevailing party in any dispute under this Agreement shall be entitled to reasonable attorneys' fees and costs. "Prevailing Party" means the party that wins a judgment or award against the other party, for more than a nominal amount, even if less than all of that party's claimed damages. A settlement or dismissal before trial shall preclude either party from being a "Prevailing Party".

Should the scope of the project be reduced or expanded, we will discuss this with You in advance and modify the project fees, in writing, accordingly. If at any time You find it necessary to terminate our services, You may do so by making this request in writing. You are only obligated to pay fees and expenses incurred or committed up to that point. Neither Hay Group nor You may recover from each other any damages other than actual, direct damages, even if one of us fails to perform under this agreement.

Client shall own the final assessment report(s) delivered by Hay Group to Client; and the data resulting from such assessment(s) ("Data") and Hay Group shall own its intellectual property developed prior to or outside the scope of this agreement. Client will provide the Data to Hay Group and grants Hay Group and its affiliates the perpetual right to use the Data in Hay Group's proprietary databases in aggregate form to create anonymous benchmarks and norms. Company gives Hay Group permission to use Company's name and logo for reference purposes.

This is an agreement for services and all services are provided AS IS, WITHOUT WARRANTY OF ANY KIND, EVEN THE IMPLIED WARRANTY OF MERCHANTABILITY. If the services Hay Group provides to You fail to conform to the requirements of this agreement, then You agree to permit Hay Group to correct or re-perform the affected services as the sole remedy. Both parties shall perform their respective obligations under this agreement in compliance with all applicable laws. You shall defend, indemnify and hold harmless Hay Group and its directors, officers, employees and agents from and against any and all third party claims, actions, losses, damages, costs, fines, penalties and liabilities

(including attorneys' fees) arising from or in any way related to Hay Group's performance of the services contemplated by the Proposal and the Agreement by and between the parties, except to the extent such is caused by the willful misconduct of Hay Group.

This Agreement shall be governed in accordance with the laws of the State of Illinois, without regard for the conflict of laws rules thereof. Unless Hay Group and You agree to a different term, this agreement shall begin on the date Hay Group and You sign this agreement, and end on the date the project has been completed. Please indicate Your review and acceptance of the above terms by countersigning and returning a copy of this agreement to my attention.

Please indicate your review and acceptance of the above terms by signing and emailing this agreement to my attention at amanda.wethington@haygroup.com.

Agreed to and accepted:


Michael J. Freilinger

Name

County Administrator

Title

Tazewell County

Organization

01/30/14

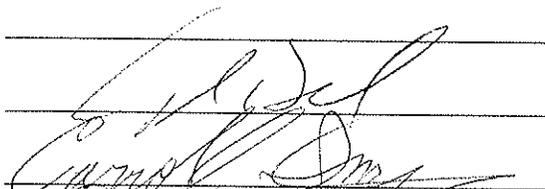
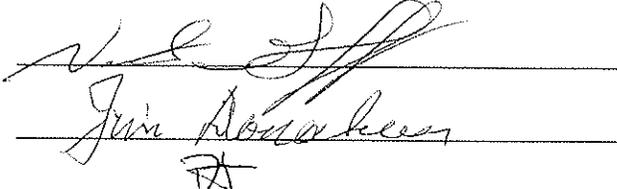
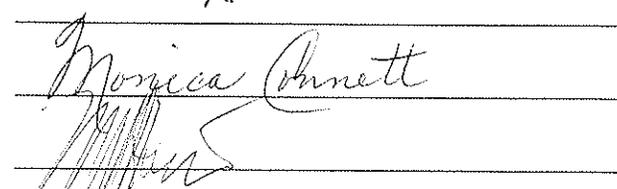
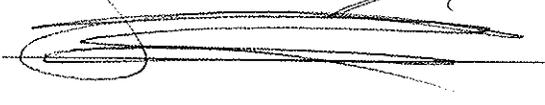
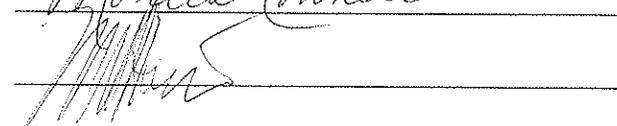
Date

Motion by Member Meisinger, Second by Member Donahue to
approve Resolution 34. Motion carried by Voice Vote.

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the Human Resources Committee recommends to the Tazewell County Board to approve hiring a Technical Assistant Grant Intern (TAG); and

WHEREAS, this temporary position is funded by the Technical Assistant Grant through USDOT Pipeline and Hazardous Materials Safety Administration for the length of the position which is approximately 8 months at 15 – 20 hours per week at the pay rate of \$15.00 per hour; and

WHEREAS, the Job Description for this position is attached; and

WHEREAS, the County's Human Resources Committee recommends to County Board to authorize the posting, interviewing and hiring of a TAG; and

THEREFORE BE IT RESOLVED that the County Board approve this recommendation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office and the Payroll Division of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:


County Clerk

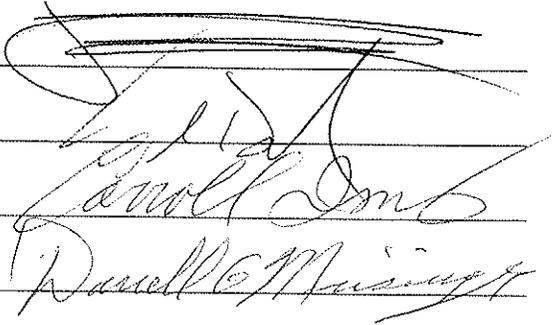
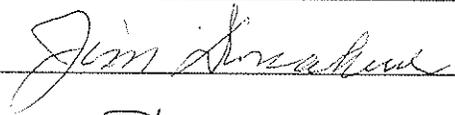
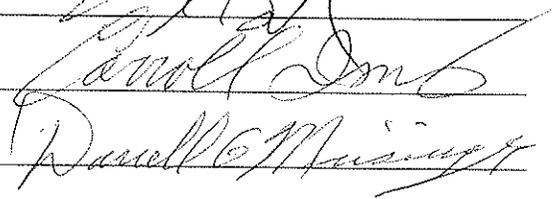
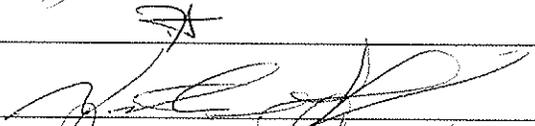
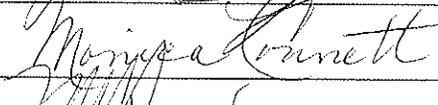

County Board Chairman

Motion by Member Imig, Second by Member B. Grimm to approve Resolution 35. Motion carried by Voice Vote.

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Human Resources Committee recommends to the County Board to approve filling a vacant position for a Jail Clerk in the Sheriff's Department; and

WHEREAS, the Jail Clerk position is a Grade 11 union position and has a starting wage range of \$10.270 to \$10.669 plus a 30 cent shift differential for 2nd and 3rd shifts.

THEREFORE BE IT RESOLVED by the County Board that the Sheriff be authorized to hire a Jail Clerk.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Sheriff and the Payroll Division of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:

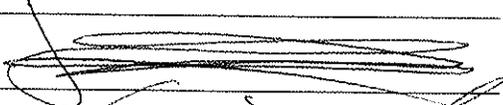
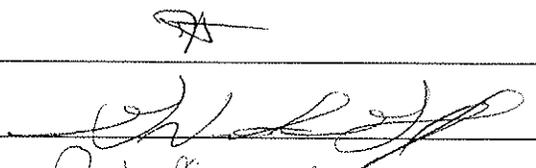
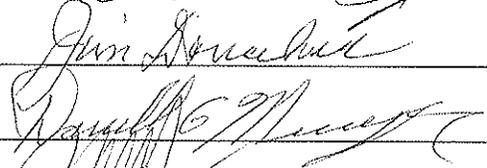
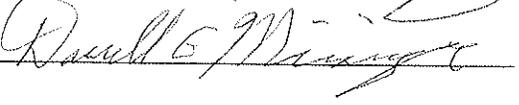
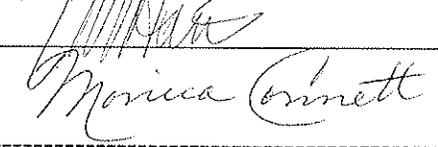

County Clerk


County Board Chairman

Motion by Member Sundell, Second by Member Connett to approve Resolution 36. Motion carried by Voice Vote.

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Human Resources Committee recommends to the County Board to fill a vacant position for a Maintenance Worker in the Highway Department; and

WHEREAS, the Maintenance Worker is a union position with a hiring pay range of \$24.70 per hour.

THEREFORE BE IT RESOLVED by the County Board that the County Engineer of the Highway Department be authorized to hire a Maintenance Worker.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, County Engineer and the Payroll Division of this action.

PASSED THIS 29th of JANUARY, 2014.

ATTEST:


County Clerk


County Board Chairman

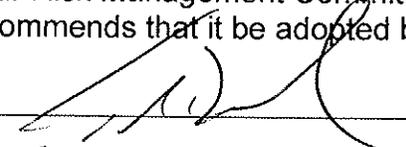
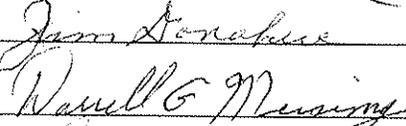
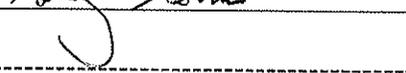
Motion by Member Meisinger, Second by Member Hillegonds to approve Resolution 37. Motion carried by Voice Vote but Harris and B. Grimm.

County Administrator, Michael Freilinger, gave review of sequence of events for these services of insurance. There was much discussion on procedure of selecting agent, carrier, etc.

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Risk Management Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

	_____
	_____
	_____
	_____

RESOLUTION

WHEREAS, the County's Risk Management Committee recommends to the County Board to authorize the Kuhl and Company contract effective February 28, 2014; and

WHEREAS, it is recommended that the County Board approve the agreement with Kuhl and Company Insurance as the Agent of Record at a cost of \$30,000.00; and

WHEREAS, the County's Risk Management Committee recommends to the County Board to authorize the Board Chairman to sign and execute the contract and all applicable documents.

THEREFORE BE IT RESOLVED that the County Board approve this recommendation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office and the Auditor of this action.

PASSED THIS 29th DAY OF JANUARY, 2014.

ATTEST:



Tazewell County Clerk



Tazewell County Board Chairman

Kuhl & company

INSURANCE • BONDS • BENEFITS

January 22, 2014

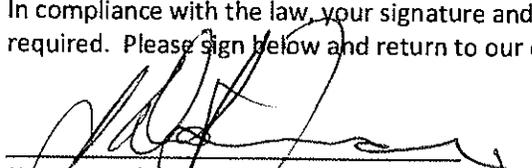
Tazewell County
Michael Freilinger
342 Court Street
Pekin, IL 61554

Dear Michael:

It is hereby agreed and understood that a Service Fee in the amount of \$30,000.00 has been added to your proposal.

The above mentioned fee will encompass all agency services as detailed on the proposal, including but not limited to: all risk management services as required by your county, all claim services and claim reviews, daily servicing of your account, all correspondence and telephone contact, all processing issues including certificates of insurance, and all other duties as requested by your County.

In compliance with the law, your signature and date signed acknowledging your receipt of this letter is required. Please sign below and return to our office.



Signature of Policyholder/Title

Tazewell County Board Chairman

January 30, 2014

Date Signed

Thank you for the opportunity to partner with Tazewell County.

Sincerely,

David Zern
Vice President

**Morton 309/266-7300
Peoria 309/673-1192**

**632 W. Jefferson St. • Box 66
Morton, IL 61550-0066**

**Fax 309/266-5453
email company@kuhlco.com
www.kuhlco.com**

Motion by Member Sundell, Second by Member Connett to approve Resolution 38. Motion carried by Voice Vote but Harris and B. Grimm.

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Risk Management Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

_____	_____
<i>Jess Donahue</i>	_____
<i>Danell E. Messinger</i>	_____
<i>Gravel D. Long</i>	_____
<i>Ken ...</i>	_____
<i>[Signature]</i>	_____
_____	_____

RESOLUTION

WHEREAS, the County's Risk Management Committee recommends to the County Board to authorize a Workers' Compensation Third Party Administrator Agreement effective February 28, 2014; and

WHEREAS, it is recommended that the County Board approve a contract with Illinois Counties Risk Management Trust (ICRMT) as the County's Workers' Compensation and the County's Property, Automobile, Liability, et al for a cost of \$341,623.00.; and

WHEREAS, the County's Risk Management Committee recommends to the County Board to authorize the Board Chairman to sign and execute the contract.

THEREFORE BE IT RESOLVED that the County Board approve this recommendation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office and the Auditor of this action.

PASSED THIS 29th DAY OF JANUARY, 2014

ATTEST:

Christie A. Webb
Tazewell County Clerk

[Signature]
Tazewell County Board Chairman

Update/Discussion: Pekin Landfill Sub Committee

Member Imig reviewed closure of Pekin Landfill regarding needs and cost.

Much discussion was held regarding this issue. Consensus was given to move forward and obtain information.

Communications from Members of the public and County Employees.

Member Crawford made discussion of Team Tazewell, Economic Development, and Economic Development addition of adding staff, could be contractual to see if there is return on investment.

Motion by Member Connett, Second by Member Hillegonds to approve the Bills. Motion carried by Roll Call Vote.

Aye: Ackerman, Connett, Crawford, Donahue, B. Grimm, Graff, Harris, Hillegonds, Imig, Meisinger, Neuhauser, Proehl, Redlingshafer, Rinehart, Sinn, Sundell, and Vanderheydt.

Nay: None.

