



**Minutes approved 01-20-15**

**Property Committee Meeting**

James Carius Community Room  
Tuesday, October 21, 2014 – 3:30 p.m.

Committee Members Present: Vice Chairman Jim Donahue, John Ackerman,  
Darrell Meisinger, Tim Neuhauser, Jerry  
Vanderheydt

Committee Members Absent: Chairman Dean Grimm, Nancy Proehl

**MOTION**                    **MOTION BY VANDERHEYDT, SECOND BY MEISINGER** to  
approve the minutes of the September 16, 2014 meeting.

On voice vote, **MOTION CARRIED.**

**MOTION**                    **MOTION BY MEISINGER, SECOND BY VANDERHEYDT** to  
P-14-28                    recommend to County Board to approve the HVAC replacement  
at the Health Department.

On voice vote, **MOTION CARRIED.**

**MOTION**                    **MOTION BY NEUHAUSER, SECOND BY MEISINGER** to  
P-14-30                    recommend to County Board to replace the telephone system at  
EMA.

EMA Director, Dawn Cook, advised the Committee she obtained three bids. She is not recommending any vendor but asking the Committee for their direction. All are different telephones but the needs are met from each company. Her belief is in the near future the County phone system may be upgraded and she wants her system to be compatible, but she needs an upgrade now and prefers the Committee recommend the phone system provider. It was clarified this is installing a system with software, hardware and new cabling for both voice and data. At this time her system does not even have voice mail.

Neuhauser clarified that the County contract with Heart is currently operating on extension through December. Cook stated her phone system is being paid for with grant money and has to be installed in the next six months.

The consensus of the Committee was to accept the lowest responsible bid.

On voice vote, **MOTION CARRIED.**

**MOTION**  
P-14-29

**MOTION BY ACKERMAN, SECOND BY NEUHAUSER** to recommend to County Board to replace a storm siren.

Cook explained this would be a replacement siren at Lake Windermere that was destroyed by lightning strike. An estimate from Ragan Communications was received. Cook stated it cannot be put out for competitive bid as they are the only supplier for compatibility with our existing system. The Committee also needs to decide the line item to pay for the siren as there are no funds in the EMA budget.

Ackerman stated he would accept this bid at this time, however, other companies need to be asked to provide a bid even if they are out of the area.

Cook also advised there are twelve sirens that are not on our property insurance and adding them is being looked into.

**MOTION BY ACKERMAN, SECOND BY NEUHAUSER** to approve the proposal from Ragan Communication and to fund it from the Contingency Line Item.

On voice vote, **MOTION CARRIED.**

Vice Chairman Donahue moved the Committee through Unfinished Business, Reports and Communications, Other Business or Comments of which there were none.

The agenda item for approval of bills was removed as it was on the agenda in error.

Vice Chairman Donahue opened the discussion on the Monge Building Substructure Report. He stated there is serious damage to that building and the maintenance supervisor was here to explain.

Facilities Director Strauman stated he received a structural report from Farnsworth. They did not provide recommendations. Strauman has called to ask the cost of construction as the damage is substantial. The interior weight bearing walls are sound. The basement under the sidewalk is the issue.

Vice Chairman Donahue asked that attendees take a walk through the building so later an informed vote could be taken. Strauman stated he has pending questions with an architect for budget costs for repairs.

Vice Chairman Donahue dismissed the meeting at 3:55 and a tour of the Monge building was conducted.

(transcribed by S. Beeney)