

MINUTES APPROVED—SEPTEMBER 20, 2010



Finance Committee

Justice Center Community Room
Tuesday, August 17, 2010 – 3:00 p.m.

Committee Members Present: Chairman Tim Neuhauser, Vice-Chairman James Carius, Russ Crawford, Jan Donahue, Dean Grimm, Mike Harris, Linc Hobson, Jerry Vanderheydt and Terry Von Boeckman

Committee Members Absent: Darrell Meisinger, Carroll Imig

Others: County Administrator David Jones, Supervisor of Assessments Gary Twist

MOTION **MOTION BY DONAHUE, SECOND BY VON BOECKMAN**
to approve the minutes of the February 24, 2010, and July 20, 2010 meetings.

On voice vote, MOTION CARRIED.

MOTION **MOTION BY HARRIS, SECOND BY D. GRIMM** to
RC CB recommend to the County Board to authorize transfers for EMA
F-10-28 for safety vests for volunteers to wear while on emergency duty.

On voice vote, MOTION CARRIED.

MOTION **MOTION BY CARIUS, SECOND BY DONAHUE** to
RC CB recommend to the County Board to authorize a transfer for Animal
F-10-29 Control for vehicle repairs.

On voice vote, MOTION CARRIED.

MOTION **MOTION BY HOBSON, SECOND BY HARRIS** to recommend
RC CB to the County Board to authorize a transfer for County Board for
F-10-30 education and training.

On voice vote, MOTION CARRIED.

MOTION **MOTION BY CARIUS, SECOND BY HARRIS** to recommend
RC CB to the County Board to approve an agreement with Devnet for a
F-10-31 Windows-Based tax software system.

Administrator Jones explained the Devnet software:

- Employees have been looking into a software program for several months and have put together this proposal after they consulted with other counties and found that Peoria and McLean Counties use this software.
- This program will be used by several departments.
- Will reduce redundant entries and reduce staff time and make the departments more efficient.
- Will produce computerized spread sheets rather than manually produced ones which will benefit the Treasurer's office.
- This was approached by considering the efficiency of the program as well as the cost and Devnet also happened to provide the lowest cost.
- The contract provides a three year renewal option with a 5% increase.
- Will generate savings in the preparation and mailing of tax bills that might possibly be able to be generated in-house.
- Will need authorization to notify the present tax software of our intention to cancel our contracts with them.

Member Grimm asked if this would have any effect on the Township Assessors.

Administrator Jones said that it would not.

Chairman Neuhauser thanked everyone involved for their work in this project and asked if this would enable the tax cycle to remain stable.

Supervisor Twist said that they were shooting to make this effective December 1, 2010 and that the company will be available to do pre-work this fall in order to make the conversion in December or January be successful.

Administrator Jones said that this is technically a 39 month contract that starts September 1, 2010 and expires on November 30, 2013.

Member Crawford asked if any of this program would address accounting deficiencies as well as the efficiency and cost savings.

Administrator Jones said that it will give the staff, management, and external auditors more certainty with the numbers they are working with.

On voice vote, MOTION CARRIED.

**MOTION
RC CB**

MOTION BY DONAHUE, SECOND BY HARRIS to recommend to the County Board to approve establishing a mileage reimbursement rate for Jurors.

Chairman Neuhauser said that this had been brought up at a previous meeting and he had asked Administrator Jones to do some research on the matter.

Administrator Jones gave a quick over view of the subject:

- Peoria County and Sangamon County pay 10 cents a mile for jurors with Champaign County paying 40 cents and McLean paying 33 cents per mile.
- Some counties pay more per day.
- Most do not pay the IRS rate of 50 cents, but that is what Tazewell County pays.
- Jones recommends a 25% reduction which would be 37.50 cents per mile.
- The savings for the county would be \$5,000 for 2010 and \$19,500 for 2011.

Chairman Neuhauser said that Administrator Jones had been given some challenges to find ways to save the County money and this was one of the avenues he had been asked to explore to try to generate some savings as we prepare for the 2011 budget.

Member Harris said that he supported the proposed rate for mileage.

Member Crawford said that he would like to see a couple more pieces of information with one being a grid showing other counties and what they pay in terms of rates and in terms of mileage. He also would like to see the history of what has been done in Tazewell County and that he thought there was enough time to include it in this year's budget.

Member Vanderheydt said that he would like to have more comparisons as to what other counties pay as most jurors are on a fixed income. Vanderheydt asked if there were any where else in the budget that the \$19,000 could be saved rather than taking it from the jurors.

Member Crawford said that he wanted other data before making a decision.

Administrator Jones said that he would not want to change the way jurors are paid in terms of administrative fees or quit paying mileage at all. Most counties pay so much per day with an additional amount for mileage.

Auditor Grasshof suggested increasing the per diem pay and eliminating mileage.

MOTION

MOTION BY CRAWFORD, SECOND BY VANDERHEYDT to table the motion for one month.

On voice vote, MOTION CARRIED.

**REPORTS &
COMMUNICATIONS**

Administrator Jones said that revenues have been up slightly in July and August, but are still down almost 9% for the fiscal year to date. Sales tax is trending upward to 2.8% year to date.

Regarding the Hopedale Hospital contract, there may need to be an In-Place meeting on board night.

**MOTION
RC CB**

MOTION BY VANDERHEYDT, SECOND BY DONAHUE to recommend to the County Board to approve the bills.

On voice vote, MOTION CARRIED.

Chairman Neuhauser recessed the meeting at 4:15 p.m.

Transcription by Nina Schacherbauer



MINUTES APPROVED—SEPTEMBER 20, 2010

In Place Finance Committee

Justice Center Community Room

Wednesday, August 25, 2010 – 6:05 p.m.

Committee Members Present: Chairman Tim Neuhauser, Vice-Chairman James Carius, Russ Crawford, Jan Donahue, Dean Grimm, Mike Harris, Linc Hobson, Carroll Imig, Darrell Meisinger, Jerry Vanderheydt and Terry Von Boeckman

Others: County Administrator David Jones

MOTION

RC CB

F-10-33

MOTION BY CARIUS, SECOND BY HARRIS

to recommend to the County Board to authorize a transfer for the Risk Management fund of \$15,500.

On voice vote, MOTION CARRIED.

Chairman Neuhauser recessed the meeting.

Transcription by Nina Schacherbauer