



Minutes approved 05-17-11

HUMAN RESOURCES COMMITTEE

Justice Center Community Room
Tuesday, April 19, 2011 – 3:45 pm.

Committee Members Present: Chairman Linc Hobson, Vice Chair Jim Carius, Dean Grimm, Mike Harris, Carroll Imig, Darrell Meisinger, Jerry Vanderheydt , Terry Von Boeckman

Absent Committee Member: Russ Crawford, Jim Donahue, Tim Neuhauser

Others: County Administrator David Jones

MOTION

MOTION BY CARIUS, SECOND BY VANDERHEYDT to approve the minutes of the March 22, 2011 meeting and the February 23, 2011 In-Place meeting.

On voice vote, MOTION CARRIED.

NEW BUSINESS

HR-11-09

MOTION BY CARIUS, SECOND BY HARRIS to recommend approval to the County Board for replacement hires in Court Services.

The original Resolution was for three replacement hires of probation officers and one Specialized Caseload Clerk. The Resolution was amended to add the hire of one Support Professional.

On voice vote, amended Resolution MOTION CARRIED.

MOTION

HR-11-10

MOTION BY IMIG, SECOND BY GRIMM to recommend approval to County Board the reorganization of the Treasurer's Office.

Administrator Jones explained that the reorganization process had been started in December 2010. A memo of explanation including the Organizational Chart was included in the packet. The reorganization will result in cost savings to the County.

Meetings had included Treasurer Burress, Human Resource Director Bartsch as well as the Position Evaluation Committee. There is no net change in union positions.

The former structure included a part time person who worked 1300 – 1600 hours per year and was heavily relied upon. Part of that position will go to a full time employee. The Mail Courier who had been under the supervision of the Treasurer until 2006, then under Administration, will now return to the Treasurer. That position will include some responsibilities in the Treasurer's Office. The reorganization will reduce part time costs during tax time.

On voice vote, MOTION CARRIED.

Ackerman asked for an update on vehicle policy. Jones will provide the Committee with an update at the May meeting.

MOTION

MOTION BY HARRIS, SECOND BY CARIUS to recommend to County Board to approve the bills as presented.

On voice vote, MOTION CARRIED.

MOTION

MOTION BY HARRIS, SECOND BY VON BOECKMAN to move the Committee into Executive Session under 5 ILCS 120/2(c)(2) – Collective Bargaining or Salary at 4:02 p.m.

On voice vote, MOTION CARRIED.

RECESS

Chairman Hobson moved the Committee out of Executive Session and Recessed the meeting at 4:31 p.m.

(transcribed by S. Beeney)