



**Minutes approved 05-22-12**

**Property Committee Meeting**

Justice Center Community Room  
Tuesday, April 17, 2012 – 6:00 p.m.

Committee Members Present: Chairman Dean Grimm, Brett Grimm, John Ackerman, Lincoln Hobson, Tim Neuhauser, Nancy Proehl, Jerry Vanderheydt

Others: Building and Grounds Superintendent Dan Gillette

**MOTION** **MOTION BY NEUHAUSER, SECOND BY VANDERHEYDT** to approve minutes from the March 19, 2012 meeting.

**On voice vote, MOTION CARRIED.**

**MOTION** **MOTION BY VANDERHEYDT, SECOND BY HOBSON** to recommend going out for bids for roof replacements on the Monge Building and the Tazewell Building.

Crawford stated the Auditor has the contracts. The Auditor and the State's Attorney were discussing the contracts and he believes the Property Committee has jurisdiction for the Tazewell Building. He stated before the previous County Administrator left he changed some things and his suggestion was the Property Chairman discuss with the Auditor and the State's Attorney. He said it really makes a difference with the Inter-governmental agreements or not, what we pay for and which fund pays because the way it is structured now, the County General Fund is on the hook.

Gillette stated that the Monge Building has had several leaks over the years and is in need of a new roof. The estimate was \$75,000.00 a year ago. The Tazewell Building needs a lower section of the roof replaced. That cost is expected to be \$15,000.00. Gillette stated he will be getting two bids.

**On voice vote, MOTION CARRIED.**

Chairman Grimm stated the Item B (P-12-16) and Item C (P-12-17) were being pulled. There are questions that have come up and will look into those and bring the recommendations back at the May meeting.

Chairman Grimm stated that Item D – the discussion on a landscape design for the Courthouse – Ackerman would like to have the Committee go outside at the end of the meeting and look at the locations and discuss possibilities.

**UNFINISHED  
BUSINESS**

Chairman Grimm stated that the Sub Committee had met and selected a tentative location for the Safe Room at the Tazewell County Health Department. There may be a gas line running in the vicinity. They also believed the concrete pad would be relatively easy, however, have learned that the pad needs to be 20 inches deep. They will obtain three bids from concrete contractors. JULIE has been called for utility location. Another site may need to be selected depending on that outcome.

**REPORTS AND  
COMMUNICATION**

Gillette reported that there were some high winds recently and the EMA Building lost some shingles. He stated they will get someone out to repair that.

He stated that routine work is being done. Mowing is going again.

Gillette stated he has personnel that assist by mowing at the TCHD. The TCHD has a mower that has blown an engine. They are now down to one large mower. Normally there are two going. TCHD Administrator had contacted Gillette to see if we could assist with a purchase of a new mower. Gillette stated that in 2000 a mower was purchased and the county paid 50%. Two more mowers were purchased. One in 2003 and one in 2004 and the Health Department funded those purchases 100%.

Tippey stated that the mowing on their campus is for Animal Control, Highway, EMA and the Health Department. Ackerman asked if there was a way to utilize any of the Highway equipment for the large open spots of mowing. Chairman Grimm stated it was probably not a good idea to mow a lawn with highway equipment.

Tippey stated they need a commercial grade mower. The mower is needed as soon as possible in order to keep up on the lawn. Chairman Grimm stated this is not an agenda item so there can not be any action, but we could go out for bids. Tippey said she needed to know whose budget it was coming out of as the cost is expected to be \$12,000.00 to \$14,000.00. Gillette suggested that if the cost could be split,

the Administrator or the Chairman could sign off on. Tippey stated that money is an issue for them and she must be cautious. Chairman Grimm stated that Gillette, Tippey, the Finance Chairman and the Auditor need to work out where the funds would come from. Grimm stated that the consensus is to purchase it. If the County can pay for it then Gillette and Tippey need to select it. Neuhauser stated he would work with the Auditor for the finances.

**MOTION**

**MOTION BY HOBSON, SECOND BY BRETT GRIMM** to recommend to County Board to approve payment of the bills as presented.

**On voice vote, MOTION CARRIED.**

Chairman Grimm then recessed the meeting at 6:15 p.m. but asked the Committee members to go outside and look at the lawns.

(transcribed by S. Beeney)