Absent: D. Grimm, Palmer, and Stanford.

Expenditure Report:

To: The Tazewell County Board

Fund 100

Department: 111

December, 2013

The Tazewell County Auditor, Vicki Grashoff reports that the following claims have been audited and recommends that the same be allowed: and that orders be issued to the several claimants for the indicated amounts to be paid from the appropriate fund:

Emp No:	Claimant	Nature of Claim	Amount	Account:
49	Ackerman, John	Spec Per Diem	\$120.00	511-080
63	Connett, Monica	Spec Per Diem		511-080
62	Crawford, K. Russell	Spec Per Diem		511-080
26	Donahue, James	Spec Per Diem	\$120.00	511-080
37	Graff, Nick	Spec Per Diem		511-080
68	Grimm, Brett	Spec Per Diem	\$60.00	511-080
8	Grimm, Dean	Spec Per Diem		511-080
36	Harris, Michael	Spec Per Diem		511-080
6	Hillegonds, Terry C.	Spec Per Diem		511-080
20	Imig, Carroll	Spec Per Diem	\$180.00	511-080
66	Meisinger, Darrell	Spec Per Diem	\$120.00	511-080
61	Neuhauser, Tim	Spec Per Diem		511-080
43	Palmer, Rosemary	Spec Per Diem	\$120.00	511-080
13	Proehl, Nancy	Spec Per Diem	\$240.00	511-080
38	Redlingshafer, John	Spec Per Diem	\$60.00	511-080
34	Rinehart, Andrew	Spec Per Diem		511-080
16	Sinn, Greg	Spec Per Diem	\$180.00	511-080
48	Stanford, Mel	Spec Per Diem	\$120.00	511-080
54	Sundell, Sue	Spec Per Diem	\$180.00	511-080
50	Vanderheydt, Jerry	Spec Per Diem		511-080
44	VonBoeckman, Terry	Spec Per Diem	\$120.00	511-080
	Auditor's Total:		\$1,620.00	

2

Expenditure Report:

To: The Tazewell County Board

Fund 100

Department: 111

December, 2013

The Tazewell County Auditor, Vicki Grashoff reports that the following claims have been audited and recommends that the same be allowed: and that orders be issued to the several claimants for the indicated amounts to be paid from the appropriate fund:

Emp No:	Claimant	Nature of Claim	Amount	Account:
49	Ackerman, John	Salary	\$200.00	511-090
63	Connett, Monica	Salary	\$200.00	511-090
62	Crawford, K. Russell	Salary	\$200.00	511-090
26	Donahue, James	Salary	\$200.00	511-090
37	Graff, Nick	Salary	\$200.00	511-090
68	Grimm, Brett	Salary	\$200.00	511-090
8	Grimm, Dean	Salary	\$200.00	511-090
36	Harris, Michael	Salary	\$200.00	511-090
6	Hillegonds, Terry C.	Salary	\$200.00	511-090
20	Imig, Carroll	Salary	\$200.00	511-090
66	Meisinger, Darrell	Salary	\$200.00	511-090
61	Neuhauser, Tim	Salary	\$200.00	511-090
43	Palmer, Rosemary	Salary	\$200.00	511-090
13	Proehl, Nancy	Salary	\$200.00	511-090
38	Redlingshafer, John	Salary	\$200.00	511-090
34	Rinehart, Andrew	Salary	\$200.00	511-090
16	Sinn, Greg	Salary	\$200.00	511-090
48	Stanford, Mel	Salary	\$200.00	511-090
54	Sundell, Sue	Salary	\$200.00	511-090
50	Vanderheydt, Jerry	Salary	\$200.00	511-090
44	VonBoeckman, Terry	Salary	\$200.00	511-090
	Auditor's Total:		\$4,200.00	

Claims Docket
 Expenditure Accounts

Comty **COUNTY BOARD 100-111**

Vend-No	Vend-Name		Invoice-Numb	Expense-Amount
100-111-522-010		OFFICE SUPPLIES		
4532	STAPLES CREDIT PLAN*	NOTARY STAMP 100-111	08843	33.99
87939	PRAIRIELAND VENDING*	COFFEE 100-111	894	54.00
100-111-522-011		TECHNOLOGY EQUIPMENT		
7311	VERIZON WIRELESS*	19 IPAD/ACCESSORIES 100-111	4563	10,642.95
62457	CDW GOVERNMENT INC*	ACCESSORY/IPAD AIR 100-111	HR40057	206.62
62457	CDW GOVERNMENT INC*	19 IPAD AIR CASES 100-111	HW74884	2,267.65
100-111-522-140		DUES & SUBSCRIPTIONS		
70284	GOVERNMENT FINANCE OFFICERS ASSOC*	MBRSHP RNWL 3/14-2/15 100-111	132640-0114	840.00
10112	TAZEWELL COUNTY HISTORIC PLACES SO	MBRSHP DUES 100-111	2014 DUES	25.00
100-111-533-152		BOARD CHAIRMAN TRAVEL		
4106	ZIMMERMAN*J DAVID	DECEMBER MILEAGE 100-111	42-0114	314.14
8806	VISA*	AIR FARE NACO CONF 100-111	3103-0114	263.00
100-111-533-300		MILEAGE		
311	IMIG*CARROLL	DECEMBER MILEAGE 100-111	31-0114	49.72
311	SINN*GREG	DECEMBER MILEAGE 100-111	39-0114	15.68
111	PALMER*ROSEMARY	DECEMBER MILEAGE 100-111	155-0114	33.90
211	STANFORD*MELVIN	DECEMBER MILEAGE 100-111	2041-0114	32.77
4115	GRAFF*NICK	DECEMBER MILEAGE 100-111	4125-0114	26.00
1157	VONBOECKMAN*TERRY	DECEMBER MILEAGE 100-111	17957-0114	10.17
6136	ACKERMAN*JOHN C	DECEMBER MILEAGE 100-111	64636-0114	29.38
6146	PROEHL*NANCY M	DECEMBER MILEAGE 100-111	67546-0114	81.93
7139	SUNDELL*SUE	DECEMBER MILEAGE 100-111	74339-0114	62.15
7153	MEISINGER*DARRELL G	DECEMBER MILEAGE 100-111	77953-0114	33.90
9140	HIZEY*SCOTT	TRVL COMP SUPPORT 100-111	92340-0114	45.20
9159	BEENEY*SUE	JANUARY 14 MILEAGE 100-111	93659-0114	9.52
9150	DONAHUE*JAMES	DECEMBER MILEAGE 100-111	94450-0114	9.04
TOTAL:				15,086.71

Manual Ck #4563 1/9/14

Claims Docket
Expenditure Accounts

Comty **CIRCUIT CLERK 100-121**

Vend-No	Vend-Name	Invoice-Numb	Expense-Amount
100-121-522-010	OFFICE SUPPLIES		
99378	ITR SYSTEMS* SEALER COVER 100-121	88034	237.00
100-121-522-030	BOOKS & RECORDS		
1427	LEGAL DIRECTORIES PUBLISHING CO IN IL LEGL DIR 100-121	365773	7.75
TOTAL:			<u>244.75</u>

Proceedings from Tazewell County Board meeting held this 29th day of January, 2014

Claims Docket
 Expenditure Accounts

Comty **STATE'S ATTORNEY 100-124**

Vend-No	Vend-Name	Invoice-Num	Expense-Amount
100-124-522-010	OFFICE SUPPLIES		
20	WILL HARMS COMPANY INC.*	ORGANIZERS 100-124 32761	128.00
100-124-522-030	BOOKS & RECORDS		
43	THOMSON REUTERS-WEST*	WESTLAW FOR 11/13 100-124 828513807	768.36
43	THOMSON REUTERS-WEST*	LAW BOOKS 100-124 828608811	183.00
73	MATTHEW BENDER & CO INC*	LAWBOOK 100-124 55198724	32.44
89	ILLINOIS PROSECUTOR SERVICES, LLC*	CRIMINAL OFFENSE CODE 100-124 4565	285.00 Manual Ck#4565 1/10/14
100-124-522-140	PROF. DUES AND INSURANCE		
29	DEEB-DIVER*CAELYN*	REIMB ARCD DUES 100-124 4554	349.52 Manual Ck#4554 1/3/14
78	TCACP*	ANNUAL DUES 100-124 DUES2014	525.00
97	DRAKE*MATTHEW	REIMB ARCD DUES 100-124 4555	349.52 Manual Ck#4555 1/3/14
97	GIRAUDO*JON	REIMB ARCD DUES 100-124 4553	342.00 Manual Ck#4553 1/3/14
10	THEOBALD*PAIGE	REIMB ARCD DUES 100-124 4556	342.00 Manual Ck#4556 1/3/14
100-124-533-050	LEGAL SERVICES		
60	CLAUDON KOST BEAL & WALTERS LTD*	LABOR COUNCIL 100-124 60151-0114	90.00
71	HUSCH BLACKWELL LLP*	PROF SRVS 100-124 2088818	10,429.75
97	FEUILLE*PETER	LABOR EXP 100-124 S-MA-12-051	1,350.00
100-124-533-140	COURT REPORTING FEES		
21	SHANE*JULIA	GRAND JURY 100-124 120513	212.50
21	SHANE*JULIA	TRANSCRIPT 100-124 13JA52	126.00
2	HARRIS*E SCOTT	GRAND JURY 010214 100-124 010214	198.50
7	WINN CRS*LORI	GRAND JURY 100-124 121913	426.50
92	THOMAN*LAURA	TRANSCRIPT 100-124 12-CF-92	21.00
100-124-533-170	WITNESS FEES		
65	UIF/PRC*	TESTIMONY 100-124 2012-CF-000489	413.56
100-124-533-400	LEGAL NOTICES		
146	JOURNAL STAR*	LEGAL NOTICE 100-124 IN818703	231.66
146	JOURNAL STAR*	LEGAL NOTICE 100-124 IN827349	238.68
146	JOURNAL STAR*	13-JA-69 100-124 IN830204	54.60
146	JOURNAL STAR*	13-JA-164 100-124 IN830206	49.92

Comty **STATE'S ATTORNEY 100-124**

Vend-No Vend-Name

100-124-533-700
70738 VISA*

VEHICLE MAINTENANCE

OIL CHANGE 100-124

Invoice-Numb

1321-0114

Expense-Amount

39.25

TOTAL:

17,186.76

100-124-522-140

PROF. DUES AND INSURANCE

~~71334~~ ANNA PETERS
~~71334~~ ANNA PETERS

FY14 ARDC REGISTRATION 100-124 4539

249.52 Manual Ck #4539 12/20/13

FY14 REIMB FOR ARDC DUES 100-124 4547

100.00 Manual Ck #4547 12/27/13

349.52

GRAND TOTAL:

\$17,536.28

Additions from Tazewell County Board meeting held this 29th day of January, 2014

Claims Docket
Expenditure Accounts

Comty **JURY COMMISSION 100-125**
Vend-No Vend-Name

Invoice-Numb Expense-Amount

100-125-533-350	JURORS PARKING		
334	CITY OF PEKIN*	JUROR PKG TICKETS 100-125	9910154 56.00
100-125-533-710	OFFICE EQUIPMENT MAINTENANCE		
2062	GOODIN ASSOCIATES LTD*	SOFTWARE MAINT 100-125	22636 324.00
			TOTAL: <u>380.00</u>

Proceedings from Tazewell County Board meeting held this 29th day of January, 2014

TAZEWELL COUNTY
Claims Docket
Expenditure Accounts

Comty	EXTERNAL AUDIT	100-150		
Vend-No	Vend-Name		Invoice-Numb	Expense-Amount
100-150-533-100		EXTERNAL AUDIT FEE		
1237	CLIFTON LARSON ALLEN*	1ST PROGRESS AUDIT 100-150	754842	15,000.00
			TOTAL:	<u>15,000.00</u>

Proceedings from Tazewell County Board meeting held this 29th day of January, 2014

Claims Docket
Expenditure Accounts

Comty **COUNTY CLERK/RECORDER** 100-152
Vend-No Vend-Name

Invoice-Numb Expense-Amount

Comty	Vend-No	Vend-Name	Invoice-Numb	Expense-Amount
	100-152-522-010	OFFICE SUPPLIES		
90	DES MOINES STAMP MFG CO*	FILE STAMP BANDS 100-152	1001373	31.00
90	DES MOINES STAMP MFG CO*	NEW YR STMP BANDS 100-152	1002217	25.00
734	QUILL CORPORATION*	FAX TONER 100-152	8066971	62.63
	100-152-522-080	ELECTION SUPPLIES		
734	VERIZON WIRELESS*	ELEC JUDGE PHONES 100-152	9716528615	23.00
	100-152-533-000	CONTRACTUAL SERVICES		
90	DIGITAL COPY SYSTEMS LLC*	COPY CT ACCT 100-152	ARIN041617	1,850.00
	100-152-533-300	MILEAGE		
784	MANUEL*SUSAN	MILEAGE-SPGFLD 100-152	78445-0114	67.80
	100-152-533-410	PRINTING		
15	MIDLAND PAPER*	PAPER SUPPLIES 100-152	35H66300	995.19
90	DIGITAL COPY SYSTEMS LLC*	RISO SUPPLIES 100-152	ARIN041364	758.84
			TOTAL:	<u>3,813.46</u>

Board meeting held this 29th day of January, 2014

Claims Docket
Expenditure Accounts

Comty **COUNTY TREASURER/COLLECTOR 100-155**

Vend-No	Vend-Name		Invoice-Numb	Expense-Amount
100-155-533-400		LEGAL NOTICES		
108	PEKIN DAILY TIMES*	TAX DEL HDR/PARC PDT 100-155	126647	110.40
108	PEKIN DAILY TIMES*	TAX DEL LEGAL NOTICE 100-155	126728	120.40
100-155-533-710		OFFICE EQUIPMENT MAINTENANCE		
72773	NEOPOST USA INC*	METER RENTAL 100-155	51245327	330.00
72773	NEOPOST USA INC*	METER RTL 0214-0115 100-155	51259338	319.92
			TOTAL:	<u>880.72</u>

