

Minutes approved 07-22-14

Finance Committee

James Carius Conference Room
Tuesday, June 17, 2014 – 4:45 p.m.



Committee Members Present: Chairman Timothy Neuhauser, Brett Grimm, Monica Connett, Jim Donahue, Nick Graff, Dean Grimm, Mike Harris, Terry Hillegonds, Carroll Imig, Darrell Meisinger, Joe Wolfe

MOTION **MOTION BY GRAFF, SECOND BY IMIG** to approve the minutes of the May 20, 2014 meeting.

On voice vote, **MOTION CARRIED.**

MOTION
F-14-36 **MOTION BY DONAHUE, SECOND BY CONNETT** to recommend to County Board to approve a transfer request for Animal Control.

On voice vote, **MOTION CARRIED.**

MOTION
F-14-37 **MOTION BY DEAN GRIMM, SECOND BY BRETT GRIMM** to recommend to County Board to approve a transfer request for Building Administration.

On voice vote, **MOTION CARRIED.**

MOTION
F-14-38 **MOTION BY GRAFF, SECOND BY HARRIS** to recommend to County Board to approve a contract with CliftonLarsonAllen, LLC for Professional Audit Services.

Chairman Neuhauser provided the Committee with a brief overview of the project and thanked Auditor Grashoff for her work on it. The last time this service was bid out was over 50 years ago. A committee was formed and they met in a pre-bid meeting with all interested firms. The committee met again to review the responses and make a recommendation.

On voice vote, **MOTION CARRIED.**

Chairman Neuhauser presented Dawn Cook and Jana Baker to the Committee for an update on the Enbridge Pipeline Grant. Baker is the intern hired through the Technical Assistance Grant performing the grant objectives. Baker provided some of her background information. She stated her responsibilities are education on the pipeline. She has a media campaign including billboards and radio commercials. She is also targeting schools including their summer camp programs. Another focus of the grant is education on digging including contacting JULIE prior to digging. Signs are being posted where shovels are purchased. She has information on our website updated. She is working on an interactive map which will eventually be imbedded in maps on our website. Enbridge approves all of her projects. She also explained how the GIS analysis of the pipeline can be worked into a common interface map to be used by all emergency responders with a phone or a laptop in order to mitigate any damage during emergencies. Ackerman suggested Baker also work with Highway and our community rescue agencies. Baker stated she would do that.

Chairman Neuhauser presented Supervisor of Assessments, Gary Twist, to the Committee for a GIS financial update and future management presentation. Twist had provided Committee members a packet of information with a request for guidance in going toward FY15 budget. He is asking for consideration of a GIS Manager or Consultant Contract. He stated he will send out a packet of financial information prior to the next Committee meeting. Twist provided a short history of GIS and that it is funded from a fee fund from the Recorder of Deeds. He stated in FY15 there is a flight scheduled for aerial updates. He included in his packet information from Bellwether regarding their recommendations for fee increases. Twist is requesting that if the County Clerk raises fees that consideration be given to the GIS portion. Another handout in the packet was a survey section how to prioritize. Our new website has accomplished several of the priorities. The future management will become easier for the user but the behind the scenes work is still very complex for GIS.

In July, the Human Resource Committee meeting may be conducted prior to Finance if it is determined that a position is needed and budget dollars discussed.

Chairman Neuhauser opened the discussion of Pekin Area Chamber of Commerce Dues. Auditor Grashoff provided some history. County offices that wanted to belong pooled their own money to pay the dues. Chairman Neuhauser wanted to know why we were members and why only with one municipality. Dean Grimm asked about the cost and in his opinion the County did not need to be a member of any Chambers. The overall

consensus of the Committee was to drop dues payments. Neuhauser stated he would advise Chairman Zimmerman of the outcome.

Chairman Neuhauser opened the discussion for budget parameters for FY15. He provided a brief history of the expectations for the last two years. He stated in moving forward he would like to keep parameters similar to last year but wants input from the Committee. Hillegonds would like to have information in writing of the parameters and fund balances for the last five years. Neuhauser stated that several of those years were very tight due to the economy. Auditor Grashoff stated the fund balances were included on-line and the last audit is now posted. Grashoff stated that continuing with 3% for commodities should be fine.

Harris stated that the work being done by the Hay Group could have an effect and at this time, that is unknown. Dean Grimm brought up capital expenditures for FY15 such as security at the Courthouse, windows in the McKenzie Building, parking lot paving. He also stated there was more to add to the list. Harris stated the County has held back for over five years on capital improvements and we need to keep up or there will be major expenditures. Donahue stated there was some appropriate action taken in equity for some positions but overall, generous raises were given last year. He stated we need to watch our upper level salaries.

Chairman Neuhauser stated he and Auditor Grashoff will meet and put something together for an In-Place meeting.

MOTION **MOTION BY BRETT GRIMM, SECOND BY WOLFE** to recommend to County Board to approve the bills as presented.

On voice vote, **MOTION CARRIED.**

Chairman Neuhauser recessed the meeting at 5:35 p.m.

(transcribed by S. Beeney)