



Minutes approved 04-17-12

Property Committee Meeting

McKenzie Building – Jury Commission Room
Monday, March 19, 2012 – 4:57 p.m.

Committee Members Present: Chairman Dean Grimm, Brett Grimm, John Ackerman, Lincoln Hobson, Tim Neuhauser, Jerry Vanderheydt

Committee Members Absent: Nancy Proehl

Others: Building and Grounds Superintendent Dan Gillette

MOTION **MOTION BY ACKERMAN, SECOND BY VANDERHEYDT**
to approve minutes from the February 21, 2012 meeting.

On voice vote, MOTION CARRIED.

MOTION **MOTION BY ACKERMAN, SECOND BY VANDERHEYDT**
to accept the highest bid for the sale of the Animal Control vehicle listed on the County website.

Auditor Grashoff reported that there were two bids. The high bid was \$380.00.

On voice vote, MOTION CARRIED.

MOTION
P-12-08 **MOTION BY NEUHAUSER, SECOND BY VANDERHEYDT**
to recommend to County Board to approve the extension of the cleaning contract with Tazewell County Resource Center for the McKenzie Building.

Chairman Grimm stated that we have chosen to extend the cleaning contracts for one year. He stated there has been some concern and perhaps next year some issues need to be addressed which may include changing contracts or bringing the cleaning internally.

On voice vote, MOTION CARRIED.

MOTION
P-12-09 **MOTION BY NEUHAUSER, SECOND BY VANDERHEYDT**
to recommend to County Board to approve the extension of the cleaning contract with Tazewell County Resource Center for the Emergency Management Agency.

On voice vote, MOTION CARRIED.

MOTION
P-12-11

MOTION BY NEUHAUSER, SECOND BY VANDERHEYDT to recommend to County Board to approve the extension of the cleaning contract with Tazewell County Resource Center for the Tazewell Building.

On voice vote, MOTION CARRIED.

MOTION
P-12-10

MOTION BY HOBSON, SECOND BY BRETT GRIMM to recommend to County Board to approve the extension of the cleaning contract with Clemmer Janitorial Service for the Justice Center.

Chairman Grimm pointed out that the amount listed on the Resolution was incorrect. A corrected Resolution will be available on County Board night for signature.

On voice vote, MOTION CARRIED.

MOTION
P-12-12

MOTION BY VANDERHEYDT, SECOND BY NEUHAUSER to recommend to County Board to approve the extension of the cleaning contract with Professional Cleaning Service for the Courthouse.

On voice vote, MOTION CARRIED.

MOTION
P-12-13

MOTION BY VANDERHEYDT, SECOND BY NEUHAUSER to recommend to County Board to approve the extension of the cleaning contract with Professional Cleaning Service for the Old Post Office.

On voice vote, MOTION CARRIED.

MOTION
P-12-14

MOTION BY VANDERHEYDT, SECOND BY NEUHAUSER to recommend to County Board to approve a contract with A. Gates Waterproofing for parapet wall repairs at the Old Post Office.

Chairman Grimm stated that the original estimate was \$72,000.00. The low bid came in at \$33,936.00. Gillette

checked with references and all seemed to be happy with the work. The architect got good reviews.

On voice vote, MOTION CARRIED.

MOTION
P-12-07

MOTION BY ACKERMAN, SECOND BY NEUHAUSER to recommend to County Board to approve a vehicle purchase for Animal Control.

On voice vote, MOTION CARRIED.

MOTION
P-12-15

MOTION BY BRETT GRIMM, SECOND BY NEUHAUSER to recommend to County Board to approve contract with T&J Electric Co., dba Schwartz Electric for the lighting upgrade.

On voice vote, MOTION CARRIED.

MOTION

MOTION BY BRETT VANDERHEYDT, SECOND BY NEUHAUSER to approve going out for bids for the Tazewell County Resource Center Community Kitchen project.

Jim Cummings, Grant Consultant for Economic Development Council for Central Illinois, stated a grant was obtained through CDAP to purchase the equipment.

On voice vote, MOTION CARRIED.

MOTION

MOTION BY ACKERMAN, SECOND BY NEUHAUSER to approve agreement with Southern Illinois Storm Shelters, Inc.

Chairman Grimm stated the County Engineer has been involved and there is some question about the placement of the shelter. It will be clarified. A purchase order was obtained.

Ackerman asked about additional shelters being purchased. Grimm stated that there is one in the budget this year. Neuhauser explained that Southern Illinois Storm Shelters will be providing input for additional shelters including the possibility of inside shelters.

On voice vote, MOTION CARRIED.

**UNFINISHED
BUSINESS**

Ackerman inquired of obtaining new landscaping designs for the Courthouse. He asked that at the next meeting we discuss this.

**REPORTS AND
COMMUNICATION**

Building and Grounds Superintendent, Dan Gillette, provided the Committee with updates.

He stated that air conditioning was started a month early this year. The Emergency Management Agency has new windows and now there is a need for blinds due to the additional sunlight coming in. The estimate is \$3,800.00.

The Monge Building HVAC will be our repair. The organization that is looking at leasing space wants to complete a build out. Three quotes have been requested for the HVAC. He will return to committee with the low bid from G&B Mechanical. The project is under \$10,000.00.

The Old Post Office still has remnants of the sprinkler system problem. It has dried out and quotes received for removing paint from the ceilings and the walls. M&O Environmental submitted the low bid. He also stated they provided a bid for the removal of the lead paint in the basement of the Monge Building where storage racks are pending.

Gillette stated he received correspondence from an attorney in Peoria to purchase portions of the external architecture when the Pekin Times Building is demolished. Chairman Grimm stated he will follow up with that request as there have been other requests as well.

Gillette reported that the County Board office is obtaining bids to replace the County Administrator's desk and desk chairs.

Dawn Cook, Director of the Emergency Management Agency, reported to the Committee that the radio tower had been moved from the former radio station and is now at the EMA building.

MOTION

MOTION BY NEUHAUSER, SECOND BY HOBSON to recommend to County Board to approve the bills as presented.

On voice vote, MOTION CARRIED.

Chairman Grimm recessed the meeting at 5:15 p.m.

(transcribed by S. Beeney)