Proceedings from Tazewell County Board meeting held this 29th day of January, 2014

Claims Docket
 Expenditure Accounts

Comty **ASSESSMENT 100-157**

Vend-No	Vend-Name		Invoice-Numb	Expense-Amount
100-157-522-010		OFFICE SUPPLIES		
734	QUILL CORPORATION*	GRAY FILE FLDRS 100-157	7977289	78.28
4532	STAPLES CREDIT PLAN*	FIRST AID SUPPLIES 100-157	02318	24.99
4532	STAPLES CREDIT PLAN*	FIRST AID SUPPLIES 100-157	09167	79.56
100-157-522-100		GASOLINE		
17831	TAZEWELL COUNTY HIGHWAY*	OCT FUEL BILL 100-157	80994	41.74
17831	TAZEWELL COUNTY HIGHWAY*	DECEMBER FUEL BILL 100-157	81004	29.89
100-157-533-400		LEGAL NOTICES		
151	DENMAN*SANDRA K	12/5 MEETING NOTICE 100-157	41618	31.36
TOTAL:				285.82

Board Meeting for Tazewell County Board meeting held this 29th day of January, 2014

Claims Docket
Expenditure Accounts

Comty **COMMUNITY DEVELOPMENT** 100-161
Vend-No Vend-Name

Invoice-Numb Expense-Amount

Comty	Vend-No	Vend-Name	Invoice-Numb	Expense-Amount
	100-161-522-012	TECHNICAL SUPPLIES		
	734	QUILL CORPORATION*	BUSINESS CARD HOLDER 100-161 7832305	4.99
	734	QUILL CORPORATION*	BROCHURE DISPLAY 100-161 7939001	189.99
	734	QUILL CORPORATION*	CONSTRCTN PLAN HOLDER 100-161 7976547	539.98
	4532	STAPLES CREDIT PLAN*	BLDG CODE INSPEC DESK 100-161 9703007825	139.99
	100-161-522-013	COMPUTER SUPPLIES		
	734	QUILL CORPORATION*	UTILITY TABLE 100-161 7821382	149.99
	100-161-522-140	DUES & SUBSCRIPTIONS		
	100	PEKIN DAILY TIMES*	2014 SUBSCRIPTION 100-161 24985-0114	189.00
	65348	ASFPM*	2014 MEMBERSHIP 100-161 2014 APPL	120.00
	65348	ASFPM*	2014 MEMBERSHIP 100-161 2014 RENEWAL	120.00
	9915	ILLINOIS PROTECTIVE OFFICIALS CONF	2014 MEMBERSHIP 100-161 2014 APPL	50.00
	100-161-533-060	APPEAL BOARD		
	10067	NEWMAN*JAMES A	ZONING BD MILEAGE 100-161 10667-0114	45.00
	6339	BAUM*JOAN K	ZONING BD MILEAGE 100-161 63839-0114	8.96
	66724	WEBB*JOHN P	ZONING BD MILEAGE 100-161 66724-0114	7.84
	70579	LESSEN*DUANE	ZONING BD MILEAGE 100-161 70579-0114	20.16
	100-161-533-300	MILEAGE		
	148	DEININGER*KRISTAL	DEC/JANUARY MILEAGE 100-161 148-0114	24.19
	100-161-533-400	LEGAL NOTICES		
	100	PEKIN DAILY TIMES*	JANAURY LEGAL NOTICE 100-161 126732	159.80
	1050	COURIER NEWSPAPERS*	JANUARY LEGAL NOTICE 100-161 13068	71.50
			TOTAL:	<u>1,841.39</u>

Produced Pursuant to Public Access Request
 January, 2014

Claims Docket
 Expenditure Accounts

Comty **BUILDING ADMINISTRATION 100-181**

Vend-No	Vend-Name	Invoice-Numb	Expense-Amount
100-181-522-070	CLOTHING		
11160	WILLIAMS*JEFF	REIMB WINTER CLOTHES 100-181 4566	271.90 Manual Check
100-181-522-080	CLEANING SERVICE SUPPLIES		
2981	AMSAN LLC*	SUPPLIES 100-181 301997847	607.70
100-181-533-030	JANITORIAL SERVICE		
74	TCRC INC*	CLEAN MCK/TZW/EMA 100-181 14998	2,346.76
18481	CLEMMER JANITORIAL SERVICE*	CLEAN HARD FLOORS 100-181 1360A	1,600.00
10422	VONACHEN SERVICES INC*	DEC CLEAN SRV CTHSE 100-181 17214	3,126.50
10422	VONACHEN SERVICES INC*	DEC CLEANING SRV OPO 100-181 17215	1,425.00
100-181-533-200	TELEPHONE		
10	AT&T*	SHERIFF LINE 100-181 694 6317-0114	59.02
10	AT&T*	EMA 100-181 212 5457-0114	166.82
10	AT&T*	EMA 100-181 299 0747-0114	141.36
16	AT&T*	EMA 100-181 925 2271-0114	607.98
22	FRONTIER*	DARE/EMA 100-181 347 0930-0114	42.23
22	FRONTIER*	DARE/EMA 100-181 477 2787-0114	69.38
22	FRONTIER*	SUBSTATION 100-181 745 1307-0114	37.00
22	FRONTIER*	EMA FAX 100-181 925 2271-0114	76.09
22	FRONTIER*	SHERIFF 100-181 925 4107-0114	90.78
22	FRONTIER*	EMA FAX 100-181 9253631-0114	87.05
22	FRONTIER*	EMA FAX 100-181 L002412-0114	55.09
5411	CENTURYLINK*	SHERIFF LINE 100-181 304070156-0114	45.23
5411	CENTURYLINK*	MO SERVICE 100-181 4559	4,642.53 Manual Check
68482	GREATAMERICA LEASING CORP*	MO SERVICE 100-181 4558	4,876.63 Manual Check
92110	HEART TECHNOLOGIES INC*	MO SERVICE 100-181 4560	99.29 Manual Check
100-181-533-202	CELLULAR & PAGER SERVICE		
5617	USA MOBILITY WIRELESS INC*	COUNTY PAGERS 100-181 X3528775A	36.54
7311	VERIZON WIRELESS*	MO SERVICE/EQUIP 100-181 4564	6,094.25 Manual Check
100-181-533-351	PARKING LOT EXPENSES		
5	ATLAS SUPPLY COMPANY*	ICE MELT 100-181 154727	779.10
664	DAVID BURLING & SON EXCAVATING*	SNOW REMOVAL 121413 100-181 24843	960.00
86525	WIELAND'S LAWN MOWER HOSPITAL INC*	SNOW BLOWER 100-181 441207	569.95
86525	WIELAND'S LAWN MOWER HOSPITAL INC*	REPR SNOW BLOWER 100-181 443167	68.10

TAZEWELL COUNTY
Claims Docket
Expenditure Accounts

Comty **BUILDING ADMINISTRATION** **100-181**
Vend-No Vend-Name

Invoice-Numb Expense-Amount

100-181-533-400	LEGAL NOTICES		
146	JOURNAL STAR*	MAINT JOB POSTING 100-181	IN821493 399.00

100-181-533-620	ELECTRIC & GAS		
7	AMEREN ILLINOIS*	334 ELIZABETH ST 100-181	0432120171-0114 612.42
7	AMEREN ILLINOIS*	407 ELIZABETH ST 100-181	04659 41025-011 101.83
7	AMEREN ILLINOIS*	15 S CAPITOL ST 100-181	1030794006-0114 56.17
7	AMEREN ILLINOIS*	15 S. CAPITOL ST 100-181	1329512003-0114 167.78
7	AMEREN ILLINOIS*	15 S. CAPITOL STREET 100-181	1606759006-0114 144.34
7	AMEREN ILLINOIS*	19 S. CAPITOL STREET 100-181	2598576014-0114 82.73
7	AMEREN ILLINOIS*	411 ELIZ ST UNIT 2 100-181	2826692054-0114 28.75
7	AMEREN ILLINOIS*	15 S. CAPITOL ST 100-181	3488850005-0114 113.41
7	AMEREN ILLINOIS*	9 S. CAPITOL STREET 100-181	3518116027-0114 119.38
7	AMEREN ILLINOIS*	11 S 4TH 100-181	4109289052-0114 3,275.41
7	AMEREN ILLINOIS*	411 ELZ ST UNIT 1 100-181	5465066056-0114 34.14
7	AMEREN ILLINOIS*	334 ELIZABETH ST 100-181	6123448013-0114 184.10
7	AMEREN ILLINOIS*	11 S. CAPITOL ST 100-181	6246615000-0114 47.84
7	AMEREN ILLINOIS*	411 ELZ ST UNIT HSMT 100-181	6510694027-0114 68.79
7	AMEREN ILLINOIS*	416 COURT STREET 100-181	7027064571-0114 459.16
7	AMEREN ILLINOIS*	17 S. CAPITOL ST 100-181	7634524015-0114 60.57
7	AMEREN ILLINOIS*	15 S. CAPITOL ST 100-181	8352035006-0114 1,755.12
7	AMEREN ILLINOIS*	15 S CAPITOL UNIT B 100-181	8984208007-0114 60.13
7	AMEREN ILLINOIS*	407 ELIZABETH ST REAR 100-181	9309766055-0114 71.73
7	AMEREN ILLINOIS*	416 COURT STREET 100-181	9337035532-0114 172.39
7	AMEREN ILLINOIS*	411 ELZ ST UNIT 3 100-181	9444166047-0114 26.13
7	AMEREN ILLINOIS*	15 S. CAPITOL STREET 100-181	9551284000-0114 41.60
7	AMEREN ILLINOIS*	360 COURT STREET 100-181	9569812254-0114 439.36
84	NOBLE AMERICAS ENERGY SOLUTIONS*	ACCT #192203 100-181	3360076A 6,778.36

100-181-533-630	WATER		
219	ILLINOIS AMERICAN WATER COMPANY*	21302 IL RT 9 100-181	1081601-0114 20.19
219	ILLINOIS AMERICAN WATER COMPANY*	21304 IL RT 9 RANGE 100-181	1081632-0114 18.09
219	ILLINOIS AMERICAN WATER COMPANY*	334 ELIZABETH ST 100-181	1173463-0114 69.97
219	ILLINOIS AMERICAN WATER COMPANY*	407 ELIZABETH ST 100-181	1877960-0114 22.27
219	ILLINOIS AMERICAN WATER COMPANY*	334 ELIZABETH ST 100-181	2281091-0114 134.46
219	ILLINOIS AMERICAN WATER COMPANY*	360 COURT ST 100-181	2281718-0114 174.29
219	ILLINOIS AMERICAN WATER COMPANY*	11 S 4TH ST 100-181	2281787-0114 179.81
219	ILLINOIS AMERICAN WATER COMPANY*	414-418 COURT ST 100-181	2282148-0114 72.51

Proceedings from Tazewell County Board meeting held this 29th day of January 2014

Comty **BUILDING ADMINISTRATION 100-181**

Vend-No	Vend-Name		Invoice-Numb	Expense-Amount
219	ILLINOIS AMERICAN WATER COMPANY*	414-418 COURT ST 100-181	2282148-0114A	74.62
219	ILLINOIS AMERICAN WATER COMPANY*	414-418 COURT ST 100-181	2282148-0114B	83.00
219	ILLINOIS AMERICAN WATER COMPANY*	9 S CAPITOL ST 100-181	3844600-0114	100.60
75820	FIVE STAR WATER*	GROUP WATER 100-181	92429-0114	125.00
99809	CITY OF PEKIN*	334 ELIZABETH ST 100-181	010021000-0114	92.77
99809	CITY OF PEKIN*	360 COURT ST 100-181	010030000-0114	423.40
99809	CITY OF PEKIN*	11 S 4TH ST 100-181	010031000-0114	108.79
99809	CITY OF PEKIN*	414-418 COURT ST 100-181	010036000-0114	82.21
99809	CITY OF PEKIN*	9 S CAPITOL ST 100-181	021994000-0114	111.02
100-181-533-640 PEST CONTROL				
9	MARKLEY'S PEST ELIMINATION*	OLD POST OFFICE BLDG 100-181	230154	45.00
9	MARKLEY'S PEST ELIMINATION*	MCKENZIE BLDG 100-181	230282	75.00
9	MARKLEY'S PEST ELIMINATION*	EMA BLDG 100-181	230377	30.00
9	MARKLEY'S PEST ELIMINATION*	MCKENZIE BLDG 100-181	230950	75.00
9	MARKLEY'S PEST ELIMINATION*	EMA BLDG 100-181	231014	30.00
90112	AMERICAN PEST CONTROL INC*	MONGE BUILDING 100-181	1008020-0114	35.00
90112	AMERICAN PEST CONTROL INC*	MONGE BLDG 100-181	1008020-0114A	35.00
100-181-533-660 GARBAGE COLLECTION				
66118	X WASTE INC*	GUN RANGE 100-181	219373	19.57
66118	X WASTE INC*	MCKENZIE BLDG 100-181	219374	183.14
66118	X WASTE INC*	OLD POST OFFICE BLDG 100-181	219375	79.72
66118	X WASTE INC*	TAZEWELL BLDG 100-181	219376	41.20
66118	X WASTE INC*	EMA BUILDING 100-181	219377	41.20
66118	X WASTE INC*	MONGE BUILDING 100-181	219378	53.00
100-181-533-720 BUILDING MAINTENANCE				
70	TUCKER PLUMBING*	SHOWER BOXES 100-181	14-263	646.00
70	TUCKER PLUMBING*	LEAK CRTHST 100-181	14-264	1,105.00
70	TUCKER PLUMBING*	REPR TOLIET CRNS 100-181	14-335	122.00
83114	TAYLOR*CHARLES	SIGNS CIR CLK 100-181	18438	254.00
275	NIEMANN FOODS INC*	KEYS 100-181	6894/3	17.91
275	NIEMANN FOODS INC*	SUPPLIES 100-181	6965/3	59.99
1138	HENRICKSEN & COMPANY INC*	FURNITURE COMM DEVEL 100-181	531788	1,112.60
2152	PEKIN GLASS & MIRROR CO*	WINDOW REPAIR 100-181	348986	240.52
3398	GRAINGER*	SUPPLIES 100-181	9312469563	87.72
3398	GRAINGER*	SUPPLIES 100-181	9314153603	119.16
4532	STAPLES CREDIT PLAN*	TIME CLOCK 100-181	07963	288.29

