

MEETING: TRANSPORTATION COMMITTEE MINUTES

DATE/ TIME: Monday, June 20, 2011 - 8:00 A.M.

PRESENT: Chairman Sinn, Rosemary Palmer, Terry Von Boeckman, Jim Donahue, Mel Stanford, Jim Carius, John Ackerman, and Nancy Proehl

ABSENT:

MINUTES: **MOTION BY CARIUS, SECOND BY PALMER** to approve the minutes of
Approve May 16, 2011. **MOTION CARRIED** on voice vote.

Executive Session minutes from May 16, 2011 were passed out in confidential envelopes and read silently by each Transportation Committee member.

MOTION BY STANFORD, SECOND BY PROEHL to approve the Executive Session minutes of May 16, 2011. **MOTION CARRIED** on voice vote.

OLD BUSINESS:

Broadway Road Bridge Update

Mr. Anderson stated the road was opened approximately a week and a half ago, June 8, 2011. Otto Baum was given 85 Working Days in the contract, and they have exceeded that number. Mr. Anderson stated he plans to speak with Otto Baum today regarding potential contractual penalty of \$1,500 per Working Day over the allotted amount, but Otto Baum may want to dispute a legitimate reason for some of the days. Mr. Carius asked if this was the first project that would result in a penalty. Mr. Anderson stated it was the first during his term as County Engineer, but there is contractual process that follows IDOT's Specifications for penalties in every project. Mr. Carius stated the County needs to follow through with the penalty to set precedence. Mr. Anderson added that although the road is open the project is not quite finished due to trees that cannot be planted until Fall.

Veterans Road Bridge Update

Mr. Anderson informed the committee that the county has purchased Right of Way parcels from Midstate Development and R.A. Cullinan. A proposed agreement for Norfolk Southern Railroad's Right of Way was recently received. Mr. Parr has worked to put together what we hope to be the final offer for Delong's Right of Way. Mr. Anderson stated the project will be bid through IDOT, likely in September or November.

Rural Sign Upgrade Update

Mr. Anderson reminded the committee that all of the warning signs in Tazewell, including municipalities with a population under 5,000, all 18 townships, and Tazewell County highways, are currently being upgraded with Federal Funds. IDOT has sent funds for 90% of the contract, and the remaining 10% will be sent when the project is complete. The materials are covered 100%, and the labor is the responsibility of the agency receiving the signs and posts. Mr. Anderson advised the sign deliveries began last week, and there has been a lot of delay and minimal customer service with Allied Municipal Supply.

**TRANSPORTATION
COMMITTEE**

Mr. Anderson stated Allied was the low bidder in Tazewell County and several other counties throughout the state for this same work, and they are likely overwhelmed. Mrs. Proehl asked about sign height and if all of the signs will be replaced correctly. Mr. Anderson stated the Highway Department is working with the townships and municipalities to make sure the sign specifications are correct.

Heritage Lake Update

Mr. Anderson stated he has not heard anything further regarding Heritage Lake. Mr. David Jones stated the County Board has not heard anything recently either, but contact with Tazewell County Assistant State's Attorney Michael Holly has been made. Mr. Ackerman stated the question of the number of registered voters in Heritage Lake has come up. Mr. Jones stated he would like to see the process slow down due to the magnitude of the project. The impact on the County's credit rating could be large due to Tazewell County acting as the liaison and incurring costs for a project that is not even ours. Mr. Anderson stated adding Heritage Lake to Mackinaw Township would increase Mackinaw Township's mileage by approximately 25%.

Eastern Bypass Update

Mr. Anderson stated the public meeting for this project has still not been scheduled, but it is expected to be late this summer.

**Wagon seller Road –
Cincinnati Township**

Mr. Anderson stated Excel Foundries and F. L. Smidth, located on Wagon seller Road, plan to expand. Mr. Anderson stated he will be attending a meeting with IDOT, Ron Hawkins, Cincinnati Township Road Commissioner, Excel Foundries, and F. L. Smidth to discuss the potential availability of Economic Development Access Road Funds. Mr. Anderson stated a vehicle count was just completed with results showing 1,000 vehicles per day on Wagon seller, 10% of which are multiunits (large semis).

**NEW BUSINESS:
Line Item Transfer**

Mr. Anderson informed the committee we are requesting the Finance Committee to approve a line item transfer of \$1,000.00 to offset actual expenses incurred for Office Supplies. Mr. Anderson informed the committee of the use of postage, paper, ink, and other office supplies for the large quantity of projects let this year. Several additional projects were bid in May due to good bids received in April. He also informed the committee since we charge for bid packets some money is coming back to us as revenue. A motion was made by Mr. Stanford, second by Mr. Ackerman, requesting the Finance Committee to approve a line item transfer of \$1,000.00 from County Highway, Contingent Expense, line item 202-311-566-000 to Office Supplies, line item 202-311-522-010.

