

MINUTES APPROVED JUNE 22, 2010

HUMAN RESOURCES COMMITTEE

Justice Center Community Room
Tuesday, May 18, 2010 – 3:35 p.m.



Committee Members Present: Chairman Linc Hobson, Vice-Chairman Jim Carius, K. Russell Crawford, Jan Donahue, Dean Grimm, Mike Harris, Carroll Imig, Darrell Meisinger, Tim Neuhauser, Jerry Vandercheydt and Terry Von Boeckman

Others: County Administrator David Jones

MOTION **MOTION BY CARIUS, SECOND BY DONAHUE** to approve the minutes of the April 20, April 28, and May 4, 2010 meetings.

On voice vote, MOTION CARRIED.

MOTION **MOTION BY CRAWFORD, SECOND BY HARRIS**
RC CB to recommend to the County Board to approve a
HR-10-18 replacement hire for a Correctional Officer in the Sheriff's Department.

On voice vote, MOTION CARRIED.

MOTION **MOTION BY IMIG, SECOND BY HARRIS**
RC CB to recommend to the County Board to approve a
HR-10-19 replacement hire for a Support Professional Clerical position in the Court Services Department.

Administrator Jones said that in a discussion with David Mills he has agreed to amend the resolution to reflect a 30 day hiring delay.

MOTION **MOTION BY HARRIS, SECOND BY D. GRIMM** to
AMENDED amend the resolution to delay the hiring of the Support position in Court Services for 30 days.

On voice vote, MOTION AS AMENDED CARRIED.
On voice vote, MOTION CARRIED.

MOTION **MOTION BY CRAWFORD, SECOND BY CARIUS**
RC CB to recommend to the County Board to approve an
HR-10-20 Information Technology Policy.

Administrator Jones said that a number of issues have been addressed in this policy and brought to our attention by the external auditors. Jones said that this policy will require every employee read and sign an Agreement for Acceptable Use with a copy being kept in the Board Office. Jones said the Information Technology Policy has been reviewed by Department Heads as well as legal council and the goal is to have one policy. Jones said he recommends the approval of the policy.

Member Ackerman said that he would consider the removal of the language regarding personal use on all county owned equipment and would recommend the removal of the clause.

Administrator Jones said that the policy allows personal use subject to the determination of the appropriate department head if it conforms to other criteria. Jones said that he is comfortable with the language in the policy and that it gives the ability to department heads to address the problem of abuse and overuse of computers.

Chairman Hobson called for the question.

On voice vote, MOTION CARRIED.

**MOTION
RC CB**

MOTION BY IMIG, SECOND BY DONAHUE to recommend to the County Board to approve the bills.

On voice vote, MOTION CARRIED.

MOTION

MOTION BY CRAWFORD, SECOND BY NEUHAUSER to enter into Executive Session under 5 ILCS 120/2(c)(2) Collective Bargaining at 3:38 p.m.

On voice vote, MOTION CARRIED.

Chairman Hobson moved the Committee out of Executive Session at 4:40 p.m.

MOTION

MOTION BY DONAHUE to recommend to the County Board a 2.7% salary increase for the County Clerk, the Treasurer and the Sheriff for fiscal years 2011, 2012, 2013 and 2014.

MOTION FAILED.

**MOTION
RC CB**

**MOTION BY CRAWFORD, SECOND BY
VANDERHEYDT** to recommend to the County Board to
approve a 2% salary increase for the County Clerk, the
Treasurer and the Sheriff for fiscal years 2011, 2012, 2013
and 2014.

On voice vote, MOTION CARRIED.

Chairman Hobson recessed the meeting at 4:41 p.m.

Transcription by Nina Schacherbauer

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IN PLACE HUMAN RESOURCES COMMITTEE

Justice Center Community Room
Wednesday, May 26, 2010 – 6:04 p.m.



Committee Members Present: Chairman Linc Hobson, Vice-Chairman Jim Carius, K. Russell Crawford, Jan Donahue, Mike Harris, Carroll Imig, Darrell Meisinger, Tim Neuhauser, Jerry Vanderheydt and Terry Von Boeckman

Committee Members Absent Dean Grimm

**MOTION
RC CB**

MOTION BY CARIUS, SECOND BY HARRIS to recommend to the County Board to approve a replacement hire for a Tax Consultant in the Treasurer's Department at a grade 11 with a hiring range of \$9.702-\$10.079/hr.

Chairman Hobson said there will be no delay in hiring due to the nearness of the tax season.

On voice vote, MOTION CARRIED.

Meeting was recessed at 6:05 p.m.

Transcription by Nina Schacherbauer