Claims Docket
 Expenditure Accounts

Comty **BUILDING ADMINISTRATION 100-181**

Vend-No	Vend-Name	Invoice-Num	Expense-Amount
18481	CLEMMER JANITORAL SERVICE*	STRIP/ WAX ELEC FLRS 100-181	1364 525.00
67445	GRAYBAR ELECTRIC COMPANY INC*	ELECTRICAL SUPPLIES 100-181	970048339 72.68
67445	GRAYBAR ELECTRIC COMPANY INC*	ELECTRICAL SUPPLIES 100-181	970116786 712.34
67445	GRAYBAR ELECTRIC COMPANY INC*	ELECTRICAL SUPPLIES 100-181	970144284 639.98
67445	GRAYBAR ELECTRIC COMPANY INC*	SUPPLIES 100-181	970309659 806.20
94354	OVERHEAD DOOR CO*	REPR ROLL UP DOOR 100-181	79561 529.95
100-181-533-731	MECHANICAL EQUIP. MAINTENANCE		
10003	KONE INC*	ELEVATOR REPAIR 100-181	150958328 1,489.19
60099	G & B MECHANICAL HEATING & COOLING	BOILER EXHAUST FAN 100-181	0851-B 1,565.44
60099	G & B MECHANICAL HEATING & COOLING	THERMOSTAT TREAS 100-181	0921A 809.63
60099	G & B MECHANICAL HEATING & COOLING	REPR HEAT OPO 100-181	0944 105.00
100-181-533-733	ELEVATOR MAINTENANCE		
10003	KONE INC*	MAINT COVERAGE 100-181	221347885A 533.99
10003	KONE INC*	MONGE BUILDING 100-181	221347886 33.94
100-181-544-100	CAPITAL PROJECTS		
61040	FARNSWORTH GROUP INC*	SPACE PLANNING STUDY 100-181	154145 5,070.00
99045	ATLANTIC PLANT SERVICES LLC*	APPL #2 PMT 100-181	9951-37052 953.27
100-181-544-200	BLDG CONST. & REMODELING		
17000	GRIMM ELECTRIC INC*	POWER/ PHONE/ DATA 100-181	TC04-14 2,752.00
17000	GRIMM ELECTRIC INC*	DATA LINE CIR CLK 100-181	TC08-14 2,924.00
66000	VONDERHEIDE FLOOR COVERINGS CO INC	CARPET CIR CLK 100-181	VM005384 620.00
66000	VONDERHEIDE FLOOR COVERINGS CO INC	TILE ROOM #204 100-181	VM005418 1,485.00
11008	HENRICKSEN & COMPANY INC*	FURNITURE CTY BD 100-181	532443 3,744.20
89001	SHERWIN-WILLIAMS*	PAINT 100-181	0079-8 116.97
89001	SHERWIN-WILLIAMS*	PAINT & SUPPLIES 100-181	0349-5 92.07
89001	SHERWIN-WILLIAMS*	PAINT AND SUPPLIES 100-181	0451-9 38.99
TOTAL:			76,591.78

100-181-533-202 CELLULAR & PAGER SERVICE

7311 VERIZON WIRELESS FY13 Monthly Service 4531 3,727.99 Manual Ck #4531 12/12

GRAND TOTAL: 80,319.77

Claims Docket
 Expenditure Accounts

Comty **JUSTICE CENTER 100-182**

Vend-No	Vend-Name		Invoice-Num	Expense-Amount
100-182-522-070		CLOTHING		
62083	T-SHIRT HOUSE*	T-SHIRTS 100-182	58763	114.95
62083	T-SHIRT HOUSE*	LOGO ON T-SHIRTS 100-182	58797	48.00
62083	T-SHIRT HOUSE*	LOGO ON SHIRTS 100-182	59729	20.00
100-182-522-080		CLEANING SERVICE SUPPLIES		
5	ATLAS SUPPLY COMPANY*	SUPPLIES 100-182	154503	882.95
5	ATLAS SUPPLY COMPANY*	SUPPLIES 100-182	154732	813.40
5	ATLAS SUPPLY COMPANY*	SUPPLIES 100-182	154882	730.45
5	ATLAS SUPPLY COMPANY*	SUPPLIES 100-182	154945	79.95
5	ATLAS SUPPLY COMPANY*	SUPPLIES 100-182	154946	295.80
2901	AMSAN LLC*	SUPPLIES 100-182	301473245	498.36
2901	AMSAN LLC*	SUPPLIES 100-182	302089297	641.39
2901	AMSAN LLC*	SUPPLIES 100-182	302523485	688.74
89011	SUNRISE SUPPLY*	SUPPLIES 100-182	32181	957.54
89011	SUNRISE SUPPLY*	SUPPLIES 100-182	32349	407.21
89011	SUNRISE SUPPLY*	SUPPLIES 100-182	32376	48.81
89011	SUNRISE SUPPLY*	SUPPLIES 100-182	32391	434.12
100-182-522-410		LAMPS		
67045	GRAYBAR ELECTRIC COMPANY INC*	SUPPLIES 100-182	970250952	399.16
67045	GRAYBAR ELECTRIC COMPANY INC*	SUPPLIES 100-182	970250953	1,104.11
100-182-522-710		SALT		
18077	HEART OF ILLINOIS SALT SERVICE*	SOFTENER SALT 100-182	59879	347.50
100-182-533-030		JANITORIAL SERVICE		
18081	CLEMMER JANITORIAL SERVICE*	MONTHLY CLEANING SRV 100-182	1360	4,100.00
100-182-533-351		PARKING LOT EXPENSE		
5	ATLAS SUPPLY COMPANY*	ICE MELT 100-182	154728	389.55
664	DAVID BURLING & SON EXCAVATING*	SNOW REMOVAL 121413 100-182	24843A	900.00
664	DAVID BURLING & SON EXCAVATING*	SALT SERVICE 100-182	24873	238.00
664	DAVID BURLING & SON EXCAVATING*	SALT SERVICE 100-182	24894	35.00
100-182-533-620		ELECTRIC/GAS		
7	AMEREN ILLINOIS*	101 S. CAPITOL ST 100-182	6141434333-0114	12,821.69
84567	NOBLE AMERICAS ENERGY SOLUTIONS*	ACCT #192203 100-182	3360076	9,632.27

Proceedings from Tazewell County Board of Supervisors
 January 14, 2014
 Page 237

TAZEWELL COUNTY
Claims Docket
Expenditure Accounts

Comty **JUSTICE CENTER 100-182**
Vend-No Vend-Name

Invoice-Numb Expense-Amount

100-182-533-630	WATER				
219	ILLINOIS AMERICAN WATER COMPANY*	101 S CAPITOL ST 100-182	392933-0114		1,127.01
99809	CITY OF PEKIN*	101 S CAPITOL ST 100-182	022261000-0114		4,390.00
100-182-533-640	PEST CONTROL				
9	MARKLEY'S PEST ELIMINATION*	JUSTICE CENTER 100-182	230281		120.00
9	MARKLEY'S PEST ELIMINATION*	JUSTICE CENTER 100-182	230949		120.00
100-182-533-660	GARBAGE COLLECTION				
67	WASTE MANAGEMENT*	JUSTICE CENTER 100-182	2535359-2070-1		513.52
100-182-533-720	BUILDING MAINTENANCE				
70	TUCKER PLUMBING*	REPR TRIPLE SINK 100-182	14-262		740.00
80	MENARDS*	SUPPLIES 100-182	52415		129.00
338	GRAINGER*	SHELVING FOR MEDICAL 100-182	9317695097		1,214.60
70-25	FASTENAL COMPANY*	SUPPLIES 100-182	ILPEK82546		18.66
7182	ENTEC SERVICES INC*	QUARTERLY BILLING 100-182	SIN01823		2,523.00
100-182-533-731	MECHANICAL EQUIP. MAINT				
70-26	JOHNSON MECHANICAL SERVICE INC*	REPAIR OVEN 100-182	26162		654.26
7182	ENTEC SERVICES INC*	WATER HEATER REPR 100-182	SIN001934		1,901.75
7182	ENTEC SERVICES INC*	REPLC MOTOR RTU 4 100-182	SIN002023		187.00
77-62	MELTON ELECTRIC*	MOTOR PARTS 100-182	1810		2,498.60
100-182-533-733	ELEVATOR MAINTENANCE				
10-03	KONE INC*	MAINT COV 11/13 100-182	221347885		333.99
100-182-544-200	BLDG CONST & REMODELING				
60-99	G & B MECHANICAL HEATING & COOLING A/C UNIT SRVR RM FINAL 100-182	0836-B			4,135.00
				TOTAL:	<u>57,235.34</u>

Proceedings from Tazewell County Board of Supervisors 29th day of January, 2014

Claims Docket
 Expenditure Accounts

Comty **SHERIFF** **100-211**
 Vend-No Vend-Name

Invoice-Numb Expense-Amount

Vend-No	Vend-Name	Invoice-Numb	Expense-Amount
100-211-522-010	OFFICE SUPPLIES		
734	QUILL CORPORATION*	7945939	2,030.28
734	QUILL CORPORATION*	7949985	509.74
734	QUILL CORPORATION*	8106755	111.24
734	QUILL CORPORATION*	8126111	88.47
734	QUILL CORPORATION*	8252136	7.27
734	QUILL CORPORATION*	8255463	259.20
62757	CDW GOVERNMENT INC*	HV52180	164.72
62757	CDW GOVERNMENT INC*	HZ27964	275.49
90009	VISA*	1011-0114	30.72
100-211-522-011	FIELD SUPPLIES		
11752	APPLIED CONCEPTS INC*	245639	199.00
66019	PUBLIC SAFETY CENTER*	5467403	110.19
90009	VISA*	1011-0114B	374.91
100-211-522-030	BOOKS & RECORDS		
61771	CITY DIRECTORIES*	83484980	420.00
100-211-522-050	MEDICAL SUPPLIES		
48718	PEKIN HOSPITAL*	48-0114	22.57
48718	PEKIN HOSPITAL*	48-0114A	105.62
23818	PEKIN PRESCRIPTION LAB INC*	238-0114	393.34
24060	PRAXAIR DISTRIBUTION INC-465*	48188127	21.05
73717	QUILL CORPORATION*	8029981	159.90
69716	MOBILE DIAGNOSTIC INC*	3324	450.00
68793	MOORE MEDICAL LLC*	979968441	111.72
91058	STINAUER FAMILY DENISTRY INC*	DEC INMATE DENTAL CARE 100-211	539.00
99065	VISA*	4555-0114A	2,076.93
100-211-522-100	GASOLINE & OIL		
17631	TAZEWELL COUNTY HIGHWAY*	81005	142.95
17631	TAZEWELL COUNTY HIGHWAY*	81010	13,542.63
62799	US BANK VOYAGER FLEET SYSTEMS*	869077933350	56.29
94806	VISA*	5438-0114	62.15
94806	VISA*	5438-0114A	30.47
99365	VISA*	4555-0114	48.40
99616	VISA*	5517-0114A	34.33

Claims Docket
 Expenditure Accounts

Comty **SHERIFF 100-211**
 Vend-No Vend-Name

Invoice-Numb Expense-Amount

100-211-522-110	UNIFORMS & CLOTHING			
51	RILEY*LINDA	CATTON 100-211	1068	227.95
51	RILEY*LINDA	UNIFORM-GILLESPIE 100-211	1162	347.40
51	RILEY*LINDA	UNIFORM-GILLESPIE 100-211	1163	34.99
51	RILEY*LINDA	UNIFORM-DICKSON 100-211	1179	228.90
51	RILEY*LINDA	UNIFORM KEMPF 100-211	1183	127.85
51	RILEY*LINDA	T.JOHNSON 100-211	1200	88.00
51	RILEY*LINDA	T.JOHNSON 100-211	1204	91.80
22	OVER*MARK L	BOOTS PETERSON 100-211	2394	210.01
21	RAY O'HERRON CO INC*	UNIFORM RABB 100-211	1338128-IN	147.66
21	RAY O'HERRON CO INC*	UNIFORM RABB 100-211	1400283-IN	243.13
15	GT DISTRIBUTORS-AUSTIN*	UNIFORM ROGERS 100-211	475581	110.93
15	GT DISTRIBUTORS-AUSTIN*	UNIFORMS SHALLENBERGER 100-211	476026	99.98
15	GT DISTRIBUTORS-AUSTIN*	ROGERS 100-211	478236	109.99
15	GT DISTRIBUTORS-AUSTIN*	SHALLENBERGER 100-211	479081	109.99
90	BROWNELLS INC*	NIGHT SIGHT DICKSON 100-211	9671829	133.05
90	VISA*	UNIFORMS LOWER 100-211	1011-0114C	172.73
100-211-522-140	DUES & SUBSCRIPTIONS			
4	THOMSON REUTERS-WEST*	DEC INFO CHRGS 100-211	828711806	140.90
7	TCACP*	DUES FOR SHERIFF 100-211	2014 DUES	150.00
7	TCACP*	ANNUAL DUES LOWER 100-211	DUES 2014A	125.00
90	VISA*	ANNUAL DUES SHERIFF 100-211	1011-0114A	95.00
90	VISA*	ANNUAL DUES LOWER 100-211	1011-0114D	95.00
100-211-533-020	K-9 EXPENSES			
2	NIEMANN FOODS INC*	K-9 SUPPLIES 100-211	1400310	237.86
20	WHITNEY VETERINARY HOSPITAL*	KEES LAB TESTS 100-211	130397	30.50
100-211-533-040	PROCESS SERVERS			
8	GRUBER*CHARLES	CIVIL PROCESS 100-211	4551	1,536.00 Manual Ck #4551 01/03/14
100-211-533-050	HEALTH PROFESSIONALS, LTD			
3786	CORRECTIONAL HEALTHCARE COMPANIES	INMT HTH CARE 0214 100-211	IL0031MC0214	21,697.66
3786	CORRECTIONAL HEALTHCARE COMPANIES	INMT MNTL HLTH 0214 100-211	IL0035MC0214	2,610.18
100-211-533-060	PRISONERS FOOD			
74027	A'VIANDS LLC*	PLATES & FORKS 100-211	67688	68.12

