



Minutes approved 05-17-11

Property Committee Meeting

Justice Center Community Room
Tuesday, April 19, 2011 – 4:41p.m.

Committee Members Present: Chairman Dean Grimm, John Ackerman, Lincoln Hobson, Jerry Vanderheydt

Committee Members Absent: Brett Grimm, Tim Neuhauser

Others: County Administrator David Jones, Buildings and Grounds Superintendent Dan Gillette

MOTION **MOTION BY VANDERHEYDT, SECOND BY ACKERMAN**
to approve minutes from the March 22, 2011 meeting.

On voice vote, MOTION CARRIED.

MOTION
P-11-10 **MOTION BY HOBSON, SECOND BY VANDERHEYDT** to
recommend approval to the County Board to approve lease
agreement for office space in the Monge Building.

On voice vote, MOTION CARRIED.

MOTION **MOTION BY VANDERHEYDT, SECOND BY ACKERMAN**
to approve request from Buildings and Grounds
Superintendent Dan Gillette to go out for bids for the
McKenzie Building elevator upgrade project.

Gillette explained that this was for safety as recommended
from the annual inspection. It is on the Fire Service Side. A
new control panel is needed. He anticipates the estimates in
the area of the \$50,000.00 that was budgeted.

He also reported that the hydraulic leak had been repaired.

On voice vote, MOTION CARRIED.

**REPORTS AND
COMMUNICATION**

Gillette reported that they are looking into repair of a sink
hole in the Old Post Office parking lot. A wheelchair ramp at
the Old Post Office has been repaired but a replacement is
needed. They have done some touch up mowing, mulching,

etc. The chiller in the McKenzie Building was fired up last week and this week it is back to boiler for heat.

Administrator Jones reported on the EECBG grant. All projects approved for bid by the County Board. Projects are moving along quickly. This includes work at the Old Post Office and Emergency Management Agency building. The first payment of \$33,600.00 was received from the Federal government. We are submitting for another \$400,000.00

One requirement of the grant is to analyze the results. A review of the gas usage for January, February and March of 2010 compared with 2011 showed gas declined 23%. It is proving to be more efficient. The cost also declined. It is estimated that it will reflect better next year as we have not fully implemented the evening/weekend controls. The grant has covered the cost of boilers and is saving money.

Jones also reported there are other projects to discuss with County Board. There are areas in which outside expertise is needed. The Old Post Office and the Courthouse exterior need to be sandblasted. Those buildings have a historical significance and require a review by the State. The Old Post Office sprinkler system was disconnected years ago, only a partial system operating. The County needs to engage an engineer or an architect to prepare the specs.

Chairman Grimm reported that he and Mike Harris had taken a tour of the health department. There are some storage sheds that are in poor condition. He also reported on the Monge Building basement. He said we might want to look into portioning off secure storage areas and recommended that the Committee take a tour of the basement.

Jones stated this would be an investment for that building and could be utilized for the County as well as the tenants of the building.

Jones reported that there will be discussions soon to get items on a replacement schedule. A comprehensive plan for replacement of structural issues such as roofs, etc is needed. Plans will be flexible, for example, if a roof is scheduled for replacement and not in need, it would be moved on the replacement schedule. We need to be aggressive in taking care of our buildings. He advised the Committee to provide him with their thoughts or concerns.

MOTION

MOTION BY HOBSON, SECOND BY VANDERHEYDT to moved the Committee into Executive Session under 5 ILCS 120/2(c)(5) – Land Acquisition or Leasing at 5:07 p.m.

On voice vote, MOTION CARRIED.

RECESS

Chairman Grimm moved the Committee out of Executive Session and recessed the meeting at 5:14 p.m.

(Transcribed by S. Beeney)