



Minutes approved 04-22-14

Property Committee Meeting

Jury Commission Room

Tuesday, March 18, 2014 – 3:30 p.m.

Committee Members Present: Vice Chairman Donahue, John Ackerman, Darrell Meisinger, Tim Neuhauser, Jerry Vanderheydt

Committee Members Absent: Chairman Dean Grimm, Nancy Proehl, Mel Stanford

Others: Michael J. Freiling, County Administrator
Dan Gillette, Building and Grounds Superintendent

MOTION

MOTION BY VANDERHEYDT, SECOND BY MEISINGER to approve the minutes of the February 18, 2014 meeting.

On voice vote, **MOTION CARRIED.**

Vice Chairman Donahue opened the discussion on Courthouse security request. Chief Deputy Jeff Lower reported that the Presiding Judge met with the Sheriff to review minimum courtroom standards that went into effect in 2011. Lower reported that there are some compliance issues simply due to the building. There is a request to make updates to the Judges chambers. There has not been time for Gillette to provide specifications and cost estimates yet. Neuhauser inquired if there was a compliance deadline. Lower reported no, but this is something the Judges have wanted for quite a while.

Vice Chairman Donahue opened the discussion on the TCRC remodel building for classrooms. Mr. Durdle of TCRC was also in the audience. Gillette reported that he met with Chairman Grimm. TCRC has a mandate that when production is low they have to provide classroom training to their clients. They need a remodel to make classrooms. They will budget for the work to be done. There will be no structural changes to building.

Vice Chairman Donahue opened the discussion of the generator. Gillette reported that this is a portable generator provided for the Emergency Management Agency to be used in emergencies for several counties. There are wiring issues. A cost estimate to get emergency power out there is being obtained including installation of a permanent generator. Another report to the Committee will be provided. It was clarified

that the generator belongs to Homeland Security and there is concern for spending money on something that is not owned by the County. Freilinger stated options will be brought back to Committee.

MOTION **MOTION BY VANDERHEYDT, SECOND BY ACKERMAN** to approve the asbestos inspections and samplings for the newly acquired property on Elizabeth Streets.

On voice vote, **MOTION CARRIED.**

MOTION **MOTION BY ACKERMAN, SECOND BY VANDERHEYDT** to approve the architectural services for roof replacements at the Health Department and the lower roof on the Old Post Office.

On voice vote, **MOTION CARRIED.**

MOTION **MOTION BY NEUHAUSER, SECOND BY MEISINGER** to approve architectural services for the repairs to the McKenzie Building exterior and the upper parapet walls.

On voice vote, **MOTION CARRIED.**

MOTION
P-14-01 **MOTION BY ACKERMAN, SECOND BY NEUHAUSER** to recommend to County Board to approve the cleaning contract with Vonachen Services, Inc. for the Justice Center

On voice vote, **MOTION CARRIED.**

MOTION
P-14-02 **MOTION BY ACKERMAN, SECOND BY NEUHAUSER** to recommend to County Board to approve the cleaning contract with Vonachen Services, Inc. for the Old Post Office.

On voice vote, **MOTION CARRIED.**

MOTION
P-14-03 **MOTION BY ACKERMAN, SECOND BY NEUHAUSER** to recommend to County Board to approve the cleaning contract with Vonachen Services, Inc. for the Courthouse.

On voice vote, **MOTION CARRIED.**

MOTION
P-14-04 **MOTION BY ACKERMAN, SECOND BY NEUHAUSER** to recommend to County Board to approve the cleaning contract with TCRC for the McKenzie Building.

On voice vote, **MOTION CARRIED.**

MOTION
P-14-05

MOTION BY ACKERMAN, SECOND BY NEUHAUSER to recommend to County Board to approve the cleaning contact with TCRC for the Tazewell Building.

On voice vote, **MOTION CARRIED.**

MOTION
P-14-06

MOTION BY ACKERMAN, SECOND BY NEUHAUSER to recommend to County Board to approve the cleaning contract with TCRC for the EMA Building.

On voice vote, **MOTION CARRIED.**

MOTION
P-14-07

MOTION BY ACKERMAN, SECOND BY NEUHAUSER to recommend to County Board to approve the cleaning contract with Vonachen Services, Inc. for hard floor care.

On voice vote, **MOTION CARRIED.**

Vice Chairman Donahue advised the Committee that there were two bids received. A third was received but was not submitted timely and was determined ineligible.

MOTION

MOTION BY VANDERHEYDT, SECOND BY ACKERMAN to approve soliciting quotes for replacement of the accessibility ramp at the Old Post Office.

On voice vote, **MOTION CARRIED.**

MOTION

MOTION BY ACKERMAN, SECOND BY MEISINGER to approve soliciting quotes for the repair of the Courthouse skylight.

On voice vote, **MOTION CARRIED.**

**REPORTS AND
COMMUNICATIONS**

Buildings and Grounds Superintendent, Dan Gillette, reported they were working on routine items. He stated he has the bid specifications on the fuel tank removal/replacement at Highway and would bring back to the April meeting.

MOTION

MOTION BY ACKERMAN, SECOND BY VANDERHEYDT to recommend to County Board to approve the bills as presented.

On voice vote, **MOTION CARRIED.**

Vice Chairman Donahue recessed the meeting at 4:00 p.m.

(transcribed by S. Beeney)