TAZEWELL COUNTY
Claims Docket
Expenditure Accounts

Comty **SHERIFF 100-211**

Vend-No	Vend-Name		Invoice-Numb	Expense-Amount
74027	A'VIANDS LLC*	INMT MLS 12/1-12/7 100-211	67838	5,873.00
74027	A'VIANDS LLC*	INMT MLS 12/8-12/14 100-211	67937	5,715.05
74027	A'VIANDS LLC*	INMT MLS 12/15-12/21 100-211	67985	5,477.36
74027	A'VIANDS LLC*	INMT MLS 12/22-12/28 100-211	68062	5,125.06
74027	A'VIANDS LLC*	12/29-31 INMATE MEALS 100-211	68163	2,185.07
74027	A'VIANDS LLC*	PLTS/CUPS/SILVERWARE 100-211	68463	99.02

100-211-533-700 VEHICLE MAINTENANCE

72027	PEKIN DOWNTOWN CAR WASH*	SQUAD CAR WASHES 100-211	320295	230.00
63067	WATKINS MARINE INC*	WINTERIZE BOATS 100-211	31341	227.80
90095	BEST AUTOMOTIVE*	MAINT 13-7 100-211	2123	42.99
90095	BEST AUTOMOTIVE*	MAINT 13-9 100-211	2124	42.99
90095	BEST AUTOMOTIVE*	MAINT 13-2 100-211	2125	42.99
90095	BEST AUTOMOTIVE*	MAINT 11-8 100-211	2126	42.99
90095	BEST AUTOMOTIVE*	MAINT 08-11 100-211	2127	42.99
90095	BEST AUTOMOTIVE*	BRAKES 13-7 100-211	2128	741.86
90095	BEST AUTOMOTIVE*	MAINT & BULBS 11-4 100-211	2129	66.28
90095	BEST AUTOMOTIVE*	OIL FILTER 12-2 100-211	2130	10.98
90095	BEST AUTOMOTIVE*	BRAKES 13-2 100-211	2131	685.71
90095	BEST AUTOMOTIVE*	OIL FILTER 10-7 100-211	2132	10.98
90095	BEST AUTOMOTIVE*	OIL FILTER 12-4 100-211	2133	10.98
90095	BEST AUTOMOTIVE*	MAINT 11-2 100-211	2134	42.99
90095	BEST AUTOMOTIVE*	MAINT/TIRES 13-3 100-211	2135	96.99
90095	BEST AUTOMOTIVE*	BRAKES 10-7 100-211	2136	386.91
90095	BEST AUTOMOTIVE*	RESET COMPUTER 10-7 100-211	2137	25.00
90095	BEST AUTOMOTIVE*	TIRES FRT END 07-1 100-211	2138	48.00
90095	BEST AUTOMOTIVE*	MAINT 13-8 100-211	2139	42.99
90095	BEST AUTOMOTIVE*	MT/ WPR BLADES 13-4 100-211	2140	28.94
90095	BEST AUTOMOTIVE*	OIL FILTER 13-10 100-211	2141	10.98
90095	BEST AUTOMOTIVE*	MNT/BAL TIRES 12-7 100-211	2142	57.99
90095	BEST AUTOMOTIVE*	OIL FILTER 13-11 100-211	2143	10.98
90095	BEST AUTOMOTIVE*	MNT/CHG TIRE 12-6 100-211	2144	69.99
90239	FIRESTONE*	TIRES 100-211	140858	213.32
90239	FIRESTONE*	TIRES 100-211	141891	492.96
91311	LET IT SHINE LLC*	SQUAD WASHES DEC 100-211	1401-2046	115.00

100-211-533-760 RADIO MAINTENANCE

83	TAYLOR*CHARLES	NEW SQUAD LETTERING 100-211	18432	2,325.00
230	MOYER ELECTRONICS INC*	REPAIR WIRES 08-5 100-211	11513	75.00

Claims Docket
 Expenditure Accounts

Comty **SHERIFF 100-211**

Vend-No	Vend-Name	Invoice-Numb	Expense-Amount
230	MOYER ELECTRONICS INC*	13 RADIOS 100-211 245278	3,970.00
230	MOYER ELECTRONICS INC*	4 BRACKETS 100-211 245279	140.00
2184	RAY O'HERRON CO INC*	6 TBLT MTS & BRCKTS 100-211 1340132-IN	2,670.00
85053	E & S COMMUNICATONS INC*	STRIP OLD SQUAD 10-6 100-211 13-567	250.00
85053	E & S COMMUNICATONS INC*	STRIP OLD SQUAD 100-211 13-569	250.00
85053	E & S COMMUNICATONS INC*	7/ CONROL SWITCHES 100-211 14-001	2,975.00
100-211-533-960	MERIT COMMISSION		
82236	TERRENCE G MCCANN & ASSOC*	POLYGRAPH CNTRL RM APP 100-211 1-0114	150.00
100-211-533-991	MEG UNIT		
23	MULTI-COUNTY NARCOTICS ENFORCEMENT 2ND HLF CONTRIBUTION 100-211	127514	5,441.19
TOTAL:			98,212.49

100-211-522-011

FIELD SUPPLIES

82	SECRETARY OF STATE	FY14 REGISTRATION	4538	121.00 Manual Ck #4538 12/20/13
GRAND TOTAL:			98,333.49	

Proc'ds from Tazewell County Board meeting held this 29th day of January, 2014

TAZEWELL COUNTY
Claims Docket
Expenditure Accounts

Comty **E.M.A. 100-213**
Vend-No Vend-Name

Invoice-Numb Expense-Amount

100-213-522-100 GASOLINE
17631 TAZEWELL COUNTY HIGHWAY* EMA DECEMBER FUEL 100-213 81006 197.00

100-213-533-620 GAS & ELECTRIC
7 AMEREN ILLINOIS* EMA 100-213 3468814495-0114 278.70
7 AMEREN ILLINOIS* SHERIFF DEPT REAR UNIT 100-213 5064963774-0114 209.02
7 AMEREN ILLINOIS* EMA 100-213 5918993212-0114 114.35
7 AMEREN ILLINOIS* EMA 100-213 8964336175-0114 37.09

100-213-544-001 MISC EQUIPMENT
100-176 EMERGENCY RESPONDER PRODUCTS* TRAFFIC FLAGS 100-213 12311303 34.49

100-213-544-005 DISASTER RECOVERY
92240 HIZEY*SCOTT MILEAGE EMA 100-213 4561 4.52

TOTAL: 875.17

100-213-544-005 DISASTER RECOVERY

51 LINDA RILEY UNIFORM REPLACEMENT 4527 744.85 Manual Ck #4527 12/12/13
51 LINDA RILEY UNIFORM REPLACEMENT 4540 413.80 Manual Ck #4540 12/20/13
57 INTERSTATE BATTERY SYSTEM UCP BATTERIES 4528 219.90 Manual Ck #4528 12/12/13
227 MARK L. OVER PEKIN SHOE REPAIR BOOT REPLACEMENT 4526 152.10 Manual Ck #4526 12/12/13
228 RAY DENNISON CHEVROLET INC REPAIR SQUAD 4541 142.59 Manual Ck #4541 12/20/13
17631 TAZEWELL COUNTY HIGHWAY NOVEMBER FUEL 4530 970.78 Manual Ck #4530 12/12/13
18504 DAWN COOK MILEAGE 4529 159.90 Manual Ck #4529 12/12/13
30021 SARAH FENTON REIMB CELL PHONE EXPENSE 4542 38.85 Manual Ck #4542 12/20/13
78049 AG-LAND FS INC FUEL 4524 149.34 Manual Ck #4524 12/12/13
87691 GARY TWIST MILEAGE 4546 27.12 Manual Ck #4546 12/27/13
87691 GARY TWIST MILEAGE 4545 51.98 Manual Ck #4545 12/27/13
100158 WINNEBAGO COUNTY HEALTH DEPT 30 DOSES BOOSTRIX 4525 1,023.90 Manual Ck #4525 12/12/13

MANUAL TOTAL: 4,095.11

GRAND TOTAL: 4,970.28

Proceedings from Tazewell County Board meeting held on 1/15/14

Claims Docket
Expenditure Accounts

Comty **COURT SECURITY** **100-214**
Vend-No Vend-Name

Invoice-Numb Expense-Amount

100-214-533-000		CONTRACTUAL SERVICE			
230	MOYER ELECTRONICS INC*	RADIO SERV JAN 2014	100-214	245289	240.00
1265	RAGAN COMMUNICATIONS INC*	CORONER RADIO JAN 14	100-214	10409	29.38
1265	RAGAN COMMUNICATIONS INC*	RADIO SERV JAN 14	100-214	10412	1,395.55
85058	ILLINOIS EMERGENCY MANAGEMENT AGEN	CRTHSE X-RAY MACH	100-214	9250689-0114	175.00
				TOTAL:	<u>1,839.93</u>

Proceedings from Tazewell County Board meeting held this 29th day of January, 2014

Claims Docket
Expenditure Accounts

Comty **PROBATION UPGRADE 100-230**

Vend-No	Vend-Name			Invoice-Numb	Expense-Amount
100-230-522-100		GASOLINE/OIL			
17631	TAZEWELL COUNTY HIGHWAY*	DEC 13 FUEL	100-230	81007	167.63
100-230-533-000		CONTRACTUAL SERVICE			
75308	ECKERT PSY D*DR JOEL O	PSYCH EVAL	100-230	120913	1,237.50
100-230-533-080		WORK RELEASE/ELECTRONIC MON			
333	BI INC*	ELECTRONIC MONITORING	100-230	821074	3,090.52
100-230-533-180		MEDICAL SERVICES			
10816	PEORIA COUNTY JUVENILE DETENTION*	JV PHYSICALS 12/13	100-230	10816-0114A	80.00
16867	REDWOOD TOXICOLOGY LABORATORY INC*	DRUG SCREENS	100-230	003417201311	198.25
16867	REDWOOD TOXICOLOGY LABORATORY INC*	DRUG SCREENS	100-230	3417201312	562.25
99601	GREAT LAKES LABS*	DRUG TESTING SUPPLIES	100-230	96131	568.79
99601	GREAT LAKES LABS*	DRUG TST SUPPLIES	100-230	96139	2,977.26
100-230-533-220		T/PCCC			
1285	RAGAN COMMUNICATIONS INC*	MO SERV JAN 14	100-230	10410	470.08
100-230-533-700		VEHICLE MAINTENANCE			
2288	RAY DENNISON CHEVROLET INC*	#44637 STARTER/VAN	100-230	CTCS383908	350.32
2288	RAY DENNISON CHEVROLET INC*	#44637 OIL CHANGE	100-230	CVCS384262	36.27
2288	RAY DENNISON CHEVROLET INC*	OIL CHG CUST #44637	100-230	CVCS385022	35.17
100-230-533-710		OFFICE EQUIP. MAINTENANCE			
250	ALCOPRO INC*	METER REPAIR	100-230	0173043-IN	68.00
100-230-533-910		TRAINING			
4086	FRED PRYOR SEMINARS*	TRAINING	100-230	1588808	199.00
78880	ILLINOIS CENTRAL COLLEGE*	TRAINING EMBRY	100-230	EMBRY010214	140.00
78880	ILLINOIS CENTRAL COLLEGE*	TRAINING HOWE	100-230	HOWE010214	140.00
100-230-533-979		CTR FOR PREVENTION OF ABUSE			
1218	CENTER FOR PREVENTION OF ABUSE*	DV PROGRAM COSTS 11/13	100-230	1218-0114	2,109.88
1218	CENTER FOR PREVENTION OF ABUSE*	DV PROGMS 12/13	100-230	1218-0114A	2,662.06
100-230-544-000		COMPUTER HARDWARE/SOFTWARE			
87	SEICO INC*	GLOBAL TRACKING JAN 14	100-230	83034	231.00

Claims Docket
Expenditure Accounts

Comty **PROBATION UPGRADE 100-230**

Vend-No	Vend-Name	Invoice-Num	Expense-Amount
350	SOLUTION SPECIALTIES INC*	MAINT/UPDATES DEC 13 100-230 167984241510496	44.52
100-230-544-002	OFFICER SAFETY EQUIPMENT		
2184	RAY O'HERRON CO INC*	OFFICER JACKET LNR 100-230 1337679-IN	125.69
TOTAL:			<u>15,494.19</u>

