



Minutes approved 08-21-12

Property Committee Meeting

Justice Center Community Room
Tuesday, July 17, 2012 – 5:15 p.m.

Committee Members Present: Chairman Dean Grimm, Brett Grimm, John Ackerman, Lincoln Hobson, Nancy Proehl, Jerry Vanderheydt

Committee Members Absent: Tim Neuhauser

Others: County Administrator Michael Freilinger
Building and Grounds Superintendent Dan Gillette

MOTION **MOTION BY GRIMM, SECOND BY HOBSON** to approve the minutes of the June 19, 2012 meeting.

On voice vote, MOTION CARRIED.

NEW BUSINESS

Chairman Grimm asked Building and Grounds Superintendent, Dan Gillette to provide the Committee with some updates.

Gillette reported that electricity was going in the newly installed storm shelter at the Tazewell County Health Department. The work was almost completed. He also reported that when Southern Illinois Storm Shelter personnel was here for the installation, they looked at other storm shelter location areas at the Tremont campus. The TCRC building would require two 8x40 units to accommodate. The Animal Control building would require one 8x8 shelter. An estimate is being worked up. Gillette asked the Committee if the costs would be considered for the FY13 budget.

Ackerman stated he thought there was funding in the current budget for one more units. Grimm advised that will be checked on.

Gillette reported on grant status for exterior lighting for the Courthouse. He stated they want to have lighting replaced from the original building plan. Gillette stated the cost would be \$20,000.00 to \$25,000.00 for eight lights around the Courthouse. The grant is a 50/50 match. He has not yet submitted the application to the State. It is due by 08-01-12.

Grimm stated if the grant is approved, the County would be fine with paying ½ the cost. He suggested that other lighting plans be looked at to see if we could install for less. He recommended proceeding with the grant application and will decide when the outcome of the grant is known.

MOTION

MOTION BY PROEHL, SECOND BY GRIMM to approve going out for bids for HVAC for the Monge Building and the Newlun Center.

Chairman Grimm stated that until there is change in the original agreement with Board of Health and the Tremont campus we will proceed with upgrades.

On voice vote, MOTION CARRIED.

Ackerman opposed.

MOTION

MOTION BY PROEHL, SECOND BY ACKERMAN to approve going out for quotes for landscape projects for the McKenzie Building, the Old Post Office, the Justice Center and the Courthouse.

Proehl stated the landscaping needs some refreshing. She stated they have asked Gillette to complete RFQ's for four projects.

Gillette stated he wants to remove irrigation completion from the RFQ and eventually make that a separate request. He stated that three years ago when he looked into irrigation, the cost was over \$20,000.00. Gillette also asked if the Committee wanted something done this year or make plans for FY13. Gillette stated that irrigation installed first would be best.

Ackerman stated he agrees with making irrigation it's own request. He stated that the McKenzie Building and the Courthouse could be on one bid for irrigation. He also stated the plans should be moved into FY13 and have the bid notice close in April 2013. He stated that in winter months, off season, we could see more competitive bidding.

Proehl stated this is a project that should be completed in tiers over several years. Ackerman stated it was important for bidding that all projects are included in one design and the Board could select where to begin.

B. Grimm stated that it would be a good project, but not this year and he agreed it needs to be done in tiers. He is not comfortable spending the money at this time.

Chairman Grimm said the consensus of the Committee was to go forward with getting the bids.

**MOTION TO
AMMEND**

Ackerman motioned to amend the RFQ to remove irrigation and to move the date back to April 1, 2013. Second by Grimm.

On voice vote, MOTION CARRIED on amendment.

On voice vote original motion as amended, MOTION CARRIED.

**REPORTS AND
COMMUNICATION**

Chairman Grimm suggested that Property Committee be moved to the earliest slot on the days when Finance, HR and Property meet. He said he would check into making that change.

Gillette reported that the annual fire inspection was completed. All went well.

He stated that he is looking for quotes for a new ramp for the Old Post Office. He has contacted several providers and has not had any response yet.

Gillette stated that the Gateway build out is almost complete for the County portion. Grimm reported that he had been in the building prior to this meeting and it looked very good.

MOTION

MOTION BY VANDERHEYDT, SECOND BY B. GRIMM to recommend to County Board to approve the bills as presented.

On voice vote, MOTION CARRIED.

Chairman Grimm recessed the meeting at 5:35 p.m.

(transcribed by S. Beeney)