**IDOT Audit Report #52
County Motor Fuel**

The Illinois Department of Transportation has sent the County a copy of Audit Report #52, covering the receipt and disbursement of County Motor Fuel funds by Tazewell County for the period beginning January 1, 2004 and ending December 31, 2004.

**TRANSPORTATION
COMMITTEE**

RESOLUTION: **MOTION BY ACKERMAN, SECOND BY DONAHUE** to recommend to the County Board that the receipt of the Audit Report #52 be acknowledged and filed as a permanent record in the office of the Tazewell County Clerk. **MOTION CARRIED** on a voice vote.

PPUATS Mr. Anderson presented the annual resolution for PPUATS membership. Mr. Anderson informed the committee this year's membership fee is slightly less than last year

RESOLUTION: **MOTION BY PROEHL, SECOND BY VON BOECKMAN** to accept the request for payment of \$30,776.03 from the County's allotment of Motor Fuel Tax Funds, subject to the approval of the County Board and the Illinois Department of Transportation. **MOTION CARRIED** on a voice vote.

Prevailing Wage Rate Mr. Anderson informed the committee that the current prevailing wage rate will be published in the local newspaper and is recommended for approval.

RESOLUTION: **MOTION BY PALMER, SECOND BY CARIUS** to accept the prevailing wage rate, subject to the approval of the county board. **MOTION CARRIED** on a voice vote.

**County Engineer's Salary/
Vehicle Compensation** Motion was made by Mr. Ackerman and seconded by Mr. Carius to go into Executive Session at 8:29 A.M. for this discussion.

At 8:53 A.M., the Executive Session was concluded. Mr. Anderson's annual salary review is due in June, but to have his salary reviewed at the same time as other department heads and to coincide with the new six year County Engineer contract beginning in January, Mr. Anderson's salary was agreed to be figured for half of the year. Mr. Anderson's salary will be discussed again in December 2011, pending reappointment as County Engineer. Chairman Sinn informed Mr. Anderson that a performance evaluation will need to be completed before the next discussion regarding his salary.

RESOLUTION: **MOTION BY CARIUS, SECOND BY DONAHUE** to propose to the County Board a 2% increase in salary for the County Engineer. The salary for July 1, 2010 through December 31, 2011 will be set at \$110,866.86 per annum. Also, his stipend pay for mileage will remain at \$650.00 per month, with an additional mileage reimbursement for outside Tazewell/Peoria metro area county functions at the current mileage rate. **MOTION CARRIED** on a voice vote.

**Sec. 11-00000-00-CS
County Engineer's
Salary** Mr. Anderson informed the committee that this is the annual resolution for the County engineer's salary and benefits. However, this year, the resolution will be for half of a year's salary to match the proposed salary agreement.

**TRANSPORTATION
COMMITTEE**

- RESOLUTION:** **MOTION BY STANFORD, SECOND BY ACKERMAN** to appropriate \$80,000.00 for the salary, insurance, IMRF, and Social Security expenses incurred for the County Engineer, be paid from County Motor Fuel Funds, subject to the approval of the County Board. **MOTION PASSED** on a voice vote.
- OTHER MATTERS:**
- Terminal Road** Ameren Illinois has contacted the Highway Department with questions regarding design to help with tower relocation. Ameren is apparently going to relocate these towers (3-5) this year.
- Snow Blowers** Local farmers are interested in purchasing used snow blowers from the Highway Department. An agreement has been made to sell the blowers for half of the salvage price. Tazewell County Auditor, Vicki Grashoff, previously informed John Anderson this is the most economical way to sell the blowers due to the cost it takes to set up and auction and the lack of attendance by buyers.
- Bill** Mr. Ackerman informed the committee of bills introduced regarding the elimination of Township Road Districts under certain mileage. If this passed, the County could be responsible for all of the Township Roads. Mr. Ackerman stated that although the bill was defeated, it received a lot of interest from the Chicago area.
- Fondulac Compliments** Mr. Ackerman relayed to the committee that Fondulac Township complimented Mr. Anderson, Mr. Parr, and Tazewell County Highway department at their most recent township meeting.
- Township Bridge Fund** Mr. Anderson informed the committee that the Bridge Construction line item in Township Bridge is negative due to the bridge deck for Broadway Road being poured in 2011 but budgeted for in 2010. When estimating expenditures for 2010 during budget, it was thought the bridge would be poured and expenses credited to 2010. The County Administrator and Auditor are aware of this. The bottom line is the fund balance is fine and will be the same.
- APPROVAL OF BILLS:** **MOTION BY STANFORD, SECOND BY CARIUS** to approve the bills as presented and recommend payment to the County Board.
- ADJOURNMENT:** Chairman Sinn adjourned the meeting at 9:03 A.M. The next regularly scheduled meeting of the Transportation Committee will be held on Monday, July 18, 2011, at 8:00 A.M.