Proceedings from Tazewell County Board meeting held this 29th day of January, 2014

TAZEWELL COUNTY
 Claims Docket
 Expenditure Accounts

Comty **COURT SERVICES 100-231**
 Vend-No Vend-Name

Invoice-Numb Expense-Amount

100-231-533-070	DETENTION		
10816	PEORIA COUNTY JUVENILE DETENTION* . JV DETENTION 12/13 100-231	10816-0114	16,700.00
100-231-533-090	DRUG COURT EXPENSES		
337	TAZWOOD MENTAL HEALTH CENTER* DRUG CRT EXP 12-13 100-231	337-0114	8,089.55
452	STAPLES CREDIT PLAN* MICS SUPPLIES DRUG CRT 100-231	9703056733	62.22
100-231-533-190	PRIVATE HOMES & INSTITUTIONS		
34	ARROWHEAD RANCH* JUV PLACEMENT 1213 100-231	0002942-IN	5,109.73
93950	ABC COUNSELING & FAMILY SVCS* JUV SEX OFF 0114 100-231	93950-0114	5,500.00
93950	ABC COUNSELING & FAMILY SVCS* JUVENILE BK ON TRACK 100-231	93950-0114A	3,600.00
TOTAL:			39,061.50

Proceeding of Tazewell County Board meeting held this 29th day of January, 2014

TAZEWELL COUNTY
 Claims Docket
 Expenditure Accounts

Comty **CORONER 100-252**

Vend-No	Vend-Name	Invoice-Num	Expense-Amount
100-252-522-100	GASOLINE		
17631	TAZEWELL COUNTY HIGHWAY* FUEL DEC 13 100-252	81008	240.11
100-252-522-140	DUES & SUBSCRIPTIONS		
78447	TCACP* DUES 100-252	2014DUES	150.00
100-252-533-020	PATHOLOGY EXPENSE		
9522	DENTON MD*J SCOTT AUTOPSY/REPORT 100-252	N-13-704	895.00
9523	BELCHER*WILLIAM K DEC DEATHS 100-252	N-13-715-767	1,120.00
9617	AMANDA J. YOUMANS D.O.* AUTOPSY/REPORT 100-252	N-13-694	895.00
99643	HARKEY*JEFF H AUTOPSY/TORONADO CASE 100-252	N-13-678	895.00
99643	HARKEY*JEFF H AUTOPSY 100-252	N-13-679	895.00
100-252-533-021	TOXICOLOGY LAB EXPENSE		
969	SLU DEPT OF PATHOLOGY* TOX RPRT 11/13 100-252	T1411068	375.00
100-252-533-022	MORGUE USE EXPENSE		
9615	MCLEAN COUNTY CORONER'S OFFICE* DEC MORGUE USE 100-252	13-217	1,175.00
9615	MCLEAN COUNTY CORONER'S OFFICE* MORGUE USE DEC 13 100-252	13-227	705.00
100-252-533-300	MILEAGE		
7794	PRICE*SCOTT A MILEAGE DEC 14 100-252	77194-0114	119.61
7794	PRICE*SCOTT A MILEAGE JAN 14 100-252	77194-0114A	12.10
8829	NAYLOR*SHAWN L NOV 13 MILEAGE 100-252	88429-0114	145.21
8829	NAYLOR*SHAWN L DEC/JAN MILEAGE 100-252	88429-0114A	78.77
100-252-533-370	BODY REMOVAL		
9916	MORGAN-JONES MORTUARY SVCS* DEC BODY REMOVAL 100-252	1171	2,125.00
100-252-533-700	VEHICLE MAINTENANCE		
9918	TOYOTA OF PEKIN* OIL CHANGE/SQUAD 100-252	162919	35.45
TOTAL:			9,861.25

Provided from Tazewell County Board of Supervisors on 1/15/2014
 248

Claims Docket
Expenditure Accounts

Comty **R.O.E.** 100-711
Vend-No Vend-Name

Invoice-Numb Expense-Amount

Comty	Vend-No	Vend-Name	Invoice-Numb	Expense-Amount
100-711-522-010		OFFICE SUPPLIES		
5973		PEKIN TROPHY HOUSE & ENGRAVED GIFT DESK PLATES 100-711	284630	14.00
100-711-522-140		DUES & SUBSCRIPTIONS		
146		JOURNAL STAR* SUBSCRIPT RENEWAL 100-711	1500022-0114	171.60
68006		AREA III REGIONAL SUPERINTENDENTS* 2014 DUES 100-711	68006-0114	300.00
100-711-533-300		MILEAGE		
88729		TURK*ROBERT MILEAGE 100-711	88729-0114	21.05
			TOTAL:	<u>506.65</u>

Recorded from Tazewell County Board meeting held this 29th day of January, 2014

TAZEWELL COUNTY
 Claims Docket
 Expenditure Accounts

Comty **COURTS** **100-800**
 Vend-No Vend-Name

Invoice-Numb Expense-Amount

100-800-533-140	COURT REPORTING FEES		
2149 SHANE*JULIA	TRANSCRIPT 100-800	08-CF-411	54.00
2602 HARRIS*E SCOTT	TRANSCRIPT 100-800	09-CF-488	138.00
100-800-533-170	WITNESS FEES		
2402 ZAVALA*CATALINA	INTERPRETER 100-800	12JA48-0114	65.00
2402 ZAVALA*CATALINA	INTERPRETER 100-800	13TR17604	65.00
2402 ZAVALA*CATALINA	INTERPRETER 100-800	13TR20470-1	65.00
100-800-533-180	TESTING FEES		
99415 UICOMP DEPARTMENT OF PSYCHIATRY*	13 CM 948 100-800	RF-1293	660.00
100-800-544-000	MISC. EQUIPMENT		
5973 PEKIN TROPHY HOUSE & ENGRAVED GIFT	GAVEL-SANDY MAY 100-800	284774	15.50
9709 GEORGE O PASQUEL CO*	COFFEE SUPPLIES 100-800	1066920	360.62
7526 SMITH*MARY E	DRUG COURT CAKE 100-800	75426-0114	20.00
		TOTAL:	<u>1,443.12</u>

Board meeting held this 29th day of January, 2014
 Tazewell County
 Records from

Claims Docket
Expenditure Accounts

Comty **FARM 100-912**
Vend-No Vend-Name

Vend-No	Vend-Name		Invoice-Numb	Expense-Amount
100-912-522-130		CHEMICALS		
669	AG-LAND FS INC*		2014 PREPD CHEM/FERT 100-912 6144837-0114	4,500.00
100-912-522-160		FERTILIZER		
669	AG-LAND FS INC*		2014 PREPD CHEM/FERT 100-912 6144837-0114A	977.64
78949	AG-LAND FS INC*		FERTILIZER 100-912 106446	2,731.89
			TOTAL:	<u>8,209.53</u>

Proceedings from Tazewell County Board meeting held this 29th day of January, 2014

TAZEWELL COUNTY
Claims Docket
Expenditure Accounts

Comty **COUNTY GENERAL 100-913**

Vend-No	Vend-Name		Invoice-Numb	Expense-Amount
100-913-522-010		OFFICE SUPPLIES		
734	QUILL CORPORATION*	SUPPLIES 100-913	7831224	405.14
734	QUILL CORPORATION*	SUPPLIES 100-913	7907726	31.26
734	QUILL CORPORATION*	SUPPLIES 100-913	8106721	179.10
734	QUILL CORPORATION*	SUPPLIES 100-913	8310812	358.51
734	QUILL CORPORATION*	SUPPLIES 100-913	8379641	41.38
94556	INDEPENDENT STATIONERS*	SUPPLIES 100-913	IN-379366	517.20
100-913-522-015		SERVICE RECOGNITION AWARDS		
452	STAPLES CREDIT PLAN*	SVC AWARD CERT HLDERS 100-913	9703242530	134.05
13949	ALLEGRA PRINT & IMAGING*	SERVICE AWARD CERTS 100-913	41653	49.00
94226	HIGGINS*JOHN T	SERVICE AWARD CATALOGS 100-913	01032014-11	1,111.81
100-913-522-300		COMPUTER SUPPLIES		
734	QUILL CORPORATION*	COMPUTER SUPPLIES 100-913	7914978	186.06
734	QUILL CORPORATION*	COMPUTER SUPPLIES 100-913	7921141	38.97
17555	CDS OFFICE TECHNOLOGIES*	COMPUTER SUPPLIES 100-913	INV0818628	107.14
7516	OFFICE DEPOT*	COMPUTER SUPPLIES 100-913	690355270001	107.42
7516	OFFICE DEPOT*	COMPUTER SUPPLIES 100-913	690355429001	20.95
97999	MILFORD PRINTERS*	W-2'S & 1099'S 100-913	21312035	1,230.82
100-913-533-010		COMPUTER CONTRACT		
9454	COMMUNICATION REVOLVING FUND*	INTERNET SVC 11/13 100-913	T1414770	170.00
93440	COMCAST CABLE*	XFINITY TV CRTHS 100-913	0047517-0114	1.99
93440	COMCAST CABLE*	HIGH SPEED INTERNET 100-913	0262223-0114	86.90
105588	ITV3- INC*	FIBER OPTICS 100-913	892853-1	2,899.75
100-913-533-011		COMPUTER MAINTENANCE		
61113	PROACTIVE TECHNOLOGY GROUP,LTD*	12/20 HELP DESK 100-913	8039	165.00
61113	PROACTIVE TECHNOLOGY GROUP,LTD*	9/16-9/18 HELP DESK 100-913	8040	742.50
100-913-533-013		ADMN ADJUDICATION SERVICE		
30	HELLER P C*J BRIAN	CODE HEARINGS 11/13 100-913	30-0114	1,216.89
100-913-533-210		POSTAGE		
214	POSTMASTER*	STAMPS CIR CLK 100-913	4557	9.20
12217	FARLEY*FRANK X	1ST CLASS PRESORT 100-913	81790	225.62
70675	UNITED STATES POSTAL SERVICE*	DEC POSTAGE 100-913	70675-0114	7,001.35

Manual check

TAZEWELL COUNTY
Claims Docket
Expenditure Accounts

Comty **COUNTY GENERAL 100-913**
Vend-No Vend-Name

Invoice-Numb Expense-Amount

Vend-No	Vend-Name	Invoice-Numb	Expense-Amount
100-913-533-320	COPY MACHINE MAINTENANCE/USAGE		
90611	DIGITAL COPY SYSTEMS LLC* JAN/14 LEASE CONTRACT 100-913	CNIN125510	3,284.90
90611	DIGITAL COPY SYSTEMS LLC* JAN/14 MAINT CONTRACT 100-913	CNIN125511	1,430.00
90611	DIGITAL COPY SYSTEMS LLC* DEC/13 COPY COUNT 100-913	CNIN125512	850.79
100-913-533-910	EDUCATION/TRAVEL/TRAINING		
142	ILLINOIS SHERIFFS' ASSOCIATION* REG...SHERIFF..100-913	4567	225.00
1214	OWEN*GAIL S MILEAGE/TOLLS ROE 100-913	12814-0114	193.23
6238	ROE #53* ROOM REIMB ROE 100-913	4319-0114	177.60
7038	VISA* LODGING CONF ST ATTY 100-913	1321-0114A	393.44
7038	VISA* OFFICE ADM TRN ST ATTY 100-913	1321-0114B	527.44
8791	TWIST*GARY MLG REIMB ASSMNTS 100-913	87691-0114	25.99
8809	IACCR* CONFERENCE JAN 14...CO CLERK..	4568	80.00
9153	TAZEWELL CO ASSN OF CHIEFS OF POLI LODGING SHERIFF 100-913	91953-0114	450.00
9589	MEHRZAD*ASHLEY M MILEAGE REIMB SHERIFF 100-913	95489-0114	77.97
10175	YOUNG*JONATHAN MILEAGE REIMB SHERIFF 100-913	102175-0114	77.97
100-913-533-912	PEKIN LANDFILL		
6181	HINSHAW & CULBERTSON LLP* LEGAL SVC 100-913	11288857	829.03
6181	HINSHAW & CULBERTSON LLP* LEGAL SVC 100-913	11309659	2,418.73
100-913-533-980	BRIDGE LIGHTING PLEDGE		
6294	CITY OF PEORIA* BRIDGE LIGHTING 100-913	268111	250.00
100-913-544-000	TECHNOLOGY UPGRADES		
6113	PROACTIVE TECHNOLOGY GROUP, LTD* WEBSITE UPDATE 100-913	8041	330.00
6257	CDW GOVERNMENT INC* SVR STRG UPGRADE 100-913	HN40538	6,827.44
6257	CDW GOVERNMENT INC* SVR STRG UPGRADE 100-913	HP00814	1,255.27
6257	CDW GOVERNMENT INC* SVR STRG UPGRADE 100-913	HP60143	1,400.41
6257	CDW GOVERNMENT INC* UPGRD BCKP TAPES EQUIP 100-913	HQ18481	1,575.00
6257	CDW GOVERNMENT INC* CABINETS/ADPTRS TRMNT 100-913	HQ18943	1,000.00
6257	CDW GOVERNMENT INC* SVR STRG UPGRADE 100-913	HQ19035	758.05
6257	CDW GOVERNMENT INC* SVR STRG UPGRADE 100-913	HQ79673	2,973.90
6257	CDW GOVERNMENT INC* WALL CBNTS TRMNT 100-913	HQ98123	614.99
6257	CDW GOVERNMENT INC* WALL CABINETS TRMT 100-913	HQ98139	529.99
6257	CDW GOVERNMENT INC* FIBER CBLS TRMNT 100-913	HS27479	397.99
6257	CDW GOVERNMENT INC* UPGRD BCKP TAPES EQUIP 100-913	HS65768	3,695.00
6257	CDW GOVERNMENT INC* FIBER CABLES TRMNT 100-913	HS79376	156.00

