



**Minutes approved 07-13-11**

**Property Committee Meeting**

Justice Center Community Room  
Tuesday, June 21, 2011 – 5:12p.m.

Committee Members Present: Chairman Dean Grimm, John Ackerman, Brett Grimm, Lincoln Hobson, Tim Neuhauser, Nancy Proehl, Jerry Vanderheydt

Others: County Administrator David Jones, Buildings and Grounds Superintendent Dan Gillette

**MOTION**

**MOTION BY HOBSON, SECOND BY B. GRIMM** to approve minutes from the May 17, 2011 meeting.

**On voice vote, MOTION CARRIED.**

Chairman Grimm asked that Jim Donahue update the Committee on the activities of Pekin Main Street.

Donahue announced Pekin Main Street works to improve the downtown area. They will be doing a fund raiser on 07-23-11. They want to do a Cruise-In in the area of the Tazewell Building and want to obtain permission to use County property.

Chairman Grimm stated that in the past we have granted permission for such events.

**MOTION**

P-11-14

**MOTION BY VANDERHEYDT , SECOND BY ACKERMAN** to recommend approval to the County Board for a two year intergovernmental agreement between Tazewell County and the City of Pekin for vehicle maintenance and fuel.

**On voice vote, motion carried.**

**MOTION**

P-11-15

**MOTION BY NEUHAUSER, SECOND BY GRIMM** to recommend to County Board to approve contract with Jost/Becker/Jost for architectural/engineering services for capital projects.

Administrator Jones clarified that there are actually three different agreements requiring three different motions. The first one is parapet wall repairs at the Old Post Office building.

There were only two responses to our request for architectural/engineering services. Proposals from Jost/Becker/Jost as well as Farnsworth Group are in the packet.

Dan Gillette explained that the parapet wall repair was the upper wall at the roof that is deteriorating and allowing water infiltration.

**On voice vote, motion carried.**

**MOTION**  
P-11-16

**MOTION BY NEUHAUSER, SECOND BY GRIMM** to recommend to County Board to approve contract with Farnsworth Group for architectural/engineering services for capital projects.

This is for a fire suppression system in the Old Post Office building.

**On voice vote, motion carried.**

**MOTION**  
P-11-17

**MOTION BY PROEHL, SECOND BY ACKERMAN** to recommend to County Board to approve contract with Farnsworth Group for architectural/engineering services for capital projects.

This is for the Courthouse, cleaning of the exterior walls.

**On voice vote, motion carried.**

**REPORTS AND  
COMMUNICATIONS**

Building and Grounds Superintendent Dan Gillette reported there were fire department inspections with only some minor details to correct.

He also reported on the storage area in the Monge Building basement. They have added locking doors divided by metal partitions. Assessments have moved records from the EMA building that were being stored there. Ceilings can be added to the storage areas to make them more secure.

Chairman Grimm stated that Dan Gillette, Vicki Grashoff, Jeff Lower and himself toured the Tremont facility to look at things that could be cleaned out. The next meeting will be at the Tremont facility – at a different time than normal meeting – to take a tour and identify what we can get rid of.

Administrator Jones provided the Committee with an update on the EECBG Grant. It is coming to a close. The expectation is to be completely done by 06-30-11. We received \$384,126.00 on June 07 and are well on the way to being fully reimbursed. Basically we had \$554,000.00 of work for county cost of \$6,036.00. There are still some checklists to complete and some reports left to do. Energy savings has already been seen.

Jones reported to the Committee that a new ATV is being purchased to be shared by the Sheriff's Department and the Maintenance Department as they use an ATV to push the snow. The county has two old ATV's – one will be going to Tremont.

Gillette reported on the timeframe for the McKenzie Building elevator upgrade. Once the project begins, it will be approximately 31 calendar days that the building will be without an elevator. Parts have been ordered and they expect to begin the project within 6 – 8 weeks. Jones stated there have been Department Head meetings for input.

Gillette reported on the maintenance agreement for mechanical equipment. We had an agreement with Ruyle Corporation to perform HVAC duties except at the Justice Center. With our new equipment which is under warranty for a year, there would be cost savings to get a preferred hourly rate agreement with one contractor.

**OTHER BUSINESS  
OR COMMENTS**

John Ackerman asked to discuss wind farms in the future, particularly the Tremont wind farm.

Chairman Grimm reported he was receiving calls from the Historical Society on the placement of the Altman bust. The Committee needs to decide placement and take forward to the County Board with direction. Grimm will be meeting with Kristal Dagit in July.

**MOTION**

**MOTION BY HOBSON, SECOND BY NEUHAUSER** to recommend to County Board to pay the bills as presented.

**On voice vote, motion carried.**

**MOTION**

**MOTION BY HOBSON, SECOND BY NEUHAUSER** to go into Executive Session under 5 ILCS 120/2(c)(5) Land Acquisition or Leasing at 5:53p.m.

Chairman Grimm moved the Committee out of Executive Session at 5:57p.m. and recessed the meeting.

(Transcribed by S. Beeney)