



Minutes approved 08-21-12

Finance Committee

Justice Center Community Room

July 17, 2012 – 3:30 p.m.

Committee Members Present: Vice Chair Jim Carius, Jim Donahue, Dean Grimm, Mike Harris, Linc Hobson, Carroll Imig, Darrell Meisinger, Jerry Vanderheydt, Terry VonBoeckman

Committee Members Absent: Tim Neuhauser, Russ Crawford

Others: County Administrator Michael Freilinger

MOTION MOTION BY VANDERHEYDT, SECOND BY VON BOECKMAN to approve the minutes of the June 19, 2012 meeting.

On voice vote, MOTION CARRIED.

MOTION MOTION BY HARRIS, SECOND BY IMIG to recommend to County Board to approve the transfer request for County Board.
F-12-18

On voice vote, MOTION CARRIED.

MOTION MOTION BY VON BOECKMAN, SECOND BY MEISINGER to recommend to County Board to approve the transfer request for Farm.
F-12-19

On voice vote, MOTION CARRIED.

MOTION MOTION BY HARRIS, SECOND BY GRIMM to recommend to County Board to approve the transfer request for Highway.
F-12-20

On voice vote, MOTION CARRIED.

MOTION MOTION BY VANDERHEYDT, SECOND BY VON BOECKMAN to recommend to County Board to approve the transfer request for Building Administration.
F-12-21

On voice vote, MOTION CARRIED.

MOTION

F-12-22

MOTION BY HARRIS, SECOND BY VON BOECKMAN to recommend to County Board to approve transfer request for Board of Review.

County Administrator Freilinger explained that in 2011 there was a challenge to the assessments by Caterpillar. The Board of Review did a special assessment. The Board appropriated \$50,000.00 for this special assessment. In 2011 they only spent \$15,000.00 and the work was not yet completed. It was too late in the fiscal year to carry it over. The original funds were originally appropriated from Contingency and were returned to the General Fund as it was not used. The work has been completed and the bill has been received for the remaining \$35,000.00.

Donahue asked how the appeal turned out. Supervisor of Assessments, Gary Twist, reported that Caterpillar dropped two years of appeals. There was no change in their assessment.

On voice vote, MOTION CARRIED.

MOTION

F-12-17

MOTION BY HARRIS, SECOND BY IMIG to recommend to County Board to approve a line of credit for the Tazewell County Emergency Telephone Systems Board with Memo of Understanding that requires the ETSB to seek additional authorization to expend additional dollars (Option A).

County Administrator Freilinger reported that the ETSB needs County Board approval for a line of credit. They are requesting \$250,000.00. They currently have costs associated with a new tower and software for approximately \$150,000.00. The remaining \$100,000.00 will be used for emergencies as needed.

With the upgrades, they will save \$90,000.00 per year in fees associated with reliance on local telephone companies to provide data circuits. They will use this savings in their operating cost to repay the line of credit. Freilinger stated he negotiated with Pekin Police Chief, Greg Nelson, and agreed on a Memo of Understanding to allow them to access \$160,000.00 of this line of credit and to come back to the County Board for approval for use of the remaining \$90,000.00.

Freilinger prepared a memo to the Committee with three different options for the MOU. Freilinger recommended option A for the Committee to consider.

Jeff Phillips, Director of ETSB, reported to the Committee that they have a budget each year, but this was a costly surprise. The majority of the upgrades will be funded by a grant. The equipment will be paid for by a grant which was obtained in conjunction with the Sheriff's office. The funds are needed to upgrade the tower. He reported that the initial plan is for the dispatch center but future plans will include smaller police departments.

MOTION

MOTION BY HARRIS, SECOND BY IMIG to recommend to County Board to approve Option A for the Memo of Understanding which requires the ETSB to seek additional authorization to expend the \$90,000.00 that is being requested for emergency funds.

On voice vote, MOTION CARRIED.

County Administrator Freilinger stated there would be an attachment to the Resolution for County Board night outlining the Committee's recommendation for a Memo of Understanding.

**REPORTS AND
COMMUNICATION**

County Administrator Freilinger referred the Committee to his memo of July 17, 2012 addressed to All Department Heads regarding Fiscal Year 2013 Budget Forms and Parameters. Freilinger explained the expenditure portion of his memo indicating that the parameters are similar to last year, however, some are lowered. He stated he wants to keep the budget down but still meet the needs. He pointed out the memo includes that deviations from these guidelines will require a written explanation and justification from Department Heads.

He also stated he would like to have the budget completed in October.

Freilinger also stated he had sent out information regarding Illinois Central College and the Deer Creek Library. A press release went out on 07-17-12 at approximately 2:00 p.m. The State's Attorney has drafted an agreement. It will likely be ready for Board action at the August meeting.

Donahue asked what the solution was with the new Deer Creek situation. Freilinger stated he is recommending that we handle this in a similar way to what was proposed in May. He will be asking the Board to extend the loan for two years keeping the amount of the assessment approximately the same for two years. He stated this

would have no impact on day to day operations for the County nor affect the financial stability. The out of pocket expense for the County is going from \$11,000.00 to \$33,000.00.

He also stated that notices will be sent to property owners with taxable value over five million dollars to make them aware so they can plan.

Vice Chairman Carius advised the Committee that if they had questions, to please contact Freilinger. Grimm stated he appreciated how the problems have been handled and asked if there would be any further surprises. Freilinger stated he could confidently say no more surprises. He has asked for double checks on all taxing districts and only these two errors were found. He stated there have been discussions on process improvements which will be implemented.

Ackerman asked to make a statement about communications. He said that communications for Board members has been discussed in the past. He was surprised some members were not aware of the Deer Creek situation. He stated there is a breakdown in communications. Donahue stated he does not like to read in the paper what the Board is doing. If there is a press release sent, the Board members need to see it first. Freilinger stated a draft of the press release was sent to County Board members on 07-16-12.

MOTION

MOTION BY GRIMM, SECOND BY IMIG to recommend to County Board to approve the bills as presented.

On voice vote, MOTION CARRIED.

Vice Chairman Carius recessed the meeting at 4:05 p.m.

(transcribed by S. Beeney)