



Minutes approved 05-20-14

Property Committee Meeting

James Carius Community Room
Tuesday, April 22, 2014 – 3:30 p.m.

Committee Members Present: Vice Chairman Donahue, John Ackerman, Darrell Meisinger, Tim Neuhauser, Nancy Proehl, Jerry Vanderheydt

Committee Members Absent: Chairman Dean Grimm

Others: Michael J. Freilinger, County Administrator
Dan Gillette, Building and Grounds Superintendent

MOTION

MOTION BY NEUHAUSER, SECOND BY VANDERHEYDT to approve the minutes of the March 18, 2014 meeting.

On voice vote, **MOTION CARRIED.**

Vice Chairman Donahue advised the Committee he would be combining discussion of agenda item A and C. There will be an In-Place meeting on Board night for action.

Donahue stated there was information in the packet explaining that the Tazewell County Museum was asking for a reasonable lease. Ackerman stated the County Clerk has started to move historical documents to the basement of the Monge Building and the museum could be a great asset to assist in archiving those documents. Deininger stated the space in the Monge Building that is being considered is the largest unit in the building and normally rents for \$1200 per month. The unit is in the back of the building.

Donahue introduced Leigh Ann Matthews to discuss Pekin Main Street lease renewal. Matthews stated the current director has accepted a position out of state and they will be hiring a new director. At this time they are reviewing the budget. This is a not for profit with a small budget. Before they hire a director they need to know what the budget will be as they cannot afford the \$600 per month for office space. They are not prepared to sign the least until they know what their options are. They would like to see the rent at \$400 or below.

Ackerman stated he would support the lower amount as this is an entity that supports the community. Donahue stated that he

serves as liaison to the Board on this committee. All proceeds to be used towards the betterment of downtown Pekin. He supports the request for reduced rent. Donahue stated it would be brought to In-Place.

MOTION

MOTION BY PROEHL, SECOND BY MEISINGER to table the Lease renewal with Pekin Main Street.

On voice vote, **MOTION CARRIED.**

Donahue stated that Item B was being pulled from the agenda and will be taken up at In-Place.

MOTION

P-14-11

MOTION BY ACKERMAN, SECOND BY VANDERHEYDT to recommend to County Board to approve the bid for fuel tank replacement at the Highway Department.

On voice vote, **MOTION CARRIED.**

MOTION

P-14-10

MOTION BY VANDERHEYDT, SECOND BY PROEHL to recommend to County Board to approve the security upgrades to the Courthouse.

Donahue stated he had inquired on the funding. Freilinger stated he supports approving. It is essential that security improvements are made. There is still general fund money available as the fuel tank replacement appropriation was less than anticipated.

On voice vote, **MOTION CARRIED.**

MOTION

MOTION BY ACKERMAN, SECOND BY NEUHAUSER to approve obtaining quotes for asbestos removal, an architectural RFP and obtaining demolition bids for property at 407, 409 and 411 Elizabeth Streets.

On voice vote, **MOTION CARRIED.**

MOTION

MOTION BY MEISINGER, SECOND BY VANDERHEYDT to approve going out for bids for roof replacements at the Health Department and the Old Post Office.

On voice vote, **MOTION CARRIED.**

MOTION **MOTION BY PROEHL, SECOND BY NEUHAUSER** to approve going out for bids for repairs to the McKenzie Building exterior and the upper parapet walls.

On voice vote, **MOTION CARRIED.**

MOTION **MOTION BY ACKERMAN, SECOND BY PROEHL** to approve adding landscape rock to the Courthouse landscaping project.

Gillette explained that when the project was approved last year he had anticipated using mulch. Proehl suggested rock and bids were obtained. Gillette stated there was nothing specifically allocated in the budget but he can use funds from capitol.

On voice vote, **MOTION CARRIED.**

REPORTS AND COMMUNICATIONS

Gillette reported they continue to work on routine items. The annual inspection on fire suppression systems was completed.

OTHER BUSINESS

Ackerman wants the Space Needs Study discussion at the next meeting. He does not support tearing down the Arcade Building at this time. He wants to discuss and look at alternative proposals. Freilinger stated the draft version was provided. A meeting is pending with the Property Committee Chairman and then a meeting with Farnsworth before opening to the Committee. Comments can be directed to Freilinger and will be discussed with the consultant for inclusion in their recommended proposal. Ackerman stated that their current version has a lot of areas for the County to provide security and he wants the long term costs looked at. Ackerman asked if all Board members could be included in the meeting with Farnsworth.

MOTION **MOTION BY MEISINGER, SECOND BY PROEHL** to recommend to County Board to approve the bills as presented.

On voice vote, **MOTION CARRIED.**

Vice Chairman Donahue recessed the meeting at 3:55 p.m.

(transcribed by S. Beeney)