

**Minutes approved 05-20-14**

**Finance Committee**

James Carius Conference Room  
Tuesday, April 22, 2014 – 3:55 p.m.



Committee Members Present: Chairman Timothy Neuhauser, Brett Grimm, Monica Connett, Jim Donahue, Nick Graff, Mike Harris, Terry Hillegonds, Carroll Imig, Darrell Meisinger, Joe Wolfe

Committee Members Absent: Dean Grimm

Others attending: Michael J. Freiling, County Administrator

**MOTION MOTION BY HARRIS, SECOND BY CONNETT** to approve the minutes of the March 18, 2014 meeting.

On voice vote, **MOTION CARRIED.**

**MOTION MOTION BY HILLEGONDS, SECOND BY DONAHUE** to approve request from Community Development for Education and Training expenses for Building Code in Illinois.

On voice vote, **MOTION CARRIED.**

**MOTION MOTION BY HARRIS, SECOND BY IMIG** to approve request from Community Development for Education and Training expenses for International Code Council Permit Technician Training.

On voice vote, **MOTION CARRIED.**

**MOTION F-14-15 MOTION BY HARRIS, SECOND BY GRAFF** to recommend to County Board to approve an amendment to the Delinquent Tax Program Agreement.

On voice vote, **MOTION CARRIED.**

**MOTION F-14-17 MOTION BY MEISINGER, SECOND BY HILLEGONDS** to recommend to County Board to approve the Illinois Century Network Agreement.

Freiling explained this is the internet provider for our email system. This State agency has changed their master agreement. The State's Attorney has reviewed and Freiling is recommending approval.

On voice vote, **MOTION CARRIED.**

**MOTION**

F-14-18

**MOTION BY CONNETT, SECOND BY GRIMM** to recommend to County Board to approve transfer request for State's Attorney Legal Services.

Freilinger explained that several items on the agenda have been unexpected and he needs to find funds for them within the budget. He is looking at areas in which more was budgeted than needed, such as the fuel tank replacement that was just passed in Property. More funds were budgeted than actually needed for that project. By doing this we will not be transferring from contingency. Freilinger stated he has discussed the Landfill Line Item. The \$300,000 allocated in the budget will not solve the landfill issue. It will cost significantly more and it is unknown when that will occur. By using \$100,000 from that line item the balance left will take that project to the bid mark. That project will likely be between one and five million dollars and funding will be addressed when further details are known.

Chairman Neuhauser stated that at the time we are ready to cap the landfill we will fund it one way or another. In the meantime we have other immediate needs that we can transfer from the landfill appropriation.

Grimm asked if the balance of \$200,000 would be enough to get the landfill package bid. Harris stated yes. Grimm asked if the transfers before the Committee were because the Board did not budget enough. Freilinger stated the consulting fees were incurred but not budgeted for. The GIS SAN unit was a security item and could wait until next fiscal year but now is the opportune time. Some of the transfer items were small and just fell short.

Hillegonds asked if a report can be provided on fund balances. Freilinger stated he will provide with discussions on the fee study. He is awaiting Hay Study recommendations and hopes to provide to the Committee in May. He will come back with a comprehensive plan for each fee fund which will show how fund balances are affected, the levy rate, the impact and do we have a demonstrated need to raise the fee.

On voice vote, **MOTION CARRIED.**

**MOTION**

F-14-22

**MOTION BY GRIMM, SECOND BY IMIG** to recommend to County Board to approve the transfer request for County Board.

On voice vote, **MOTION CARRIED.**

**MOTION**

F-14-21 **MOTION BY HARRIS, SECOND BY DONAHUE** to recommend to County Board to approve the transfer request for County Administration.

On voice vote, **MOTION CARRIED.**

**MOTION**

F-14-19 **MOTION BY GRIMM, SECOND BY HILLEGONDS** to recommend to County Board to approve the transfer request for County Administration.

On voice vote, **MOTION CARRIED.**

**MOTION**

F-14-20 **MOTION BY HARRIS, SECOND BY DONAHUE** to recommend to County Board to approve the transfer request for County Administration

On voice vote, **MOTION CARRIED.**

**MOTION**

F-14-23 **MOTION BY CONNETT, SECOND BY HILLEGONDS** to recommend to County Board to approve the transfer request for the Justice Center.

On voice vote, **MOTION CARRIED.**

**MOTION**

F-14-16 **MOTION BY WOLFE, SECOND BY DONAHUE** to recommend to County Board to approve the transfer request for Building Administration.

On voice vote, **MOTION CARRIED.**

**MOTION**

F-14-25 **MOTION BY GRAFF, SECOND BY HARRIS** to recommend to County Board to approve the transfer request for GIS.

On voice vote, **MOTION CARRIED.**

**MOTION**

F-14-24 **MOTION BY MEISINGER, SECOND BY DONAHUE** to recommend to County Board to approve the transfer request for Animal Control.

On voice vote, **MOTION CARRIED.**

Chairman Neuhauser presented Environmental Health Director, Evelyn Neavear to the Committee. Neavear presented a proposal for fee changes in environmental health based on Bellwether input. Information

was provided to the Committee in handouts. Questions or comments are to be addressed to Neavear.

Donahue commented on the fees and the building code. Chairman Neuhauser stated that all discussion of fees is exclusive of Community development as those fees were already adopted by the Board. If this is an issue the Board needs to re-evaluate he suggests information be provided to Community Development Administrator, Kristal Deininger, to run through the Land Use Committee to see if any adjustments are needed. Harris stated that State statutes affected these fees. Freilinger stated the best advice is to explain to citizens so they understand and if questions or concerns, contact Deininger. She will keep information on the inquiries and provide to Land Use as necessary.

Chairman Neuhauser commented to the Committee that there are code issues and ordinances including new code permitting requirements that may not be included in homeowner's coverage for loss replacement.

**MOTION**      **MOTION BY GRAFF, SECOND BY WOLFE** to recommend to County Board to approve the bills as presented.

On voice vote, **MOTION CARRIED.**

Chairman Neuhauser recessed the meeting at 4:30 p.m.

(transcribed by S. Beeney)