



**CHECKLIST TO AID IN COMPLETING AN ACCURATE SITE PLAN**

**NORTH IS AT THE TOP OF THE PAGE WHEN YOU BEGIN!!!!**

	<b><u>Completed</u></b>
1. Show and identify placement of all proposed and existing buildings and/or structures, dimensions and distances from the overhang to the front, side and rear property lines.	_____
2. Show all signs, their location and dimensions.	_____
3. Show location of parking, their dimension and number of spaces required by the Zoning Code.	_____
4. Show existing and proposed landscaping and buffering & screening, (Example: type of trees, bushes, fencing, walls, natural barriers, etc.) and the approximate height.	_____
5. Show and identify all roadways and proposed and existing entrances from the site onto the roadways.	_____
6. Show the approximate location of septic systems and well.	_____
7. Where applicable indicate flood hazard area.	_____
8. Where applicable, show all out-side storage of materials and identify the materials.	_____
9. Identify the surrounding zoning district classifications that are immediately adjacent to the site.	_____
10. Topographical information such as trees, ponds, hills, gullies streams, etc.	_____
11. Any other pertinent information that may be applicable to your request.	_____

**REMEMBER THE SITE PLAN MUST BE NEATLY COMPLETED!!!!**

<p><b>For Staff Use Only:</b></p> <p>Items above reviewed with Applicant and Accepted by:</p> <p>_____</p>
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