



Minutes approved 09-20-11

Property Committee Meeting

Emergency Management Agency, Tremont
Wednesday, August 23, 2011 – 5:40 p.m.

Committee Members Present: Vice Chairman Brett Grimm, John Ackerman,
Lincoln Hobson, Tim Neuhauser, Nancy Proehl,
Jerry Vanderheydt

Committee Members Absent: Dean Grimm

Others: County Administrator David Jones
Buildings and Grounds Superintendent Dan Gillette

MOTION

MOTION BY NEUHAUSER, SECOND BY PROEHL to approve minutes from the July 13, 2011 meeting.

On voice vote, MOTION CARRIED.

Vice Chairman Brett Grimm asked for the Building and Grounds update from Dan Gillette. Gillette reported that information from Farnsworth is expected by 08-30-11 for the cleaning of the Courthouse exterior as well as the sprinkler system replacement at the Old Post Office.

He reported that parking lot repairs had been made to the north half in which pot holes were repaired and the lot had been striped and sealed.

Tim Neuhauser asked for an elevator update on the McKenzie Building.

Gillette reported that 10-03-11 will be the start date. Jones stated that there is no good time to do the work. He is hopeful that the elevator will be down for less than a month.

MOTION

P-11-23

MOTION BY PROEHL, SECOND BY NEUHAUSER to recommend approval to County Board for the addendum to the lease agreement with Digital Copy Systems.

Jones explained there was a memo in the packet from Christie Webb explaining that this will add a machine to the lease that will replace a 20 year old press. It will save money and is both a short and long term solution.

On voice vote, MOTION CARRIED.

MOTION

P-11-21

MOTION BY PROEHL, SECOND BY HOBSON to recommend approval to County Board for contract agreement with G&B Mechanical for three furnaces and a/c units at TCRC's Newlun Center.

Jones reported that this is out of capital projects and has been budgeted for.

On voice vote, MOTION CARRIED.

MOTION

P-11-22

MOTION BY NEUHAUSER, SECOND BY HOBSON to recommend approval to County Board for the contract with Mark Bale & Son for concrete sidewalk replacement around the Courthouse.

On voice vote, motion carried

MOTION

P-11-24

MOTION BY VANDERHEYDT, SECOND BY HOBSON to recommend approval to County Board for the Preferred Vendor Agreement for Mechanical Services Agreement.

Gillette explained he had obtained several quotes which all included hourly rate, overtime, Sunday and Holiday rate, as well as cost of parts. G&B Mechanical was the lowest overall bid within all the categories.

On voice vote, motion carried

EECBG grant

Update

Jones reported that all work was completed in the second quarter. Paperwork is being submitted for the final reimbursement.

Jones reported on the Capital priorities for FY2012.

- HVAC and roof needed for the Monge Building
- Roof needed on the Tazewell Building
- Maintenance Department needs a new vehicle and a trailer
- Newlun Center needs painted

Jones has asked Gillette to identify building problems by viewing. There needs to be an aggressive capitol needs plan for next years budget to maintain buildings.

OTHER BUSINESS

John Ackerman stated that it would be a good time to look at the stimulus money that is soon to be available and get a project list started.

Jones advised to not spend a lot of time until the parameters have been set.

The storm shelter replacement for Tremont was discussed. Tim Neuhauser suggested that there be something in writing to resolve after Jones goes to Polk County as he has been the point person for this project.

MOTION

MOTION BY HOBSON, SECOND BY NEUHAUSER to recommend approval to the County Board to pay the bills as presented.

On voice vote, motion carried

MOTION

MOTION BY ACKERMAN, SECOND BY NEUHAUSER to move the Committee into Executive Session under 5 ILCS 120/2(c)(5) – Land Acquisition or Leasing at 6:10 p.m.

On voice vote, motion carried

Vice Chairman Brett Grimm brought the Committee out of Executive Session at 6:19 p.m. and recessed the meeting.

(transcribed by S. Beeney)