

Minutes approved 08-20-14



RISK MANAGEMENT COMMITTEE

Jury Commission Room – McKenzie Building
Wednesday, June 18, 2014 – 4:00 p.m.

Committee Members Present: Chairman Zimmerman, Russ Crawford, Monica Connett, Brett Grimm, Dean Grimm, Mike Harris, Terry Hillegonds, Carroll Imig, Darrell Meisinger, Greg Sinn, Auditor Grashoff, ASA Holly, Treasurer Burress

Committee Members Absent: Jim Donahue, Dean Grimm

MOTION

MOTION BY GRIMM, SECOND BY MEISINGER to approve the minutes of the May 21, 2014 meeting.

On voice vote, **MOTION CARRIED.**

Chairman Zimmerman presented Dave Zern, President of Kuhl and Company, Bob Spring, Vice President of IPMG and Kim Gaston, Risk Management Consultant of IPMG to discuss the transition. They wanted to report on training that has transpired and what is coming for the remainder of the year.

Gaston provided Committee members a safety report which shows six injuries since March. Most have occurred in the area of slips, trips and falls. She wanted to be proactive and have regular training sessions to prevent issues. She has provided on-line resources to our Department Heads and those are being used. Gaston stated that our HR Generalist, Melissa Sifford, has access to reports so quarterly information can be presented to the Committee if desired. They have the capabilities of tracking both claims and losses. Neuhauser stated these are called “near misses” and it is important that someone have this information so reports are accurate and training can be completed before there are injuries.

Grimm inquired about the OSHA log. Sifford keeps our log and gets the information from accident reports. Neuhauser inquired if they have had an opportunity to evaluate Tazewell County yet for safety. Gaston stated they have not yet been provided with our handbook for their attorney to review. She does know there is continual focus to improve and that is important in creating a culture that will filter down.

Crawford inquired if a root cause analysis had been completed. Gaston stated the current training plan was created before any incidents were in. Eventually specific incidents will be used to develop training and chart information.

MOTION

MOTION BY HARRIS, SECOND BY HILLEGONDS to move the Committee into Executive Session under 5 ILCS 120/2(c)(11) – Pending Litigation at 4:25 p.m.

On voice vote, **MOTION CARRIED.**

Chairman Zimmerman moved the Committee out of Executive Session at 4:45.

Chairman Zimmerman acknowledged receipt of the Treasurer's Report.

The meeting was recessed at 4:46 p.m.

(transcribed by S. Beeney)