



**Minutes approved 02-16-16**

**Finance Committee**

James Carius Conference Room  
Tuesday, January 19, 2016 – 3:38 p.m.

Committee Members Present: Chairman Neuhauser, Nick Graff, Jim Donahue, Mike Harris, Terry Hillegonds, Darrell Meisinger, John Redlingshafer

Committee Members Absent: Monica Connett, Brett Grimm, Carroll Imig, Seth Mingus

Others attending: Wendy Ferrill, County Administrator

**MOTION**      **MOTION BY HARRIS, SECOND BY MEISINGER** to approve the minutes of the November 09, 2015 meeting and the November 18, 2015 In-Place meeting.

On voice vote, **MOTION CARRIED.**

**MOTION**  
F-16-01      **MOTION BY HILLEGONDS, SECOND BY MEISINGER** to recommend to approve a transfer request for the Board of Review.

On voice vote, **MOTION CARRIED.**

Chairman Neuhauser advised that Item B was being pulled as a vote is not necessary for the purchase of software for Animal Control. He explained Sanders had started with one quote. When he obtained two other quotes to ensure the process was done correctly he found a provider that was under the \$10,000 threshold which needs no approval as it is within his authority. He stated Sanders did his research and asked him to share with the Committee.

Sanders stated this is Animal Shelter specific software that will streamline their system. It will integrate three data bases that currently do not communicate with each other. It will track animals in the facility, bite reports and vaccinations. It will also add an accounting section and a portal to track animal calls. He stated he will visit the Kankakee County facility as they are currently using the system.

Chairman Neuhauser advised that all received the reports electronically.

The meeting was recessed at 3:43 p.m.

(transcribed by S. Beeney)