

MINUTES APPROVED—SEPTEMBER 20, 2010

HUMAN RESOURCES COMMITTEE

Justice Center Community Room
Tuesday, August 17, 2010 – 4:08 p.m.



Committee Members Present: Chairman Linc Hobson, Vice-Chairman Jim Carius, K. Russell Crawford, Jan Donahue, Dean Grimm, Mike Harris, Tim Neuhauser, Jerry Vanderheydt and Terry Von Boeckman

Committee Members Absent: Carroll Imig, Darrell Meisinger

Others: County Administrator David Jones

MOTION **MOTION BY CARIUS, SECOND BY HARRIS** to approve the minutes of the July 20, 2010 and July 28, 2010 meetings.

On voice vote, MOTION CARRIED.

MOTION **MOTION BY CRAWFORD, SECOND BY D. GRIMM** to move the Committee into Executive Session under 5 ILCS 120/2(c)(2) for Collective Bargaining or Salary Schedules at 4:15 p.m.

On voice vote, MOTION CARRIED.

Chairman Hobson moved the Committee out of Executive Session at 4:31 p.m.

Chairman Hobson thanked the negotiating team for all the work they had put into the contracts.

MOTION **MOTION BY CRAWFORD, SECOND BY**
RC CB **GRIMM** to recommend to the County Board to approve
HR-10-32 a four year collective Bargaining Agreement between The Chief Judge for the 10th Judicial Circuit and the Circuit Clerk, and the Police Benevolent Labor Committee on behalf of the Employees of Unit A.

On voice vote, MOTION CARRIED.

MOTION **MOTION BY HARRIS, SECOND BY CARIUS** to
RC CB recommend to the County Board to approve a four year
HR-10-33 collective Bargaining Agreement between Tazewell County and some of its Elected Officials, and the Police

Benevolent Labor Committee on behalf of the Employees of Unit B.

On voice vote, MOTION CARRIED.

**MOTION
RC CB
HR-10-34**

MOTION BY NEUHAUSER, SECOND BY DONAHUE to recommend to the County Board to approve the Tazewell County Health Plan Document.

Member Crawford said that he has seen other counties have a reduction in staffing in their Health Departments due to reduced grant funding from the State of Illinois and he would like to know what TCHD intends to do because of reduced revenues.

On voice vote, MOTION CARRIED.

**MOTION
RC CB
HR-10-35**

MOTION BY IMIG, SECOND BY CARIUS to recommend to the County Board to approve a Vehicle Policy.

Administrator Jones said that the policy at hand is the compilation of several different policies and that what he is trying to accomplish is to have one base line policy to:

- Protect the assets of the county
- Protect the employees
- Mitigate risks, particularly financial

Jones said that we operate a large diversity of equipment for a variety of purposes and the cost of purchasing, insuring and maintaining and operating the fleet is a substantial capital operating cost to taxpayers. There is nothing in the policy that we should not already be asking everybody to do and is in the best interests of the county.

When making this decision, it is important to know:

- The policy has been reviewed by the Risk Management consultant
- The State's Attorney has asked to talk with the insurance consultant before he gives his opinion on the policy
- It is important to know who the policy applies to

Chairman Hobson said that he had spoken with the State's Attorney regarding this and that he would like for him to

obtain more information before any decision is made.

Member Crawford asked if the State's Attorney had revealed what the natures of his inquiries are.

Administrator Jones said that he wants to be informed in order to advise the Board and Elected Officials regarding the various policies they have.

Member Neuhauser said that:

- The persons on this committee and the members of the County Board are legislative bodies who are sanctioned to make decisions.
- The base line policy is not restrictive and the main concerns are Risk Management related.
- The risks need to be controlled and this policy addresses this in one step. There is a need to be sure that people are using our vehicles in the proper way and this policy does that.
- There is a need to monitor this and changes can be made as we go and this is a start.

Member Crawford said that he agreed with Mr. Neuhauser and that we need to go through category by category and identify pro-active policies that mitigate risks and help to avoid situations where we are paying out.

McI Stanford said that this is an excellent base line policy and has the potential to save the county a lot of money and it should not be restricted and this should be added:

- Insurance coverage should be added for when an employee takes a vehicle home and has an accident as they could be held liable.
- It is important for someone who is involved in an accident to remain silent regarding who is at fault.

Member Harris called for the question and Member Crawford seconded it.

On voice vote, QUESTION CARRIED.

Member Ackerman said that under 1A, all titles are the property of Tazewell County and asked if the policy covers all motorized vehicles.

Administrator Jones suggested that every employee will sign the policy and send it to the County Board and that it is necessary to take a second look at definitions.

**MOTION
RC CB**

MOTION BY HARRIS, SECOND BY CARIUS to recommend to the County Board to approve the bills.

On voice vote, MOTION CARRIED.

Chairman Hobson recessed the meeting at 5:00 p.m.

Transcription by Nina Schachrbauer

Revised 9.20.10—APPROVED—9.20.10

IN PLACE HUMAN RESOURCES COMMITTEE

Justice Center Community Room

Wednesday, August 25, 2010 – 6:05 p.m.

Committee Members Present: Chairman Linc Hobson, Vice-Chairman Jim Carius, K. Russell Crawford, Jan Donahue, Dean Grimm, Mike Harris, Carroll Imig, Darrell Meisinger, Tim Neuhauser, Jerry Vanderheydt and Terry Von Boeckman

Member Crawford said that the Committee had recommended to the County Board a Vehicle Policy for Tazewell County employees and further consideration has been given to the recommendation.

Crawford said that because of requests by the State's Attorney and the Sheriff and some modified language in the policy, he recommended a motion to reconsider the policy.

MOTION TO RECONSIDER

MOTION BY CRAWFORD, SECOND BY D. GRIMM to Reconsider resolution HR-10-35 Vehicle Policy.

On voice vote, MOTION PASSED.

MOTION TABLED HR-10-35

MOTION BY D. GRIMM, SECOND BY HARRIS to Table the motion to approve a Vehicle Policy for Tazewell County employees.

On voice vote, MOTION TABLED.

Chairman Hobson recessed the meeting at 6:06 p.m.

Transcription by Nina Schacherbauer