

*APPROVED—JUNE 22, 2010*

**Property Committee Meeting**

Justice Center Community Room  
Tuesday, April 20, 2010—5:00 p.m.



Committee Members Present: Vice Chairman Dean Grimm, John Ackerman, Brett Grimm, Linc Hobson, Tim Neuhauser, Jerry Vanderheydt

Committee Members Absent: Chairman Carroll Imig, Joe Berardi

Others: County Administrator David Jones, Building and Grounds Superintendent Dan Gillette

**MOTION** **MOTION BY HOBSON, SECOND BY VANDERHEYDT** to approve the minutes of the March 23, 2010, meeting.

**On voice vote, MOTION CARRIED.**

**MOTION** **MOTION BY B. GRIMM, SECOND BY ACKERMAN** to recommend to the County Board to approve a contract with HDR Engineering for developing specifications and bid documents for the McKenzie Building/Courthouse Boiler Replacement.  
**RC CB**  
**P-10-5**

Administrator Jones said that Farnsworth and HDR had similar proposals and phone interviews were held with each company. HDR has worked with boilers in the past and their rate was a little more competitive. Jones said he recommends a contract with HDR at 9% of the construction costs.

**On voice vote, MOTION CARRIED.**

**MOTION** **MOTION BY ACKERMAN, SECOND BY B. GRIMM** to recommend to the County Board to approve a month-to month lease with Resource Management for office space in the Monge Building.  
**RC CB**  
**P-10-06**

Administrator Jones said that their lease for \$215.50 per month has expired. Jones said they will be moving out at the end of May and have requested a month to month lease until the move.

**On voice vote, MOTION CARRIED.**

**MOTION**

**MOTION BY ACKERMAN, SECOND BY NEUHAUSER** to approve going out for bids for the following projects.

- \* boiler replacement in the McKenzie Building/Courthouse
- \* new furnace and air conditioning units in the Tazewell Bldg.
- \* new furnace and air conditioning units in the EMA Building
- \* new windows in the EMA Building
- \* new furnace and air conditioning units in the Old Post Office
- \* new furnace and ceiling in the EMA Command Center Building

Administrator Jones said that not all may get done as all will be paid from the EECB Grant.

**On voice vote, MOTION CARRIED.**

**BUILDING &  
GROUNDS**

Building and Grounds Superintendent Dan Gillette said that he has been working on the various bid specs for the items listed above.

Gillette said that he did talk with workers at the Tazewell Building and they are doing some outside work and that we need to get the contractors back in there. All the dry wall is up with the electrical being 95% done.

Member Ackerman said that he has brought up the long term plans for the use of our buildings every month, but it does not seem to go anywhere.

Vice-Chairman Grimm said that he sees no need to spend the money on a long term plan.

Member Hobson said a study was done on the buildings six years ago.

Member Neuhauser said he thought it was a good idea, but not a priority and that he would like to see it done at a later time.

Vice-Chairman Grimm said that he is not in favor of getting rid of the Tazewell Building and that a study should be considered.

**MOTION  
RC CB**

**MOTION BY VANDERHEYDT, SECOND BY B. GRIMM** to recommend to the County Board to approve the bills.

Vice-Chairman Grimm questioned a bill from Ruyle.

Dan Gillette said that they have had to replace the circuit board to one of the roof top units at the Arcade building. Gillette said that

at some time in the future, consideration should be given to updating these units.

**On voice vote, MOTION CARRIED.**

Vice-Chairman Grimm asked approximately what the Arcade Building brings in each month in rent.

Administrator Jones said at the present time, there are two vacant units and that it was generating approximately \$8,000 initially but that it is closer to \$6,000 per month.

Vice-Chairman Grimm recessed the meeting at 5:25 p.m.

Transcription by Nina Schacherbauer