



**Minutes approved 06-17-14**

## **Property Committee Meeting**

James Carius Community Room

Tuesday, May 20, 2014 – 3:30 p.m.

Committee Members Present: Chairman Dean Grimm, Jim Donahue, John Ackerman, Darrell Meisinger, Tim Neuhauser, Nancy Proehl, Jerry Vanderheydt

Others: Michael J. Freilinger, County Administrator  
Dan Gillette, Building and Grounds Superintendent

**MOTION**                    **MOTION BY MEISINGER, SECOND BY PROEHL** to approve the minutes of the April 22, 2014 meeting and the April 30, 2014 In-Place meeting.

On voice vote, **MOTION CARRIED.**

**MOTION**                    **MOTION BY NEUHAUSER, SECOND BY DONAHUE** to approve the sale of an Animal Control Vehicle.

Health Services Committee Chairman, Carroll Imig, advised the Committee that this was a vehicle in poor condition with no brakes and over 100,000 miles on it. It was valued under \$1,000. Chairman Grimm advised the Committee it would be listed for sale on the County website for 30 days in compliance with our policy for sale of county property.

On voice vote, **MOTION CARRIED.**

**MOTION**  
P-14-12

**MOTION BY ACKERMAN, SECOND BY PROEHL** to recommend to County Board to approve the lease agreement in the Monge Building to the Tazewell County Historic Places.

On voice vote, **MOTION CARRIED.**

Chairman Grimm explained the next resolution on the agenda had two options. This is the lease agreement for copy machines. Freilinger explained there was a 3 year and a 5 year option. The agreements included the same number of machines with 20 new machines. Neuhauser stated he would be concerned with going out another 5 years due to the technology upgrades we will miss out on. He was in favor of the 3 year option.

**MOTION**

P-14-13

**MOTION BY NEUHAUSER, SECOND BY ACKERMAN** to recommend to County Board to approve the 3 year lease agreement for copy machines.

On voice vote, **MOTION CARRIED.**

**MOTION**

P-14-15

**MOTION BY ACKERMAN, SECOND BY VANDERHEYDT** to recommend to County Board to approve the contract for asbestos abatement at properties located at 407, 409 and 411 Elizabeth Street.

On voice vote, **MOTION CARRIED.**

**MOTION**

P-14-14

**MOTION BY VANDERHEYDT, SECOND BY DONAHUE** to recommend to County Board to approve the floor care agreement for stripping and waxing floors in the McKenzie Building, the Old Post Office and the Courthouse.

On voice vote, **MOTION CARRIED.**

**MOTION**

**MOTION BY ACKERMAN, SECOND BY PROEHL** to approve the structural assessment of the Monge Building.

On voice vote, **MOTION CARRIED.**

**MOTION**

**MOTION BY ACKERMAN, SECOND BY VANDERHEYDT** to approve architectural services for demolition of 407, 409 and 411 Elizabeth Street.

On voice vote, **MOTION CARRIED.**

Chairman Grimm opened the discussion on the Space Needs Study. Ackerman inquired why the Farnsworth representative was not at this meeting for questions. Proehl stated she had understood if anyone had questions they should go to the Administrator and he would get answers from Farnsworth. Donahue stated he does not agree with tearing down the Monge Building. Chairman Grimm stated we can request a representative for next month's meeting.

Freilinger stated he was aware of the questions of operational costs of having three structures for security and the parking structure. There was also a question regarding vacating the street between the Justice Center and the Monge Building. Ackerman stated at their presentation to the Board their

argument for not using the McKenzie Building as the Courthouse Annex was due to ceiling heights and courtroom standards and he would like to see those standards.

The Committee then discussed the current structural assessment of the Monge Building and if that was in conjunction with the Space Needs. Chairman Grimm stated it was due to the need for repairs to existing walls and it has nothing to do with the space needs plans.

**REPORTS AND COMMUNICATION**

Building and Grounds Superintendent, Dan Gillette, reported the fuel tank replacement at the Highway Department is scheduled to start June 2<sup>nd</sup>. The pre-bids were held May 20<sup>th</sup> for the roofs at the Health Department and the Old Post Office. Bids due May 21<sup>st</sup> for the McKenzie Building.

He reported the annual inspection on the backflow was conducted and passed. The landscaping at the Courthouse is expected to start this week on the flower beds. He is in the process of getting quotes for skylight repair at the Courthouse.

Donahue stated he would like to see a quote on rugs and runners. Gillette reported he did receive a quote for mats. Chairman Grimm stated it can be put on the June agenda.

**MOTION**

**MOTION BY PROEHL, SECOND BY DONAHUE** to recommend to County Board to approve the bills as presented.

On voice vote, **MOTION CARRIED.**

Chairman Grimm recessed the meeting at 3:55 p.m.

(transcribed by S. Beeney)