



Minutes approved 03-19-12I

Property Committee Meeting

Justice Center Community Room
Tuesday, February 21, 2012 – 4:58 p.m.

Committee Members Present: Chairman Dean Grimm, Brett Grimm, John Ackerman, Lincoln Hobson, Tim Neuhauser, Nancy Proehl, Jerry Vanderheydt

Others: Building and Grounds Superintendent Dan Gillette

MOTION **MOTION BY PROEHL, SECOND BY HOBSON** to approve minutes from the January 17, 2012 meeting.

On voice vote, MOTION CARRIED.

Chairman Grimm reminded the Committee that the County Board had recently approved an amendment to the Sale of Property Ordinance. Animal Control requested that a 2002 Ford F 150 4x2 be listed for sale on the County Website with sale amount of \$1,000.00 or best offer.

MOTION **MOTION BY ACKERMAN, SECOND BY VANDERHEYDT** to approve listing the vehicle for sale on the County Website.

On voice vote, MOTION CARRIED.

MOTION
P-12-06 **MOTION BY VANDERHEYDT, SECOND BY PROEHL** to recommend to County Board to approve the purchase of lighting upgrade supplies.

Building and Grounds Superintendent, Dan Gillette, explained to the Committee that the upgrade would cost \$35,710.00. The supplies will be purchased from Graybar through the U.S. Communities program which is similar to the Illinois State Purchasing program. The purchase is part of the rebate opportunity project through the Department of Commerce and Economic Opportunity which was discussed at last month's meeting. If the lighting supplies are purchased after February 29th, the price increases to \$45,221.00.

On voice vote, MOTION CARRIED.

Chairman Grimm stated the cleaning contracts are coming due. He stated the Committee has the right to extend the contracts by one year. Gillette recommended they be extended.

MOTION

MOTION BY NEUHAUSER, SECOND BY VANDERHEYDT to extend the cleaning contracts by one year.

On voice vote, MOTION CARRIED.

**UNFINISHED
BUSINESS**

Chairman Grimm reported that the Property Sub Committee had communicated with Southern Illinois Storm Shelters that the County is ready to go forward with the purchase and installation. It was agreed upon verbally but there is no contract at this time.

**REPORTS AND
COMMUNICATION**

Gillette reported that he will have a pre-bid on the parapet walls at the Old Post Office on 02-23-12. After that sealed bids will come in. The project was originally estimated by the architects to be in the area of \$50,000.00 but they had added another lower section. It will now include more masonry work and the estimate is now in the area of \$70,000.00

He reported that the repairs are complete to the sprinkler system in the Old Post Office. He has found that very few providers deal with lead remediation.

Chairman Grimm reported that we have a potential renter in the Monge Building. This is an area that was formerly the location of the Recorder's Office. It is approximately 2,000 square foot. It is in need of carpeting, heat/air and one ADA compliant restroom. This would be a two year lease at \$2,000.00 per month. They will also be doing some renovations. There is an emergency exit into the alley but a step is needed there. If there is a contract soon there will be an In-Place meeting to approve.

Gillette also reported on the McKenzie Building elevator. He reported that the State Inspectors had originally wanted more done. Most of the additional work was completed by our maintenance staff. It has now passed State inspection.

MOTION

MOTION BY BRETT GRIMM, SECOND BY HOBSON to recommend to County Board to approve the bills as presented.

On voice vote, MOTION CARRIED.

Chairman Grimm recessed the meeting at 5:07 p.m.

(transcribed by S. Beeney)