Manual Check

Manual Check

Peoria
 Rock Island
 St. Louis
 Springfield
 Urbana
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 Directors
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Claims Docket
Expenditure Accounts

Comty **COUNTY GENERAL 100-913**
Vend-No Vend-Name

Invoice-Numb Expense-Amount

62557	CDW GOVERNMENT INC*	CBNTS/ADPTRS/TRMNT 100-913	HS85536	485.00
62557	CDW GOVERNMENT INC*	SVR STRG UPGRADE 100-913	HT88284	6,028.38
62557	CDW GOVERNMENT INC*	NTWRK SWTCH TRMNT 100-913	HV47471	1,751.98
62557	CDW GOVERNMENT INC*	NTWRK SWTCH TRMNT 100-913	HV80272	1,168.01
62557	CDW GOVERNMENT INC*	KVM CONSOLE 100-913	HX15352	859.99
62557	CDW GOVERNMENT INC*	UPS BATTERY 100-913	HX99588	167.99
62557	CDW GOVERNMENT INC*	19 MONITORS 100-913	HZ59100	1,119.99
85534	BLACK BOX CORP OF PA*	FIBER EQUIP TRMNT 100-913	IN0068812	569.09
			TOTAL:	<u>61,994.57</u>

Readings from Tazewell County Board meeting held this 29th day of January, 2014

Claims Docket
Expenditure Accounts

Comty **HIGHWAY 202-311**

Vend-No	Vend-Name	Invoice-Num	Expense-Amount
202-311-511-240	MEDICAL INSURANCE		
20384	CENTRAL STATES H&W AND PENS FUND* TEAMSTER'S INSURANCE 202-311	4552	8,131.20 Manual Ck #4552
202-311-522-010	OFFICE SUPPLIES		
20109	RELIABLE OFFICE SUPPLIES* INK 202-311	FCH05400	133.44
20290	QUILL CORP* CALENDARS 202-311	7875173	51.11
20290	QUILL CORP* OFFICE SUPPLIES 202-311	7915786	98.89
20290	QUILL CORP* INK 202-311	7989481	84.81
202-311-522-100	FUEL		
20095	AG-LAND FS INC* FUEL 202-311	15060	25,267.50
20095	AG-LAND FS INC* FUEL 202-311	15063	20,152.00
20095	AG-LAND FS INC* FUEL 202-311	15272	3,356.81
20095	AG-LAND FS INC* FUEL 202-311	15306	22,776.00
20045	YODER OIL INC* FUEL 202-311	23978	24,256.46
202-311-522-120	ENGINEERING SUPPLIES		
20096	DELL MARKETING CP* FLAT PANEL DISPLAY 202-311	XJ93FCD38	349.98
20047	STAPLES* BACK UP 202-311	9245713632	239.94
202-311-522-121	FIELD ENGINEER EXPENSE		
20047	STAPLES* 14FT RED CAT5 202-311	06615	18.29
202-311-522-140	DUES & SUBSCRIPTIONS		
20085	IACE* ANNUAL FEE 202-311	11042	1,301.58
20001	APWA* ANNUAL FEE 202-311	641423-0114	169.00
20018	IPWMAN* ANNUAL FEE 202-311	1670	500.00
202-311-522-720	MAINTENANCE MATERIALS		
20031	LAWSON PRODUCTS INC* SHOP SUPPLIES 202-311	9302114441	295.63
20031	LAWSON PRODUCTS INC* SHOP SUPPLIES 202-311	9302122450	241.47
20041	PRAXAIR DISTRIBUTION INC-465* CYLINDERS 202-311	48095126	21.05
20066	ATLAS SUPPLY COMPANY* SHOP SUPPLIES 202-311	154780	269.85
20327	GRAINGER* 6" TIRES FOR CAMERA 202-311	9316876896	130.68
20364	MENARDS* DOOR ROLLERS 202-311	52146	28.17
20364	MENARDS* REFRIGERATOR 202-311	52338	399.00
20364	MENARDS* TWIST LOCK 202-311	52342	5.98
20364	MENARDS* ALUMINUM RING 202-311	52859	67.82

Claims Docket
Expenditure Accounts

Comty **HIGHWAY 202-311**

Vend-No	Vend-Name		Invoice-Numb	Expense-Amount
20364	MENARDS*	HANGER CLIPS/BAGS 202-311	52952	43.98
20364	MENARDS*	SNOW BRUSH 202-311	54491	50.86
20454	CCP INDUSTRIES INC*	GREEN GLOVES 202-311	IN01199377	58.32
20454	CCP INDUSTRIES INC*	SEMI ROUGH GLOVES 202-311	IN01199523	79.37
20454	CCP INDUSTRIES INC*	GREEN GLOVES 202-311	IN01202169	75.80
20454	CCP INDUSTRIES INC*	GREEN GLOVES 2ND ORDER 202-311	IN01204348	189.26
20447	STAPLES*	SHOP ROLL PAPER 202-311	935611001	53.22
20218	PURITAN SPRINGS*	MO SERVICE 202-311	1241231-0114	46.25
20287	THE OFFICE DEALER*	LOG BOOKS 202-311	5164823	558.62
20247	MODAL MARKETING INC*	GAUGES 202-311	M166134	144.00
202-311-533-720		BUILDING MAINTENANCE		
20213	AMEREN ILLINOIS*	MONTHLY SRV 202-311	58007-1213	3,931.01
20217	FRANTZ & COMPANY INC*	MO SERVICE 202-311	111396	50.00
20237	ILLINOIS AMERICAN WATER COMPANY*	MO SERVICE 202-311	542783-1213	31.99
20237	ILLINOIS AMERICAN WATER COMPANY*	MO SERVICE 202-311	81427-1213	47.68
20237	ILLINOIS AMERICAN WATER COMPANY*	MO SERVICE 202-311	81458-1213	24.37
20208	FRONTIER*	MONTHLY SRV 202-311	9255532-0114	306.27
20208	FRONTIER*	MO SERVICE 202-311	9255532-1213	307.13
20212	CRAWFORD & BRINKMAN DOOR & WINDOW	DOOR REPAIR 202-311	88740	667.00
20297	FIREFIGHTERS*	ANNUAL SRV 202-311	061213-1	1,426.15
20227	SCOTT*STEPHEN	JAN/14 SVC 202-311	114	500.00
20298	NOBLE AMERICAS ENERGY SOLUTIONS*	MONTHLY SRV 202-311	140020003360077	417.46
20283	AMERICAN PEST CONTROL INC*	MO SERVICE 202-311	1451000-1213	50.00
202-311-533-730		EQUIPMENT MAINTENANCE		
20210	MUTUAL WHEEL CO*	VALVE 202-311	2745305	125.61
20210	MUTUAL WHEEL CO*	BRAKE CHAMBERS 202-311	2746248	447.92
20210	MUTUAL WHEEL CO*	AIRLINE ANTIFREEZE 202-311	2746459	54.60
20210	MUTUAL WHEEL CO*	TAIL LIGHTS/FILTERS 202-311	2747579	514.04
20216	FORCE AMERICA DISTRIBUTING LLC*	HYD MOTOR 202-311	4147424	426.06
20208	SUPREME RADIO COMMUNICATIONS INC*	ANTENNA 202-311	146936	104.05
20208	SUPREME RADIO COMMUNICATIONS INC*	RADIO TOWER RPR 202-311	32121	6,945.92
20120	CENTRAL ILLINOIS TRUCKS INC*	RADIO 202-311	MI68494	298.66
20120	CENTRAL ILLINOIS TRUCKS INC*	GOVERNOR & CARTRIDGE 202-311	MI68513	93.33
20181	ILLINOIS OIL MARKETING EQUIP INC*	OIL 202-311	79528-IN	100.08
20181	ILLINOIS OIL MARKETING EQUIP INC*	FUEL HOSE 202-311	80174-IN	87.14
20267	ALTORFER INC*	TRACK/KEY 202-311	PC020305854	1,889.36
20267	ALTORFER INC*	TRACK 202-311	PC020305855	1,863.08

Claims Docket
 Expenditure Accounts

Comty **HIGHWAY 202-311**
 Vend-No Vend-Name

Invoice-Numb Expense-Amount

20267	ALTORFER INC*	ARM 202-311	PC020305856	81.82
20267	ALTORFER INC*	ARM/BLADES 202-311	PC020305857	62.38
20267	ALTORFER INC*	SENSOR REPAIR 202-311	WO330026919	711.93
20299	BESSLER WELDING INC*	WELD SIDE CLIP 202-311	156340	79.75
20329	EAST PEORIA TIRE & VULCANIZING*	TIRES/REPR 202-311	56238	699.44
20555	CARQUEST AUTO PARTS*	BULBS, BELT 202-311	6607-128073	35.16
20555	CARQUEST AUTO PARTS*	FLUID, BLADES 202-311	6607-128335	132.74
20555	CARQUEST AUTO PARTS*	Fluid, Blades 202-311	6607-128485	102.22
20555	CARQUEST AUTO PARTS*	FILTERS/WPR BLDS 202-311	6607-128741	183.79
20555	CARQUEST AUTO PARTS*	FLTRS/WPRS/ATFRESZ 202-311	6607-129101	225.18
20724	PENCE'S AG REPAIR INC*	TRUCK INSPECTION 202-311	10586	26.00
20724	PENCE'S AG REPAIR INC*	TRUCK INSPECTION 202-311	10619	26.00
20726	CIT GROUP INC*	BLOWER MOTOR 202-311	MI68293	100.04
20726	CIT GROUP INC*	FLOOR MAT 202-311	MI69200	101.43
20726	CIT GROUP INC*	CLUTCH FAN 202-311	MI69283	487.56
20767	WIELAND'S LAWN MOWER HOSPITAL INC*	OIL 202-311	442638	68.57

207311-533-740	HIGHWAY MAINTENANCE			
20803	VERIZON WIRELESS*	MO SERVICE 202-311	9716741088	463.74

207311-544-000	NEW EQUIPMENT			
20895	CATERPILLAR FINANCIAL SERV CORP*	#14 BACKHOE LEASE 202-311	214	376.45

207311-544-110	ROAD IMPROVEMENT			
20864	MENARDS*	CONTRACTOR BAGS 202-311	53668	11.79
20834	SNI SOLUTIONS*	GEOMELT 202-311	132934	2,700.00
20862	QPR*	PAVEMENT REPAIR 202-311	10045081	62.65
20899	THE TRAFFIC SIGN STORE*	RURAL REF SIGNS 202-311	T15830	244.00
20855	SCIORTINO*JESI	MILEAGE 202-311	JS114	51.29
20822	THE SIGNMAN*	PERMIT STICKER 202-311	2014	174.00

207311-544-120	DEBT SERVICES - INTEREST			
20680	CATERPILLAR FINANCIAL SVC CORP*	950 INTEREST PMT 202-311	950INT30	308.43

202-311-544-125	DEBT SERVICES- PRINCIPAL			
20680	CATERPILLAR FINANCIAL SVC CORP*	950 PRNCPL PMT 202-311	950PRNCPL30	1,766.81

TOTAL: 139,638.42

202-311-522-100	FUEL			
20095	AG-LAND	FUELAND	4543	24,823.52 Manual Ck #4543 12/20/13

202-311-522-140	DUES & SUBSCRIPTIONS			
20084	DAILY TIMES	52 WEEKS	4532	169.00 Manual Ck #4532 12/12/13

124,992.52

GRAND TOTAL: 164,630.94

TAZEWELL COUNTY
Claims Docket
Expenditure Accounts

Comty **MOTOR FUEL TAX FUND** 203-311
Vend-No Vend-Name

			Invoice-Num	Expense-Amount
203-311-533-740	HIGHWAY MAINTENANCE			
20663	CARGILL INC*	13-00000-04-GM 203-311	2901489191	12,565.93
			TOTAL:	<u>12,565.93</u>

Proceedings from Tazewell County Board meeting held this 29th day of January, 2014

Comty **COUNTY BRIDGE FUND** **205-311**
Vend-No Vend-Name

Invoice-Num Expense-Amount

205-311-533-150
20372 HLR*

ENGINEER CONSULTANT

11-00047-00-ES TWRLN 205-311

20131173

2,993.50

TOTAL:

2,993.50

Proceedings from Tazewell County Board meeting held this 29th day of January, 2014

Claims Docket
Expenditure Accounts

Comty **MATCHING TAX 206-311**

Vend-No	Vend-Name		Invoice-Numb	Expense-Amount
206-311-544-110		ROAD IMPROVEMENT		
20053	R A CULLINAN & SON INC*	06-07109-00-RR FRMDL 206-311	121013	43,923.30
20869	NORTHERN CONTRACTING, INC.*	GDRL MACKINAW RD 206-311	5101	1,274.40
20869	NORTHERN CONTRACTING, INC.*	GDRL MACKINAW RD 206-311	5102	1,745.66
20869	NORTHERN CONTRACTING, INC.*	GDRL MANITO RD 206-311	5103	2,176.30
TOTAL:				<u>49,119.66</u>

Proceedings from Tazewell County Board meeting held this 29th day of January, 2014

