

Minutes approved 04-19-11

HUMAN RESOURCES COMMITTEE

Justice Center Community Room
Tuesday, March 22, 2011 – 3:51 pm.



Committee Members Present: Chairman Linc Hobson, Vice Chair Jim Carius, Jim Donahue, Dean Grimm, Mike Harris, Carroll Imig, Darrell Meisinger, Tim Neuhauser, Jerry Vanderheydt

Absent Committee Member: Russ Crawford, Terry Von Boeckman

Others: County Administrator David Jones

Chairman Hobson welcomed Jim Donahue to the Committee.

MOTION

MOTION BY IMIG, SECOND BY HARRIS to approve the minutes of the February 15, 2011 meeting and the February 23, 2011 In-Place meeting.

On voice vote, MOTION CARRIED.

NEW BUSINESS

HR-11-04

MOTION BY CARIUS, SECOND BY HARRIS to recommend approval to the County Board for a replacement hire for a deputy position in the Sheriff's Department.

On voice vote, MOTION CARRIED.

MOTION

MOTION BY HARRIS, SECOND BY DONAHUE to move the Committee into Executive Session under 5 ILCS 120/2(c)(1) Personnel at 3:53 p.m.

On voice vote, MOTION CARRIED.

Chairman Hobson moved the Committee out of Executive Session at 4:17.

MOTION

HR-11-05

MOTION BY HARRIS, SECOND BY GRIMM to recommend approval to County Board for the creation of Supervisor of GIS and Mapping position and eliminate the position of Deputy Assessor.

Administrator Jones explained the HR-11-05 and HR-11-06 were connected as the Position Evaluation Committee met and reviewed several positions. These were the only two that recommendations were made to a grade. There will be a change made to a third position in terms of title only. GIS will be added.

Over the last few years the mapping duties and responsibilities have evolved to warrant a classification change. The position being eliminated had the ability to assign work, but not as a supervisor. The reclassification process is in accordance with Collective Bargaining agreements. Management will be in contact with the Union to discuss the impact of this decision.

HR-11-06 – GIS/Mapping Technician exists and looking at position added. Website coordination and data base information has been added to the job description.

The original job descriptions were general clerical and classed out at a pay grade of 8 and 10. The Position Evaluation Committee was unanimous with the recommendation.

Donahue asked what the process was. Jones explained that there are statutory guidelines to be followed which are between the Recommendation and the Approval levels. Management is required to bargain the impact.

Vanderheydt inquired as to the urgency and asked if it could be worked out with the union first.

Jones stated the County does not want to ask people to carry out duties and responsibilities and not pay them.

Human Resource Director, Brian Bartsch, reported that he and Supervisor of Assessments, Gary Twist, have been working on this project for six months.

On voice vote, motion carried.

MOTION
HR-11-06

MOTION BY IMIG, SECOND BY GRIMM to recommend to County Board for approval of the creation of GIS/Mapping Technician position and eliminate on Legal Description Clerk Position.

Jones reports that this is a union represented position.

On voice vote, motion carried.

REPORTS AND COMMUNICATIONS

Jones reported that the Treasurer's Office has submitted a reorganization plan. This will be discussed at the April meeting. There will be some changes.

MOTION

MOTION BY CARIUS, SECOND BY VANDERHEYDT to recommend to County Board to approve the bills as presented.

On voice vote, motion carried.

RECESS

Chairman Hobson recessed the meeting at 4:37 p.m.

(transcribed by S. Beeney)