



**Minutes approved 09-18-12**

**HUMAN RESOURCES COMMITTEE**

Justice Center Community Room  
Tuesday, August 21, 2012 – 4:36 p.m.

Committee Members Present: Vice Chairman Jim Carius, Russ Crawford, Jim Donahue, Dean Grimm, Mike Harris, Carroll Imig, Darrell Meisinger, Tim Neuhauser, Jerry Vanderheydt, Terry Von Boeckman

Committee Members Absent: Linc Hobson

Others Attending: County Administrator Michael Freilinger

**MOTION**

**MOTION BY MEISINGER, SECOND BY VANDERHEYDT** to approve the minutes of the July 17, 2012 meeting.

**On voice vote, MOTION CARRIED.**

**MOTION**

HR-12-39

**MOTION BY GRIMM, SECOND BY CRAWFORD** to recommend to County Board to approve filling a vacant position in Court Services for an Adult Probation Officer.

**On voice vote, MOTION CARRIED.**

Vice Chairman Carius opened the discussion of the creation of a Supervisory position in the County Clerks Recorder Division effective December 01, 2012. County Clerk Webb provided a rough draft of the organization proposal. Webb stated she will be asking for a Supervisory position in the Recorder's Division. The pay grade will be the same as the Election Supervisor. Webb stated she may request to hire above the maximum.

Grimm asked what the savings will be. Webb stated she estimated the savings to be approximately \$40,000.00. Crawford stated that when the discussion took place regarding eliminating the Recorder of Deeds office was to save money. Most thought a large amount of money could be saved by doing so. The savings amount is very important to show tax payers we meant what we said. He would encourage organizing for substantial savings.

Ackerman stated he recalled those discussions indicating that \$80,000.00 to \$120,000.00 could be saved. Webb stated with cuts like that, that office will not operate. There is not enough staff in the County Clerk's office to take on the additional responsibilities.

Crawford stated that Webb did not ask for this responsibility and she did not promise great savings. If there is any opportunity to institute efficiencies and effectiveness in how this is merged, it should be considered.

**MOTION**

**MOTION BY GRIMM, SECOND BY CRAWFORD** to move the Committee into Executive Session under 5 ILCS 120/2(c)(2) – Collective Bargaining or Salary Schedule at 4:45 p.m.

**On voice vote, MOTION CARRIED.**

Vice Chairman Carius moved the Committee out of Executive Session at 5:06 p.m.

**MOTION**

**MOTION BY CRAWFORD, SECOND BY IMIG** to recommend to County Board to pay the bills as presented.

**On voice vote, MOTION CARRIED.**

Vice Chairman Carius recessed the meeting at 5:07 p.m.

(transcribed by S. Beeney)