Claims Docket
Expenditure AccountsComty **VETERAN'S ASSISTANCE 208-422**

Vend-No	Vend-Name	Invoice-Num	Expense-Amount
208-422-533-200	TELEPHONE		
5411	CENTURYLINK*	LONG DISTANCE 208-422 304006043-0114	101.27
208-422-533-210	POSTAGE		
70675	UNITED STATES POSTAL SERVICE*	DEC POSTAGE 208-422 70675-0114A	23.20
208-422-533-300	MILEAGE		
38	SAAL*STEVE	DECEMBER 13 MILEAGE 208-422 38-0114	287.59
208-422-533-970	EMERGENCY ASSISTANCE		
208	COUNTY GENERAL*	PARTIAL RENTAL 208-422 20050	210.00
27	STROPES REALTY*	PARTIAL RENT 208-422 20026	210.00
27	STROPES REALTY*	PARTIAL RENT 208-422 20034	210.00
10510	MAJORS*RICHARD	PARTIAL RENT 208-422 20039	210.00
14004	WHITE*ALAN G	PARTIAL RENT 208-422 20042	210.00
19028	VANG*CHAO	PARTIAL RENT 208-422 20045	210.00
6256	HENDRIX*JOE E	PARTIAL RENT 208-422 20036	210.00
68001	EDGEWOOD TERRACE*	PARTIAL RENT 208-422 20038	210.00
68039	FARROW*ROLAND	PARTIAL RENT 208-422 20032	210.00
68099	SCHMIDT*MARLIES	PARTIAL RENT 208-422 20047	210.00
68097	BROOKS*TONI L	PARTIAL RENT 208-422 20025	330.00
71012	DRAFFEN*PHILLIP J	PARTIAL RENT 208-422 20022	210.00
72065	VISTA VILLA*	PARTIAL RENT 208-422 20028	210.00
73096	CARNAHAN*BILL	PARTIAL RENT 208-422 20048	210.00
73098	TRUCKENMILLER*LARRY	PARTIAL RENT 208-422 20044	330.00
81049	FREEMAN*JOHN & PEGGY	PARTIAL RENT 208-422 20033	210.00
82051	KRUMHOLZ*JOAN & BILL	PARTIAL RENT 208-422 20041	250.00
82051	KRUMHOLZ*JOAN & BILL	PATRIAL RENT 208-422 20046	210.00
82060	DITTMER*PHYLLIS	PARTIAL RENT 208-422 20030	330.00
82027	UPPOLE*GARY L	PARTIAL RENT 208-422 20023	330.00
90073	JOHNSON*NEIL C	PARTIAL RENT 208-422 20037	330.00
92391	TEMPLE*VICTOR & LORI	PARTIAL RENT 208-422 20040	210.00
92906	SHELBY*KEVIN	PATRIAL RENT 208-422 20043	330.00
96249	CLANCY*ERIC	PARTIAL RENT 208-422 20035	210.00
99624	FANNIE E APARTMENTS*	PARTIAL RENT 208-422 20024	250.00
99817	COUNTRY SIDE ESTATES OF MACKINAW L	PATRIAL RENT 208-422 20049	210.00
100878	HARMS*HELENA	PARTIAL RENT 208-422 20031	330.00
101110	HANCOCK*TRAVIS	PARTIAL RENT 208-422 20029	210.00

Claims Docket
Expenditure Accounts

Comty **VETERAN'S ASSISTANCE 208-422**
Vend-No Vend-Name

Invoice-Numb Expense-Amount

101990 HICKMAN*DAVE PARTIAL RENT 208-422 20027 210.00

TOTAL: 7,422.06

Proceedings from Tazewell County Board meeting held this 29th day of January, 2014

TAZEWELL COUNTY
 Claims Docket
 Expenditure Accounts

Comty **Animal Control 211-411**

Vend-No	Vend-Name		Invoice-Numb	Expense-Amount
211-411-522-010		OFFICE SUPPLIES		
94456	INDEPENDENT STATIONERS*	THEME BOOKS 8 211-411	IN000377683	26.80
211-411-522-040		FEED		
95733	BIG R STORES*	25 BAGS OIL DRI 211-411	1992/13A	132.25
211-411-522-090		MAINTENANCE SUPPLIES		
5	ATLAS SUPPLY COMPANY*	MAINT SUPPLIES 211-411	154530	1,043.70
12366	MWI VETERINARY SUPPLY CO*	CHLORHEXDINE 211-411	6093444	123.68
95333	BIG R STORES*	20 CASES BLEACH 211-411	1992/13	190.80
211-411-522-100		GASOLINE		
10874	TREMONT OIL CO*	GASOLINE 211-411	101978	80.00
17331	TAZEWELL COUNTY HIGHWAY*	GAS 211-411	81009	750.23
211-411-533-160		VETERINARIAN OFFICE SERVICE		
21000	HERM*DR ART	DECEMBER SVCS 211-411	210-0114	1,871.17
211-411-533-200		TELEPHONE		
10000	AT&T*	TELEPHONE 211-411	2991013-0114	37.33
22000	FRONTIER*	TELEPHONE 211-411	4772270-0114	69.38
22000	FRONTIER*	TELEPHONE 211-411	9253370-0114	100.80
54100	CENTURYLINK*	TELEPHONE 211-411	304044105-0114	57.30
211-411-533-210		POSTAGE		
70075	UNITED STATES POSTAL SERVICE*	DEC POSTAGE 211-411	70675-0114B	1,120.45
211-411-533-220		T/PCCC		
21000	TAZEWELL/PEKIN COMMUNICATIONS*	RADIO SVC 211-411	217-0114	1,212.00
211-411-533-600		GAS, ELECTRIC & WATER		
7	AMEREN ILLINOIS*	GAS/ELEC 211-411	5201369932-0114	438.94
76	PURITAN SPRINGS WATER*	WATER SVC 211-411	1233147-0114	8.75
219	ILLINOIS AMERICAN WATER COMPANY*	WATER SVC 211-411	1081540-0114	51.87
88949	NOBLE AMERICAS ENERGY SOLUTIONS*	ELECTRIC 211-411	140020003360186	248.03
211-411-533-660		GARBAGE COLLECTION		
66418	X WASTE INC*	GARBAGE 211-411	219379	125.66

Claims Docket
 Expenditure Accounts

Comty **Animal Control 211-411**

Vend-No	Vend-Name		Invoice-Numb	Expense-Amount
211-411-533-700		VEHICLE MAINTENANCE		
90195	BEST AUTOMOTIVE*	BRAKES/TIRE INSTL AC3 211-411	PO56304	481.92
90239	FIRESTONE*	TIRES AC-3 211-411	141738	550.28
211-411-533-720		BUILDING & GROUNDS MAINTENANCE		
9	MARKLEY'S PEST ELIMINATION*	FLEAS INSIDE 211-411	230373	40.00
74	TCRC INC*	FLOOR CARE 211-411	14999	40.00
127	ANIMAL CONTROL PETTY CASH*	PLUGS FOR FAN 211-411	1257-0114	8.48
88	G & K SERVICES*	Office Rugs 211-411	1018718238	47.21
211-411-533-982		DEPOSIT REIMBURSEMENT		
78	COUNTY ANIMAL CONTROLS OF IL*	MEMBERSHIP DUES 211-411	TAZ0114	65.00
211-411-533-983		SPAY/NEUTER ASST. PROGRAM		
62	PEKIN VETERINARY CLINIC*	SPAY DOG 211-411	194749	270.75
211-411-533-984		TAZ CO VET ASSN		
99	TAZEWELL COUNTY VETERINARY MED ASS DEC S/N 211-411		DEC13	310.00
99	TAZEWELL COUNTY VETERINARY MED ASS NOVEMBER S/N 211-411		NOV13	250.00
211-411-544-000		NEW EQUIPMENT		
65	NATIONAL BAND & TAG CO*	DOG/CAT TAGS 2014 211-411	371817	1,197.51
62	CDW GOVERNMENT INC*	NEW PRINTER 211-411	HR89727	601.99
211-411-544-200		BLDG CONSTRUCT & REMODELING		
60	G & B MECHANICAL HEATING & COOLING REPLACE 2 FURNACES 211-411		0915	4,525.00
TOTAL:				16,077.28

Proceeds from the Animal Control Fund Starting the 1st of January, 2014

Comty **P.D.D. 221-413**
Vend-No Vend-Name

Invoice-Numb Expense-Amount

221-413-533-971 2576	TCRC INC*	T.C.R.C.	1/2 FY14 CONTRACT	221-413	4572	251,500.00	Manual Ck #4572 1/10/14
221-413-533-974 309	IRVSRA*	IRVSRA	1/2 FY14 CONTRACT	221-413	4571	5,181.50	Manual Ck #4571 1/10/14
221-413-533-975 311	CENTRAL ILLINOIS RIDING THERAPY*	CENTER IL RIDING THERAPY	1/2 FY14 CONTRACT	221-413	4570	12,690.00	Manual Ck #4570 1/10/14
221-413-533-976 14748	FONDULAC PARK DISTRICT*	FONDULAC PARK	1/2 FY14 CONTRACT	221-413	4569	5,181.50	Manual Ck #4569 1/10/14
TOTAL:						<u>274,553.00</u>	

Proceedings from Tazewell County Board meeting held this 29th day of January, 2014

TAZEWELL COUNTY
 Claims Docket
 Expenditure Accounts

Comty **HEALTH INTERNAL SERVICES 249-914**

Vend-No	Vend-Name	Invoice-Numb	Expense-Amount
249-914-533-533	EMPLOYEE LIFE INSURANCE		
10764	SYMETRA LIFE INSURANCE COMPANY* EMP LIFE INS 0114 249-914	10764-0114A	1,778.79
249-914-533-534	VOLUNTARY LIFE		
10764	SYMETRA LIFE INSURANCE COMPANY* VOL LIFE INS 0114 249-914	10764-0114	1,600.00
249-914-533-535	VAD&D		
10825	LINA* VOL AD&D 0114 249-914	10825-0114	52.80
249-914-533-611	EMPLOYEE STOP LOSS		
96555	STARLINE USA LLC* EMP STOP LOSS 0114 249-914	96555-0114A	6,592.72
249-914-533-612	DEPENDENT STOP LOSS		
96555	STARLINE USA LLC* DEP STOP LOSS 0114 249-914	96555-0114	10,411.80
249-914-533-613	AGGREGATE STOP LOSS		
96555	STARLINE USA LLC* AGG STOP LOSS 0114 249-914	96555-0114B	705.51
TOTAL:			<u>21,141.62</u>

Procedings from Tazewell County Board meeting held this 29th day of January, 2014

Comty **Solid Waste** 254-112
Vend-No Vend-Name

Invoice-Numb Expense-Amount

254-112-533-000	CONTRACTUAL SERVICE		
50074	ILCSWMA*	2014 Membership 254-112	67-14 100.00
254-112-533-001	RECYCLING		
50070	MIDLAND DAVIS CORP*	LANDFILL/HAULING 254-112	186356 300.00
		TOTAL:	<u>400.00</u>

Proceedings from Tazewell County Board meeting held this 29th day of January, 2014

County Chairman Comments:

Chairman Zimmerman introduced John Horan, Director of Court Administration. Also announced iPads are available in the Auditor's office.

Motion by Member Redlingshafer, Second by Member Ackerman to approve the Calendar of Meetings for February, 2014. Motion carried by Voice Vote.



TAZEWELL COUNTY BOARD February 2014 Calendar of Meetings

Zoning Board of Appeals (Newman)	Tuesday, February 04 6:00pm - JCCR	Connett, Crawford, Hillegonds, Palmer, Redlingshafer, Rinehart, Sinn, Sundell
Land Use (Hillegonds)	Tuesday, February 11 5:00pm – Jury Room	Crawford, Connett, Palmer, Redlingshafer, Rinehart, Sinn, Sundell
Insurance Review (Zimmerman)	Thursday, February 13 3:00pm – Jury Room	Neuhauser, Aeilts, Connett, Gillespie, Graff, Johnson, Kreiter, Lourgos, Richmond, Stanton
Health Services (Imig)	Thursday, February 13 5:30pm - TCHD	Sundell, Graff, B. Grimm, Harris, Redlingshafer, Sinn, Vanderheydt
President’s Day	Monday, February 17	County Offices Closed
Transportation (Sinn)	Tuesday, February 18 8:00am - Tremont	Proehl, Ackerman, Crawford, Palmer, Rinehart, Stanford, VACANT
Property (D. Grimm)	Tuesday, February 18 3:30pm - JCCR	Donahue, Ackerman, Meisinger, Neuhauser, Proehl, Stanford, Vanderheydt
Finance (Neuhauser)	Tuesday, February 18 following Property - JCCR	B. Grimm, Connett, Donahue, Graff, D. Grimm, Harris, Hillegonds, Imig, Meisinger, VACANT
Human Resources (Harris)	Tuesday, February 18 following Finance - JCCR	Meisinger, Connett, Donahue, Graff, B. Grimm, D. Grimm, Hillegonds, Imig, Neuhauser, VACANT
Risk Management (Zimmerman)	Wednesday, February 19 4:00pm – Jury Room	Neuhauser, Crawford, Donahue, B. Grimm, D. Grimm, Harris, Hillegonds, Imig, Meisinger, Sinn, VACANT *(Auditor, Treasurer, State’s Attorney)*
Executive (Zimmerman)	Wednesday, February 19 following Executive	Neuhauser, Crawford, Donahue, B. Grimm, D. Grimm, Harris, Hillegonds, Imig, Meisinger, Sinn, VACANT
Board of Health (Burton)	Monday, February 24 6:30 p.m. - TCHD	Imig
County Board	Wednesday, February 26 6:00 p.m. – JCCR	ALL COUNTY BOARD MEMBERS

Board Recessed at 7:29 p.m. Next Meeting will be held on February 26th, 2014.

I, Christie A. Webb, Clerk of Tazewell County, do hereby certify that the foregoing is a true and complete copy of the Board Minutes at a meeting held in the Justice Center Community Room in the City of Pekin, Illinois on January 29, 2014 at 6:02 p.m. The originals of which are in my custody in my office and that I am the Legal custodian of the same.

In Testimony Whereof, I have hereunto subscribed my hand and affixed the Seal of the said County at my office in Pekin, Illinois this 29th day of January, 2014.
